

Fall 2021 OAC Meeting

Committee Member Roster

Program: Practical Nursing

Campus: Lacombe Campus

Associate Provost Approval (signature): _____

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Deborah Jenkins	NTCC	Lead Instructor	65556 Centerpoint Blvd. Lacombe, LA 70447	985-545-1523, deborahjenkins1@northshorecollege.edu
2. Jennifer Karasoulis	NTCC	Administrative Associate	111 Pride Dr. Hammond, LA 70401	985-545-1532, jenniferkarasoulis@northshorecollege.edu
3. Christi Marceaux	NTCC	Associate Provost	111 Pride Dr. Hammond, LA 70401	985-545-1539, ChristiMarceaux@northshorecollege.edu
4. Misty Chiasson	NTCC	Administrative Assistant	11640 Burgess Avenue, Walker, LA 70785	985-545-1805, MistyChiasson@northshorecollege.edu
5. Theresa Lott	NTCC	Lead Instructor	111 Pride Dr. Hammond, LA 70401	985-545-1523, TheresaLott@northshorecollege.edu
6. Lynette Salmon		Retired RN/Instructor		lynettesalmon@northshorecollege.edu
7. Kathy Dennis	NTCC	PN Instructor	65556 Centerpoint Blvd. Lacombe, LA 70447	Kathleendennis@northshorecollege.edu
7. Susan Barber	NTCC	PN Instructor	65556 Centerpoint Blvd. Lacombe, LA 70447	susanbarber@northshorecollege.edu
9. Erika Williams	NTCC	Administrative Associate	111 Pride Dr. Hammond, LA 70401	985-545-1522, erikawilliams@northshorecollege.edu

10. Bronwyn Doyle	St. Tammany Hospital	Director, Nursing Workforce	1202 S. Tyler St. Covington, LA 70433	985.898.4000, bdoyle@stph.org
11. Nicholas Mendez	PAM	Administrator	PAM	NMendez@pamspecialty.com
12. Brittanie Breland	PAM	Director of Nursing	PAM Covington	bbreland@pamspecialty.com
13. Deborah Janssen	STPH	Community Nurse		djanssen@stph.org



AGENDA

Fall 2021 Occupational Advisory Committee (OAC) Meeting

Practical Nursing Program - Lacombe Campus

Wednesday, January 5, 2022

Welcome and Call Meeting to Order

Discussion of Minutes of Last Meeting

Old Business:

(Add any items pending from last meeting)

New Business:

1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials (OAC only)
 - vi. Transfer Articulation Agreements (TAC only)
3. Program Review
 - i. Discuss Program Assessment Plan Results
 - ii. Student Evaluation
 - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC or TAC
 - ii. Report on progress related to action items established at previous OAC or TAC meeting

(Add any discussion items as needed)

Adjourn



**Occupational Advisory Committee
Practical Nursing Program – Lacombe Campus
January 5, 2022 09:00 AM**

Welcome and Call Meeting to Order:

Jennifer Karasoulis welcomed all to the meeting and called the meeting to order at and turned it over to Deborah Jenkins, who introduced the members to Northshore Technical Community College (NTCC) Lacombe staff: Susan Barber, Karen Wheat, Kathleen Dennis.

Advisory Board Members in attendance:

Deborah Jenkins– Lead Instructor	Kathy Dennis, PN Instructor
Jennifer Karasoulis, Administrative Associate	Susan Barber, PN Instructor
Christi Marceaux, Associate Provost, NTCC	Erika Williams, Administrative Associate
Misty Chiasson, Administrative Assistant III	Bronwyn Doyle, DON Workforce, STHS
Theresa Lott, Lead Instructor Hammond NTCC	Nicholas Mendez, Administrator, PAM
Lynnette Salmon-Retired RN/Instructor	Brittany Breland, DON, PAM
Deborah Janssen – STPH	

Discussion of Minutes of Last Meeting:

Old Business:

Ranking System and Admission Requirements

Christi Marceaux covered our change in admission requirements. NTCC utilized data of last 4 years to choose these new requirements. We went up on the Arithmetic. Reading also went up a couple semesters ago. And the GPA min is 2.0. We weight the different scores for our ranking system. Pre-nursing also gives them a bonus to their ranking score. Additionally, other nursing/medical field experience gives bonus points for their ranking scores. Students are more prepared for our Practical Nursing program with these requirements. We are seeing a difference of preparedness and readiness.

