Regular Board Meeting
Administration Building – 6:30 p.m.
June 14, 2016

Mrs. Connie Bowman, President, called the meeting to order at 6:34 p.m.

Roll Call
Connie Bowman – President          Cindy Griffith – Member
Steve Sprecher – Vice President    Craig Brelage – Member
Brad Williams – Secretary

Mr. Richard King – Superintendent
Mr. Ronald Ward – Assistant Superintendent
Terry Kessinger – School Attorney

Others Present
Sherri Lane
Mary Houchin

Executive Session Certification
Connie Bowman, President, stated, “In accordance with Public Law 33, this Board hereby certifies that it discussed no subject matter in the May 10, 2016 executive sessions other than the subject matter specified in the public notice of the said meeting.”

Comments from Public on Agenda Items
None

Consent Items
Minutes
Mr. Richard King, Superintendent, recommended the Board approve the minutes of the May 10, 2016 Regular Meeting with the corrections as noted by Steve Sprecher.

Steve Sprecher made a motion to approve the May 10, 2016 minutes with the corrections as noted. Cindy Griffith seconded the motion and the vote was unanimous, 4-0.

Acceptance of Claims
Mr. King recommended the Board approve the regular Claims as submitted.

Cindy Griffith made a motion to approve the regular Claims as submitted. Craig Brelage seconded the motion and the vote was unanimous, 4-0.
Consent Items: Continued
Fund Report
Mr. King recommended the Board approve the Fund Report from May 31, 2016 as submitted.

Connie Bowman made a motion to approve the Fund Report as submitted.
Steve Sprecher seconded the motion and the vote was unanimous, 4-0.

Payroll Report
Mr. King recommended the Board approve the Payroll Reports from May 20 and June 3, 2016 as submitted.

Steve Sprecher made a motion to approve the Payroll Reports as submitted.
Cindy Griffith seconded the motion and the vote was unanimous, 4-0.

Personnel
Mr. King recommended the Board approve the following:

Hires -
Kate Howell – Social Studies/Math Teacher – Tri-West High School
Tyler Bruce – Math Teacher – Tri-West High School
Ashley Koosman – Temporary 4th Grade Teacher – Pittsboro Elementary School
Brittanie Hight – Part Time Custodial Summer Sub – North Salem Elementary
Melodi Ingalls – Job Share Secretary – Pittsboro Primary School
Lisa Starnes – Newspaper Club Sponsor – Pittsboro Elementary School
Megan Shepherd – Life Skills Teacher – Tri-West Middle School
Tyler Bruce – JV Boys Basketball Coach – Tri-West High School
Tyler Bruce – Assistant Football Coach – Tri-West High School
Josh Peterman – Assistant Football Coach – Tri-West High School
Robby Alumbaugh – Volunteer Assistant Football Coach – Tri-West High School
Megan Cole – Volunteer Cheer Coach – Tri-West High School
Carissa Kahl – Volunteer Cheer Coach – Tri-West High School

Resignations -
Dick Himsel – Custodian – Pittsboro Elementary School
Josh Gimbel – Instructional Assistant – Tri-West High School
Lisa Starnes – Math Bowl Coach – Pittsboro Elementary School
Matt Taylor – PE/Health Teacher – Tri-West Middle School
Josh Gimbel – Assistant Girls Soccer Coach – Tri-West High School
Josh Peterman – Girls Varsity Basketball Assistant Coach – Tri-West High School

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning personnel. Cindy Griffith seconded the motion and the vote was unanimous, 4-0.
Consent Items: Continued

Alumni Scholarship Presentation
Mr. King turned it over to Kathy Waite, she discussed how the Alumni Scholarship Committee was created, how funds were raised over the last year and the process of the applying/receiving the scholarships. Adrian Barger Young is the head of this committee that is committed to continuing support for Tri-West High School graduates. There were 19 applicants this year with three applicants receiving a scholarship. The three recipients that were presented with their scholarship were Rachel Hott, Carrie Brown and Rachel Hatton. Don & Debbie Dorrell and Tim Sparks were acknowledged for the donation that was made to the Committee in memory of their parents - Larry & Jackie Sparks.

6:43 pm Brad Williams arrives

Physical Plant/Transportation
Purchase of New Minibus
Mr. King turned it over to Mr. Ward to discuss the purchase of a new white mini-bus. At this time Mr. Ward would only like to purchase one mini bus with a purchase price of $46,197 with a trade-in. Mr. Ward indicates that this will be driven on an everyday route by Annette Ross. Mr. Ward has been looking for a box truck and has found a 1998 model with 144,000 miles on it, he is trying to get an extended warranty on it has well. Mr. King recommends approval of both purchases.

