

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – DECEMBER 13, 2018

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

- I. CALL TO ORDER – 7:01 PM
- II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.
- III. FLAG SALUTE
- IV. ROLL CALL: Present were: Mrs. Bateman, Mrs. Glynn, Mr. Grant, Mr. Walsh, Mrs. Weisman and Mr. Smith. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.

Mrs. Clark was absent.

V. PRESENTATIONS:

A. BOE/STUDENT RECOGNITION

Board Recognition

Christian Smith – 12 Years of Service

Lorre Weisman – 7 Years of Service

Student Recognition

Boys' Cross Country - Division Champions:

Kyle Arend, Connor Barkey, Ryan Boyer, John Clausing, Carter Cox, Sam Dengler, Matthew DeVitto, Evan Goldstein, Erik Gutleber, Owen Hanlon, Quinn Kelly, Justus Kienbaum, Tristan Molinari, Patrick Murphy, James Prunty, William Richards, Nataniel Richards, Andrew Savko, Harrison Savko, Cooper Scott, Hoyt Smith, James Stark, Alec Teter, Collin Teter, Max Van de Graaff, Nicholas Walker, Noah Wilcox, Lars Wilson

Cross Country Meet of Champions Participants:

Kyle Arend, Abigail Crow, Charlotte Davis, Allison Grassi, Fiona Kelly, Paige Kelly, Lily Meulener, James Prunty, Nataniel Richards, Andrew Savko, Claire Smigie, Alec Teter, Collin Teter, Max Van de Graaff

Boys' Soccer - Division and League Champions:

Blake Ballington, Tyler Buchenberger, Jonathan Cohen, Henry Dohrenwend, Quinn Gibb, Jackson Hyman, Dylan Kielb, Shane Langan, John McDonald-Mauro, Conor Mellor, Jack Santos, Luca Spagnolo, Henry Spencer, William Thygeson, Nicholas Valentino, William Vitale, Brady Walsh, Colin Williams

Girls' Soccer – Division and League Champions:

Lauren Connelly, Rory Fleming, Molly Fox, Annabella Frankovic, Camryn Gardner, Emily Juco, Shannon Lynch, Carolyn McCallion, Abigail Murphy, Kelsey Peduto, Lily Savko, Molly Sheehan, Sophie Thorne, Avery Venino, Reilly Venino, Georgia Wimmer, Lily Wood, Mary Wood

VI. CORRESEONDENCE

VII. SUPERINTENDENT'S UPDATE

- A. DECEMBER SPOTLIGHT
- B. QSAC Committee Meeting – December 10, 2018
- C. Future Ready Committee Meeting – December 12, 2018
- D. Peninsula Finance Committee Meeting at RBR on January 17, 2018, 6:00 PM
- E. Garden State Coalition Meeting – Path to Progress on December 19, 2018
- F. ATTENDANCE FOR NOVEMBER 2018

	MARKHAM	POINT ROAD	TOTAL
Days Possible	6,811	8,202	15,013
Days Present	6,479	7,690	14,169
Days Absent	332	512	844
Number of Pupils Entered	1	1	2
Number of Pupils Left	0	0	0
On Roll – NOVEMBER	379	456	835
On Roll – OCTOBER	378	455	833
Percentage of Attendance	95%	94%	94.5%

ATTENDANCE COMPARISON NOVEMBER 2017

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	378	476	854
Percentage of Attendance	95%	95%	95%

TEACHER ATTENDANCE FOR NOVEMBER 2018

Days Possible	1,548
Days Absent	92.5
Percentage of Attendance	94%
Cumulative Total Days	4,644
Cumulative Days Absent	209.5
Cumulative Percentage Total	95%

G. HIB REPORT

Motion by Mr. Grant, seconded by Mrs. Bateman, to approve the HIB Report for the Month November 2018, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

H. APPROVAL OF DISTRICT PERFORMANCE REVIEW (QSAC)

WHEREAS, the New Jersey Department of Education issued Fiscal Accountability, Effectiveness and Budgetary Procedures through New Jersey Quality Single Accountability Continuum, and

WHEREAS, this Board of Education has received from the Superintendent of Schools the District Performance Review (DPR) in the areas of Instruction and Program, Fiscal Management, Governance, Personnel and Operations, and now, therefore, be it

NOW THEREFORE BE IT RESOLVED, that this Board of Education has reviewed the DPR's and authorizes the Superintendent of Schools to submit same to the New Jersey Department of Education.

