

SCHOOL IN THE SQUARE CHARTER SCHOOL  
Meeting of the Board of Trustees  
July 25, 2017  
MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Scott Levenson, Evan Meyers, Michael Pollack, Walter Rendon, Mindy Tucker

Other attendees: Evan Meyers, Chelsey Pinke

Materials provided to the Board prior to the meeting: June student data dashboard, June financials, Board meeting presentation, and Executive Director report, June Minutes, Proposed Letter to Church, Bio of Peter Gatof (proposed board member).

**BUSINESS MEETING:**

**Committee Reports:**

**Governance Committee (“GC”):** Ms. DeLong discussed status of exploration of new board members. Ms. DeLong discussed the Board on Track survey. The GC will examine the responses and develop a discussion for the retreat and future meetings analyzing the board’s responses.

**Academic Committee:** Mr. Levenson noted that the ED evaluation is complete (with input from the board, Mr. Meyers and staff) and will be reviewed with Mr. Meyers by Mr. Levenson and Mr. Pollack. Mr. Levenson stated that the Academic Committee would benefit from an additional board member.

**Finance Committee:** Ms. Tucker presented the June/year-end FY2017 financial package and noted that the actual operating loss was in-line with budget, despite additional spending on consultants and curriculum, offset by additional revenue due to DOE funding increases, lower than anticipated staff participation in benefits and prudent management of expenses by the S2 staff. As required by the DOE, \$25,000 was allocated to a dissolution reserve. Ms. Tucker discussed the changes to the Year 2 budget as compared to the version presented at the prior Board meeting, including a \$100,000 contingency for expenses. Ms. Tucker compared the Year 2 Budget against the Year 1 actuals. Ms. Tucker proposed that the Year 2 budget as presented should be considered final and submitted to SED if approved by the Board.

**ED Report:** Mr. Meyers reviewed the Executive Director Report. Mr. Meyers reviewed the new six-day schedules for 6<sup>th</sup> and 7<sup>th</sup> grade for next year. He discussed the co-teaching model that will be used in most rooms. Mr. Meyers also discussed the incoming 6<sup>th</sup> grade students and their academic achievement thus far. Mr. Meyers discussed the S2 summer camp and hiring for the 2017-18 academic year.

**Board Votes:** The Board voted on the following items:

**Approval of June 27 Meeting Minutes.** Mr. Gottlieb made a motion to approve the minutes from the June 27 meeting. Mr. Levenson seconded the motion, which was unanimously approved.

**Approval of 2017-18 Budget.** Mr. Levenson made a motion to approve the 2017-18 budget. Mr. Gottlieb seconded the motion, which was unanimously approved.

Mr. Pollack adjourned the meeting.