

Northshore Technical Community College
Academic Affairs Meeting
February 28, 2025 11:00 a.m.
Minutes

Present: Daniel Roberts, Amanda Jacob, Cindy Knight, Frank Fudesco, Sandy Yaeger, Sarah Pinion, Kim Finch, Christi Marceaux, Owen Smith, Britanie Breland, Don Wheat, Melandie McGee, Paul Haddican, Kim Zanders, and Pamela Williams

Absent: Bridget LaBorde, Danaty Moses, Dewayne Lambert, Todd Dozier, Tracie Rizan, and John Polk

Guest: None

I. Welcome

II. Minutes from January 17, 2025 Meeting

Don Wheat motioned to approve the Meeting Minutes. Kim Finch seconded the motion. The motion was unanimously approved.

III. Old Business

A. Grade Policy Revisions (Daniel Roberts)

Daniel Roberts presented additional revisions to the Grade Policy to the Committee. After review, Amanda Jacob motioned to approve revisions to the Grade Policy. Sandy Yaeger seconded the motion. The motion was unanimously approved.

IV. New Business

A. Academic Appeals Policy Revisions (Daniel Roberts)

Daniel Roberts shared revisions to the Academic Appeals Policy with the Committee. Roberts highlighted revisions that align policy with LCTCS policy. After a brief discussion, Melandie McGee motioned to approve revisions to the Academic Appeals Policy. Amanda Jacob seconded the motion. The policy was unanimously approved.

V. Discussion

A. SACSCOC Update on Substantive Changes (Daniel Roberts)

Daniel Roberts provided updates on current substantive changes submitted to SACSCOC. Roberts reminded the Committee that any new program advertisements need to state "Pending SACSCOC Approval" until the program is approved the SACSCOC.

B. Faculty Workload Management (Daniel Roberts)

Daniel Roberts highlighted current segments of the Faculty Workload Policy with the Committee as reminders. Roberts discussed managing overages for full-time faculty and Provost approvals for over 40% in a fall or spring semester. Roberts also added discussions about selecting or offering adjunct opportunities during the fall, spring, and summer semesters.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

VI. Next Meeting

Next Academic Affairs Committee Meeting will be on April 11 at 9:00 am.

VII. Adjourn

Amanda Jacob motioned to adjourn the Committee meeting at approximately 11:05 am.
Sandy Yaeger seconded the motion. The motion was unanimously approved.