

Service Learning Hours Student Checklist

Student Name _____ Div# _____ ID# _____ Date _____

Before turning-in any service learning paperwork to Mrs. Mah (room 332) or to Mrs. Hershfang (room 135), please refer to the checklist to help expedite the verification and recording of your service learning hours. Thank you for your cooperation!

Before I complete my service learning hours, Did I....

- ___ 1) Verify that the organization is non-profit and provide evidence of this non-profit status if needed?
- ___ 2) Determine the importance of my role in this service learning opportunity, such as understanding the social issue involved?
- ___ 3) Confirm that my volunteer hours meet the CPS requirements for quality service learning experiences? (See website)

After I completed my service learning hours, Did I....

- ___ 1) Gather all necessary signatures on the service learning forms?
- ___ 2) Complete and submit the service learning online reflection form?
- ___ 3) Provide correct contact information for the person at the non-profit organization, who is authorized to verify my service learning hours?
- ___ 4) Meet the t deadline to turn-in my service learning hours within two months of the project's completion?

Service Learning Hours Student Checklist

Student Name _____ Div# _____ ID# _____ Date _____

Before turning-in any service learning paperwork to Mrs. Mah (room 332) or to Mrs. Hershfang (room 135), please refer to the checklist to help expedite the verification and recording of your service learning hours. Thank you for your cooperation!

Before I complete my service learning hours, Did I....

- ___ 1) Verify that the organization is non-profit and provide evidence of this non-profit status if needed?
- ___ 2) Determine the importance of my role in this service learning opportunity, such as understanding the social issue involved?
- ___ 3) Confirm that my volunteer hours meet the CPS requirements for quality service learning experiences? (See website)

After I completed my service learning hours, Did I....

- ___ 1) Gather all necessary signatures on the service learning forms?
- ___ 2) Complete and submit the service learning online reflection form?
- ___ 3) Provide correct contact information for the person at the non-profit organization, who is authorized to verify my service learning hours?
- ___ 4) Meet the t deadline to turn-in my service learning hours within two months of the project's completion?

Service Learning Hours Student Checklist

Student Name _____ Div# _____ ID# _____ Date _____

Before turning-in any service learning paperwork to Mrs. Mah (room 332) or to Mrs. Hershfang (room 135), please refer to the checklist to help expedite the verification and recording of your service learning hours. Thank you for your cooperation!

Before I complete my service learning hours, Did I....

- ___ 1) Verify that the organization is non-profit and provide evidence of this non-profit status if needed?
- ___ 2) Determine the importance of my role in this service learning opportunity, such as understanding the social issue involved?
- ___ 3) Confirm that my volunteer hours meet the CPS requirements for quality service learning experiences? (See website)

After I completed my service learning hours, Did I....

- ___ 1) Gather all necessary signatures on the service learning forms?
- ___ 2) Complete and submit the service learning online reflection form?
- ___ 3) Provide correct contact information for the person at the non-profit organization, who is authorized to verify my service learning hours?
- ___ 4) Meet the t deadline to turn-in my service learning hours within two months of the project's completion?