

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

June 26, 2018

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Scott Levenson, Aaron Listhaus (via video), Michael Pollack, Walter Rendon (via video), Mindy Tucker (via video)

Other Attendees: Evan Meyers, Chelsey Pinke, Jennifer Grazel, Bob Keogh (via video), Kyle Pellerin

Materials provided to the Board prior to the meeting: May Financials and Updated/Revised FY2019 Budget Presentation, Board Meeting Presentation, May Dashboard, Executive Director report, and May meeting minutes.

BUSINESS MEETING:

Ms. Tucker opened the meeting at 5:30.

Test Scores. Ms. Amon presented the MAP scores for the spring v. the fall scores, 6th grade v. 7th grade for math and ELA. Most groups showed improvement, although discussion ensued around the relative growth and specific groups that did not show meaningful improvement. Ms. Amon noted that the school will not have the state test scores until October. They have received some limited data for a portion of each test (ELA and math) but difficult to make meaningful conclusions. The school will need to compare MAP scores to state test scores to fully evaluate the value of the MAP tests as an indicator of improvement on state tests.

Finance. Mr. Keogh and Mr. Pellerin reviewed the May financial package and responded to questions. The revised budget for FY2019 was also reviewed. Mr. Keogh noted the additional SPED funds, the revisions related to the assignment and sublease of the lease with the Church and changes related to the addition of one position and other minor changes for actual hiring.

Ms. Tucker noted that the Finance committee has initiated measure to focus on management of funds in order to improve low risk returns for the school and funds currently held by Friends. Ms. Tucker further noted that the grant from Friends to S2 was reduced from the budgeted \$800K to \$350K. The documentation of the assignment to Friends of the S2 lease with the Church and the related sublease of the premises back to S2 has been completed. This new arrangement is reflected in the revised FY2019 financials.

Academic Committee (“AC”). Mr. Levenson noted that the AC met with multiple staff members in addition to having multiple parties complete a survey as part of their ED evaluation. Committees will complete their respective sections of the rubric that was developed by the AC committee.

Governance Committee (“GC”). Mr. Pollack noted the ongoing need to add new Board members. He is also mentioned the GC plan to discuss Board evaluation at the next Board meeting.

ED Report. Mr. Meyers reviewed the ED report. He discussed the enrollment for the FY19 year and space challenges. Mr. Meyers also commented on the success of the “day in NYC” that allowed students and staff to choose from multiple options for a field trip to a NYC destination/activity.

Ms. Amon described the summer program. Mr. Meyers briefly touched on the “Learn with Us” event. He also talked about the fall fundraiser and his plans with Ms. Pinke to work on a development plan for the event. Ms. Amon suggested that school visits with current or potential donors are a valuable tool.

Board Votes: The Board voted on the following item:

- **Approval of the 5-22-18 Meeting minutes.** Mr. Pollack made a motion to approve the meeting minutes from the March Board meeting. Mr. Listhaus seconded the motion, which was unanimously approved.
- **Approval of the Revised FY2019 Budget.** Mr. Pollack made a motion to approve the revised FY2019 budget as presented. Mr. Listhaus seconded the motion, which was unanimously approved.
- **Approval of the additional Board member.** Mr. Pollack nominated Ms. Jennifer Grazel as a new Board member. He noted that she possesses a strong background which will be a valuable asset to the Board. Mr. Pollack, Mr. Rendon and Mindy reviewed their various conversations. Mr. Levenson made a motion to approve Ms. Grazel as a Board member, subject to her completing the requirements and obtaining approval from SED. Mr. Rendon seconded the motion, which was unanimously approved.

Ms. Tucker adjourned the meeting at 7:30.

Respectfully submitted: Mindy Tucker, Treasurer