



District or Charter School Name

North West Hendricks School Corp

Section One: Delivery of Learning

1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.

NWHSC Virtual Learning days allow students the opportunity for uninterrupted learning. Today's learners must be curious, collaborative, and creative to successfully navigate an ever-changing world. Virtual Learning days allow for:

- Continuous instruction
- Continuity in the school calendar
- Safety of students and staff
- On-going Professional Development

K-12 Virtual Instruction

Virtual instruction may be conducted using synchronous and asynchronous methods.

- It is the expectation that students may have live instruction via Google Meet with their teachers.
 - Synchronous instruction takes place when a virtual learning student is able to join a live online lesson from another location and is participating in real-time with other students. Example: A student joins a Google Meeting with their teacher and other students at 10 a.m. during their math class.
 - Asynchronous instruction takes place when a student accesses virtual content provided by the teacher at the time of their choosing. Example: A student watches a recorded math lesson through Google Classroom or SeeSaw and completes an assignment at a time that the student chooses.

Whole Child Supports

- Families will be surveyed via registration to identify ways the school buildings can support students and parents during 100% virtual instruction.
 - Results from the registration information will be used to provide parent support trainings, student group supports and individual student and family supports
- Teachers and/or School Counselors will be implementing social and emotional lessons to give additional opportunities for connection and emotional support. This could be done in small groups, whole groups or individually via Google Meet.
- School counselors will also be available, virtually, for individual and group supports for students who may benefit from their service.

Related Services

- The Teacher of Record will implement virtual learning changes according to the ICLP in the IEP.
- Resource services may be provided via Google Meet to support students as they access their Gen Ed curriculum, address IEP goals and the student's individualized needs.
- Therapies (speech-language, OT, PT) may occur via Google Meet, individually and within small group settings.

2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.

Recorded video messages via email from teachers to parents and students, Ongoing parent emails, Grades 3-12 through Google Classroom weekly updates and daily instruction and classwork for students, Grades K-2 through Seesaw student and parent applications and weekly or daily assignments and agendas posted for all to view.

3. Describe student access to academic instruction, resources, and supports during continuous learning.

PK-2 Students

- Using Seesaw, students will be expected to log in each day to view their daily assignments, complete and submit those assignments as required by the teacher.
- Teachers will be available for Google Meetings or email communication either at the discretion of the teacher or by parent/student requests during office hours as determined by the teacher.
- Students with an IEP or 504 will still receive accommodations as noted in the ICLP in the IEP. These accommodations will be arranged with each building's resource teacher.
- School Counselors will provide weekly activities for students to access online. Various topics chosen by school counselors will be addressed for grade appropriate information.
 - School Counselors will also be available, virtually, during scheduled office hours.

3-12 Students

- Using Google Classroom, students will be expected to log in each day to view their daily classwork, attend scheduled virtual meetings, complete and submit their assignments as required by the teacher.
- Teachers will be available for Google Meetings or email communication either at the teacher direction or by parent student additional requests during office hours as

determined by the teacher.

- Students with an IEP or 504 will still receive accommodations.
 - These accommodations will be arranged with each building's resource teacher (they will be reaching out directly).
- School Counselors will provide weekly activities for students to access online. Various topics chosen by school counselors will be addressed for grade appropriate information.
 - School Counselors will also be available, virtually, during scheduled office hours.

4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.

- Computers/Chromebooks
- Online Resources
- Online apps (Seesaw, Clever, Google Classroom, Google Meets, etc...)
- Online platform for lessons and resources- K-2= Seesaw/ 3-12= Google Classroom
- Support resources for parents
- Special Ed supports
- Office hours for teachers
- Emails

5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.

Elementary- Grades PK-5/ Counselors/Resource

- Teachers will either invite students to attend live instruction via Google Meet or teachers will record and post introductory lessons and monitor student's progress of the coursework through Seesaw or Google Classroom. Online learning will be designed to keep all students on pace for mastering quarterly academic standards.
- Assignments will be an extension of previous instruction and will resemble the classroom environment as much as possible. Lesson focus will be on the 2020 Indiana Academic Standards. All assignments must be labeled by the date that they are assigned.
- **K-5 Weekly Schedule for 100% Virtual Learning**
 - Below is an example of a schedule for virtual instruction. Schedules may differ slightly depending on your child's teacher/grade level.
 - **Monday-Thursday**
 - 9:00 a.m.
 - Class Organizational Meeting (*Live with classroom teacher via Google Meet)
 - 9:15-11:45
 - Live Small Group Google Meets with Recorded Lessons for Reading, Writing and Math on Google Classroom or

Seesaw

- 11:45-12:30
 - Lunch/Play
 - 12:30-3:00
 - Live Small Group Google Meets and Live or Recorded 30-minute Related Arts Rotation
 - Resource teachers reaching out to caseload to field questions over assignments
 - This can be done in a variety of ways that best fit student needs and fulfill IEP/504 requirements.
- **Friday**
- 8:00-11:30
 - Students log in to Google Classroom or Seesaw-complete and submit remaining classwork and/or assessments as assigned by the teacher throughout the week.
 - Students complete weekly SEL lessons from the School Counselor.
 - Google Meet sessions with the classroom teacher either initiated by the teacher or by the parent or student to receive additional support as needed based on the analysis of student work throughout the week.
 - 11:30-3:00- Teacher Training/Planning Time
 - Teachers will be provided opportunities to work with their colleagues to plan, discuss and develop virtual instruction techniques and high quality virtual lessons.

