

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – FEBRUARY 21, 2019

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

I. CALL TO ORDER – 7:02 PM

II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.

III. FLAG SALUTE

IV. ROLL CALL: Present were: Mr. Grant, Mrs. Bateman, Mrs. Clark, Mrs. Galbavy, Mrs. Glynn and Mr. Walsh. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.

Mrs. Aninowsky arrived at 7:05 PM
Mrs. Clark left at 8:27 PM
Mrs. Bateman left at 8:43 PM

V. SUPERINTENDENT’S UPDATE

Motion by Mr. Grant, seconded by Mrs. Clark, to approve the following resolutions:

A. HIB REPORT

to approve the HIB Report for the Month of January, 2019, as presented by the Superintendent of Schools.

B. 2019-2020 SCHOOL CALENDAR REVISION

to approve revisions to the 2019-2020 school calendar.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

C. FEBRUARY SPOTLIGHT

D. COMMITTEE MEETINGS

- Finance: 3/11/19 or 3/12/19
- Buildings and Grounds: 3/14, 6:00 PM
- Curriculum: 3/4/19, 9:00-11:00 AM
- BOE Goal Development: 8/22/19 or 8/29/19, 6:00 PM

E. ASSISTANT TRACK COACH

F. ADVERTISING IN SCHOOLS/PROMOTIONAL BANNERS

G. FEBRUARY 25, 2019 – SENATE REPUBLICAN PRESS CONFERENCE

H. ATTENDANCE FOR JANUARY, 2019

	MARKHAM	POINT ROAD	TOTAL
Days Possible	7,958	9,576	17,534
Days Present	7,595.5	9,074	16,669.5
Days Absent	362.5	502	864.5
Number of Pupils Entered	0	0	0
Number of Pupils Left	1	0	1
On Roll – DECEMBER	380	457	837
On Roll – JANUARY	379	457	836
Percentage of Attendance	95%	95%	95%

ATTENDANCE COMPARISON JANUARY 2018

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	378	476	854
Percentage of Attendance	95%	95.7%	95.4%

TEACHER ATTENDANCE FOR JANUARY 2019

Days Possible	1,806
Days Absent	129.5
Percentage of Attendance	93%
Cumulative Total Days	7,740
Cumulative Days Absent	441.5
Cumulative Percentage Total	94%

VI. BOARD PRESIDENT’S UPDATE – Attended the Monmouth County board meeting with Mr. Grant. There was a presentation on how to read the Board Secretary’s Report and how a meeting is hosted.

VII. COMMITTEE REPORTS

VIII. LIAISON REPORTS – Mrs. Glynn attended EFLS and the teachers gave a presentation on various technology. The EFLS was asked to put the alumni association under their charter. They experienced some resistance. To set up a new 501(c)3 will give recent alumni the ability to help and gain community service hours under the direction of the person who sets up the non profit. Mrs. Clark-Plastics will be banned by the town. Mrs. Aninowsky-The PTO book fair kicks off next week. \$15,000 has been raised by the PTO for after school activities.

IX. PUBLIC HEARING – Re: Agenda Only

X. PERSONNEL

Motion by Mrs. Bateman, seconded by Mrs. Clark, to approve the following resolutions:

A. APPROVE SUBSTITUTE

to approve the following substitute, pending criminal history review and P.L. 2018, c. 5 review, for the remainder of the 2018-2019 school year:

Name	Position
Kathleen Raleigh	Substitute Teacher/Aide

B. APPROVE CAFETERIA/NOON-HOUR/PLAYGROUND AIDE

to approve the following noon hour/playground and cafeteria aide pending criminal history review and P.L. 2018, c. 5 review, for the remainder of the 2018-2019 school year:

Point Road School – (2 hours from 11 AM-1 PM)	
Name	Rate
Kristen Imbro	\$11.75/hr.

C. AMEND STIPENDS

to amend the stipend position for softball coach to .50 FTE for Erica Lencsak and .50 FTE to Jennifer VanArtsdalen, from previously approved .50 FTE for Julianna Ford and .50 FTE for Julie Thompson for the 2018-2019 school year.

D. TRACK COACH

to amend contract for Jennifer Peirson from Assistant Track Coach (\$1,707.00) to Full-Time Track Coach (\$3,414.00), due to student numbers.

E. RESCIND APPROVAL OF SCHOOL NURSE FOR CLASS TRIP

to rescind the approval of Michelle Devine as nurse for the 8th Grade Washington DC Trip (6/5/19-6/7/19).

