

**Local School Council Minutes**  
**July 7, 2016 6:30 pm**

Present:

Monte Luzadder - parent rep  
Amy O'Rourke - parent rep  
Anna Breen – parent rep (late arrival)  
Arnold Davis - community rep  
Mary Lubben – community rep  
Anna Proni – teacher rep  
Andrew Erdelack – teacher rep  
Diana Hershfang - staff rep  
Paul Karafiol – principal

Not present:

Luis Mesa- parent rep

This was the first LSC meeting of the new term and the first LSC meeting for Interim Principal Karafiol. The meeting followed the Meet & Greet with Principal Karafiol, in which teachers, staff, parents, students and community members attended.

1. Chairperson Luzadder called the meeting to order.
2. Roll call of LSC members. Everyone introduced themselves.
3. Arnold Davis nominated Monte Luzadder as temporary chairperson.
4. Peggy Herrington nominated Amy O'Rourke as temporary secretary.
5. Monte approved the agenda for tonight's meeting.
6. There was no copy of the minutes from the last LSC meeting available for members to review and approve. This agenda item was skipped.
7. Public participation – this was taken care of after Meet & Greet and before the meeting.

**8.** Interim Principal Karafiol provided an update on his transition plan. He handed out his Entry Plan Update to each LSC member. The update included three priorities: Teaching & Learning, Culture & Climate and Operations & Budget.

-Mr. Karafiol reported that he has been meeting one on one with APs and Dept. Chairs. He is trying to get input from everyone. Teachers were asked to make an A List, B List and C List for the things they needed/wanted for their classrooms and they were also sent a teacher survey.

-The budget should be coming in 7-10 days and will need to be approved within seven days after received. LSC members and Principal Karafiol discussed tentative dates for upcoming budget meeting. The dates of 7/21 and 7/26 were put on the calendar.

-Freshman Orientation will be a two day event and will take place shortly before school starts. Dates will be determined by next week and will be available on the school website, as well as emailed to incoming freshman. Only summer funds, not CPS funds, can be used for summer programs such as orientation. \$3,000 has been set aside to pay school personnel during the orientation.

**9.** Arnold Davis nominated Monte Luzadder as Chairperson. Peggy Herington seconded. Passed unanimously.

**10.** Monte Luzadder nominated Amy O'Rourke as Secretary. Arnold Davis seconded. Passed unanimously.

**11.** Mary Lubben nominated Arnold Davis as Vice-Chair. Peggy Herrington seconded. Passed unanimously.

**12.** The regular meeting schedule was set for the school year with the following dates. All meeting will take place at 6:30 pm in the school library on the second floor:

08/11/16

09/22/16

10/20/16

11/17/16

12/15/16

01/19/17

02/16/17

03/16/17

04/27/17

05/18/17

06/22/17

**13.** Chairperson Luzadder suggested the LSC postpone the establishing of committees until the August meeting. This was done so Principal Karafiol could decide if there needs to be additional or change in existing committees that were set last year.

**14.** The next LSC meeting was set for August 11, 2016.

**15.** LSC members filled out Information Form for CPS. It was announced that there is a parent rep vacancy on the LSC. Monte Luzadder moved to adjourn the meeting. Peggy Herrington seconded. Passed unanimously.