

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

February 28, 2017

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Scott Levenson, Aaron Listhaus, Evan Meyers, Michael Pollack, Hiram Ratliff, Joel Talish, Walter Rendon, Jay Shuttleworth,

Board Members Not Present: Daniel Diaz, Mindy Tucker

Advisory Members: Alan Dichter

Also Present: Evan Meyers, Chelsey Pinke and Carrie Amon

**BUSINESS MEETING:**

Mr. Pollack opened the meeting.

Mr. Meyers introduced Chelsey Pinke to the board. Ms. Pinke is going to assist S2 in writing grant proposals.

Mr. Meyers introduced Carrie Amon to the board. Ms. Amon will be S2 principal for the 2017-2018 school year. Ms. Amon has extensive experience as a teacher and principal in both elementary and middle school. She is mission aligned with S2 and creative. She has received glowing reviews from people she has worked with in the past.

**Committee Reports.**

**Governance Committee:** Ms. DeLong presented the report. The Governance Committee is thinking about needs for new board members. Discussion ensued around types of people the board should be looking for.

**Community Outreach.** Mr. Rendon presented the decision to fold the Community Outreach Committee into another pre-existing committee. Discussion ensued around the best way to define community outreach for year 2 and to incorporate this committee into another committee.

**Development Committee.** Michael Pollack presented the committee report. We currently have \$560,000 in pledges for year 2 of the school but hope to raise \$1.25 million. We are looking forward to various fundraising events including a June 7 event at the school. We have engaged Laura Wertkin to help create fundraising materials including a brand book and Chelsey Pinke to explore grant opportunities.

**Finance Committee.** Mr. Talish presented the January financials.

**Academic Committee.** Mr. Levinson presented the committee report. The Academic Committee is developing an ED evaluation structure and a revised trimester report.

**Dashboard.** Mr. Listhaus walked the board through a new version of the dashboard.

**ED Report.** Mr. Meyers delivered the ED report. Student recruitment is ongoing and picking up pace for next year. The hiring process for teachers for next year is ongoing. Mr. Meyers reviewed testing data with the board. The board discussed test preparation and reading strategies.

**Board Approvals:**

- **Meeting Minutes:** Mr. Rendon made a motion to approve the minutes for the January 24 Board meeting. Mr. Levinson seconded the motion which was unanimously approved.
- **Family Handbook:** Mr. Gottlieb made a motion to approve the Family Handbook. Mr. Rendon seconded the motion. The motion was unanimously approved.
- **Responsible Behavior Handbook:** The board agreed to review the handbook and consider it at the next meeting.

Mr. Pollack adjourned the public meeting and the board went into executive session at 7:30 pm.

The board came out of executive session at 7:40.

Mr. Pollack adjourned the meeting.

Respectfully submitted: Michelle DeLong