

Northshore Technical Community College
Academic Affairs Meeting
January 17, 2025 10:00 a.m.
Minutes

Present: Daniel Roberts, Owen Smith, Amanda Jacob, Cindy Knight, Todd Dozier, Frank Fudesco, Tracie Rizan, Sandy Yaeger, Sarah Pinion, Kim Finch, Don Wheat, Melandie McGee, Paul Haddican, Kim Zanders, Dewayne Lambert, Britanie Breland, and Pamela Williams

Absent: Bridget LaBorde, Danaty Moses, Christi Marceaux, and John Polk

Guest: None

I. Welcome

II. Minutes from December 16, 2024 Meeting

Don Wheat motioned to approve the Meeting Minutes. Amanda Jacob seconded the motion. The motion was unanimously approved.

III. Old Business

IV. New Business

A. Academic Appeals Policy Revision (Daniel Roberts)

Daniel Roberts shared revisions to the Academic Appeals Policy with the Committee. Roberts discussed proposed changes to Level 2 review and provided examples. After discussion and questions, Frank Fudesco motioned to approve revisions to the Academic Appeals Policy. Amanda Jacob seconded the motion. The motion was unanimously approved.

B. Grade Policy Revisions (Daniel Roberts)

Daniel Roberts presented revisions to the Grade Policy to the Committee. Roberts discussed historical revisions to this policy and discussed effective date for implementing proposed revisions. Item was tabled until a later meeting.

C. Faculty Roster and Show No Show Policy Revisions (Daniel Roberts)

Daniel Roberts reviewed revisions to the Faculty Roster and Show No Show Policy with the Committee. Roberts and Sarah Pinion provided additional details associated with the implementation of the policy revisions. After discussion and questions, Tracie Rizan motioned to approve revisions to the Faculty Roster and Show No Show Policy. Amanda Jacob seconded. The motion was unanimously approved.

V. Discussion

A. SACSCOC Update on Substantive Changes (Daniel Roberts)

Daniel Roberts reviewed current Substantive Changes being submitted to the SACSCOC Substantive Change Office as well as pending Substantive Changes and recently approved Substantive Changes with the Committee.

Please forward all agenda items and handouts to Daniel Roberts one week prior to the meeting.

B. Veterinary Technology Degree (Daniel Roberts)

Daniel Roberts shared the recent Action Plan request by the Board of Regents due to the Associate of Applied Science in Veterinary Technology program not meeting 3-year average completers. The College is currently researching to move the Veterinary Technology program under the Associate of Applied Science in Technical Studies in the future. Further review and approval will begin with the Curriculum Committee later this semester.

VI. Next Meeting

Next Academic Affairs Committee Meeting will be on February 28, 2025 at 11:00 am.

VII. Adjourn

Don Wheat motioned to adjourn the Committee meeting at approximately 10:50 am. Amanda Jacob seconded the motion. The motion was unanimously approved.