



Parent Handbook

2020-2021

## **NWHSC CUBS PRESCHOOL PROGRAM**

### **Purpose**

The purpose of the NWHSC Cubs Preschool is to provide a foundation of skills that will prepare students for his or her school career. The foundations will include print concepts, reading readiness skills with a focus on phonemic awareness and basic math concepts. Students will also work on developing fine and gross motor skills, teamwork and confidence in a school setting.

### **Program Description**

NWHSC Cubs preschool will be offering two classrooms for the 2020-2021 school year, one at Pittsboro Primary School and one at North Salem Elementary School. Students must be age four (4) by 8/1/2020 and be potty-trained prior to the first day of school. The program will be in session for 184 days, mirroring the NWHSC teacher contract calendar. The program blends time with highly engaging academics, social play, guided discovery and opportunities to interact as peer friends for the children in the developmental preschool.

The academic component of the day will include programming based upon the Foundations to the Indiana Academic Standards for Young Children from Birth to Age 5 as posted on the Indiana Department of Education website.

Eighteen (18) spots will be available for each Cubs Preschool program. Fifteen (15) spots will be for full time, 5 days a week. Three (3) spots will be for part time, 3 days a week (Monday, Wednesday, Friday). Spots will be awarded based on the following priority:

1. NWHSC Staff children (that reside both in or out of district) with registration packet and \$150 **nonrefundable** fee
2. Students residing within NWHSC district based on a first come first serve basis with registration packet and \$150 **nonrefundable** fee
3. Students who do not reside within NWHSC district based on a first come first serve basis with registration packet and \$150 **nonrefundable** fee

Items to be provided with registration:

- Proof of immunizations
- Birth certificate
- Proof of residency
- Any applicable custody paperwork
- Enrollment packet

### **Program Costs**

Included in the cost of the program is a \$150 **nonrefundable** fee due at the time of registration. \$125 applies to the cost of curriculum and \$25 is the annual consumable fee. There is no credit given for days not used during the school year. Payment is still required even if the child is sick or absent for any reason. Late payments may result in dismissal from the NWHSC Cubs Preschool. Delinquent accounts may be subject to collections. Payment schedule is listed below:

|   | Number of Program Days | Annual Cost | Bi-Weekly Payment Plan August – May                                     | Monthly Payment Plan                                      |
|---|------------------------|-------------|---|---|
| 5 days/week                                       | 184                    | \$5,350     | \$260 due 1 <sup>st</sup> and 15 <sup>th</sup> of each month August-May | \$520 due on the 1 <sup>st</sup> of each month August-May |
| 3 days/week<br>Monday,<br>Wednesday<br>and Friday | 107                    | \$3,800     | \$182.50 due 1st and 15th of each month August - May                    | \$365 due on the 1st of each month August - May           |

Breakfast and lunch will be served daily in the cafeteria. Cost for breakfast and lunch will be covered by parents at the same rate as set by NWHSC cafeterias. Currently breakfast is \$1.50 daily and lunch is \$2.60 daily. Sack lunches may be brought from home but no fast food or soda will be allowed.

Two snacks will be provided daily to students (PM snack will occur around 3 PM) and is included in the tuition.

Scholarships for tuition may be available depending on financial status based on the free and reduced lunch application. If you would like to inquire regarding a scholarship, please speak with the building principal.

### **Program Hours of Operation**

The hours of operation will be 7:00 AM to 4:30 PM daily. The program hours are designed around the range of school start/ending times.

#### **Schedule**

During the school day, students will rotate through highly engaging academics, social play, guided discovery and peer friend interaction. Students will also have lunch, large motor skill development and playtime, as well as a nap and/or quiet time. Students will receive a snack during both the morning and afternoon components of the program.

**7:00-8:00 AM** – On-site childcare available

**8:00 AM – 2:30 PM** – Instructional day

**2:30 – 4:30 PM** – On-site childcare available

NWHSC Cubs preschool will be open on teacher workdays (8/3/20, 8/4/20, 1/4/21 and 5/27/21) even though K-12 students do not attend. Students must bring their own breakfast and lunch on these days. Cubs program will follow all scheduled days off (Fall Break, Winter Break and Spring Break), delays and cancellations based on NWHSC schedule. Start time on 2 hour delays will be 9:00 AM.

Pittsboro Primary School and North Salem Elementary School have Early Release Day once a month. Cubs Preschool will be open normal hours (until 4:30 PM) on every Early Release Day.

### **Transportation/After Care with NWHSC Students After School (SAS)**

Parents/Guardians are responsible for providing drop off/pick up for their children. Children are not allowed to ride NWHSC transportation.

On-site childcare will be provided with tuition from 7:00 AM – 4:30 PM. SAS will provide after care services beyond these times if needed. Tuition for care from 4:30-6:00 PM is \$20/week.