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning the purchase of one mini bus and one box truck, as noted.
Brad Williams seconded the motion and the vote was unanimous, 5-0.

Curriculum
Approval to Participate in the Title I Program
Mr. King reported that the law requires that the school board approve participation in the Title I program every year. Mr. King recommends approval to participate.

Craig Brelage made a motion to approve the Superintendent's recommendation concerning the Title I Program as submitted.
Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Professional Development Staff Reports
Mr. King distributed Professional Development Staff Reports for all buildings to all Board Members. This is just for informational purposes only.

High School Math Book Adoption
Mr. King reported that Tri-West High School has recommended the adoption of new Math books for the 2016-2017 school year. Mr. King recommends approval.

Steve Sprecher made a motion to approve the Superintendent’s recommendation concerning the adoption of new Math books at Tri-West High School.
Cindy Griffith seconded the motion and the vote was unanimous, 5-0.
Curriculum: Continued
Middle School Math Book Adoption
Mr. King reported that Tri-West Middle School has recommended the adoption of new Math books for the 2016-2017 school year. Mr. King recommends approval.

Steve Sprecher made a motion to approve the Superintendent’s recommendation concerning the adoption of new Math books at Tri-West Middle School. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Financial Matters
Pittsboro Primary School, Pittsboro Elementary School, North Salem Elementary School, Tri-West Middle School and Tri-West High School Extra-Curricular Accounts
Mr. King recommends approval of the Extra-Curricular Accounts for Pittsboro Primary School, Pittsboro Elementary School, North Salem Elementary School, Tri-West Middle School and Tri-West High School for the 2016-2017 school year as submitted.

Steve Sprecher made the motion to approve the Superintendent’s recommendation concerning the five schools Extra-Curricular Accounts as submitted. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

Signage at Tri-West High School
Mr. King turned it over to Mr. Ward to discuss the new signage that he would like to purchase for Tri-West High School that encourages positive reinforcement to go along with the Renaissance theme. The funds used to purchase these signs are leftover money from Qualitech. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the purchase of new signage for Tri-West High School. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Purchase of Tablet Computers
Mr. King reported that 70 computer tablets needs to be purchased for students who are required to BYOD but cannot afford to purchase one. There will be 40 purchased for the High School and 30 purchased for the Middle School. The current tablets are outdated and are 5 years old. The funds used to purchase these tablets are leftover money from Qualitech. Mr. King recommends approval.

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning the purchase of 70 tablets. Craig Brelage seconded the motion and the vote was unanimous, 5-0.
Financial Matters: Continued

Bond Program Update
Mr. King turned it over to Mr. Ward to give an update on the Bond Program. Mr. Ward indicated that we really need to take advantage of this opportunity prior to December 31, 2016. The funds from this will be used for roof repairs, asphalt repairs and technology supplies. He also informed the Board that he would be meeting with Moisture Management to go over the status of the roofs. Matt Shumaker will be attending the August meeting to go over the details of the bond, it will be amendment to the 2008A series and will be under two million dollars. Mr. King recommends approval of proceeding with the Bond process.

Steve Sprecher made a motion to approve the Superintendent’s recommendation concerning proceeding with the Bond process.
Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Mr. Ward also gave the Board an update on where we stand with the repairs to the roof and dealing with the insurance company in regards to the repairs. It seems to be a long process.

Overtime Exemption Compliance: Maintenance Department
Mr. King turned it over to Mr. Ward to discuss the new overtime exemption law that will go into effect on December 1, 2016. He discussed that the 3 maintenance employees will be affected by this and they discussed moving them to an hourly position. For now they will have the maintenance staff clock in & out and will monitor the weekly hours prior to December 1, 2016.

Other Business
Aramark Report
Mr. King went over the monthly Aramark report for May. He also reported that due to compliancy with the Paid Lunch Equity Requirements set forth by the State of Indiana, it is necessary to increase the price of lunch fees for the 2016-2017 school year. A formula, which is labeled “Weighted Average Price Calculator for SY 2016-2017” is provided by the state to determine the increase. The elementary lunch fee will be $2.50. The middle & high school lunch fee will be $2.70. Adult lunch prices will also increase, the new cost will be $3.25. Mr. King recommends approval on the new lunch fees.

