

LITTLE SILVER BOARD OF EDUCATION  
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – JANUARY 24, 2019

*In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.*

I. CALL TO ORDER – 7:01 PM

II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.

III. FLAG SALUTE

IV. ROLL CALL: Present were: Mrs. Aninowsky, Mrs. Galbavy, Mrs. Glynn, Mr. Grant, Mrs. Clark and Mr. Walsh. Also present were Mrs. Case, Board Secretary and Mrs. Angela Rosen, Director of Curriculum and Instruction.

Mrs. Bateman was absent.

Dr. Carolyn Kossack, Superintendent was absent.

V. SUPERINTENDENT’S UPDATE

Motion by Mrs. Galbavy, seconded by Mrs. Clark, to approve the following resolutions:

A. HIB REPORT

to approve the HIB Report for the Month of December, 2018, as presented by the Superintendent of Schools.

B. APPROVE MEMORANDUM OF AGREEMENT UPDATE

to approve the Uniform State Memorandum of Agreement 2019 Update, signed by the Superintendent of Schools and the Chief of Police on January 9, 2019.

C. APPROVE SCHOOL CALENDAR

to approve the 2019-2020 school calendar.

D. APPROVE MID-YEAR DISTRICT AND SCHOOL SELF-ASSESSMENT GRADES REPORT

to approve the Mid-Year District and School Self-Assessment Grades report for Reporting Period (July 1-December 31, 2018), as required under the Anti-Bullying Bill of Rights Act (ABR), as presented by the Superintendent of Schools.

ROLL CALL VOTE:                    6 Ayes                                    0 Nays                                    1 Absent

E. MID-YEAR GOAL UPDATE

1. Strategic Planning Goals
2. Board Goals
3. Board Training Dates – 4/30/19 6:00PM Finance-6/13/19 6:00PM Curriculum-Year End Update
4. Superintendent’s Goals

F. NON-TENURED REVIEW DATE

- First Choice – Tuesday, April 16, 2019 (\*Selected 5:00 PM)
- Second Choice – Wednesday, April 17, 2019
- Third Choice – Monday, April 29, 2019

G. PERSONAL DISCLOSURE FORMS

H. PRE-SCHOOL AND NON-RESIDENT TUITION RATES FOR THE 2019-2020 SCHOOL YEAR

I. ATTENDANCE FOR DECEMBER 2018

	MARKHAM	POINT ROAD	TOTAL
Days Possible	5,685	6,855	12,540
Days Present	5,464.5	6,578	12,042.5
Days Absent	220.5	277	497.5
Number of Pupils Entered	0	1	1
Number of Pupils Left	0	0	0
On Roll – NOVEMBER	379	456	835
On Roll – DECEMBER	379	457	836
Percentage of Attendance	96.1%	96%	96%

ATTENDANCE COMPARISON DECEMBER 2017

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	378	476	854
Percentage of Attendance	96.1%	95.1%	95%

TEACHER ATTENDANCE FOR DECEMBER 2018

Days Possible	1,290
Days Absent	102.5
Percentage of Attendance	92%
Cumulative Total Days	5,934
Cumulative Days Absent	312
Cumulative Percentage Total	95%

VI. BOARD PRESIDENT’S UPDATE

VII. COMMITTEE REPORTS – Adhoc meeting-Alumni revenue source-Reported by Mrs. Clark and Mrs. Glynn-The meeting was positive; hoping to create something modeling EFLS. Mrs. Clark-Will EFLS have to change their charter? Mrs. Glynn-Possibly. Eagle Scout to archive photos, identify who will lead the charge and gather data. Finance Peninsula-Sharing of grief with finances; depressing meeting but it did end on a good note. Issues were common; the only way to make legislative change is to come together. Red Bank Borough attends a lot of the state meetings. It takes organization. Mr. Grant-We need a show of force and create a voice that can be

heard. The next meeting will be in March. We are far more in the trenches than we have ever been. Mr. Walsh- We need to get photos digitized and sell the book for graduation.