Pre-Nursing

Pre-Nursing is a hodgepodge of topic coverage. We started the Pre-Nursing class for those students who maybe didn't have a freshmen cohort to join. They could take Intro into Nursing (pre-nursing) in the meantime. However, we are seeing the benefits of this course for our students going into the Practical Nursing Program afterwards. We use Dean Vaughn for material for content coverage. Carolyn Johnson teaches the medical math portion of the class. Study skills and test taking skills are also introduced in the course. The class discusses what the fundamentals

of nursing is. They do hands on nursing skills once a month to give them a taste of our program. It sometimes gives students the opportunity to decide if nursing is even the field they want to get into.

LCTCS system is trying to put requirements across the board that are similar to the ones we have implemented so that it is uniform for community colleges. They have been given our model as something they are considering for this uniformity and retention is a big focus.

Christi asked if anyone had any questions, and Brownyn did have a question. First, she congratulated us on the success in implementing what we researched for our program improvement. She asked with these new requirements for admission, did we have trouble filling our seats. Christi answered that as a college our mission is access so she also had the same concern, but what we are doing is making our students more prepared, not keeping some out of the program and we have not had any difficulty filling our freshman classes.

She explained the Provisional status of our Lacombe and Walker campus versus the provisional status at Sullivan. Nursing programs have seen decline in pass rates across the state and country.

Sullivan (Bogalusa) has been our hardest struggle. Corrective action plan to try and don't have the attendance as high because we cannot take a new class. We are consistently at 70% + pass rate across the 5 campuses.

She brought up Sullivan to demonstrate that because we are not taking a new Freshmen class at this campus, we have a full class starting in Hammond, with a waitlist. So, as a whole our program has strong numbers of qualifying applicants with the new requirements.

Ranking System and Admission Requirements

In our previous meeting we discussed rolling out the new ranking system. We now look at factors such as students Accuplacer scores, their prior experience in the medical field, their GPA, and if they successfully completed Pre-Nursing. This has proven to be successful. We have seen a correlation between those who were highest in ranking system to be those who have higher pass rates in Foundations.

Pre-Nursing

Pre-Nursing class is a great tool. It is an introduction to A&P, professionalism, Medical Math, it covers Medical Terminology. It is not currently a requirement for students to take this course prior to entry into the Practical Nursing Program; however, if they get a passing grade they get to skip Med-Term their Freshmen semester. This saves Freshmen students hours of study time. Pre-nursing also helps weed out students who then realize that the PN program is not the right fit for them.

New Business:

Business and Industry Update (OAC)

Open Positions for Hammond include 9-month instructor, Adjunct Instructors, and a Administrative Associate for Practical Nursing in Lacombe, moving this to an Admin IV.

Curriculum Review:

Program Objective

Deborah Jenkins described the Practical Nursing objective. Our goal is to provide the community with competent and confident, and skilled entry-level nurses. Our students should leave with the knowledge of illnesses, but equally important is the ability to have compassion and high level of integrity. Our goal is to have 80% pass the NCLEX when leaving us.

First pass rate for the Lacombe campus was below this pass rate, but COVID was a factor for us.

This cohort took in 30. We have lost a couple due to COVID vaccination, and another couple for attendance. We are starting this semester with 19 students.

Overall this current cohort is a strong group.

Review of Delivery Modes Offered and Review of Equipment and Materials

Susan Barber went over how we provide traditional delivery modes for all learning styles, lectures, PowerPoints, integrate tech for COVID accommodations. Skills labs are offered as a safety process. Each student has to pass before they can go in the clinical setting. Simulation equipment is very accurate to the real experience. We completed a skills lab with the equipment we have, Hospital beds, etc., transfer examples, wheel chair. Students are well prepared by time they arrive to the clinical sites. Assessment skills were done using our hi-fidelity model.

Review of Program Content and Review of Program Length

Deborah Jenkins shared that the Practical Nursing program is 18 months, 4 consecutive semesters. Lecture hours are 765 hours, Clinical 810 hours.

Content includes Foundations, A&P, Nutrition, Med Term. Strong focus on skills in first semester. The following semesters focus on med-surg content. The rest of our content includes Mental Health, Pharmacology, IV Therapy, OB, Peds, and Professionalism.

Student Evaluation

Deborah Jenkins discussed the ways in which students are evaluated. Syllabus is given to every student at the beginning of each class, which gives a course description and outlines how the students will be tested. They must have a 80% or better to continue on in the program. Rubrics are given in the clinical setting as well.

Admission Requirements Expanded

Dean Marceaux expanded on the success we are seeing with the new admission requirements we set forth in the past year. Our new ranking system (based upon a 2.0 GPA, Accuplacer scores, etc.) have helped us see stronger students, and this Spring we have a new minimum Arithmetic score of 270, which further expands a more prepared student for our program.