F. APPROVE LIST OF VENDORS

to approve the updated Vendor List as per attachment.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XI. FINANCE REPORT

Motion by Mrs. Clark, seconded by Mrs. Bateman, to approve the following resolutions:

A. PAY BILLS – FEBRUARY 2019

to approve the following bills for February 2019:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$335,229.78
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$30,517.92
P2	PY Special Revenue Fund	\$0.00
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$34,236.34
95	Student Activity Fund	\$690.00
	Unemployment Trust Fund	\$11,185.93

	Total for Accounts Payable	\$411,929.97
Payroll	January 30, 2019	\$428,668.20
	February 15, 2019	\$438,848.91
	Total for Payroll	\$867,517.11
	Total Bill List	\$1,279,447.08

B. TRANSFER OF FUNDS – FEBRUARY 2019

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION – JANUARY 2019

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of January 31, 2019, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF JANUARY

to approve the Budgetary Major Account/Fund Status for the month of January, 2019.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of January 31, 2019, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. TREASURER’S REPORT – JANUARY

to approve the Treasurer’s Report for the month of January, 2019.

F. BOARD SECRETARY’S REPORT – JANUARY

to approve the Board Secretary’s Report for the month of January, 2019.

G. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

Date	Workshop	Staff Member	Registration	Travel
April-May 2019	Mileage reimbursement for away baseball games for 2019 season	R. Pina		\$35.00

April-May 2019	Mileage reimbursement for away softball games for 2019 season	E. Lencsak		\$35.00
April-May 2019	Mileage reimbursement for away softball games for 2019 season	J. VanArtsdalen		\$35.00
April-May 2019	Mileage reimbursement for track meets for 2019 season	D. Nolan		\$35.00
April-May 2019	Mileage reimbursement for track meets for 2019 season	B. Olsen		\$35.00
April-May 2019	Mileage reimbursement for track meets for 2019 season	J. Peirson		\$35.00
3/11/19-3/13/19	2018 NJSBGA Expo/NSPMA Conference Atlantic City, NJ	R. Carlson	\$194.00	\$45.00
3/22/19	NJAPSA Spring Academy for Directors Monroe, NJ	S. Lazzari	\$149.00	
3/15/19	Your Management Obligations - Including Legal Review of NJ Paid Sick Leave Law New Brunswick, NJ	J. Lyons	\$125.00	
3/15/19	Your Management Obligations - Including Legal Review of NJ Paid Sick Leave Law New Brunswick, NJ	D. Swierz	\$125.00	
3/25/19	SSW: Bridging Cultures, Building Futures: Springfield, NJ	C. Bavosi	\$95.00	
3/29/19	NJSSNA Conference – Somerset, NJ	L. Redmond	\$229.00	\$25.00
4/15/19	Addressing Common Teaching Challenges in Children with Autism – Piscataway, NJ	S. Szczepan	\$90.00	
6/5/19-6/7/19	NJASBO Convention - Atlantic City, NJ	L. Case	\$275.00	\$218.00
6/23/19-6/26/19	ISTE Convention - Philadelphia, PA	D. Gaestel	\$550.00	
6/23/19-6/26/19	ISTE Convention - Philadelphia, PA	W. Whittle	\$550.00	

2. Professional In-House Work

to approve the following in-house work at the contractual rate:

Date	Committee/Workshop	Staff Member	Hours	Rate Per Hr.
March - April 2019	Curriculum Revision and Examination of Scope and Sequence and Lesson Planning Development-3 rd Grade	E. Lesch	10 hrs. Total	\$32.00
March – April 2019	Presentation of Math to 3 rd /4 th Grade Staff	E. Lesch	8 hrs. Total	\$53.00
3/14/19	Technology Committee Meeting	J. Lynch	1.5 hrs.	\$19.00
3/14/19	Technology Committee Meeting	N. Mancheno	1.5 hrs.	\$19.00
3/14/19	Technology Committee Meeting	J. Phan	1.5 hrs.	\$19.00
3/14/19	Technology Committee Meeting	W. Whittle	1.5 hrs.	\$19.00
4/16/19	Non-Tenured Review (Meals)	P. Albert Devine		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	A. Aninowsky		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	M. Bateman		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	L. Case		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	M. Clark		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	K. Galbavy		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	C. Glynn		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	M. Grant		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	C. Kossack		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	S. Lazzari		\$10/Meal

4/16/19	Non-Tenured Review (Meals)	E. Platt		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	A. Rosen		\$10/Meal
4/16/19	Non-Tenured Review (Meals)	A. Walsh		\$10/Meal

H. APPOINTMENT OF PROFESSIONAL SERVICES

WHEREAS, there exists a need for construction administration services of the Little Silver Board of Education, and

WHEREAS, it has been determined that such construction administration services are specialized in nature, require expertise in the field of construction administration and can be provided only by someone with knowledge of construction and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth as follows:

1. The construction administration services firm of P.W. Moss & Associates, Doylestown, Pennsylvania is hereby retained to provide services necessary for the following project:
 - Facilities Assessment for Markham Place and Point Road Schools in the amount of \$9,600.

