

# ACT: TIPS TO HELP YOU REGISTER

[WWW.ACTSTUDENT.ORG](http://WWW.ACTSTUDENT.ORG)

Sign up on your own online.

- 1) Create an Account
- 2) Register for Test

## Already Have An Account?

↓

Enter Username/Password

If you don't remember Username & Password:

Click "Forgot User ID"  
Follow steps. They will send you directions on how to reset it to the email address connected with the account.

Do the same for "Forgot Password" if you need to reset it also.

Update all information

## If You Do Not Have an Account:

↓

Create Account

If you took ACT last spring with the junior class:

If you have never taken the ACT before OR cannot find your ACT ID#

Have you registered for the ACT before?  
**No**  
Have you taken the ACT before?  
**Yes**  
ACT ID #: \_\_\_\_\_  
(ask counselor for number)

Have you registered for the ACT before?  
**No**  
Have you taken the ACT before?  
**No**

**Fill out rest of information**

Find Your High School:  
SHS School Code: 252-830

Please use *only* e-mail addresses that you can access and that you will be able to keep up with.

Passwords may need: a Capital letter, a Lowercase letter, Number, and Symbol  
(ex: !, \*, @)

Username: \_\_\_\_\_

Password: \_\_\_\_\_

# ONCE YOU ARE SIGNED IN . . .

Register To Test

This process takes 30 minutes. READ DIRECTIONS. If you have questions, see below:

If you are short on time: you *may* be able to go straight to

**Your Test Selection** (on left).

Under Test Date and Option: Click on the date that you want to take the ACT.

Pay attention to late fees. Test waivers do not cover the cost of the late fee.

*ACT (No Writing) or ACT Plus Writing*. The other options will charge you additional costs for study materials, so be aware of what you choose.

**Photo Upload Requirements:** Follow the ACT Guidelines on what is an acceptable photo (it should look similar to school portraits)

If you *cannot* upload your photo- hit Continue and finish registering. Return to the counselor's suite or ask Ms. Helms to help you with your photo. It is required before deadline.

**Your High School Courses:** Fill this out as accurately as you can.

**Score Report Choices:** When applying to college, colleges want an Official Report from ACT with your score. Request ACT to send your scores directly.

While registering, you may list up to 4 colleges for FREE.

*After you have already taken the test, you must pay \$12 per report to have it sent.*

**Test Center:** If you want to take the exam at Starkville High, our Test Center Code is: 224-160

**Submit Payment:** ACT requires payment online via debit/credit card.

If you are using a Test Fee Waiver, this is the section where you will enter your Fee Waiver Code.

This is found on the top right corner of your Fee Waiver (received from the Counselor's office).

Enter the code and hit *Apply*. Make sure your total comes to \$0.00.

**Print your Admissions Ticket** after registration is complete and a photo has been uploaded. If you need help printing, go to the Library with your ACT ID/password ready to go.

You will need your ticket on the morning of the test!

*Be sure to study so you are prepared (yes, you can study! Online or on Paper), and Good Luck!*