Motion by Mrs. Weisman, seconded by Mr. Smith, to approve the District Performance Review, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

VIII. BOARD PRESIDENT'S UPDATE – Thank you for the hard work and dedication.

IX. COMMITTEE REPORTS

X. LIAISON REPORTS – Mrs. Glynn – The Point Road Parking Lot spot is raising money.

XI. PUBLIC HEARING – Re: Agenda Only

Tara Fitzpatrick-Is there a charge for the concert held at Red Bank Regional?

Dr. Kossack-We are looking to break even to cover expenses.

Kelly Boyer-What will happen with the revenue?

Dr. Kossack-It will be allocated to the line most appropriate for district expenses.

Kelly Boyer-Do we normally open the doors to all? For people who do not have students in the building? What about safety?

Dr. Kossack-This issue was addressed in my Spotlight to raise awareness about school safety. We are looking to have police presence at night events.

Tara Fitzpatrick-What does the visitor system do?

Dr. Kossack-It is linked to the National Sex Offender list and if we have a flag, the police are notified and they investigate.

Jen Madsen-Will the DPR be available on the website?

Dr. Kossack-We will not be monitored until later in the year so it is currently no a public document. We would need to ask the State if and when it is ever available.

XII. PERSONNEL

Motion by Mrs. Bateman, seconded by Mrs. Weisman, to approve the following resolutions:

A. APPROVE CHAPERONES

1. to approve the following staff and parents/guardians as chaperones for the 7th Grade Camp Bernie trip from January 30, 2019 – February 1, 2019:

STAFF CHAPERONES	PARENT CHAPERONES
Gabriella Esposito	Christopher Bonocore
Michelle Mullan	Matthew Kelly
Donald Nolan	David Kielb
Bernard Olsen	Taugh Lynch
Jennifer Peirson	Philip Pape
Ryan Pina	Kara Raymond
Eric Platt	James Sack
Jennifer VanArtsdalen	James Salvo
	Edward Scott
	Lawrence Thorner
	Stacey Tietjen
LSPD - Peter Giblin	Heather Viola
Christina Lahey – Nurse	Andrew Walsh

2. to approve the following staff and parents/guardians as chaperones for the 8th Grade Washington, DC Trip from June 5, 2019 – June 7, 2019:

STAFF CHAPERONES	PARENT CHAPERONES
Kate Carpenter	Patrick Boyer
Kimberly Christman	Marc Gasperino
Michelle Mullan	Tara Kelly
Don Nolan	Aimee Lazewski
Bernard Olsen	Wayne Malone
Ryan Pina	Jan Murphy
Eric Platt	Christopher Scharmann
Jennifer VanArtsdalen	Kelly Wimmer
Nurse: Michelle Devine	

B. CHANGE MENTOR ASSIGNMENT

to approve Anna Files as mentor for Debra Lorenz, replacing Julie Owens, as previously approved on November 15, 2018.

C. RESCIND CONTRACT

to rescind contract for Maureen Daley, Noon-Hour Aide, effective immediately.

D. APPROVE LIST OF SPECIAL SERVICES VENDORS

to approve the updated List of Special Services Vendors for the 2018-2019 school year, as per attachment.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIII. FINANCE REPORT

Motion by Mrs. Bateman, seconded by Mrs. Glynn, to approve the following resolutions:

A. PAY BILLS - DECEMBER

to approve the following bills for December, 2018:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$336,984.83
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$13,833.63
P2	PY Special Revenue Fund	\$0.00
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$24,058.46
95	Student Activity Fund	\$3,980.00
	Unemployment Trust Fund	\$0.00
	Total for Accounts Payable	\$378,856.92
Payroll		
	November 30, 2018	\$434,390.34
	December 14, 2018	\$436,264.22
	Total for Payroll	\$870,654.56
	Total Bill List	\$1,245,710.48

B. TRANSFER OF FUNDS

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION - NOVEMBER

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of October, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF NOVEMBER

to approve the Budgetary Major Account/Fund Status for the month of November, 2018.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of November, 2018 after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. BOARD SECRETARY’S REPORT – NOVEMBER

to approve the Board Secretary’s Report for the month of November, 2018.

F. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

DATES	WORKSHOP	STAFF MEMBER	REGISTRATION	TRAVEL
1/25/19	Patterns of Strengths and Weaknesses (PSW) Model and Cross Battery Assessment – Piscataway, NJ	S. Polkowski	\$180.00	\$33.48
2/11/19	Section 504 in New Jersey: An Updated Guide to Identifying and Planning for Students with Disabilities in Schools – Cherry Hill, NJ	L. DiPietro	\$199.00	
2/11/19	Section 504 in New Jersey: An Updated Guide to Identifying and Planning for Students with Disabilities in Schools – Cherry Hill, NJ	J. Ford	\$199.00	

G. APPROVE DISPOSAL OF OUT-OF-DATE REFERENCE BOOKS

to approve the disposal of out-of-date reference books as per attachment.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIV. OTHER BUSINESS

Motion by Mrs. Glynn, seconded by Mr. Smith, to approve the following minutes:

A. MINUTES

November 15, 2018: Regular and Executive Session

ROLL CALL VOTE: 4 Ayes 0 Nays 1 Absent 2 Abstain

XV. PROGRAMS

Motion by Mrs. Weisman, seconded by Mrs. Bateman, to approve the following resolutions:

A. APPROVE TRIPS

Motion to approve the following trips:

DATES	EVENT/DESTINATION	STAFF MEMBER/GRADE
12/17/18	RBR (Winter Concert)	Staff and Chorus Students
1/30/19-2/1/19	Camp Bernie	Staff and 7 th Grade Students
6/5/19-6/7/19	Washington, DC	Staff and 8 th Grade Students

B. APPROVE HOME INSTRUCTION

to approve home instruction for up to 10 hours per week for student #1156670382, effective on or about December 18, 2018.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XVI. FACILITIES AND TRANSPORTATION

Motion by Mr. Grant, seconded by Mrs. Bateman, to approve the following resolutions:

A. DRILLS

Point Road School -	Fire Drill:	December 4, 2018, 8:10 AM
	Lockdown Drill:	December 12, 2018, 9:50 AM
Markham Place School -	Fire Drill:	December 4, 2018, 10:45 AM
	Lockdown Drill:	December 12, 2018, 10:30 AM
	Bus Evacuation Drill:	December 11, 2018, 9:18 AM

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XVII. POLICY

XVIII. OLD BUSINESS – Meeting to be scheduled on either 1/14/19 or 1/28/19 from 3:00-5:00 PM.

XIX. NEW BUSINESS

XX. PUBLIC HEARING

Corinne Thygeson-The recreation deparmtnet is sending thanks for all of the help on Saturdays. Thanks to Lorre and Chris for their dedication.

Tara Fitzpatrick-What is the status of the 7th grade position?

Dr. Kossack-Currently interviewing and demo lessons will happen next week. If someone is found the goal is to add them to the January 3rd meeting.

Jen Egidio-The LSEA sends their thanks to Mr. Smith and Mrs. Weisman for their dedication.

XXI. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Mr. Grant, seconded by Mrs. Weisman, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:

- a. Personnel: Resignation and Separation Agreement and Release, confidential pursuant to N.J.S.A. 10:4-12(b)(8);
 - b. Negotiations: Administrative Contract Language, confidential pursuant to N.J.S.A. 10:4-12(b)(4);
 - c. Legal matters subject to attorney client privilege.
 - d. Student: Student Issue #1156670382, confidential pursuant to N.J.S.A. 10:4-12(b)(1), (3), (7) and J.J.A.C. 6A:32-7.5(e)(6);
- 3. The Board will take action following closed executive session;
 - 4. It is anticipated that the closed executive session will last approximately 15 minutes;
 - 5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
 - 6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 8:11 PM.

VOICE VOTE:	6 Ayes	0 Nays	1 Absent
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XXII. RETURN TO OPEN SESSION

VOICE VOTE:	6 Ayes	0 Nays	1 Absent
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XXIII. APPROVE RESOLUTIONS

Motion by Mrs. Weisman, seconded by Mrs. Bateman, to approve the following resolutions:

A. APPROVE RESIGNATION

to accept the resignation of Vincent Stasio, Long-Term Leave 7th Grade Science/Social Studies Teacher, effective at the close of the business day on December 13, 2018.

B. APPROVE SEPARATION AGREEMENT AND RELEASE

Resolution approving a Separation Agreement and Release between the Board and Employee #17745217.

WHEREAS, the Board employs Employee #11745217 (hereinafter referred to as “Employee”);

WHEREAS, the Board and Employee have entered into a Separation Agreement and Release, which the Board wishes to approve.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Separation Agreement and Release and authorizes the Superintendent to execute the Agreement on behalf of the Board.

C. APPROVE CONTRACT BETWEEN LSASA AND LSBOE

to approve the contract between the Little Silver Administrators/Supervisors Association (LSASA) and the Little Silver Board of Education (LSBOE) for the period of July 1, 2019 – June 30, 2022 (salary guides TBD).

ROLL CALL VOTE:	6 Ayes	0 Nays	1 Absent
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XXXIV: ADJOURNMENT

Motion by Mr. Smith, seconded by Mrs. Weisman, to adjourn at 8:42 PM.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent