North Salem Elementary School
April 12, 2016
Building Tour – 6:00 p.m.
Executive Session – 6:30 pm
Regular Board Meeting – 7:00 p.m.

Mrs. Connie Bowman, President, called the meeting to order at 7:19 pm.

Roll Call
Connie Bowman – President       Cindy Griffith - Member
Steve Sprecher – Vice President  Craig Brelage – Member
Brad Williams - Secretary

Mr. Richard King – Superintendent
Mr. Ronald Ward – Assistant Superintendent
Terry Kessinger – School Attorney

Others Present
Tiffany Cox           Brandon Schwenk
Melissa Ruder         Marcos Martinez

Comments from Public on Agenda Items
None

Consent Items
Minutes
Mr. Richard King, Superintendent, recommended the Board approve the minutes of the March 8, 2016 Regular Meeting.

    Steve Sprecher made a motion to approve the March 8, 2016 minutes. Brad Williams seconded the motion and the vote was unanimous, 5-0.

Acceptance of Claims
Mr. King recommended the Board approve the regular Claims as submitted.

    Cindy Griffith made a motion to approve the regular Claims as submitted. Craig Brelage seconded the motion and the vote was unanimous, 5-0.

Fund Report
Mr. King recommended the Board approve the Fund Report from March 31, 2016 as submitted.

    Brad Williams made a motion to approve the March 2016 Fund Report as submitted. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.
Consent Items: Continued

Payroll Reports
Mr. King recommended the Board approve the Payroll Reports from March 11 and March 25, 2016 as submitted.

Craig Brelage made a motion to approve the Payroll Reports as submitted.
Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Personnel
Mr. King recommended the Board approve the following:

Voluntary Transfer - Tricia Diagostino – move from Tri-West High School to Tri-West Middle School - Social Studies Teacher

Hires – Rachel Mackinnon – Full time Custodian – Tri-West Middle School
James Hansen – move to part time Custodian – Tri-West Middle School

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning personnel. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Presentation – North Salem Elementary School
Mr. King turned it over to Mrs. Cox and Mrs. Ruder. Mrs. Ruder began by stating that she had started the Graduate program last June with specialized preparation for education leadership. She talked about it being a rigorous curriculum that is a 13 month program. Mrs. Ruder discussed the project that she has been working on, inquiry-based learning. Inquiry-based learning focuses on student learning through inquiry, it forces the student to dig deep and learn by applying themselves. Mrs. Ruder has been working on this project with the help of Mrs. Cox, Mr. King and Debbie Sullivan. Mrs. Ruder has been sharing this type of learning with her peers and would like to continue this in the years to come.

Financial Matters
Nothing at this time
Consent Items: Continued

Physical Plant

Moisture Management Presentation – TWHS & PES
Mr. King turned it over to Mr. Ward who then introduced Russell Mink from Moisture Management. Mr. Mink discussed the severe roof damage to Tri-West High School that is over the pool and that they need to take immediate action. There are a total of four sections with significant damage at Tri-West High School. There is also wind damage to section 8 at Pittsboro Elementary School. Mr. Mink presented a slide show with pictures and videos taken of the damage to the roofs at both locations. It is recommended for the Board to approve this as an emergency condition to bypass the 2 week bid law. There are 4 contractors that will give us a quote on these projects - McGuff Roofing, AAA Roofing Company, R Adams Roofing and Hinshaw Roof & Sheet Metal Company. There will be a meeting next week with the insurance company to discuss this further. Mr. King recommends approval to declare this an emergency situation at PES & TWHS and to move forward with this project.

Steve Sprecher made the motion to approve the Superintendent’s recommendation to declare this an emergency situation at PES & TWHS and to move forward with this project. Brad Williams seconded the motion and the vote was unanimous, 5-0.

Curriculum Matters

NWHSC Scholarship Determinations
Mr. King reported that several seniors applied for the scholarship and 6 will receive scholarships. Mr. King recommends that the list be approved as submitted.

Connie Bowman made a motion to approve the Superintendent’s recommendation for scholarships as submitted. Craig Brelage seconded the motion and the vote was unanimous, 4-0. Cindy Griffith abstained from the vote.

