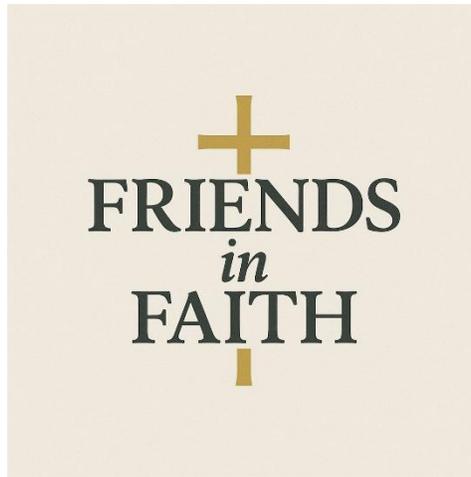




FRIENDS IN FAITH

Northshore Technical Community College

“Growing Together in Faith”



Constitution and Bylaws

2025–2026 Academic Year



Constitution

Article I. Name

The name of this organization shall be NTCC “Friends in Faith”, hereafter referred to as “the Organization.” Individual campus-based groups shall be recognized as Friends in Faith {Campus} Chapter.



Article II. Mission Statement

Our mission is to be a light that helps others experience the love of Christ — planting seeds rooted in faith, empowering others to embrace love and share it with those around them and providing a sense of belonging to those who may not yet know Jesus.



Article III. Core Faith Identity

Friends in Faith is a non-denominational community of students, alumni, faculty, and staff committed to growing in Christian faith by encouraging one another through fellowship, prayer, and Bible study.

Friends in Faith is a safe space where all members can explore faith, find support, and live out values of love, respect, and integrity.



Article IV. Purpose

Friends in Faith seeks to:

- Provide opportunities for fellowship and spiritual growth among students, faculty, staff, and alumni.
- Encourage open discussion and exploration of the Christian faith in a welcoming, non-denominational environment.
- Support members in living out their faith through service, encouragement, and community outreach.
- Foster unity among believers while respecting individual differences in doctrine and practice.
- Offer a sense of belonging to anyone seeking to learn more about Jesus Christ.



Article V. Fellowship

Fellowship in Friends in Faith is open to all students, faculty, staff, and alumni who desire to fellowship with other believers or explore the Christian faith. The Organization shall not discriminate on the basis of race, color, age, gender, religion, sexual orientation, disability, or national origin.



Article VI. Leadership Structure

Each campus chapter shall have a minimum of one Leader, with the option of multiple co-leaders. Each chapter must have at least one faculty or staff advisor recommended by the campus Dean and approved by the Dean of Students.

Section 1. Leadership Term and Selection

A Leader serves for the full duration of their time as a student at Northshore Technical Community College, unless they voluntarily step down from their position.

When a current Leader graduates, transfers, or chooses to step down, the fellowship will hold nominations for a new leader and then conduct a ballot vote among active members during the next meeting to elect a new Leader or Leaders. Members who are unable to attend the meeting when the vote is held may submit a ballot to the Advisor up until the in-person election meeting.

Any active member who is a familiar face within the group and has demonstrated consistent participation and Christian character is eligible to be nominated as Leader.

A Leader may be removed from their position for failure to fulfill the responsibilities of the role, conduct inconsistent with the mission or purpose of Friends in Faith or with NTCC student code of conduct, or actions that negatively impact the unity or integrity of the organization.

Prior to removal, the Leader may be given the opportunity to meet with the Dean of Students and the advisor to discuss concerns, except in circumstances where the immediate removal is deemed necessary for the well-being of the organization.

Removal of a Leader shall require a decision by a majority vote of the Dean of Students, the Campus Dean and the faculty advisor. The Leader shall be notified of the decision in a timely and respectful manner.

Removal from the leadership role does not prohibit continued participation in the organization unless determined by the Dean of Students.



Article VII. Meetings

Meetings shall be held regularly during the academic year.

