

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

August 28, 2018

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Gottlieb (by phone), Scott Levenson, Aaron Listhaus, Walter Rendon and Joel Talish

Other Attendees: Carrie Amon, Alan Dichter, Jennifer Grazel, Bob Keogh (by phone), Evan Meyers , Chelsey Pinke, Kyle Pelerin (4th Sector Solutions)

Materials provided to the Board prior to the meeting: July meeting minutes, July dashboard, updated organizational chart, meeting presentation, 2018-19 meeting schedule, ED Evaluation, ED report, updated employee handbook and the July financial package.

BUSINESS MEETING:

Ms. DeLong opened the meeting at 5:35.

Ms. Amon presented a summary of current 6th graders: 6th grade completed their second day of orientation. 7th and 8th grade each had a day of orientation. Every 6th grader has taken the MAP test. This early testing will allow for earlier small group work. Overall the incoming 6th grade is academically similar to the prior two 6th grades. (16 – 18% of students are performing on grade level.)

This year every ELA class will have at least two teachers. The students will have lots of support.

Mr. Meyers discussed that our students start far below district averages. All of our students come from K-5 schools. Our students make great growth each year.

Finance Committee: Ms. Pelerin reviewed the finance report. There are no material changes from last month.

Development Committee: Mr. Talish reported that the committee has made great progress. Thus far S2 has raised over \$1 million dollars for the year. The fundraising goal has been raised to \$1.4 million. Costs to expand the school will be higher than initially expected.

The fundraising event will take place on November 28. We are looking for a matching sponsor for the event.

Governance Committee: Ms. DeLong asked that every committee prepare three annual goals for the next meeting. The governance committee is working on an annual calendar for meetings.

ED Report: Mr. Meyers discussed highlights from the two-week teacher orientation. Mr. Meyers discussed student attrition. Families love the school. The only students who leave the school either move or need a specific learning environment (12:1:1), which we cannot provide. Twenty-five per cent of our students (6% above district) receive SPED services.

The school is tightly packed into our space. We are currently using every inch of the facility. We are thoughtful about the space.

Expansion: Mr. Meyers met with David Frank from SED. Currently we are thinking of adding K and 5th grade. Mr. Meyers is actively looking for additional space.

Academic Committee: Mr. Levenson discussed the academic committee's continued conversations around finding a thoughtful way to demonstrate student growth. The committee is also discussing how much we can expect a student to grow each year and then measure student progress against that metric. The academic committee presented the ED evaluation during executive session.

Board Voting: The board voted on the following items:

- **Approval of the 7-31-18 Meeting minutes.** Mr. Talish made a motion to approve the meeting minutes from the July Board meeting. Mr. Rendon seconded the motion, which was unanimously approved.
- **Updates to the Employee Handbook:** Mr. Levenson made a motion to approve the updated employee handbook. Mr. Rendon seconded the motion, which was unanimously approved.
- **Organizational Chart:** Ms. DeLong made a motion to approve the organizational chart. Mr. Levenson seconded the motion, which was unanimously approved.
- **Updates to the Employee Handbook:** Mr. Levenson made a motion to approve the updated employee handbook. Mr. Rendon seconded the motion, which was unanimously approved.
- **Meeting Calendar:** Mr. Rendon made a motion to approve the meeting calendar with the change that the November meeting be changed to 11/28 before the fundraiser.

The board went into executive session at 6:30. The board came out of executive session at 7:00 and toured the school with Mr. Meyers. The meeting adjourned at 7:15.

Respectfully submitted: Michelle DeLong, Secretary