2015 Annual Performance Report
Mr. King reported that the results of the 2015 Annual Performance Report are available online and also distributed a hard copy to the Board.

Other Business

Recognition/Retirement Dinner
Mr. King reported that the Annual Recognition/Retirement Dinner is scheduled for Tuesday May 3, 2016 at Tri-West High School Cafeteria; beginning at 6:00 for social time with dinner at 6:30 p.m.

Aramark Report
Mr. King presented the Aramark Food Services Report to the Board. The numbers for March were down but during this time period there were 3 payroll cycles and fewer school days. Sherri Lane will be meeting with the Student Council to gather feedback from students.
Other Business: Continued

**Internal Controls Policy – First Reading**
Mr. King indicated that this policy has been developed by the Indiana School Board Association to meet the legislative criteria and needs to be added to the handbook. The Internal Controls Policy has been presented as the first reading.

**Criminal Gang and Criminal Gang Activity Policy – First Reading**
Mr. King indicated that this policy has been developed by the Indiana School Board Association to meet the legislative criteria and needs to be added to the handbook. The Criminal Gang and Criminal Gang Activity Policy has been presented as the first reading.

**Bad Debt Policy – First Reading**
Mr. King indicated that this policy has been developed by the Indiana School Board Association to meet the legislative criteria and needs to be added to the handbook. The Bad Debt Policy has been presented as the first reading.

**Graduation**
Mr. King wants to get a final count from the board members for graduation, he needs to know how many will be on stage. He also needs Craig Brelage’s size to order his robe.

**Discussion of October Board Meeting Date**
There was a discussion on when to hold the October 2016 meeting, as of now it is scheduled for the Tuesday of Fall Break. It was decided to have the meeting on Tuesday October 18, 2016 at 6:30 pm at the Administration Office.

**Next Board Meeting – May 10, 2016 – Administration Office**
Mr. King just wanted to remind everyone that the next Board meeting will be May 10, 2016 at 6:30 pm at the Administration Office and there are going to be three student presentations. Craig Brelage will not be able to make the meeting.

**Area 31 Advance**
Mr. King wanted to share the Area 31 Advance newsletter with the Board, there was an article in there about Tri-West Middle School.

**Exchange Student Recommendation for 2016-17 School Year**
Mr. King reported that there has been a request for an exchange student from Sweden to Tri-West High School for the 2016-17 school year. Mr. King recommends approval of the exchange student.

Craig Brelage made the motion to approve the Superintendent’s recommendation regarding the exchange student at Tri-West High School.
Connie Bowman seconded the motion and the vote was unanimous, 5-0.
Other Business: Continued

My Indiana Home Article – One Room School House
Mr. King shared with the Board that an article in the current edition of My Indiana Home is about the One Room School House.

Report on 2015-16 Contract
Mr. King gave a brief update in regards to the contract for 2015-2016, he indicated that Michelle Cooper is currently working on the items that need to be corrected within the contract.

PES Donation
Mr. King recommends approval of accepting a donation of $500 from cLevercrazes.com for Mrs. Wiles’ classroom, the donation will be used to purchase Wobble therapeutic chairs.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding accepting the $500 donation to Pittsboro Elementary School. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Other
- Mr. King shared with the Board the monthly newsletter from Edwards Bus Company.
- Mr. King shared with the Board the mileage report.
- Mr. King gave an update on the meeting regarding the water tower in Lizton. It was a good meeting and the next time the water tower should be painted is 2022. They are discussing how it will be painted at that time and will be getting back to us.

Comments from Public – Non Agenda Items
None

Adjournment

Steve Sprecher made the motion to adjourn the regular meeting at 8:37 pm. Cindy Griffith seconded the motion and the meeting was adjourned.

Respectfully submitted,

Kristina S. James
Treasurer
APPROVED BY THE SCHOOL BOARD MEMBERS

Mrs. Connie Bowman, President

Mr. Steve Sprecher, Vice President

Mr. Brad Williams, Secretary

Mr. Craig Brelage, Member

Mrs. Cindy Griffith, Member

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