Meeting Times: The meeting times for each semester shall be decided by a group vote during the first meeting of that semester.

Meetings may include prayer, Bible study, fellowship activities, or service projects.

Meetings may be conducted in person or virtually through online platforms such as Zoom, Google Meet, or Microsoft Teams, as determined by the Leaders and members.

Attendance at meetings is encouraged but not required for participation in the fellowship.



Article VIII. Decision-Making

All decisions affecting the local chapter shall be made through a group vote involving all active members present. The Faculty Advisor may provide input or guidance but does not override the group's collective decision.



Article IX. Open Door Policy

Friends in Faith maintains an open-door policy, welcoming honest communication and discussion among all members.

If a member's words or actions cause harm or offense to another individual in the group or within the school community, the situation may be brought before the entire group for open, respectful discussion.

The purpose of this discussion will be understanding, healing, and growth — never judgment or exclusion.

All members are expected to act with love, humility, and respect, reflecting Christian values in their interactions.



Article X. Meeting Leadership

The main Leaders of Friends in Faith shall lead meetings by default.

If another member wishes to lead a meeting, they may do so if they align with the group's non-denominational Christian values.

Members must inform the Leaders in advance so that the Leaders can coordinate with them for the best date.



Article XI. Affiliation and Oversight

Friends in Faith operates as a non-denominational Christian organization and is not affiliated with any specific church or denomination. Each campus chapter functions under the oversight of its Faculty Advisor and within the guidelines of the NTCC code of conduct.



Article XII. Amendments

Proposed amendments must be presented in writing to the Leader(s) and Faculty Advisor and approved by two-thirds of active members present.



Article XIII. Ratification

This Constitution shall take effect upon approval by the founding members and recognition by the Dean of Students.



Article XIV. Donations and Contributions

Friends in Faith may accept or collect donations of resources or goods that support the mission and activities of the organization, such as supplies, food, or materials for service projects

The organization shall not collect or handle monetary donations under any circumstances.

All collected items must be used to support:

1. Friends in Faith activities or events;
2. Other school-sponsored events or organizations; or
3. Approved charitable causes that reflect the values of Friends in Faith.



Bylaws

Article I. Leadership Roles and Selection

Each chapter must have at least one Leader and may have multiple as needed. Leaders must be active members who exemplify Christian character and commitment. Faculty Advisors must be approved by the institution.

Leadership transitions and elections will be conducted according to the guidelines in Article V, Section 1 of the Constitution.



Article II. Meetings

Meetings shall occur at least twice per month during the academic term.

- Meetings may include worship, discussion, Bible study, or service planning.
- Meeting times are determined by a group vote at the beginning of each semester.
- Meetings may be held in person or virtually using online tools such as Zoom, Google Meet, or Microsoft Teams.



Article III. Fellowship Expectations

Members of the fellowship are encouraged to attend meetings and participate in activities as they are able. All members shall treat others with respect and foster an environment of inclusion, encouragement, and open communication.



Article IV. Events and Activities

Each chapter shall organize at least one service or outreach activity per semester. Activities must reflect the mission of Friends in Faith and be inclusive of all participants.



Article V. Decision-Making and Voting

All decisions, including planning, event approval, and changes to the chapter's structure, shall be made through a group vote among active members. A simple majority vote will determine the outcome.



Article VI. Amendments

Bylaw amendments must be submitted in writing and approved by a two-thirds vote of active members present. Amendments must align with the Friends in Faith Constitution.



Article VII. Dissolution

Should a chapter become inactive, any remaining resources or materials shall be donated to another Friends in Faith chapter, a school event, or a charitable organization as determined by the Faculty Advisor and remaining members. No monetary donations shall be made.



Approval Signatures

Campus Chapter Name: Friends in Faith – Northshore Technical Community College

Date of Ratification: _____

Role	Name (Printed)	Signature	Date
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Leader	1		
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Leader 2 (if applicable)			
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Faculty Advisors			
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