Regular Board Meeting
Tri-West High School – 6:30 p.m.
January 10, 2017

Mrs. Connie Bowman, President, called the meeting to order at 6:32 pm.

Roll Call

Connie Bowman – President                Jim Diagostino – Member
Brad Williams - Secretary                Craig Peoples - Member
Cindy Griffith - Member

Mr. Richard King – Superintendent
Mr. Ronald Ward – Assistant Superintendent
Mr. Terry Kessinger – School Attorney

Others Present
Sherry McDonald                      Mike Springer
Adam Benner                          Debbie Dorrell

Comments from Public on Agenda Items
None

Welcome New Board Members
Connie Bowman welcomed the two new Board Members - Jim Diagostino and Craig Peoples. Both new members have already taken the Oath of Office.

Reorganization of the School Board of Trustees
At this time Connie Bowman asked for nominations for office of Board President, Vice President and Secretary.

Brad Williams nominated Connie Bowman as President of the Board for 2017. Cindy Griffith seconded the nomination. No other nominations for President were made. Connie Bowman closed the nominations.
Brad Williams made the motion to approve Connie Bowman as President, Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Connie Bowman nominated Brad Williams as Vice President of the Board for 2017. Jim Diagostino seconded the nomination. No other nominations for Vice President were made. Connie Bowman closed the nominations.
Connie Bowman made the motion to approve Brad Williams as Vice President, Jim Diagostino seconded the motion and the vote was unanimous, 5-0.
Reorganization of the School Board of Trustees: continued

Connie Bowman nominated Cindy Griffith as Secretary of the Board for 2017. Brad Williams seconded the nomination. No other nominations for Secretary were made. Connie Bowman closed the nominations. Connie Bowman made the motion to approve Cindy Griffith as Secretary, Brad Williams seconded the motion and the vote was unanimous, 5-0.

Mr. King advised the Board Members they need to approve a set salary for the Board Members for 2017. There was a discussion regarding adding a per diem.

Connie Bowman made the motion to approve $2,000.00 as the set salary for Board Members for 2017 along with a per diem of $112 for a regular meeting and $62 for a special meeting; these amounts will retro back to June 1, 2016. Brad Williams seconded the motion and the vote was unanimous, 5-0.

Mr. King advised the Board Members they need to approve a school attorney for 2017 and recommends retaining Terry Kessinger.

Connie Bowman made the motion to approve Mr. Terry Kessinger as school attorney for 2017. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Mr. King advised the Board Members they need to approve a Treasurer for 2017 and recommends retaining Kristina James.

Cindy Griffith made the motion to approve Kristina James as Treasurer for 2017. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Connie Bowman advised the Board Members they need to approve the Board Liaisons for 2017 and discussed the positions. The following were agreed upon by the Board.

A. Legislative – Jim Diagostino
B. Policy – Craig Peoples
C. Foundation – Cindy Griffith
D. Bid – Connie Bowman
E. Negotiations – Cindy Griffith & Brad Williams
School Board Awards
Mr. King turned it over to Mr. Brooks and Ms. Starnes to distribute the school board awards to a group of 5th grade students. Mr. Brooks explained that there is a 3 year old girl, Adelyn Hurst, in the community that is currently fighting cancer. Ms. Starnes went on to discuss that Mrs. Griffith had started collecting gift cards for the family to help them out during this time. A group of 5th grade students took it upon themselves to come up with a way to help the family out. They made homemade items to sell to their classmates, a couple examples of items sold were slime and stress balls. The girls all shared what their favorite thing was in regards to their charitable effort for Adelyn and also shared their homemade items with the Board members.

Presentation by Tri-West High School
Mr. King turned it over to Mr. Benner who then introduced a group of students that presented at the National Renaissance Conference last year. There were three students present from the eight person group. The students then discussed three major topics – Student Recognition, Building Culture and Service. They also discussed several different things that they do in each of those three topics.

Executive Session Certification
Connie Bowman, President, stated, “In accordance with Public Law 33, this Board hereby certifies that it discussed no subject matter in the December 13, 2016 executive session other than the subject matter specified in the public notice of the said meeting.”

