

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

AGENDA - BOARD MEETING – OCTOBER 18, 2018

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

I. CALL TO ORDER

II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.

III. FLAG SALUTE

IV. ROLL CALL: Mrs. Glynn Mrs. Bateman
 Mr. Grant Mrs. Clark
 Mr. Walsh Mr. Smith
 Mrs. Weisman

V. CORRESPONDENCE

VI. SUPERINTENDENT’S UPDATE

Motion by _____, seconded by _____, to approve the following reports:

A. HIB REPORT

to approve the HIB Report for the Month of October, 2018, as presented by the Superintendent of Schools.

B. APPROVE DISTRICT AND SCHOOL SELF-ASSESSMENT GRADES REPORT

to approve the District and School Self-Assessment Grades Report for Reporting Period II (January 1, 2018-June 30, 2018), as presented by the Superintendent of Schools.

ROLL CALL VOTE: Mr. Grant Mrs. Clark
 Mr. Walsh Mrs. Glynn
 Mrs. Weisman Mr. Smith
 Mrs. Bateman

C. RESPECT WEEK AND SCHOOL VIOLENCE AWARENESS WEEK

- 1. Point Road School Activities
- 2. Markham Place School Activities

D. AUDITOR PRESENTATION NOVEMBER 15, 2018 – FULL BOARD OR FINANCE COMMITTEE?

E. PENINSULA FINANCE MEETING – PROPOSED DATE, JANUARY 17, 2019

F. IT'S OK TO BE DIFFERENT CURRICULUM

G. 2018-2019 STATE AID IN PERSPECTIVE

- 2018-2019 School Aid Budget: State Aid Changes by Adequacy Status
- 2018-2019 Little Silver's Equalization Aid
- S2

H. OCTOBER SPOTLIGHT

I. ATTENDANCE FOR SEPTEMBER 2018

	MARKHAM	POINT ROAD	TOTAL
Days Possible	5,668	6,817	12,485
Days Present	5,548.50	6,657.50	12,206
Days Absent	119.5	159.5	279
Number of Pupils Entered	0	1	1
Number of Pupils Left	0	0	0
On Roll – End of Month	379	454	833
Percentage of Attendance	98%	98%	98%

ATTENDANCE COMPARISON FOR SEPTEMBER 2017

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	380	475	855
Percentage of Attendance	97.7%	98.3%	98.0%

TEACHER ATTENDANCE FOR SEPTEMBER 2018

Days Possible	1290
Days Absent	23
Percentage of Attendance	98%

VII. BOARD PRESIDENT'S UPDATE

VIII. COMMITTEE REPORTS

IX. LIAISON REPORTS

X. PUBLIC HEARING – Re: Agenda Only

XI. PERSONNEL

Motion by _____, seconded by _____, to approve the following resolutions:

A. APPROVE SUBSTITUTES

to approve the following substitutes, pending criminal history review and P.L. 2018, c. 5 review, for the remainder of the 2018-2019 school year:

Last Name	First Name	Job Title
Christensen	Hannah	Substitute Teacher/Aide
Flynn	Dana	Substitute Teacher/Aide
Lorenz	Debra Ann	Substitute Teacher/Aide
Oppenheim	Shari	Substitute Teacher/Aide

B. ACCEPT RESIGNATION

1. to accept the resignation of Julie Pellettieri-Cohen, Instructional Assistant, effective on or about October 19, 2018.
2. to accept the resignation of Jennifer Giannone, Instructional Assistant, effective on or about November 2, 2018.
3. to accept the resignation of Patricia DeLeo, Noon Hour Aide, effective on or about October 31, 2018.

C. RESCIND STIPENDS

1. to rescind the ABA stipend for Julie Pellettieri-Cohen at \$850.00, pro-rated, effective on or about October 19, 2018.
2. to rescind the ABA stipend for Jennifer Gianonne at \$850.00 pro-rated, effective on or about November 2, 2018.
3. to rescind the bus duty stipend for Jennifer Gianonne at \$750.00, pro-rated, effective on or about November 2, 2018.

