

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

May 28, 2019

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Peter Gatof, Scott Gottlieb, Aaron Listhaus, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Evan Meyers, Cynthia Carrion, Alan Dichter, Jennifer Grazel, Bob Keogh

Materials provided to the Board prior to the meeting: April meeting minutes, April dashboard, Meeting presentation, ED report, finance package including the proposed FY2020 budget

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:40.

**ED Report:** Mr. Meyers opened with the ED report. SED representatives visited the school last week for the “mid-charter” renewal review and met with all relevant constituencies, i.e. teachers, admin, students, parents and Board members. SED staff discussed the opportunity to assign ESL identity based on Kindergarten designation which will be explored. Will hear back from them on their evaluation of the school in six weeks.

Ms. Carrion commented on the content of a parent meeting with SED in which the parents were extremely positive about their experience with S2.

To address facility constraints, administration has explored creating small “rooms within rooms” for adult space.

Summer program is approaching full enrollment, funded by three significant donations. Alumni program is in inception stage for the full 4 years post middle school including college advisors and ongoing support throughout high school. This program will be modeled after KIPP program. FY20 budget includes initial year funding amount, but is not shown in 5 year strategic plan.

**Finance:** Mr. Meyers reviewed the FY20 budget. Noted that 5 year plan does not contemplate additional staff for existing school. Demonstrated that compared to other charter schools S2 has more experienced staff and has competitive compensation package.

**Governance:** Mr. Pollack noted that he and Ms. Delong will be interviewing Board members individually as means of a board review. Mr. Pollack also requested that committees look at their annual goals and evaluate their progress for the year in advance of the next Board meeting.

**Executive Session:** Mr. Pollack discussed Board term renewals and noted that Mr. Rendon, Mr. Talish and Ms. Delong had Board terms that were expiring at the end of June. Mr. Meyers salary for FY2020 was discussed, incorporating information from DOE surveys, and was agreed upon.

**Board Voting:** The board voted on the following items:

- **Approval of the 4-23-19 Meeting minutes.** Mr. Talilsh made a motion to approve the meeting minutes from the April board meeting. Mr. Rendon seconded the motion, which was unanimously approved.
- **Board member elections.** Mr. Gottlieb made a motion to approve a new three year term for the following Board members: Mr. Rendon, Mr. Talish and Ms. Delong. Mr. Gatof seconded the motion, which was unanimously approved.
- **CEO Salary.** Mr. Talish made a motion to approve Mr. Meyers' salary for FY2020. Mr. Rendon seconded the motion, which was unanimously approved.

**FY2020 Budget.** Mr. Gatof made a motion to approve the FY2020 budget, subject to efforts to get to 305 students in connection with the proposed adjacent expansion space and to aggressively pursue a development professional to bring on within the next twelve months. Mr. Talish seconded the motion, which was unanimously approved.

The meeting adjourned at 7:25

Respectfully submitted: Mindy Tucker, Acting Secretary