Consent Items
Minutes
Mr. Richard King, Superintendent, recommends the Board approve the minutes of the December 13, 2016 Regular Meeting.

Cindy Griffith made a motion to approve the December 13, 2016 minutes. Brad Williams seconded the motion and the vote was 4-0, with Jim Diagostino abstaining.

Acceptance of Claims
Mr. King recommends the Board approve the regular Claims as submitted.

Connie Bowman made a motion to approve all Claims as submitted. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Fund Report
Mr. King reports that due to timing and closing of year end 2016 the Fund Report from December 31, 2016 is not available at this time.

Payroll Reports
Mr. King recommends the Board approve the Payroll Report from December 23, 2016 as submitted.

Connie Bowman made a motion to approve the Payroll Report as submitted. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.
Consent Items: Continued

Personnel

Mr. King recommends the Board approve the following:

Hires – Scott Wohl – Temporary PE Teacher – Tri-West High School
Stacey Begle – PE Department Head – Tri-West High School
Tarrie Crist – PES Math Bowl Coach – Pittsboro Elementary School

Transfer of days - Mr. Ward has requested that 20 of his accumulated sick days be transferred to family illness days, due to the illness of his mother.

Brad Williams made a motion to approve the Superintendent’s recommendation concerning personnel. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Transportation/Building Matters

Update on Insurance Roof Repairs

Mr. Ward gave an update on the roof repairs and indicated that there are still a few things that Moisture Management would like fixed. They just need a few more days for the repairs without rain and the temperatures need to be above 40 degrees. Both Hinshaw Roofing and Moisture Management have been very good to work with on this project.

Roof Commissioning Service Proposal – Moisture Management

Mr. Ward is requesting approval to retain Moisture Management for the upcoming roof repairs project that is being funded by the recent bond issue. The estimated cost of this project is just under a million dollars. Mr. Ward would like to get the project started as soon as school is out for the summer. Mr. Ward would like permission to move forward with Moisture Management for this roof project. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation concerning moving forward with Moisture Management for the roof project. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Siemens Preventative Maintenance Service Agreement

Mr. King reports that the long standing relationship with Siemens in regards to preventative maintenance has been a good one and overall we have been very pleased with the service provided. Mr. Ward would like to continue that service and would like approval to sign a new 3 year agreement. Mr. King recommends approval of the 3 year agreement.

Connie Bowman made the motion to approve the Superintendent’s recommendation concerning a new 3 year agreement with Siemens. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.
Curriculum Matters
There is nothing to report at this time.

Financial Matters
Board of School Finance Resolution and Officers for the Board of School Finance
A President and Secretary need to be elected for the Board of School Finance; traditionally the sitting President and Secretary on the board are selected. Mr. King recommends approval to mirror current positions.

Jim Diagostino made the motion to approve the Superintendent’s recommendation concerning Board of School Finance officers. Brad Williams seconded the motion and the vote was unanimous, 5-0.

The Board of School Finance Resolution is required to be passed each year. Mr. King recommends approval.

Brad Williams made the motion to approve the Superintendent’s recommendation concerning Board of School Finance Resolution. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Investment Report
The Investment Report for 2016 was presented to the Board. Mr. King recommends approval.

Jim Diagostino made the motion to approve the Superintendent’s recommendation concerning the Investment Report for 2016 as noted. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

Transfer of Appropriations Resolution
Mr. King is recommending approval to transfer appropriations when it needs to be done throughout the calendar year of 2017 by the Corporation Treasurer at the direction of Mr. Ward, Assistant Superintendent.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the transfer of Appropriations when necessary throughout the year. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Authority to Prepay Bills as Needed
Mr. King recommends approval for authority to pay claims prior to monthly Board meetings so that late fees can be avoided.

Cindy Griffith made the motion to approve the Superintendent’s recommendation regarding paying claims prior to monthly Board Meetings to avoid late fees. Brad Williams seconded the motion and the vote was unanimous, 5-0.
Financial Matters: Continued

Notice to Bidders - Temporary Loans

This note allows us to be ready to borrow money if needed. At this time we do not think we will need to but if for some reason we don’t get our money on time we would be able to get up to one million dollars to meet expenses. The bids would be due prior to the February Board Meeting. Mr. King recommends approval.

