

Fall 2021 OAC Meeting

Committee Member Roster

Program: Practical Nursing

Campus: Livingston

Associate Provost Approval (signature):



Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Todd Acosta	Hood Memorial	CNO	301 Walnut St Amite City, LA 70422	985-748-9485
2. Tracy Pettigrew	North Oaks Health System	HR Director	17199 Spring Ranch Rd Livingston, LA 70754	844-277-8669
3. Teresa Neal	Ochsner	Director of Education	16777 Medical Center Dr Baton Rouge, LA 70816	225-754-3278
4. Britanie Breland	NTCC	Community RN	7067 LA-10 Greensburg, LA 70441	985-545-1500
5.				
6.				

December 09, 2021 11:30 AM

Welcome and Introductions

Sabrina Charlie, RN – NTCC, Lead Instructor, Practical Nursing
Misty Chaisson – NTCC, Administrative Assistant, Practical Nursing
Stacey Trosclair – NTCC, Community Nurse, CNA
Vicki Sirisophon, RN – North Oaks Medical Center, Manager of Case Management
Jesse Donahue, RN – North Oaks Medical Center, Manager of Population Health
Jaime Maggio, RN – North Oaks Medical Center, Manager of Telemetry North

Mrs. Charlie called the meeting to order at 11:30 AM

Old Business:

Mrs. Charlie updated the board members on the passing rates of the graduates from Spring 2021. Practical Nursing had 8 out of 11 pass NCLEX on the first try. The 3 students that did not pass on the first try have passed after retesting. Mrs. Charlie opened the floor for Mrs. Trosclair to discuss the PNUR-1001 pre-nursing class.

Business and Industry Update:

Mrs. Trosclair discussed that pre-nursing has been challenging but has produced many successful students. A majority of the students have done well in the PN program after successfully completing this course. She truly feels like this course has been beneficial for student who are interested in the practical nursing program.

Curriculum Review:

Mrs. Charlie discussed the current Fall 2021 cohort. The PN program accepted 25 students in the first semester. Going into the second semester we will have 14 students. For the new cohort we have implemented new test books that have increased testing resources available to the students. All of the instructors have given positive feedback about this change. An additional change that was made was an acceptance requirement increase. The Arithmetic ACCUPLACER placement test score benchmark went from a 260 to a 270 for incoming classes starting Spring 2022. Also, students were required to meet an overall GPA of 2.0 in previous education. ATI is a resource that we have been using for a while and this past semester we have increased the materials available to students. In order to make sure that the materials are most effective the instructors are making it mandatory for the students to utilize them.

Program Review:

Mrs. Charlie also discussed how the nursing program is implementing new hire orientation moving forward. Instructors are given detailed expectations upon hire. The new instructors are given very specific information that is related to their position. This has been helpful for the instructors so that they know what is expected of them and how it aligns with NTCC's mission.

Action Items:

Mr. Donahue mentioned that North Oaks would like to talk to the students about recruitment before graduation. He also, discussed where the student will be attending clinical for each semester. He would like to have clinicals in his department if possible. He feels that students could benefit from seeing how nursing care is utilized in the community. He is also willing to help with recruitment for his department and others within the North Oaks Health System.

Mr. Donahue mentioned the demand at their hospital for Medical Assistants. He will be reaching out to Ms. Lott at the Hammond campus to discuss further.

Mrs. Maggio is seeking to recruit LPN, CNA, and PN techs. She expressed a dire need for these positions as they are extremely short handed in her department. She is willing to work with student in school to accommodate their schedule. It is important to get the word out to the students on PN tech positions. She is looking forward to building a closer relationship with the students and staff in her new role.

Mrs. Trosclair discussed the CNA certification program. The LPN students who have successfully completed semester 1 are given the opportunity to complete a written test by Prometrics in order to be certified as a nursing assistant. This is a great opportunity for the PN students to gain hands-on experience.

Adjournment

Meeting adjourned at 12:45 PM.



Misty Chaisson, PN Administrative Assistant, Livingston Campus

12/09/2021

Date

Spring 2022 OAC Meeting

Committee Member Roster

Program: NTCC PN Program

Campus: Livingston Campus

Associate Provost Approval (signature):



Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Todd Acosta, RN	Hood Memorial Hospital	Chief Nursing Officer	301 Walnut Street Amite, Louisiana 70422	985-284-2424 todda@hoodmemorial.com
2. Sharon Birch, RN	Safety Risk Manager/Liaison	St. Helena Parish Hospital and Nursing Home	32 N. 2 nd Street Greensburg, LA 70441	225-222-6111 ext. 292 sbirch@shhosp.org
3. Sharon Gabriel, RN	DON	Hood Memorial Hospital	301 Walnut Street Amite, Louisiana 70422	985-284-2424 sharong@hoodmemorial.com
4. Chastity Crain, RN	DON	Villa Feliciana Medical Center	5002 Hwy. 10 Jackson, LA 70748	225-634-4017 Chastity.Crain@LA.GOV
5. Tammy Miller, RN	DON	St. Helena Parish Hospital and Nursing Home	32 N. 2 nd Street Greensburg, LA 70441	225-222-4102 Tmiller@shhosp.org

6. Kevin Smith, RN	DON	Tangi Pines Nursing Center	709 E. North Place Amite City, LA 70422	985-748-9464 don@tangipines.net



**Occupational Advisory Committee (OAC) Meeting
Practical Nursing Livingston Campus
May 23th, 2022**

Welcome and Call Meeting to Order

Discussion of Minutes of Last Meeting

Old Business:

New Business:

1. Business and Industry Update
2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials
3. Program Review
 - i. Discuss Program Assessment Plan results
 - ii. Student Evaluation
 - iii. Discuss Program Health Index Results
4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC
 - ii. Report on progress related to action items established at the previous OAC meeting.

