Regular Board Meeting  
Administration Building – 6:30 p.m.  
March 14, 2017  

Mrs. Connie Bowman, President, called the meeting to order at 6:30pm.

Roll Call  
Connie Bowman – President  
Jim Diagostino - Member  
Brad Williams – Vice-President  
Craig Peoples – Member  
Cindy Griffith - Secretary  

Mr. Richard King – Superintendent  
Mr. Ronald Ward – Assistant Superintendent  
Terry Kessinger – School Attorney  

Others Present  
Mike Springer  
Sherry McDonald  
Kristin Sparks  
Karen Diggs  

Pledge of Allegiance  

Executive Session Certification  
Connie Bowman, President, stated, “In accordance with Public Law 33, this Board hereby certifies that it discussed no subject matter in the February 14 and February 15, 2017 executive sessions other than the subject matter specified in the public notice of the said meeting.”

Comments from Public on Agenda Items  
None  

Consent Items  
Minutes  
Mr. Richard King, Superintendent, recommended the Board approve the minutes of the February 14, 2017 Regular Meeting.  

Jim Diagostino made a motion to approve the February 14, 2017 minutes. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.  

Acceptance of Claims  
Mr. King recommended the Board approve the regular Claims and construction Claims as submitted.  

Cindy Griffith made a motion to approve all Claims as submitted. Brad Williams seconded the motion and the vote was unanimous, 5-0.
Consent Items: Continued

**Fund Report**
Mr. King recommended the Board approve the Fund Report from February 28, 2017 as submitted.

Jim Diagostino made a motion to approve the February 2017 Fund Report as submitted. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

**Payroll Reports**
Mr. King recommended the Board approve the Payroll Reports from February 17 and March 3, 2017 as submitted.

Connie Bowman made a motion to approve the Payroll Reports as submitted. Brad Williams seconded the motion and the vote was unanimous, 5-0.

**Personnel**
Mr. King recommended the Board approve the following:

- **Resignation**
  - Nichole Hubbard – Special Ed Instruction Assistant – Tri-West High School
  - Beverly Martin – Custodian – North Salem Elementary School

- **Hires**
  - Tyler Huckstep – Science Teacher – Tri-West High School
  - Jaclyn Krizka – Math Teacher – Tri-West High School

- **Retirements**
  - Pam Allgood – Media Specialist Assistant – Elementary Schools
  - Patty Jenson – Language Arts Teacher – Tri-West Middle School
  - Shorty Sibbing – Maintenance Director

Jim Diagostino made a motion to approve the Superintendent’s recommendation concerning personnel. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

**Presentation – Tri-West High School**
Mr. King turned it over to Mr. Benner, who then introduced two leaders from the group Young Life - Bill Byrd and Katie Jones. Mr. Byrd explained what the group Young Life is and that it was founded in 1941. He brought the idea to Mr. Benner about three years ago and is thankful that he is able to work with the group and glad to be a part of this great corporation. He explained that this group is for every student and that it is a way for adults to get involved and help kids down the right path. He brought three students along to have them share their thoughts on the group. There are about 140 students currently involved with Young Life and there are quite a few adult volunteers that help with the group. There are about 50 students that attend the summer camp. Ms. Jones discussed her involvement with Young Life and also about the FCA group. Mr. Benner concluded the discussion by saying great things about this group and also the adult leaders.
Consent Items: Continued

Presentation by Karen Diggs and 5-Star Technology

Mr. King turned it over to Karen Diggs and Steve Ricketts, who is with 5-Star Technology, to give an update on the Technology Department. They gave an overview of where the corporation is with the infrastructure update. They discussed in detail many things including the backup system, firewall, active directory restructured, local domain built and the end-user training. They also discussed where we are at going forward which includes updates to security to be made on a regular basis, backups being monitored and maintaining updates to the hardware/software.

Physical Plant

Contract with Schmidt and Associates – Athletic Facilities and Bus Parking Lot

Mr. King turned it over to Mr. Ward to discuss the Athletic Facilities and Bus Parking Lot. He reported that we are looking at making improvements to the restrooms/concession stand facility at the football field and also soccer field. He also indicated that the bus lot parking lot needs to be paved due to drainage issues. Mr. Ward would like to work with Kevin Shelly at Schmidt and Associates on these two projects. Mr. Ward and Mr. King recommend getting a bid from Schmidt and Associates for both these projects.

Jim Diagostino made the motion to approve the Superintendent’s recommendation regarding the improvements to be made to the Athletic Facilities. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

Cindy Griffith made the motion to approve the Superintendent’s recommendation regarding the paving of the bus parking lot. Brad Williams seconded the motion and the vote was unanimous, 5-0.

Curriculum Matters

Summer School Drivers’ Education Program

Mr. King reported that Mr. Benner has requested permission to have the Summer School Driver’s Education program during the summer of 2017 and will be very similar to what was used in the summer of 2016. The class and driving instruction will be given by Rodney Farmer and Nathan Begle. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the Summer School Driver’s Education Program request by Mr. Benner. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.
Curriculum Matters: Continued
Summer School Proposal for TWHS
Mr. King reported that Tri-West High School has proposed a summer school schedule for 2017 that includes working ahead and credit recovery options. The program will be very similar to the program that was used last year. Mr. King recommends approval as proposed.

