Regular Board Meeting
Pittsboro Primary School – 7:00 p.m.
December 17, 2014

Mrs. Connie Bowman, President, called the meeting to order at 7:01 p.m.

Roll Call
Connie Bowman – President          Judy Pingel - Member
Steve Sprecher – Vice President    Kathy Waite – Member
Brad Williams – Secretary

Mr. Richard King – Superintendent
Mr. Ronald Ward – Assistant Superintendent
Terry Kessinger – School Attorney

Others Present
Jenny Hollingsworth               Elainna Kish
Megan Hobaugh

Executive Session Certification
Connie Bowman, President, stated, “In accordance with Public Law 33, this Board hereby certifies that it discussed no subject matter in the November 17, 2014 executive session other than the subject matter specified in the public notice of the said meeting.”

Comments from Public on Agenda Items
None

Consent Items
Minutes
Mr. Richard King, Superintendent, recommended the Board approve the minutes of the November 17, 2014 Regular Meeting with one correction as noted by Steve Sprecher.

    Steve Sprecher made a motion to approve the November 17, 2014 minutes with the correction as noted. Kathy Waite seconded the motion and the vote was unanimous, 5-0.

Acceptance of Claims
Mr. King recommended the Board approve the regular Claims as submitted.

    Kathy Waite made a motion to approve the regular Claims as submitted.
    Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Fund Report
Mr. King recommended the Board approve the Fund Report from November 30, 2014 as submitted.

    Brad Williams made a motion to approve the Fund Report as submitted.
    Connie Bowman seconded the motion and the vote was unanimous, 5-0.
Consent Items: Continued
Payroll Report
Mr. King recommended the Board approve the Payroll Reports from November 21, 2014 and December 5, 2014 as submitted.

Judy Pingel made a motion to approve the Payroll Reports as submitted. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Personnel
Mr. King recommended the Board approve the following:

Hires -
Janie McKinney – Special Education Instructional Assistant – Pittsboro Elementary School
Austin Musial – Volunteer Assistant Boys Basketball – Tri-West High School
Cassie Jobe – Volunteer Assistant Girls Basketball – Tri-West High School
Earl Chastain – Volunteer Assistant 8th Grade Girls Basketball – Tri-West Middle School
Garrett Stephens – Temporary Health/Wellness Teacher – Tri-West Middle School – 2nd Semester

Resignation - Britney Joiner – 1st Grade Teacher – Pittsboro Primary School

Military Leave – Matt Taylor – Health/Wellness Teacher – Tri-West Middle School – 2nd Semester

Connie Bowman made a motion to approve the Superintendent’s recommendation concerning all personnel. Judy Pingel seconded the motion and the vote was unanimous, 5-0.

School Board Awards
Mr. King reported that the 2014 Boys Soccer State Runner Up team was to be presented with School Board Awards but unfortunately there was a miscommunication and the team will be presented with awards at the January meeting.

Connie Bowman presented a School Board Award Plaque to Kathy Waite, this is her last School Board Meeting as a Board Member. Mrs. Bowman and the entire Board thanked Mrs. Waite for all of her hard work on the Board throughout the years.

Presentation – Pittsboro Primary School
Mrs. Hollingsworth presented Mrs. Hobaugh and Ms. Kish to discuss the PPS Book Room and explain it in greater detail. They explained that it provides access to high quality literature that is at each student’s instructional reading level and they are using reading groups for the students. There are currently over 950 titles in the book room that total includes both fiction and non-fiction. Students take the books home so that they can practice reading at their individual level which helps build a partnership with the parents. The students are becoming more confident in the reading. The teachers are loving having access to so many different books and they are constantly looking at the reading groups to make changes when they are necessary. Overall this is a wonderful program that all the teachers at Pittsboro Primary are really excited about.
Curriculum Matters
Camp Invention – Summer Program
Mr. King reported that Joy Gehm has proposed to run Camp Invention again this year June 8-12, 2015. We have been doing the camp for a few years now and it has been a very good program with good attendance. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding Camp Invention as presented. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Field Trip
Mr. King reported that the Drumline has requested their field trip to Dayton, Ohio on April 10, 2015 that was approved last month as a day field trip now be turned into an overnight field trip. After looking at the schedule they feel that this needs to be an overnight trip. Mr. King reported that Joy Gehm was going as a parent chaperone. He also indicated that Mr. Ward will be attending the performance. Mr. King recommends approval of the overnight field trip for Drumline.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the overnight field trip for the Drumline. Kathy Waite seconded the motion and the vote was unanimous, 5-0.

Winter Driver’s Education
Mr. Benner has requested permission to have the winter driver education course during the 2014-2015 school year. The class and driving instruction will be given by Rodney Farmer and Nathan Begle. Mr. King recommends approval.

Brad Williams made the motion to approve the Superintendent’s recommendation regarding the winter driver education request by Mr. Benner. Judy Pingel seconded the motion and vote was unanimous, 5-0.