Adjourn

MINUTES

Practical Nursing Livingston Campus Occupational Advisory Committee Meeting Minutes Spring 2022 May 23, 2022 at 0930

Members Present: Tammy Miller, RN; Todd Acosta, RN; Chastity Crain, RN; Ken Dunham, RN; Kelly Clifton, RN

Members Absent: Sharon Gabriel, RN; Kevin Smith, RN; Sharon Birch, RN; Christi Marceaux, RN, MSN

Call to Order

Members were welcomed by Kelly Clifton, and introduced everyone and the facility at which they were employed. The meeting was brought to order at 0930.

Old Business

Minutes of Fall 2021 Meeting

The minutes of the Fall 2021 meeting were reviewed by the committee members as follows: The discussion of the new ranking system and when the new system will start in Greensburg (Fall 2022). The program content was discussed, especially about abuse, neglect, the types of abuse, the teaching of soft skills, and a good attitude. The program length was discussed and no changes have been made to the program length. The delivery modes were discussed and the need to reach all learners. New equipment and materials were discussed. The program review information was given to the committee and accepted as presented. The PN program action items and action report were given to the committee accepted as presented. Old business was accepted with Ken Dunham, RN making a motion to accept the old business and Todd Acosta, RN seconding the motion. Old business minutes were approved as written.

New Business

Admissions requirements

The NTCC PN program admission requirements were presented by Kelly Clifton. The information was presented to all in attendance. Mrs. Clifton informed the committee of the positive changes resulting from the recent admission changes that have been implemented. The new ranking system will take effect at Florida parishes this fall 2022. The re-entry process was explained to all members and how this process has resulted in less campus jumping, less instructor blaming, and more ownership of issues resulting in unfavorable outcomes. The re-entry/ transfer committee consist of all Lead Instructors for each PN program, Dean Marceaux, Debbie Carambat, and all administrative assistants from the PN programs and was established to address issues that may have arisen during a student's time in our programs. Admissions requirements approved as presented.

Program Content

The newest curriculum was presented by Kelly Clifton. Course alignment from campus to campus has been easier to establish and better organized as a result of the newest curriculum. Mrs. Clifton informed the committee how ATI is now being utilized in the programs with most assignments coming from ATI. In order for the students to obtain a passing grade on the ATI assignments, they must receive a “green dial” in ATI on the assignment. The “green dial” indicates the student spent the correct amount of time in the assignment completing the lessons, pre-test, post-test, and remediation needed. The “green dial” does not guarantee the student passed the assignment (which is okay) but it does guarantee the student is spending time in ATI and learning strategies for passing the NCLEX; which is the ultimate goal. Since the implementation of using ATI in this manner, we as instructors have seen an increase in the probability of our students passing the NCLEX. Mrs. Clifton presented the probability scores from the 1220 cohort (68.2%) and the probability score for the 0522 cohort (82%) taken at the same time in the program and there was an increase of 13.8%. The expectation since we implemented this new strategy is to see an even bigger increase in our probability scores across all of the PN programs thus leading to better NCLEX pass rates. Program content was approved as presented.

Program Length

Mrs. Clifton presented program length information (4 semesters) as it has been in the past. The PN program does include summer semesters. Each semester contains courses with theory and clinical components. Summer semesters are 8 weeks long as spring and fall semesters are 16 weeks long. Program Length was approved as presented.

Delivery Modes

All methods of engagement and teaching are used in all courses. The methods ensure all learners have the opportunities to learn in ways that suit them best. Power points, handouts, videos, in-person lecture, hands-on activities, and online assignments through ATI and Canvas (LMS) are all of the methods used on this campus. As assignments can be submitted online through Canvas, it is easy for students to submit their work at any time before the due date not just during open campus times. All power points, handouts, videos, and assignments are placed on Canvas for easy student availability 24/7. Delivery Modes was approved as presented.

Equipment and Materials

All equipment and materials were discussed with the members. All members were informed of the request for an electronic medication cart with a barcode reader for each PN program. This will allow the students to be more familiar with using EMR's, how to administer medications using technology, and being more comfortable using technology in the clinical setting. Equipment and materials were approved as presented.

Program Review

Mrs. Clifton then asked the members what changes or suggestions they had to help NTCC produce a better PN student. All members stated that at this time they had no suggestions. Since

the 0522 cohort has just graduated, we have no NCLEX results on them yet but we are expecting great outcomes based on their NCLEX passing probability scores. Mrs. Clifton informed the committee at this time that she is transferring from the Greensburg Campus to the Livingston Campus in Walker. She expressed a desire to continue working with everyone on the committee even though she is changing campuses. Program review approved as presented.

Action Items & Action Report (Industry Prompted Action Items)

The PN Program action plan was presented and discuss. The action plan was explained to all committee members as being goals set forth by the instructors teaching the courses before the semester begins. At the end of the semester, the information is entered into the system based on the goals and then analyzed. The action plan showed the students were meeting the goals set per the PN staff. Action items and action report were approved as presented.

Adjournment

Meeting Adjourned at 10:40 AM.

A handwritten signature in black ink, appearing to read "Misty Chaisson". The signature is fluid and cursive, with a large loop at the beginning.

Misty Chaisson, Administrative Assistant III, Livingston Campus