Cindy Griffith made a motion to approve the Superintendent’s recommendation concerning the summer school program for Tri-West High School as proposed. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Financial Matters
Jostens School Gear Proposal
Mr. King reported that Tri-West High School is proposing that we allow Jostens to see Tri-West Gear online with 12% of the profits coming back to us for our Renaissance Program. Mr. King recommends approval especially since we have a long term relationship with Jostens.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the proposal from Jostens to sell Tri-West gear online. Craig Peoples seconded the motion and the vote was unanimous, 5-0.

Technology Purchase/Bond 2016
Mr. King turned it over to Mr. Ward to discuss the Technology Purchase. Mr. Ward is recommending a complete refresh of the computers at North Salem Elementary. There is also some additional software, phone system equipment and upgrades to Harmony that will also need to be purchased with these funds; as of now the total cost is about $244,000. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the purchase of the technology equipment. Brad Williams seconded the motion and the vote was unanimous, 5-0.

Other Business
Dollars for Scholars Phone-A-Thon Update
Mr. King gave an update on the Dollars for Scholars Phone-A-Thon. He reported that over the course of the 2 days that had a great turn out of student helpers and things went extremely well. Currently there is over $28,000 pledged. Mr. King would like to give School Board Awards to everyone that helped out especially those that helped out when the lights went out.

Diplomas
Mr. King reported that the diplomas are making the rounds to get all board members signatures. Brad Williams has already signed them and now Jim Diagostino has them.
Other Business: Continued

Aramark Report
Mr. King shared with the Board the Aramark reports for February. The numbers are down and while it looks like we lost money February is a short month with a deposit that is missing due to timing. Overall our monthly counts look good.

Administration Vacation Plans
Mr. King reported that he will be out of the office during Spring Break and Mr. Ward will be out for the week of Spring Break along with the week before that. He also reported that the administration office will be open with Dawn Russell and Dana Dillman in the office.

Approval to take Students to Renaissance Conference
Mr. King recommends approval to take eight High School students to the Renaissance Conference this summer in Arizona. There will be plenty of chaperones.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding taking High School Students to the Renaissance Conference in Arizona this summer. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

Policy of the Administration of Naloxone in Emergency Situations
Mr. King turned it over to Kristin Sparks to go over the first reading of the Policy of the Administration of Naloxone in Emergency Situations. She explained that Naloxone counteracts the overdose of opioid based pain killers. Hendricks County Department of Health has provided the corporation with two kits. At this time Norma Collins, Natalie Fox and Kristin Sparks have been trained in the administration of Naloxone. The Board would like the Athletic Trainers and Administrators to also be trained in it as well. The Board also would like to declare this an emergency policy and waive the second reading. Mr. King recommends approval.

Jim Diagostino made the motion to approve the Superintendent’s recommendation regarding declaring the Policy of Administration of Naloxone in Emergency Situations as an emergency policy and waiving the second reading. Cindy Griffith seconded the motion and the vote was unanimous, 5-0.

School Calendar 2018-2019
Mr. King presented the 2018-2019 calendar to the Board for approval.

Cindy Griffith made the motion to approve the Superintendent’s recommendation regarding the school calendar for 2018-2019. Brad Williams seconded the motion and the vote was unanimous, 5-0.
Other Business: Continued

Donation to Pittsboro Elementary School and Pittsboro Primary School

Mr. King reported that Pittsboro Elementary School received a Donation from Circle K for $1000 for the Fuel Night that was held there. He also reported that Pittsboro Primary School received a donation of a piano. Mr. King recommends approval on both donations.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the donations to Pittsboro Elementary School and Pittsboro Primary School. Jim Diagostino seconded the motion and the vote was unanimous, 5-0.

Other

- Mr. King presented the Board with the grade point averages for athletes in the Fall & Winter sports at Tri-West High School.
- Mr. King discussed the Cubs Preschool Program for next year at Pittsboro Primary and the option of opening it up to transfer students. Mr. King recommends approval to open it up to transfer students after the proposed cutoff date if there is still room for enrollment.

Cindy Griffith made the motion to approve the Superintendent’s recommendation regarding opening up the Cubs Preschool Program to transfer students after the proposed cut off date. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

- Connie Bowman inquired about Patty Jenson’s return to the classroom.
- Connie Bowman inquired about the status of seniors with outstanding book rental. Mr. Ward is going to look in to it.
- Ron Ward gave a brief update on the roof insurance claim. He reported that a couple small errors were found and will be fixed. The work at Pittsboro Elementary is completed and it is almost finished at Tri-West High School.
- Jim Diagostino wanted to recognize Sherry McDonald for being honored at The Senior Choice Awards last night.
- Jim Diagostino wanted to recognize Mrs. Terew and the entire cast of the Spring play that was held last weekend.
- Jim Diagostino wanted to recognize the Boys Basketball Team on their Sectional Championship.

Comments from Public – Non Agenda Items

None
Adjournment

Jim Diagostino made the motion to adjourn the regular meeting at 8:07 pm and go into Executive Session. Cindy Griffith seconded the motion and meeting was duly adjourned to immediately go into Executive Session.

Respectfully submitted,

Kristina S. James
Treasurer

APPROVED BY THE SCHOOL BOARD MEMBERS

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Mrs. Connie Bowman, President  Mr. Brad Williams, Vice President

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Mrs. Cindy Griffith, Secretary  Mr. Jim Diagostino, Member

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Mr. Craig Peoples, Member