Action Items

Taking in a new PN Class

Meeting with Business and Industry partners to build relationships that create opportunities for our students. Goal is to be visible in the community by participating in events like Coasting to Wellness in partnership with St Tammany Health System.

Working with SELU to share faculty in order to use their faculty, as we will need instructors with their Masters to teach in the RN program.

Continuous Monitoring of COVID-19

Christi Marceaux discussed how NTCC has pivoted and evolved with the unprecedented challenge of the COVID-19 pandemic and the additional challenge Louisianans faced with Hurricane Ida this Fall.

Our students at this time are able to complete clinical hours at some of our clinical partners, but our student's vaccination status continues to be something we look at and make sure we are complying with our clinical partners' vaccination status rules individually.

Message to our Partners

Mrs. Jenkins thanked our industry and clinical partners for helping us make up time from the impact of Hurricane Ida. Dean Marceaux urged our partners to provide input on the programs we want to roll out as well.

Working on RN program application. If we roll out the RN program, the hope is for us to have a Phase 1 at Lacombe campus. Trying to partner with Southeastern to roll this out since the instructors need to have Master's Degree for RN program. There was a question about what mechanisms NTCC has for supporting instructors to obtain their Master's. Dean Marceaux shared we do partner with colleges like Northeastern, and we offer grants for continued education for our instructors. Discounts are being pushed with the FRANU.

Browyn Doyle brought up the possibility for endowment opportunities, this suggestion lead Dean Marceauax to bring up the creative model we have been exploring where NTCC may get industry partners to be instructors for us. She mentioned how we always recruit retired partners to return as Adjunct. In general, we have a good recruiting and growing instructors.

It was discussed that possibly a NTCC faculty staff could be loaned out to programs that need extra help at St Tammany.

Nicholas wanted to know if we have there are needs on Saturdays to advertise for us. Discussed the advantage of having an inside man at the clinical sites that can run the Clinical class time for our students.

Meeting Adjourned

Jennifer Karasoulis called the meeting to adjourn at 11:40am.

Spring 2022 OAC Meeting

Committee Member Roster

Program: Practical Nursing

Campus: Lacombe

Associate Provost Approval (signature): _____

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Angela Foley	St. Tammany Hospital	Acute Care Clinical Instructor		afoley@stph.org
2. Christi Marceaux	NTCC	Associate Provost		christimarceaux@northshorecollege.edu
3. Deborah Jenkins	NTCC	Lead PN Instructor		deborahjenkins@northshorecollege.edu
4. Owen Smith	NTCC	Lacombe Campus Dean		owensmith1@northshorecollege.edu
5. Jennifer Karasoulis	NTCC	Allied Health Admin. Associate		jenniferkarasoulis@northshroecollege.edu
6.				



AGENDA

Occupational Advisory Committee (OAC) Meeting

Practical Nursing Program - Lacombe Campus

Monday, May 16, 2022

Welcome and Call Meeting to Order

Discussion of Minutes of Last Meeting

Old Business:

(Add any items pending from last meeting)

New Business:

1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials (OAC only)
 - vi. Transfer Articulation Agreements (TAC only)
3. Program Review
 - i. Discuss Program Assessment Plan Results
4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC or TAC
 - ii. Report on progress related to action items established at previous OAC or TAC meeting

(Add any discussion items as needed)

Adjourn

**Occupational Advisory Committee
Practical Nursing Program – Lacombe Campus
Monday, May 16, 2022 3:00 PM**

Welcome and Call Meeting to Order:

Deborah Jenkins welcomed all to the meeting and called the meeting to order at 3:00 PM,

Advisory Board Members in attendance:

Deborah Jenkins, Rn, MSN- Lead NTCC
Owen Smith, MA – Dean, NTCC
Angela Foley-St. Tammany Hospital

Christi Marceau, Assoc. Provost, NTCC
Jennifer Karasoulis, Admin. Associate., NTCC

Discussion of Minutes of Last Meeting:

Old Business:

Staffing Needs for Lacombe Campus

Jennifer Karasoulis discussed the old business from prior meeting. In our previous meeting we discussed needing to hire faculty for PN Instructor positions, and we discussed needing to hire Administrative Assistant III position. Sadly, our proposal to move our Admin IIIs to Admin IVs was denied by Civil Service. Our attempt to get this position upgrading was the reason why it had not been filled to-date. It is now up on the website for applicants to apply for.

