



Northshore Technical Community College, on behalf of each campus or site, shall enter into a written Memorandum of Understanding (MOU) with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location. The MOU shall designate which law enforcement agency shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary. Nothing in this policy or written MOU between law enforcement agencies shall preclude any agency from investigating or sharing resources in violent crimes (this includes the D.A.'s office, Parole, FBI, etc.). The MOU required by this policy shall be public records and shall be made available for inspection by members of the public upon request. Northshore Technical Community College encourages accurate and prompt reporting of all crimes to the Campus Security Officers and/or the appropriate police agencies.

Northshore Technical Community College  
LOCAL LAW ENFORCEMENT

NTCC, on behalf of Livingston Campus, as per this MOU has an agreement with local law enforcement agencies. This agreement clarifies operational responsibilities for investigations of violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location. The agreement designates law enforcement agencies has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary (Walker, LA/Livingston Parish in which Livingston Campus is located). NTCC has agreements with the police departments for the Parishes of Livingston, Tangipahoa, St. Helena, St. Tammany, and Washington. NTCC also has agreements with City Police Departments/Campus Police Departments with respect to jurisdictions that campuses/sites are located within. The written agreements are public records and are made available for inspection by members of the public upon request to the Walker Police Department/Livingston Sheriff's Office. The Walker Police Department/Livingston Sheriff's Office maintains a close working relationship with the law enforcement agencies of the Parish's/cities it serves. The Walker Police Department/Livingston Sheriff's Office occasionally works with other law enforcement agencies, including, but not limited to Parish's Sheriff, Department of Corrections, City Police Departments, and Louisiana State Police. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Walker Police Department/Livingston Sheriff's Office and local law enforcement agencies communicate regularly on the scene of incidents that occur in the immediate neighborhood and business areas surrounding the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Walker Police Department/Livingston Sheriff's Office will work closely with the area law enforcement agencies. In response to a call, the Walker Police Department/Livingston Sheriff's Office will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by the Walker Police Department/Livingston Sheriff's Office are forwarded to the College administration for review and potential action. The Walker Police Department/Livingston Sheriff's Office may investigate a report when it is deemed appropriate. Crimes should be reported to the Walker Police Department/Livingston Sheriff's Office to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate. Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Walker Police

Department/Livingston Sheriff's Office in a timely manner. To report a crime or an emergency at any College, call 9-1-1. To report a non-emergency security or public safety related matter, call the Walker Police Department/Livingston Sheriff's Office. The Walker Police Department/Livingston Sheriff's Office has complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving NTCC's rules and regulations are committed by a student, Campus Security may also refer the individual to College Administration. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local law enforcement and the District's Police Department and local law enforcement work together to solve these serious felony crimes. The District's Police personnel work closely with local, state, and federal police agencies. The District's Police Department is also a part of the local 911 Emergency System. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to Campus Security for any action or follow-up that may be required. Professional counselors, when acting as such in the context of providing counseling to the victim of a crime, are not considered to be part of the District police department and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. All reports will be investigated. Violations of the law will be handled by the District Police Department and, when necessary, forwarded to the appropriate College Administrator for Disciplinary review. When a potentially dangerous threat to the District's community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers at local campuses or other District/College locations, in-class announcements, or other appropriate means.

Office of Primary Responsibility:

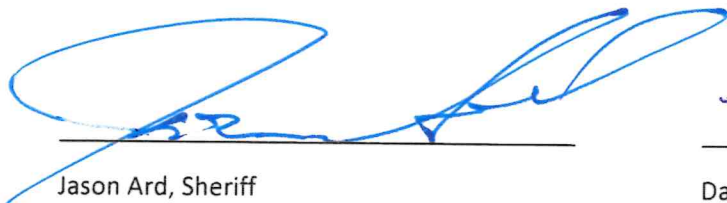


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David Addison, Chief of Police  
Walker City Police

6/16/2025

Date



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Jason Ard, Sheriff  
Livingston Parish Sheriff's Office

7/8/2025

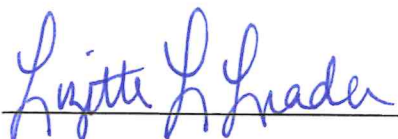
Date

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Scott M. Perrilloux  
21<sup>st</sup> Judicial District Attorney

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Date



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Dr. Lizette Louviere Leader, Dean  
NTCC Livingston Parish Campus

7-8-2025

Date