D. RESCIND CONTRACT

to rescind the contract of Emily LaPersonne, Long-Term Leave Art Teacher, effective on or about November 30, 2018 from originally anticipated January 3, 2019.

E. APPROVE EXTRA-CURRICULAR AIDE

to approve Mary Kay DeWyngaert as Extra-Curricular Aide for Student #1630374884, for Student Council Meetings at the rate of \$14.75/hr. for the 2018-2019 school year.

F. APPROVE INTERN

to approve Kasie Nurko as School Psychologist Intern through Seton Hall University for up to 300 hours.

G. APPROVE SCHOOL DISTRICT DATA COORDINATOR

to approve Dr. Carolyn M. Kossack as the district’s School District Coordinator for the 2018-2019 school year.

ROLL CALL VOTE: Mr. Walsh Mrs. Glynn
 Mrs. Weisman Mr. Grant
 Mrs. Bateman Mr. Smith
 Mrs. Clark

XII. FINANCE REPORT

Motion by _____, seconded by _____, to approve the following resolutions:

A. PAY BILLS - OCTOBER

to approve the following bills for October, 2018:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$408,476.71
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$55,294.86
P2	PY Special Revenue Fund	\$595.66
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$28,686.94
95	Student Activity Fund	\$300.00
	Unemployment Trust Fund	\$0.00
	Total for Accounts Payable	\$493,354.17
Payroll		
	September 28, 2018	\$433,815.42
	September 29, 2018	\$155.00
	October 15, 2018	\$433,303.26
	Total for Payroll	\$867,273.68
	Total Bill List	\$1,360,627.85

B. TRANSFER OF FUNDS - SEPTEMBER

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW, THEREFORE, BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION – SEPTEMBER

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of September 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF SEPTEMBER

to approve the Budgetary Major Account/Fund Status for the month of September, 2018.
 PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of September 2018, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. TREASURER’S REPORT – SEPTEMBER

to approve the Treasurer’s Report for the month of September, 2018.

F. BOARD SECRETARY’S REPORT – SEPTEMBER

to approve the Board Secretary’s Report for the month of September, 2018.

G. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

Dates	Workshop	Staff Member	Registration	Travel
10/22/18	Preparing Your School for the Unthinkable: A Multidisciplinary Approach to School Safety – Long Branch, NJ	C. Bavosi	\$98.00	
10/22/18	Preparing Your School for the Unthinkable: A Multidisciplinary Approach to School Safety – Long Branch, NJ	J. Peirson	\$20.00	
10/23/18	NJ Science Convention-Princeton, NJ	J. Phan	\$175.00	\$31.00
10/23/18-10/24/18	NJ Science Convention-Princeton, NJ	V. Stasio	\$295.00	\$46.00
10/26/18	51 st Annual Conference on Reading and Writing-New Brunswick, NJ	J. Domenico	\$180.00	\$12.00
10/26/18	51 st Annual Conference on Reading and Writing-New Brunswick, NJ	J. Thompson	\$180.00	
11/5/18-11/9/18	Orton Gillingham Training-Princeton, NJ	K. Mulcahy	\$1,175.00	\$162.00
11/29/18-11/30/18	Conference for School-Based Speech-Language Pathologists-New Brunswick, NJ	K. Hicks	\$449.00	
11/29/18-11/30/18	Conference for School-Based Speech-Language Pathologists-New Brunswick, NJ	K. Restaino	\$449.00	
12/3/18-12/4/18	Conference for School-Based Speech-Occupational Therapists-New Brunswick, NJ	M. Simmons	\$449.00	
12/5/18	Supporting Siblings with Autism-New Brunswick, NJ	T. Tuzzeo	\$160.00	
12/5/18	Supporting Siblings with Autism-New Brunswick, NJ	C. Bavosi	\$160.00	
12/7/18, 2/22/19, 4/19/19	Business Administrator’s Academy-Long Branch, NJ	L. Case	\$350.00	