VIII. LIAISON REPORTS – EFLS Meeting was reported by Mrs. Glynn - Working on asking for sponsorships. PTO was reported by Mrs. Aninowsky-Exciting programs; Vocal workshop at Point Road. Markham’s Got Talent tomorrow night. Markham Cares tomorrow for 6<sup>th</sup> grade.

IX. PUBLIC HEARING – Re: Agenda Only

X. PERSONNEL

Motion by Mrs. Clark, seconded by Mr. Grant, to approve the following resolutions:

A. RATIFY CONTRACT BETWEEN LITTLE SILVER BOARD OF EDUCATION AND THE LITTLE SILVER ADMINISTRATORS/SUPERVISORS ASSOCIATION

to approve the agreement between the Little Silver Board of Education and the Little Silver Administrators/Supervisors, governing the terms July 1, 2019 – June 2022.

B. APPROVE SUBSTITUTES

to approve the following substitutes, pending criminal history review and P.L. 2018c.5 review, for the remainder of the 2018-2019 school year:

Name	Position
Isadora Bussem	Substitute Teacher/Aide
John Goode	Substitute Teacher/Aide
Paul Lee	Substitute Teacher/Aide
Erica Lencsak	Substitute Teacher/Aide
Bridget Monaghan	Substitute Teacher/Aide

C. APPROVE MATERNITY/FMLA/NJFLA LEAVE

to approve maternity sick leave for Alyssa Nortz, effective on or about June 3, 2019 through June 30, 2019, followed by FMLA/NJFLA effective on or about September 3, 2019 through on or about November 22, 2019, returning to work on or about November 25, 2019.

D. ACCEPT RESIGNATION

to accept the resignation of Bridget Monaghan, Instructional Assistant, effective on or about February 14, 2019.

E. APPROVE STIPENDS

1. to approve Natalie Sheehan for an ABA stipend in lieu of Bridget Monaghan, pro-rated at \$850.00 effective on or about February 14, 2019.

2. to approve Penny Rigney for a bus duty stipend in lieu of Bridget Monaghan, pro-rated at \$750.00 effective on or about February 14, 2019 through on or about February 22, 2019.

F. APPROVE CAFETERIA/NOON-HOUR/PLAYGROUND AIDES

to approve the following noon hour/playground and cafeteria aides for the remainder of the 2018-2019 school year at their contractual rate.

Point Road School – (2 hours from 11 AM-1 PM)	
Name	Rate
Isadora Bussem	\$11.75/hr.
Ebrahimadham A. Hajee	\$11.75/hr.

G. APPROVE LIST OF VENDORS

to approve the updated Vendor List as per attachment.

ROLL CALL VOTE:            4 Ayes            0 Nays            1 Absent            2 Abstain

XI. FINANCE REPORT

Motion by Mrs. Glynn, seconded by Mr. Grant, to approve the following resolutions:

A. PAY BILLS – JANUARY 2019

to approve the following bills for January 2019:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$307,464.17
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$9,184.19
P2	PY Special Revenue Fund	\$0.00
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$0.00
95	Student Activity Fund	\$786.00
	Unemployment Trust Fund	\$0.00
	Total for Accounts Payable	\$317,434.36
Payroll		
	January 15, 2019	\$430,896.50
	Total for Payroll	\$430,896.50
	Total Bill List	\$748,330.86

B. TRANSFER OF FUNDS – DECEMBER 2018

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION – DECEMBER 2018

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of December 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

---

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF DECEMBER

to approve the Budgetary Major Account/Fund Status for the month of December, 2018.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of December 2018, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. TREASURER’S REPORT - DECEMBER

to approve the Treasurer’s Report for the month of December, 2018.

F. BOARD SECRETARY’S REPORT – DECEMBER

to approve the Board Secretary’s Report for the month of December 2018.