New Business:

Advertising

Christi Marceaux shared that to address our staffing needs for PN Instructors (not only at Lacombe, but at all 5 campuses), she was able to utilize Nurse Capitation grant funding to pay for 9 billboards and radio advertisements that target potential Practical Nursing staff on their commutes away from or to our 5 campuses. With only a couple weeks up, Lacombe has seen tremendous success with these. There have been around 5 (and counting) that have sent in applications. Some did find about our openings through ZipRecruiter, but we believe that the billboards and our radio advertising for Nursing faculty and enrollment have been a multi-layered successful marketing campaign.

Dual-Enrollment Pre-Practical Nursing Program

Northshore Tech is the first in Louisiana to get approval for a Pre-Practical Nursing program that starts in the Junior year of high-school. Christi Marceaux It will have Anatomy, Physiology, and Nutrition will be taught over the course of a year. As well as clinical time in the senior year. They will be taught study and test taking skills to set them up for success. They will also complete medical terminology. After they graduate, they will test to be certified as a CNA. They will also have a 2-week bootcamp prior to them going straight into their own cohort at NTCC Lacombe campus.

This will be set up with St. Tammany schools 40 max cohort (whether it was between a couple schools or just one is to be determined). The teachers for this course will teach in a hybrid format: a mix of in-person, synchronously.

RN Program

Phase I was submitted for approval to the LSBPNE. It will be brought to the board officially June 16th; upon approval Christi Marceaux will have Phase II ready to roll out. It is our intention to hire the RN Program Coordinator in August, and the support staff in January. The program would start in Fall 2023 if all these steps fall into place.

CNA Instructor Opportunity

Christi Marceaux explained that finding qualified CNA Instructors has been exceedingly difficult due to how the regulations on qualifications are currently being interpreted. It is currently interpreted as having to have X amount of years in a Nursing Home, when there are plenty of Nurses who have experience with Geriatric patients. Having to find these Nurses with this specific experience has meant vacancies at NTCC for a long period of time. Christi has urged Dr. Wainwright to bring what some consider to be an outdated regulation to LA legislators to lobby for a change.

We have had to be creative to fulfill a need in the high schools. Since we cannot find a qualified CNA Instructor, we are hiring a PCT Instructor. They will be able to certify students in Phlebotomy and EKG.

Curriculum Review:

Admissions Requirements

Jennifer Karasoulis described all our Admission requirements that we had changed. Last effective date was Fall 2021. It now stands as 2.0 GPA, Accuplacer scores in Arithmetic 270, Reading 250 (or ACT 20+), Writing 241 (or ACT 18+). The test scores are acceptable for 3 years.

Review of Program Content and Review of Program Length

Debbie Carambat explained the program content and length of program. It is 1545 hours/51 credit hours. 730 hours in theory and 815 in clinical hours.

Content includes Foundations, A&P, Nutrition, Med Term. Strong focus on skills in first semester. The following semesters focus on med-surg content. Continued practice and check off on skill. The rest of our content includes mental health, Pharmacology, IV Therapy, OB, Peds, and Professionalism.

Review of Delivery Modes Offered and Review of Equipment and Materials

Deborah Jenkins described the new lab that Lacombe has with 6 new stations. They have two observation rooms that allow students do a return. We have high and low fidelity manikins.

Program Objective

Debbie Jenkins described the Practical Nursing objective. Our goal is to provide the community with competent and confident, and skilled entry-level nurses. Our students should leave with the knowledge of illnesses, but equally important is the ability to have compassion and high-level of integrity. Our goal is to have 80% pass the NCLEX when leaving us.

Program Review

Program Assessment Plan Results

Deborah Jenkins shared how impressed she is with her current class. This is her fifth class, and never before has a whole class made it to their Junior semester. At this time (in their Sophomore semester) they are at an 85% predictor to pass NCLEX.

Action Items

Masters Prepared Instructors

Christi Marceaux said that our continued partnership with SELU in getting our PN instructors advanced degrees is really working out, especially since we are working on getting some ready to teach in the upcoming RN program.

Virtual Learning

COVID-19 gave our staff the competencies to handle switching to virtual on-demand. This was something that came in handy in dealing with communications in the wake of Hurricane Ida in the Fall 2021 semester.

Community Engagement

We have continued to grow our clinical partners, and re-establish relationships with clinical sites that we had not been to in years.

Follow Up Questions

Angela was interested to know the exact locations of our billboards, which Christi was able to share with her.

We also discussed the success of the Career Fair that we had. It's was due to our new Career Services team member, Tiffany Flower. She was able to bring in 23 vendors. We had all students attend. There were on the spot interviews. There were outside NTCC job-seekers, who attended as well. We plan on doing this every semester.

Meeting Adjourned

The motion was made to adjourn the meeting. The motion was seconded. The meeting was adjourned at 3:39p .m.