Jim Diagostino made the motion to approve the Superintendent’s recommendation regarding the Notice to Bidders for Temporary Loans. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Reimbursement Process for Ivy Tech Students

Mr. King states that in the past students have been reimbursed the full amount at any time once an Ivy Tech course has started if they decide to drop the course. Mr. King believes that going forward and effective immediately this reimbursement needs to be pro-rated. Also starting next year the students will be required to buy the textbook and it will not be included in the book rental fees as it has been in the past. Mr. King recommends approval on both changes.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding pro-rating reimbursement for Ivy Tech courses and the change in purchasing the textbook. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Performance Pay

Mr. King indicates that the money has been received from the state for the performance grant and with using the prescribed formula the teachers will each get $2420 before taxes. There will be $1 difference between the highly effective and effective teachers. Mr. King is also recommending that the administrators also receive $2420 and non-certified staff receive $500. Mr. Ward explained that financially this is something that can be done this year. The Board members have numerous questions regarding this which led to a discussion amongst the Board, Mr. Ward and Mr. King. Mr. King recommends approval on paying these amounts to the teachers, administrators and non-certified staff.

Jim Diagostino made the motion to approve the Superintendent’s recommendation regarding the performance pay amounts for the teachers, administrators and non-certified staff as noted. Brad Williams seconded the motion and the vote was unanimous, 5-0.

Other Business

Aramark Food Services Report

Mr. King presented the Aramark Food Services Report to the Board. The numbers are down this month due to 3 full payrolls and less service days than normal. Connie Bowman noticed that the numbers for Tri-West High School are down.
Other Business: Continued

Work Session
Mr. King would like to schedule a work session with Dr. Adamson from ISBA to go over topics with the Board which include the roles and responsibilities of Board members. There were 5 dates given as possibilities and the Board decided to have it on February 15 at 6:00 pm.

Student Transfer Request
Mr. King recommends approval for two transfer students to Tri-West High School. The requests were made after the deadline but before the semester had started.

...Continued

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the transfer students at Tri-West High School. Brad Williams seconded the motion and the vote was unanimous, 5-0.

The Promising Practice Recognition Award
Mr. King reports that 200 of these awards were given out in December for the Bicentennial of Indiana Celebration. We have received two of them; one for our Title I program at North Salem Elementary and one for our High Ability Program.

ISTEP Panel Plan
Mr. King shared with the Board the recommendations of the committee that performed the ISTEP Panel Review.

NWHSC Camp AYS Proposal
Mr. King reports that AYS is requesting to have the AYS Summer Camp again this summer. The program enrollment has been increasing each year and the weekly rates are the same as last year. Mr. King recommends approval of the AYS Summer Program for 2017.

Cindy Griffith made a motion to approve the Superintendent’s recommendation for the AYS summer program as presented. Craig Peoples seconded the motion and the vote was unanimous, 5-0.

Other
- Mr. King shared with the Board an article from the Explorer that included an article about Tri-West High School Service Club.
- Mr. King informed the Board about changes to the location of the upcoming Board Meetings; February will be held at North Salem Elementary, March will be held at the Administration building, April will be held at Pittsboro Elementary, May will be held at Tri-West Middle School and June will be held at the Administration building.

Comments from Public – Non Agenda Items
Debbie Dorrell thanked the Board for approving the Performance Pay stipends for all employees.
Adjournment

Connie Bowman made the motion to adjourn the regular meeting at 8:16 pm and go into Executive Session. Jim Diagostino seconded the motion and meeting was duly adjourned to immediately go into Executive Session.

Respectfully submitted,

Kristina S. James
Treasurer

APPROVED BY THE SCHOOL BOARD MEMBERS

______________________________  ______________________________
Mrs. Connie Bowman, President  Mr. Brad Williams, Vice President

______________________________  ______________________________
Mrs. Cindy Griffith, Secretary  Mr. Jim Diagostino, Member

______________________________
Mr. Craig Peoples, Member