G. APPROVE ANNUAL FINANCIAL REPORT AUDIT

to accept and approve the Little Silver School District’s Comprehensive Annual Financial Report (CAFR) and Audit Management Report, both without recommendations, for the 2017-2018 school year, and to approve submission of the report to the State Department of Education.

H. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

Dates	Workshop	Staff Member	Registration	Travel
2/21/19-2/22/19	NJMEA State Music Conference 2019	E. Schweizer-Baptist	\$170.00	\$40.00
2/21/19-2/22/19	NJMEA State Music Conference 2019	S. Bennett	\$170.00	\$37.00
2/21/19-2/22/19	NJMEA State Music Conference 2019	J. Brush	\$170.00	\$40.00
2/27/19	Center of Literacy Development – Beers and Probst	J. Griffiths		\$25.00
2/27/19	Center for Literacy Development – Beers and Probst	K. Hance	\$150.00	\$25.00
2/27/19	Center for Literacy Development – Beers and Probst	T. McGimpsey	\$150.00	\$25.00
2/27/19	Center for Literacy Development – Beers and Probst	M. Mullan	\$150.00	\$25.00
5/22/19-5/23/19	School Climate & Anti-Bullying Conference	E. Platt	\$199.00	\$63.00
5/22/19	School Climate & Anti-Bullying Conference	J. Peirson	\$115.00	\$27.00

2. Professional In-House Work

to approve the following in-house work at the contractual rate:

Dates	Committee/Workshop	Staff Member	Hours	Rate Per Hour
1/30/19-2/1/19	Facilitator for 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> Grade Teachers for Math Curriculum Work	E. Lesch	6 hrs. Total	\$53.00
2/6/19	J-Touch Functions Showcase	E. Nociolo	1 hr. (if needed)	\$32.00
2/6/19	J-Touch Functions Showcase	K. Petrone	1 hr.	\$32.00
2/6/19	J-Touch Functions Showcase	S. Strauss	1 hr.	\$32.00
2/6/19	Report Card Committee Meeting	J. Anderson	1.5 hrs.	\$19.00
2/6/19	Report Card Committee Meeting	M. Little	1.5 hrs.	\$19.00
2/6/19	Report Card Committee Meeting	A. Nortz	1.5 hrs.	\$19.00
2/6/19	Report Card Committee Meeting	J. Peirson	1.5 hrs.	\$19.00
2/6/19	Report Card Committee Meeting	E. Snevily	1.5 hrs.	\$19.00

ROLL CALL VOTE:                    6 Ayes                                    0 Nays                                    1 Absent

XII. OTHER BUSINESS

Motion by Mr. Grant, seconded by Mrs. Aninowsky, to approve the following minutes:

A. MINUTES

January 3, 2019: Regular and Executive Session

ROLL CALL VOTE:                    6 Ayes                                    0 Nays                                    1 Absent

XIII. PROGRAMS

Motion by Mr. Walsh, seconded by Mrs. Galbavy, to approve the following resolutions:

A. APPROVE TRIP

to approve the following trip:

Dates	Destination	Staff Member/Grade
6/14/19	Manasquan Reservoir	Staff/Students

ROLL CALL VOTE:                    6 Ayes                                    0 Nays                                    1 Absent

XIV. FACILITIES AND TRANSPORTATION

A. DRILLS

Point Road School -                    Fire Drill – January 15, 2019, 2:30 PM  
                                                                                                                          Active Shooter Drill – January 11, 2019, 8:30 AM

Markham Place School -                    Fire Drill – January 15, 2019, 2:00 PM  
                                                                                                                          Active Shooter Drill – January 11, 2019, 9:45 AM

ROLL CALL VOTE:                    6 Ayes                                    0 Nayes                                    1 Absent