12/11/18, 12/18/18, 1/15//19, 1/17/19, 1/25/19, 2/5/19, 2/12/19, 2/20/19, Playoffs (TBD)	Boys' Basketball Travel Reimbursement	D. Nolan		Approx. \$35.00
12/13/18, 1/3/19, 1/9/19, 1/10/19, 1/23/19, 1/29/19, 2/8/19, 2/14/19, Playoffs (TBD)	Girls' Basketball Travel Reimbursement	R. Pina		Approx. \$35.00
12/18/18	Nothing But Desmos-Lincroft, NJ	M. Little	\$149.00	
12/18/18	Nothing But Desmos, Lincroft, NJ	K. Ribeiro	\$149.00	

2. Professional In-House Work

to approve the following in-house work at the contractual rate:

Dates	Committee/Workshop	Staff Member	Hours	Rate Per Hour	Total
October 2018	Uploading Data to Subscriptions	W. Whittle	15	\$32.00	\$480.00
9/4/18, 9/5/18, 10/8/18, 10/9/18, 1/18/19, 2/15/19, 5/24/19	Extra Hours-Professional Days	J. Domenico	1.5 hrs. each day	\$19.00	\$199.50
9/4/18, 9/5/18, 10/8/18, 10/9/18, 2/15/19	Extra Hours-Professional Days	M. Flahive	1 hr. each day	\$14.75	\$73.75
9/4/18, 9/5/18, 10/8/18, 10/9/18, 1/18/19, 2/15/19, 5/24/19	Extra Hours-Professional Days	C. Fogarty	1 hr. each day	\$19.00	\$133.00
9/4/18, 9/5/18, 10/8/18, 10/9/18, 1/18/19, 2/15/19, 5/24/19	Extra Hours-Professional Days	D. Meek	1.5 hrs. each day	\$19.00	\$199.50
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	G. Esposito	10 hrs. Total	\$19.00	\$190.00
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	A. Files	10 hrs. Total	\$19.00	\$190.00
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	N. Lawlor	10 hrs. Total	\$19.00	\$190.00
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	J. Lynch	10 hrs. Total	\$19.00	\$190.00
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	N. Mancheno	10 hrs. Total	\$19.00	\$190.00
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	J. Phan	10 hrs. Total	\$19.00	\$190.00
10/29/18, 12/13/18, 2/20/19	Future Ready Schools/Tech Committee	W. Whittle	10 hrs. Total	\$19.00	\$190.00

H. ACCEPT EFLS DONATION

1. to gratefully accept the generous donation from the Education Foundation of Little Silver (EFLS) in the amount of \$87,659.08.
2. to gratefully accept the generous donations from the families of students #3791266725, 4925691979, 1431658247, 1302751697, 5285616773, 9705294657,

9630368021 and 9078869311 in the amount of \$522.39 for the purchase of a “Buddy Bench” for Point Road School.

I. APPROVE DISPOSAL OF OBSOLETE CLASSROOM SUPPLIES

to approve the disposal of outdated/obsolete classroom supplies as shown on attachment.

J. APPROVE DISPOSAL OF DAMAGED BOOKS

to approve the disposal of damaged books from the Point Road Media Center as shown on attachment.

K. COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Little Silver School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED that the Little Silver School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Little Silver School District in compliance with Department of Education requirements.

L. FACILITIES CHECKLIST

to approve the NJDOE Health and Safety Evaluation of School Buildings’ Checklists for Markham Place and Point Road Schools.

M. APPROVE ESSA CARRYOVER AMENDMENT

to approve the submission of the amendment to ESSA Application, fiscal year 2018-2019, due to carry-over funds from the 2017-2018 fiscal year as follows:

ESSA Title IA	\$951.00
ESSA Title IIA	\$519.00

N. APPROVE SHARED SERVICE AGREEMENT WITH SHREWSBURY BOE FOR THE PROVISION OF MEDIA SPECIALIST SERVICES

WHEREAS, the Board wishes to enter into an agreement pursuant to the Uniform Shared Services and Consolidation Act for the provision of media Specialist Services (under the direction of Samantha Bremekamp) with Shrewsbury Board of Education; and

WHEREAS, the Superintendent has recommended entering into such an Agreement,

NOW, THEREFORE, BE IT RESOLVED by the Little Silver Board of Education that the Board approves a shared services agreement with Shrewsbury Board of Education in substantially the form attached hereto and at an annual cost of \$651.98.

