

SSCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Directors

October 25, 2016

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Daniel Diaz, Scott Levenson, Evan Meyers, Michael Pollack, Joel Talish, Walter Rendon (via phone), Jay Shuttleworth, Mindy Tucker

Advisory Members: Alan Dichter

BUSINESS MEETING:

Mr. Pollack opened the meeting.

Ms. Koch reviewed the student testing data from three different sources: (i) testing from the student's previous school prior to their admission to S2, (ii) summer focus program assessments and (iii) an early year assessment at S2. Ms. Koch described how these results were used to establish baselines and teaching goals for each individual student. Ms. Koch further addressed how to focus on students who are below grade level, employing a blended learning program to be reinforced during PLT ("personal learning time".) Discussion ensued about how we measure the success of the school in terms of our mission statement and SED metrics.

Ms. Koch reported that there were 17 IEP students. Board members raised the issue of whether students were getting the services they needed, and a discussion ensued regarding the process and obstacles for getting an IEP designation. Mr. Meyers noted that a consultant was hired to work with students who had an IEP designation and those that might be eligible.

Mr. Meyers and Ms. Koch discussed their proposed strategic approach to students who were significantly below grade level, including an extra class for math, additional software educational programs, teacher professional development and utilization of PLT.

Ms. Tucker reviewed the proposed dashboard of monthly data of student enrollment and attendance.

Mr. Meyers reviewed the highlights of the ED report. He noted that there would be an additional \$75,000 in spending required for additional curriculum software to target below grade level students. Mr. Meyers also commented that he expected to present a construction plan for Phase II of the project in an upcoming Board meeting.

A discussion ensued about the security of the school on weekends when the public had access to the school from the church activities. The Board encouraged Mr. Meyers to spend the amount necessary in order to secure the school equipment at these times.

Mr. Talish reviewed the October financials, discussing the most recent forecast for FY2017 and reviewed the changes from the prior version.

Ms. Tucker noted that the copy machine for the school was based on a lease with Friends of the School, and S2 is paying the monthly lease expenses.

Board Approvals:

- **Meeting Minutes:** Mr. Levenson made a motion to approve the minutes for the September 27th Board meeting. Mr. Talish seconded the motion which was unanimously approved.
- **Change in the Projected Year 1 Budget:** Mr. Talish reported that there would be an increase of \$73,000 in staffing costs, but would be addressed at the next meeting. No vote was held on this matter.

Mr. Pollack adjourned the meeting

Respectfully submitted: Mindy Tucker, Recording Secretary