Cindy Griffith made a motion to approve the Superintendent’s recommendation concerning the increase in lunch prices as submitted.
Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

NWHSC Board Meeting Schedule 2016-2017
Mr. King recommends approval of the Board Meeting Schedule as presented for the 2016-2017 school year.

Craig Brelage made a motion to approve the Superintendent’s recommendation concerning the Board Meeting Schedule as presented for the 2016-2017 school year. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.
Other Business: Continued

Exit Surveys
Mr. King has distributed the exit surveys for all staff leaving that he currently already has to the Board for informational purposes.

AYS Mid-Year Report
Mr. King shared with the Board the AYS mid-year report, overall they are pleased with how things are going. They would like to see the numbers increase at North Salem Elementary, there was a discussion about different ways to help the numbers.

My College Options Report
Mr. King distributed My College Options Report to all Board Members. This is just for information. We participate in this every year and this is the report from our graduating seniors for 2016.

2017-2018 Calendar
Mr. King recommended approval of the 2017-2018 Calendar that was previously discussed, with a correction to typos that Steve Sprecher had noted.

Craig Brelage made a motion to approve the Superintendent's recommendation of the School Calendar for 2017-2018 as noted. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

Student Transfer Request
Mr. King presented a student transfer request that was inadvertently left off of the list in May. Mr. King recommends approval for the student transfer requests as noted.

Cindy Griffith made a motion to approve the Superintendent's recommendation concerning the student transfer request as noted. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Go Solutions Service Agreement Approval
Mr. King reported that this was approved last year but needs approval every year. Go Solutions works with the Special Education Joint Services to help get us additional funds for services rendered to our students qualifying for Medicaid. They help us process the forms to get us the additional funds. Mr. King recommends approval.

Cindy Griffith made a motion to approve the Superintendent’s recommendation concerning the Go Solutions Service Agreement as noted. Craig Brelage seconded the motion and the vote was unanimous, 5-0.

Staff Attendance Reports
Mr. King shared with the Board the Staff Attendance Reports for all 5 schools for the 2015-2016 school year. There was discussion about the attendance of some teachers and also about recognition for teachers with perfect attendance.
Other Business: Continued

TWHS Senior Recognition Program
Mr. King indicated that Mr. Benner has been working on the Senior Recognition Program for the past year and it is being presented as the first reading. There was a discussion amongst the Board in regards to the program.

Thank You Note
Mr. King shared with the Board a Thank You note from one of the recipients of the Scholarship that was awarded in May from the Board.

NSES Mission Statement
Mr. King presented the new Mission Statement for North Salem Elementary and recommends approval.

Craig Brelage made a motion to approve the Superintendent’s recommendation concerning the new mission statement for North Salem Elementary School. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Other

• Mr. King reported Tri-West High School is requesting approval of an extra-curricular account for the Class of 2022, but this was already approved in October 2015.

• Mr. King reported that Mr. Ward and Dana Dillman have presented a policy for Non-Certified employees to receive sick days via certified or non-certified employees, this is due to the fact that they are not eligible for the sick bank. These employees would not be able to accept more than 30 days. This has been presented as the first reading.

• Mr. King reported that Shorty Sibbing is requesting to carryover 6 vacation days that he has not used prior to July 1 due to a surgery scheduled for the end of June. He will use those days at the beginning of July. Mr. King recommends approval.

Cindy Griffith made a motion to approve the Superintendent’s recommendation concerning the carryover of vacation days of Shorty Sibbing as noted. Brad Williams seconded the motion and the vote was 4-0, with Connie Bowman abstaining.

• Mr. Ward shared with the Board the letter he had received regarding TIF from the Hendricks County Auditor.

• Mr. Ward reported to the Board that he had received a $500 donation from Steel Dynamics for the Renaissance Program to help fund students to attend the conference next month.

• Mr. Ward shared with the Board that the IRS is auditing a Bond from the TWHS & PPS Building Projects. He indicated that Ice Miller is handling the details of the audit.
Comments from Public – Non Agenda Items
None

Adjournment

Steve Sprecher made the motion to adjourn the regular meeting at 8:09 pm and go into Executive Session. Cindy Griffith seconded the motion and meeting was duly adjourned to immediately go into Executive Session.

Respectfully submitted,

Kristina S. James
Treasurer

APPROVED BY THE SCHOOL BOARD MEMBERS

__________________________________   ________________________________
Mrs. Connie Bowman, President     Mr. Steve Sprecher, Vice President

__________________________________       __________ ______________________
Mr. Brad Williams, Secretary     Mr. Craig Brelage, Member

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Mrs. Cindy Griffith, Member