ROLL CALL VOTE:	Mrs. Weisman	Mr. Grant
	Mrs. Bateman	Mr. Walsh
	Mrs. Clark	Mr. Smith
	Mrs. Glynn	

XIII. OTHER BUSINESS

Motion by _____, seconded by _____, to approve the following minutes:

A. MINUTES

September 20, 2018: Regular and Executive Session

ROLL CALL VOTE:	Mrs. Bateman	Mr. Walsh
	Mrs. Clark	Mrs. Weisman
	Mrs. Glynn	Mr. Smith
	Mr. Grant	

XIV. PROGRAMS

Motion by _____, seconded by _____, to approve the following resolutions:

A. APPROVAL TO PARTICIPATE IN FUTURE READY SCHOOLS NEW JERSEY

WHEREAS, the Little Silver Board of Education seeks to support the district’s preparation in meeting the expectations to be considered a Future Ready School District; and

WHEREAS, the Little Silver Board of Education will support the creation of a Future Ready Schools – New Jersey District Leadership Team (FRS-NJ) of specialists; and

WHEREAS, the Little Silver Board of Education will support and promote the development of Future Ready teams that infuse Digital Learning across multiple disciplines;

THEREFORE, BE IT RESOLVED that the Little Silver Board of Education agrees to participate in the Future Ready Schools – New Jersey. Upon completion of the 5 Step Application Process, the Little Silver Schools will apply for certification.

WE DO HEREBY RECOGNIZE that Carolyn M. Kossack, Ed.D., Superintendent of Schools, will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE TO support the district’s commitment to achieve certification through the Future Ready Schools – New Jersey Certification Program.

B. APPROVE NURSING SERVICES PLAN

to approve Little Silver District’s Nursing Services Plans for the 2017-2018, as per attachments.

C. STUDENTS

1. to approve the Basketball Schedules for the 2018-2019 school year, as shown below:

Boys' Basketball Schedule 2018-2019		
Date	Opponent	Location
12/6/18	Oak Hill	Home
12/11/18	Eatontown	Away
12/13/18	Oceanport	Home
12/18/18	Tinton Falls	Away
1/3/19	Fair Haven	Home
1/9/19	Rumson	Home
1/10/19	Monmouth Beach	Home
1/15/19	Shrewsbury	Away
1/17/19	W. Long Branch	Away
1/23/19	Tinton Falls	Home
1/25/18	Rumson	Away
1/29/19	Eatontown	Home
2/5/19	Fair Haven	Away
2/8/19	W. Long Branch	Home
2/12/19	Shrewsbury	Away
2/14/19	Oceanport	Home
2/20/19	Monmouth Beach	Away
2/22/19	Playoffs - TBD	TBD

Girls' Basketball Schedule 2018-2019		
Date	Opponent	Location
12/6/18	Oak Hill	Home
12/11/18	Eatontown	Home
12/13/18	Oceanport	Away
12/18/18	Tinton Falls	Home
1/3/19	Fair Haven	Away
1/9/19	Rumson	Away
1/10/19	Monmouth Beach	Away
1/15/19	Shrewsbury	Home
1/17/19	W. Long Branch	Home
1/23/19	Tinton Falls	Away
1/25/18	Rumson	Home
1/29/19	Eatontown	Away
2/5/19	Fair Haven	Home
2/8/19	W. Long Branch	Away
2/12/19	Shrewsbury	Home
2/14/19	Oceanport	Away
2/20/19	Monmouth Beach	Home
2/22/19	Playoffs - TBD	TBD

ROLL CALL VOTE:

Mrs. Clark
Mrs. Glynn
Mr. Grant
Mr. Walsh

Mrs. Weisman
Mrs. Bateman
Mr. Smith

XV. FACILITIES AND TRANSPORTATION

Motion by _____, seconded by _____, to approve the following drills:

A. DRILLS

Point Road School - Fire Drill: October 4, 2018, 2:40 PM
Evacuation Drill: October 22, 2018, 9:15 AM

Markham Place School - Fire Drill: October 4, 2018, 1:15 PM
Evacuation Drill: October 22, 2018, 10:00 AM
Cardiac Team Drill: October 9, 2018 – 2:30 PM

