Regular Board Meeting  
Administration Center  – 6:30 p.m.  
August 13, 2013

Mrs. Connie Bowman, President, called the meeting to order at 6:32 pm.

Roll Call
Connie Bowman – President  Brad Williams - Member
Steve Sprecher – Vice President  Judy Pingel – Member

Mr. Richard King – Superintendent
Mr. Ronald Ward – Assistant Superintendent

Others Present
Hahn Altman  Mary Houchin  Steve Ricketts
Adam Benner  Joy Gehm  Mike Selch
Craig Peoples  Karen Diggs

Comments from Public on Agenda Items
None

Consent Items
Minutes
Mr. Richard King, Superintendent, recommended the Board approve the minutes of the July 9, 2013 Regular Meeting.

Steve Sprecher made a motion to approve the July 9, 2013 Regular Meeting minutes. Brad Williams seconded the motion and the vote was unanimous, 3-0.

Acceptance of Claims
Mr. King recommended the Board approve the regular Claims as submitted.

Connie Bowman made a motion to approve all Claims as submitted. Steve Sprecher seconded the motion and the vote was unanimous, 3-0.
Consent Items: Continued

Personnel

Mr. King recommended the Board approve the following:

Resignations –
- Kelli Jeziorski – TWHS Student Council Sponsor
- Sandra Burks – TWHS Resource Teacher and Department Chair
- Brooke Compton – PPS 1st Grade Teacher
- Amy May – TWHS Life Skills and Assistant Swim Coach TWHS
- Nathan Marquis – TWMS Instructional Assistant
- David Williams – 8th Grade Language Arts Teacher TWMS
- Paul Davis – Language Arts Teacher TWHS

Maternity Leave - Emily Bennett 4th grade teacher - North Salem Elementary – 1st semester

Hires –
- Camille Dorrell- Life Skills Teacher - TWMS
- Maggie Burns - Elementary Art Teacher – (PPS, PES & NSES)
- Adam Bontreger – TWHS FCA Sponsor
- Danielle Jinkins – Elementary Guidance Counselor – (PPS, PES & NSES)
- Christie Cialkowski – Special Education Teacher – TWHS
- Brandon Reese – Instructional Assistant – TWMS
- Alivia Anderson – 8th Grade Language Arts Teacher – TWMS
- Neil Gobel – Part time Math teacher – TWHS
- Christy Rose – Study Hall/ISS Supervisor – TWHS
- Susie Zucco – Instructional Assistant – North Salem Elementary
- Cara Mendenhall – Kindergarten Teacher – North Salem Elementary
- Shae Young – Language Art Teacher - TWHS
- Kerrie Fairburn – Temporary Sub for Emily Bennett’s maternity leave – NSES
- Jamie Castrataro – Full Time Special Education teacher - Emergency License TWHS
- Mitch Brehm – Head Coach Cross Country – TWMS
- Ashley Ritter – Volunteer Assistant Cross Country – TWMS
- Camille Dorrell – Assistant Boys/Girls Swim Coach – TWHS
- Rebecca Saylor – Varsity Boys/Girls Head Track Coach – TWHS
- Brian Powers – Assistant Varsity Track Coach – TWHS
- Christie Cialkowski – Assistant Track Coach – TWHS
- Alivia Anderson – JV Girls Basketball Coach - TWHS
- Tom Pemberton – Senior Class Sponsor – TWHS
- Camille Dorrell – TWHS Student Council Sponsor
- Emily Bennett – Homebound Instructor Leah Wasson
Consent Items: Continued

Personnel

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning personnel. Brad Williams seconded the motion and vote was unanimous, 3-0.

Steve Sprecher noted that one new hire was inadvertently left off the list. Britney Joiner – 1st Grade Teacher – Pittsboro Primary

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning personnel with the addition of Britney Joiner. Brad Williams seconded the motion and vote was unanimous, 3-0.

Curriculum Matters
Revised Section 23 – TWHS Handbook – First Reading

Mr. King reported that Mr. Benner has updated Section 23 of the TWHS Handbook, which deals with cheating. The revised policy clarifies that the cheating does not have to occur in the same class to be punished. Once the policy has been approved all students will be notified of the new policy. Mr. Sprecher wanted to make sure that parents will be notified during each step of the punishment, Mr. Benner explained that would be the case. Mr. King recommends waiving the second reading and approving the policy change.

Steve Sprecher made a motion to approve the Superintendent’s recommendation regarding waiving the 2nd reading and approving the policy change for Section 23 of the TWHS Handbook as noted. Brad Williams seconded the motion and vote was unanimous, 3-0.

Ivy Tech Dual Credit Book Fees – 2013-2014

Mr. King reported that the Ivy Tech Dual Credit Book fees were not approved with the others last spring and still need to be approved. They are very similar to last year but they have increased slightly. Students who are on free and reduced lunch cannot get a reduced price on these books due to the fact that they are for college credit, everyone must pay full price. Mr. King recommends approval as submitted.

Connie Bowman made a motion to approve the Superintendent’s recommendation regarding Ivy Tech Dual Credit Book fees for 2013-2014 as noted. Steve Sprecher seconded the motion and vote was unanimous, 3-0.
Curriculum Matters: Continued

Five Star Presentation
Mr. King turned it over to Steve Ricketts from Five Star Technology. Mr. Ricketts started out by commending Karen Diggs and Dave Wren for all of their hard work over the summer during this major conversion. He also explained a little bit about the conversion, we migrated from Novell to Microsoft. We are using the latest and greatest with Microsoft, rolling out a desktop application and integrating to MAC. He also explained that overall a lot has happened over the summer and while we are not quite there yet, we are almost to the finish line. There were some problems with printers that they are still trying to figure out. He is pleased with the progress that has been made so far. Mr. Williams asked about the timeframe of everything being completely finished and Karen Diggs believes that it should all be complete by the end of the week. Mrs. Bowman commended everyone on all the hard work that was put into this major conversion.

TWMS Athletic Trainer Contract
Mr. King reported that approving the contract for the Athletic Trainer at TWMS had been tabled at the June 2013 Board Meeting so that it would give Mr. Smith time to review it and have input in the decision. Mr. Smith has reviewed the contract for St. Vincent and recommends approval. Mr. King also recommends approval to switch from Hendricks Regional Health and going with St. Vincent Sports Performance for the Athletic Trainer at TWMS.

Steve Sprecher made a motion to approve the Superintendent’s recommendation concerning the contract for the Athletic Trainer at TWMS.
Brad Williams seconded the motion and vote was unanimous, 3-0.

Transportation/Building Matters
North Salem Annexation – Mike Selch
Mr. King reported that Mike Selch from the North Salem Town Council was present and was asking for permission from the Board to annex the school property into the town of North Salem. Mr. King went on to say that he had thought this was already the case especially since the town has already been providing us with all of the services. He explained that the Council is applying for a federal grant and in doing so they have discovered that our property was not part of the town. By having the school in town would help them get the grant that specifically will help improve the water quality within the town. Mr. King had talked to our attorney, Mr. Terry Kessinger about the situation and he recommends allowing Mr. Selch to proceed. Mr. King recommends approval for Mr. Selch to move forward with annexing the school property into the town of North Salem.

Connie Bowman made a motion to approve the Superintendent’s recommendation to give Mike Selch permission to move forward with annexing the school property into the town of North Salem.
Brad Williams seconded the motion and vote was unanimous, 3-0.
Transportation/Building Matters: Continued

Permission to purchase fuel on the open market

Mr. King reported that for the past few years we have purchased fuel on the open market and it seems to be the best way; although we will continue to monitor fuel prices for the best available price. Mr. King recommends continuing to purchase fuel as needed on the open market.

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning permission to purchase fuel on the open market.

Steve Sprecher seconded the motion and vote was unanimous, 3-0.

Transportation

Mr. King turned it over to Hahn Altman to give the Board an update on how transportation was going so far in the new school year and also to answer any questions the Board has. Mr. Altman started out by stating that there is an overcrowded bus in the Ashton Park subdivision; it will be corrected as of tomorrow 8/14/13. He also explained that the yearly bus inspection would be taking place either Friday 8/16/13 or Monday 8/19/13, he explained that they are ready for the inspection especially since they spent a lot of time over the summer working on the buses. He feels that everyone including the drivers are starting to get into their normal routine for the year, it normally takes a few days to get to that point. He said that he believes things are going pretty well so far. Mrs. Bowman asked if there were any problems regarding pickup locations/times, Mr. Altman states that there are not any problems with that at this time. Mr. Sprecher stated that he has heard some complaints due to the fact that transportation cards were not mailed to students this year, Mr. Altman responded that he felt that the call volume with questions about routes were actually down this year. Overall Mr. Altman is pleased with how things are going so far.

Mrs. Judy Pingel arrived during the Transportation discussion at 6:58 pm.

Financial Matters

Resolution concerning Bank Depositories

Mr. King recommended approval of resolution for State Bank of Lizton and North Salem State Bank to be designated as depositors for funds and school officials authorized for transfer, deposits and withdrawal of funds. This resolution is completed yearly.

Steve Sprecher made a motion to approve the Superintendent’s recommendation regarding the resolution. Connie Bowman seconded the motion and vote was unanimous, 4-0.
Financial Matters: Continued
Joy Gehm – SIA Foundation Grant
Mr. King turned it over to Joy Gehm to talk about receiving a SIA Foundation Grant over the summer. Joy Gehm, Preschool Teacher at Pittsboro Primary, began by stating that she had been awarded a grant for $2,727.44 to be used to purchase sensory equipment for Pittsboro Primary. She also said that she had applied 2 years ago and didn’t get it but decided to apply again this year. She expressed that she is very excited to get this grant to be able to purchase the additional sensory equipment that she feels is needed for over 50 children to benefit from and indicated that it was worth the time to apply for it. Mr. Ward commended her for going the extra step and taking the time to apply for the grant. Mr. King also thanked her for her hard work and presented her with a School Board Award.

Administrative Assistance Contract
Mr. King reported that Mr. Ward has requested to continue the contract with Administrative Assistance to use Mike Turner as a consultant, for an additional year. Mr. Ward has indicated that there is a lot to learn and there has been numerous changes made by the legislature; he feels it would be beneficial to learn from him for an additional year. The cost will be $1800 a month that includes unlimited use by telephone & e-mail and also him coming to the office when needed. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation of continuing the contract with Administrative Assistance for an additional year. Brad Williams seconded the motion and vote was unanimous, 4-0.

PES- Items to be Declared of No Value
Mr. King reported that Mr. Brooks has a list of items located at Pittsboro Elementary that he would like to be declared of no value so that he is able to get rid of them. The list consists of a GBC laminator and a GBC laminator Ultima.

Steve Sprecher made a motion to approve the Superintendent’s recommendation concerning items of no value. Connie Bowman seconded the motion and vote was unanimous, 4-0.

Other Business
ISBA meeting on September 23-24
Mr. King shared with the Board the dates for the Board ISBA meeting. It is on September 23-24 and he indicated that he, Mr. Ward and Steve Sprecher would be attending.

National School Board Conference – April 4-7
Mr. King shared with the Board the dates for the National School Board Conference, it is April 4-7 and those dates fall during the last weekend of Spring Break.
Other Business: Continued

Work Session – August 21, 2013 6:30 pm
Mr. King reminded everyone that there will be a Budget Work Session here at the Administration Building on Wednesday August 21, 2013 at 6:30 pm.

Statement of Policies
Although the Introduction Section was already approved at the last meeting, Mr. King wanted to present the final and updated version to the Board.
Mr. King began the discussion with the Board in regards to Section 1 – Personnel. Mrs. Bowman noted some items that needed to be changed. It was decided that they would go over this in more detail, especially the parts that included complimentary tickets, nepotism, conflict of interest and dress code at the Work Session on 8/21/13.

Change in location for September Meeting
Mr. King reported that due to the 2014 Budget Hearing the September 10, 2013 Board meeting will be at the Administration Building instead of Pittsboro Primary School. The meeting will begin at 6:30 pm. The meeting scheduled for May 13, 2014 will now take place at Pittsboro Primary School. Also Mr. King indicated that the meeting scheduled for March 11, 2014 will be moved to March 18, 2014.

Connie Bowman made the motion to approve the Superintendent’s recommendation in changing both the September 2013 & March 2014 meetings. Brad Williams seconded the motion and vote was unanimous, 4-0.

Latest Student Counts
Mr. King reported that as of last Friday 8/9/13 the student count is down 21 students from last year at 1937.

Beginning Discussions on Transfer Policy
Mr. King just wanted to bring to the Board’s attention that due to the changes in the State Law effective 7/1/13; we will need to change our policy starting with the 2014-2015 school year. There was a discussion about the new state laws and how it affects our transfer students. Mr. King pointed out that nothing needs to be decided at this time but the Board will need to be thinking about how we would like to proceed with transfers in the future.
Other

North Salem Account
Mr. King reported that Mrs. Cox is requesting approval to change the Hospitality account at North Salem Elementary school to the Renaissance account. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation in changing the Hospitality account at North Salem Elementary School to the Renaissance account. Steve Sprecher seconded the motion and vote was unanimous, 4-0.

Other Business: Continued

Staff/School Listings
Mr. King distributed an updated listing of all staff by each school to all Board members.

Comments from Public – Non Agenda Items
Concerned parent Polly Walker, who has adopted her granddaughter, spoke up with some concerns that she wanted to discuss with the Board. She began with giving the Board a copy of a letter from her attorney that dealt with an incident that had happened last year at the Middle School that had involved her ex-husband. One of her concerns is for the safety of the students when it comes to visitors in the school. Another concern she has is about the entrance/exit at the Middle School at drop-off and pick-up times, she believes there should a safety director at this location. She also had some questions about the dress code and brought up the issue of uniforms. Her last concern dealt with the inquiring about the use of solar energy and the use of windmills. There were discussions amongst the Board, Mr. King and Ms. Walker regarding her concerns.

Adjournment

Steve Sprecher made the motion to adjourn the meeting at 8:34 pm. Brad Williams seconded the motion and the meeting was adjourned.

Respectfully submitted,

Kristina S. James
Treasurer
APPROVED BY THE SCHOOL BOARD MEMBERS

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Mrs. Connie Bowman, President  Mr. Steve Sprecher, Vice President

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Mrs. Kathy Waite, Secretary  Mrs. Judith Pingel, Member

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Mr. Brad Williams, Member