Secondary- Grades 6-12/ Counselors/Resource

- Teachers will either invite students to attend live instruction via Google Meet or teachers will record and post introductory lessons and monitor student's progress of the coursework through Google Classroom daily. Online learning will be designed to keep all students on pace for mastering quarterly academic standards.
- Assignments will be an extension of previous instruction and will resemble the classroom environment as much as possible. Lesson focus will be on the 2020 Indiana Academic Standards. All assignments must be labeled by the date that they are assigned.
- **6-12 Weekly Schedule for 100% Virtual Learning**
 - **Mondays-Thursdays- Following morning instruction time:**
 - Staff will be available to students at designated office hours each afternoon. Teachers will also use this time to communicate with families as well as provide one-on-one or small group instruction.
 - Resource teachers reach out to caseload to field questions over assignments.
 - This can be done in a variety of ways that best fit student needs and fulfill IEP/504 requirements.
 - **Fridays- Following morning instruction time:**

- Teachers will be provided opportunities to work with their colleagues to plan, discuss and develop virtual instruction techniques and high quality virtual lessons.
- **Weekly Schedule**
 - **Mondays: Periods 1, 2, 3, 4, 5, 6,7**
 - Period 1: 8:00-8:25
 - Period 2: 8:35-9:00
 - Period 3: 9:10-9:35
 - Period 4: 9:45-10:10
 - Period 5: 10:20-10:45
 - Period 6: 10:55-11:20
 - Period 7: 11:30-11:55
 - **Tuesdays and Thursdays: Periods 1,2,3,4**
 - Period 1: 8:00-8:50
 - Period 2: 9:00-9:50
 - Period 3: 10:00-10:50
 - Period 4: 11:00-11:50
 - **Wednesdays and Fridays: Periods 5, 6, 7, PRIDE or Bruin Time**
 - Pride/Bruin Time: 8:00-8:50
 - Wednesday= SEL/Character Lessons
 - Friday= Small Group Instruction via Google Meet/Review sessions for upcoming assessments/ILearn Practice, etc.
 - Period 5: 9:00-9:50
 - Period 6: 10:00-10:50
 - Period 7: 11:00-11:50

6. Describe your method for providing timely and meaningful academic feedback to students.

Feedback will be given to students through online platforms such as Seesaw (K-2) and Google Classroom (3-12) and via whole class, small group and one-on-one virtual meetings.

- Grades K-12: Grades will be given on assignments and assessments by the student's teacher.
- Online assignments will be posted with expected due dates.
- Official grades will be recorded in Harmony.

Section Two: Achievement and Attendance

7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.

Yes, students will continue to move forward in all credit courses according to the scope and sequence of the course they are taking for credit. Teachers will provide grades for the quarter and course grades determined based on final grades. We will not do Pass/Fail.

8. Describe your attendance policy for continuous learning.

Attendance

Attendance will be taken daily by teachers either by the student being present online for class, or by the viewing of a recorded lesson and/or completion and submission of assigned work.

- If a student is sick and not able to attend class virtually (doctor's appointment, family emergency, etc.) parents or guardians will call the school to report the absence as normal.
- When a student misses an assigned class period or scheduled Google Meet, the student must complete and post the work to be marked as present for that class.
- Attendance in Harmony will remain the official attendance of NWH Schools.

9. Describe your long-term goals to address skill gaps for the remainder of the school year.

Teachers will continue to monitor student progress based on their classwork and both formative and summative assessments, virtually, throughout the year. Through weekly feedback and virtual meetings, teachers will work to ensure that we avoid learning gaps. Additionally virtual meetings can be scheduled via teacher and/or student and parent request for clarification and additional explanations or examples.

Section Three: Staff Development

10. Describe your professional development plan for continuous learning.

NWHSC will develop a 3 year district wide strategic plan around high quality blended learning for grades K-12.

- 100% of our K-12 teachers were provided professional development opportunities prior to the start of school, during the first two teacher work days and subsequently on each district wide scheduled professional development time for the 2020-21 school year.
 - A K-12 Technology Integration Team of teachers representing a variety of grades and courses was created prior to the start of the 2020-21 school year. This team will help to create our district-wide goals and needed professional development. They will also serve as building level support during professional development opportunities.
 - We will continue to work with 5-Star Technology for the creation and delivery of professional development for K-12 teachers around high quality digital lesson planning.
- All professional development throughout the 2020-21 school year will be focused on effective use of our digital platforms: Google Classroom and Seesaw and a variety of technology tools to help engage our learners and make planning and instruction more effective and efficient for our teachers.
- We are focused on budgeting for the remainder of computers needed in our K-5 environment for us to achieve the ability to be 1:1 in grades K-5. We are already a 1:1 district in grades 6-12.
- While we are in an on-site and virtual environment, we will continue to provide our teachers with additional planning time as needed based on teacher and/or principal request in addition to the already monthly scheduled district teacher professional development times.
- In a 100% virtual environment, teachers will have work time every Friday afternoon for the continual development of their virtual classrooms teaching, learning and assessment skills.
- Moving forward, professional development planning and budgeting will be focused on the achievement of our 3 year strategic plan once established.