ROLL CALL VOTE: Mrs. Glynn Mrs. Bateman
Mr. Grant Mrs. Clark
Mr. Walsh Mr. Smith
Mrs. Weisman

XVI. POLICY

1. FIRST READING POLICY/REGULATION

- P2428.1 – STANDARDS-BASED INSTRUCTIONAL PRIORITIES
- R7510 – USE OF SCHOOL FACILITIES

2. SECOND READING POLICY/REGULATION

- P8550 – FOOD SERVICES (REVISED)
- R9150 – SCHOOL VISITORS (REVISED)

3. APPROVAL OF POLICY/REGULATION

Motion by _____, seconded by _____, to approve the following policies:

- P8550 - FOOD SERVICES (REVISED)
- R9150 – SCHOOL VISITORS (REVISED)

ROLL CALL VOTE: Mr. Grant Mrs. Clark
Mr. Walsh Mrs. Glynn
Mrs. Weisman Mr. Smith
Mrs. Bateman

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. PUBLIC HEARING

XX. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by _____, seconded by _____, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel: Appointment of Long-Term Leave Positions and Instructional Assistants, Adjust Long-Term Leave Date, OCR Complaint confidential pursuant to N.J.S.A. 10:4-12(b)(8);
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 10 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at _____ PM.

VOICE VOTE:	Mr. Walsh	Mrs. Glynn
	Mrs. Weisman	Mr. Grant
	Mrs. Bateman	Mr. Smith
	Mrs. Clark	

XXI. RETURN TO OPEN SESSION

VOICE VOTE:	Mrs. Clark	Mrs. Weisman
	Mrs. Glynn	Mrs. Bateman
	Mr. Grant	Mr. Smith
	Mr. Walsh	

XXII. PERSONNEL

Motion by _____, seconded by _____, to approve the following appointments:

A. EMPLOY PERSONNEL

1. to approve Debra Ann Lorenz as Long-Term Leave MD Teacher, pending completion of criminal history review and P.L. 2018 c. 5 review, pro-rated at \$53,500.00, Teacher BA/Step A-B effective on or about December 17, 2018 through on or about April 15, 2019.
2. to approve Suzanne Coccozza pro-rated as Long-Term Leave 2nd Grade Teacher, pending completion of P.L. 2018 c. 5 review, pro-rated at \$53,500.00, Teacher BA/Step A-B effective on or about November 5, 2018 through on or about April 15, 2019.
3. to approve Ashley Varga as Instructional Assistant, pending completion of P.L. 2018 c. 5 review, pro-rated at \$16,395.00 effective on or about November 2, 2018 – June 30, 2019.

4. to approve Sharon Mechlowitz as Instructional Assistant, pending completion of P.L. 2018 c. 5 review, pro-rated at \$16,395.00 effective on or about October 19, 2018 – June 30, 2019
5. to approve adjustment from long-term leave to active status for Dale Dvorak on or about November 1, 2018 from previously approved date of on or about January 2, 2019.

B. APPROVE ADJUSTMENT TO STIPENDS

1. to approve Ashley Varga for an ABA stipend in lieu of Jennifer Giannone, pro-rated at \$850.00 effective on or about November 2, 2018 through the remainder of the 2018-2019 school year.
2. to approve Ashley Varga for a bus duty stipend in lieu of Jennifer Giannone, pro-rated at \$750.00 effective on or about November 2, 2018 through the remainder of the 2018-2019 school year.
3. to approve Sharon Mechlowitz for an ABA stipend in lieu of Julie Pellettieri-Cohen, pro-rated at \$850.00 effective on or about October 19, 2018 through the remainder of the 2018-2019 school year.

ROLL CALL VOTE:

Mrs. Glynn	Mrs. Bateman
Mr. Grant	Mrs. Clark
Mr. Walsh	Mr. Smith
Mrs. Weisman	

XXIII. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn at _____PM.

ROLL CALL VOTE:

Mrs. Weisman	Mr. Grant
Mrs. Bateman	Mr. Walsh
Mrs. Clark	Mr. Smith
Mrs. Glynn	