XV. POLICY

A. Policy Alert No. 217 Distribution

- P 0141.1 - Board Member and Term – Sending District (Revised)
- P 0141.2 - Board Member and Term – Receiving District (Revised)
- P 2422 - Health and Physical Education (M)(Revised)
- P 2431.3 - Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 - Educational Program Evaluation (M)(Revised)
- P 4219 - Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M)(Revised)
- P&R 5111 - Eligibility of Resident/Nonresident Students (M)(Revised)
- P 5330.04 - Administering an Opioid Antidote (M)(Revised)
- R 5330.04 - Administering an Opioid Antidote (M)(New)
- P 5337 - Service Animals (Revised)
- P 5756 - Transgender Students (M)(Revised)
- P&R 7440 - School District Security (M)(Revised)
- P 8561 - Procurement Procedures for School Nutrition Programs (M)(Revised)
- P 8860 - Memorials (Revised)

**Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”**

- P 2415.06 - Unsafe School Choice Option (M)(Revised)
- R 2460.8 - Special Education – Free and Appropriate Public Education (M)(Revised)
- R 5530 - Substance Abuse (M)(Revised)
- P&R 5600 - Student Discipline/Code of Conduct (M)(Revised)
- P&R 5611 - Removal of Students for Firearms Offenses (M)(Revised)
- P&R 5612 - Assaults on District Board of Education Members or Employees (M)(Revised)
- P&R 5613 - Removal of Students for Assaults with Weapons Offenses (M)(Revised)
- P&R 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)(Revised)

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. PUBLIC HEARING – Cate Knight-Where do the policies come from?

Mrs. Case – The policies are recommendations from Strauss Esmay, the company we utilize for regulation and policy.

Jen Madsen-Provisions of P2422 as it stands today states parents can opt-out of the Health and Physical Education curriculum.

Mr. Walsh-The policy is being reviewed and no comment can be made at this time.

XIX. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Mrs. Aninowsky, seconded by Mrs. Clark, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the

public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
  - a. Student: Home Instruction Student #7020131397, confidential pursuant to N.J.S.A. 10:4-12(b)(1),(3),(7) and J.J.A.C. 6A:32-7.5(e)(6);
  - b. Personnel: Employ Personnel, Approve Adjustment to Stipend, Approve FMLA/Medical Leave, Superintendent’s Goals; confidential pursuant to N.J.S.A. 10:4-12(b)(8);
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 15 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 7:46 PM.

VOICE VOTE:	6 Ayes	0 Nays	1 Absent
-------------	--------	--------	----------

XX. RETURN TO OPEN SESSION

VOICE VOTE:	6 Ayes	0 Nays	1 Absent
-------------	--------	--------	----------

XXI. APPROVE RESOLUTIONS

Motion by Mrs. Aninowsky, seconded by Mrs. Glynn, to approve the following resolutions:

A. APPROVE HOME INSTRUCTION

to approve home instruction for Student #7020131397 for up to 10 hours per week effective on or about January 28, 2019 with an end date to be determined.

B. EMPLOY PERSONNEL

to approve Patricia DeLeo as Instructional Assistant, pro-rated at \$16,395.00 effective on or about February 25, 2019 through the remainder of the 2018-2019 school year.

C. APPROVE ADJUSTMENT TO STIPEND

to approve Patricia DeLeo for a bus duty stipend in lieu of Bridget Monaghan, pro-rated at \$750.00 effective on or about February 25, 2019 through the remainder of the 2018-2019 school year.

D. APPROVE MEDICAL LEAVE/FMLA



January 24, 2019

to approve FMLA/Medical Leave for Colleen Black effective on or about February 12, 2019, returning to work on or about February 27, 2019.

ROLL CALL VOTE:           6 Ayes                   0 Nays                   1 Absent

XXII. ADJOURNMENT

Motion by Mr. Grant, seconded by Mrs. Aninowsky, to adjourn at 8:01 PM.

ROLL CALL VOTE:           6 Ayes                   0 Nays                   1 Absent