Financial Matters
Goals for Expenditure
Mr. King recommended approval for the Goals for Expenditure Categories for 2015. This is something that needs to be done every year for the upcoming year.

Steve Sprecher made the motion to approve the Superintendent’s recommendation regarding Goals for Expenditure Categories for 2015. Kathy Waite seconded the motion and vote was unanimous, 5-0.

School Bus Radios
Mr. Ward reported that he has been looking at school bus radios with GPS navigation systems and would like to look into these further. There was a discussion regarding the bus contract and the current bus radios. Mr. Ward will be getting more information to share with the Board at a later time.
Other Business

Aramark Reports
Mr. King shared with the Board the Aramark reports for November. Overall we are making a profit.

Statement of Policies – Section X – 2nd Reading
Mr. King presented Section X of the Board Policy as the second reading and recommends approval.

Kathy Waite made the motion to approve the Superintendent’s recommendation regarding the second reading of the Board Policy - Section X. Connie Bowman seconded the motion and the vote was unanimous, 5-0.

Exit Interview Survey Form
Mr. King reported that the Administrative team has put together an exit interview survey form. There was a discussion amongst the Board about how these need to be completed. The Board would like to see these at the monthly Board meetings. Mr. King recommends approval of the Exit Interview Survey Form.

Steve Sprecher made the motion to approve the Superintendent’s recommendation regarding the Exit Interview Survey Form. Kathy Waite seconded the motion and the vote was unanimous, 5-0.

Education Policy Brief on Teacher Evaluation
Mr. King shared with the Board the Education Policy Brief on Teacher Evaluation.

Thank You Note for Service Club
Mr. King reported that he had received a very nice Thank You note for the Service Club at Tri-West High School from The Leukemia & Lymphoma Society in regards to the donation that they made with funds raised this fall.

Effective Governance Seminars
Mr. King shared with the Board on information for Effective Governance Seminars; he indicated that this is generally for new members or existing members that would like a refresher course. He will also share this information with the incoming member Cindy Griffith.

List of Dual Credit Courses
Mr. King shared with the Board a list of Dual Credit Courses currently offered at Tri-West High School that Mr. Benner has provided.

MOU on Performance Based Monies
Mr. King recommends approval of the MOU on the Performance Based Monies, he also indicated that the corporation has already received the funds. The money will be distributed amongst the highly effective and effective teachers; it will be done very similar to other schools in the area and will be paid out on 12/23/14.

Kathy Waite made the motion to approve the Superintendent’s recommendation regarding the MOU on Performance Based Monies. Connie Bowman seconded the motion and the vote was unanimous, 5-0.
Other Business: Continued

MOU on Extension of Contract
Mr. King recommends approval of the MOU on Extension of Contract through the end of the school year that the Teacher Association has approved.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the MOU on Extension of Contract. Steve Sprecher seconded the motion and the vote was unanimous, 5-0.

Chinese Administrators Visit
Mr. King reported that on very short notice he was asked to allow 26 administrators for Special Needs Schools from China to visit our schools on the day before Thanksgiving. The visit went very well and was also very interesting. The administrators were able to observe dismissal at PPS, observed time in the classroom and also went to the pep session held at Tri-West High School for the State Final Football game. They were all very appreciative of the visit and presented gifts to each School.

Donations for “Walk with Wendi”
Mr. King reported that Tri-West Middle School is proposing to donate the proceeds from the 7th & 8th Grade Boys Basketball game with Danville on December 18th to the “Walk with Wendi” fund. Mr. King recommends approval.

Connie Bowman made the motion to approve the Superintendent’s recommendation regarding the donations for the “Walk with Wendi” event at TWMS on December 18, 2014. Judy Pingel seconded the motion and the vote was unanimous, 5-0.

Other
- Connie Bowman would like Kathy Waite to sign the School Board Awards that will be presented at the January meeting and also would like for Mrs. Waite to attend the meeting.

- Connie Bowman was asking questions regarding the Alumni Hall of Fame and wondering if someone has taken that over.

- Judy Pingel stated that the One Room School House has been awarded an award.

- Megan Hobaugh wanted to thank Jenny Hollingsworth for being so supportive when her family was going through the loss of her brother.

Comments from Public – Non Agenda Items
None
Adjournment

Brad Williams made the motion to adjourn the regular meeting at 8:02 pm and go into Executive Session. Connie Bowman seconded the motion and the meeting was duly adjourned to immediately go into Executive Session.

Respectfully submitted,

Kristina James
Corporation Treasurer

APPROVED BY THE SCHOOL BOARD MEMBERS

__________________________________  ______________________________
Mrs. Connie Bowman, President        Mr. Steve Sprecher, Vice President

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Mr. Brad Williams, Secretary         Mrs. Judith Pingel, Member

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Mrs. Kathy Waite, Member