I. APPROVE SEMI WAIVER (SPECIAL EDUCATION MEDICARE INITIATIVE)

to approve the Little Silver District to waive out of the SEMI Program for 2019-2020 school year.

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2019-2020 school year, and

WHEREAS, the Little Silver Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2019-2020 budget year,

NOW, THEREFORE, BE IT RESOLVED, that the Little Silver Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2019-2020 school year.

J. APPROVE APPLICATION FOR CHANGE OF USE OF EDUCATIONAL AREA

to approve the application of change for use of educational space for the following area: The cafeteria stage will be changed to be used as a teachers resource space and work area for the 2018-2019 school year.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XII. OTHER BUSINESS

Motion by Mrs. Aninowsky, seconded by Mrs. Clark, to approve the following minutes:

A. MINUTES

January 24, 2019: Regular and Executive Session

ROLL CALL VOTE: 6 Ayes 0 Nays 0 Absent 1 Abstain

XIII. PROGRAMS

Motion by Mrs. Bateman, seconded by Mrs. Clark, to approve the following resolutions:

A. STUDENTS

to approve the baseball and softball schedules for the 2018-2019 school year as below:

2019 Warriors Baseball Schedule

Date	Opponent	Location
4/9/19	Fair Haven	Away
4/11/19	Shrewsbury	Home
4/16/19	Oceanport	Home
4/17/19	W. Long Branch	Home
4/30/19	Tinton Falls	Home
5/1/19	Fair Haven	Home
5/7/19	Tinton Falls	Away
5/9/19	Eatontown	Away
5/10/19	Rumson	Away
5/14/19	Monmouth Beach	Home

2019 Warriors Softball Schedule

Date	Opponent	Location
4/9/19	Fair Haven	Home
4/11/19	W. Long Branch	Away
4/16/19	Tinton Falls	Home
4/17/19	Oceanport	Away
4/30/19	Shrewsbury	Home
5/1/19	Eatontown	Home
5/7/19	W. Long Branch	Home
5/8/19	Fair Haven	Away
5/9/18	Rumson	Home
5/14/19	Monmouth Beach	Away

2019 Warriors Track Schedule

Date	Opponent	Location
4/15/19	Fair Haven	Asbury Park
4/16/19	W. Long Branch	Red Bank
4/17/19	Tinton Falls	Red Bank
5/1/19	Oceanport	Rumson-Fair Haven
5/3/19	Shrewsbury	Monmouth Regional
5/7/19	Eatontown	Antrim School
5/8/19	W. Long Branch	Red Bank
5/14/19	Fair Haven	Red Bank
5/20/18	Rumson	Asbury Park

5/22/19	*Rain Date Reschedule	
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B. APPROVE TRIPS

to approve the following trips:

Dates	Destination	Attendees
2/26/19	Movies – Monmouth Mall, Eatontown	Staff/Student/Parent Chaperones
4/19- 6/19	Helping Hands Community Walking Trips	Students/MD Class/Staff
5/31/19	Trills and Thrills Music Festival	Staff/Students/Parent Chaperones

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XIV. FACILITIES AND TRANSPORTATION

Motion by Mr. Grant, seconded by Mrs. Glynn, to approve the following Safety Drills:

A. DRILLS

Point Road School: Fire Drill: February 4, 2019, 1:05 PM
 Shelter in Place Drill: February 13, 2019, 9:15 AM

Markham Place School: Fire Drill: February 12, 2019, 10:05 AM
 Severe Weather Drill: February 13, 2019, 2:00 PM

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XV. POLICY

A. First Reading - Policy Alert No. 217

- P 2422 - Health and Physical Education (M)(Revised)
- P 2610 - Educational Program Evaluation (M)(Revised)
- P&R 5111 - Eligibility of Resident/Nonresident Students (M)(Revised)
- P 5330.04 - Administering an Opioid Antidote (M)(Revised)
- R 5330.04 - Administering an Opioid Antidote (M)(New)
- P 5337 - Service Animals (Revised)
- P 5756 - Transgender Students (M)(Revised)
- P&R 7440 - School District Security (M)(Revised)
- P 8860 - Memorials (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- P 2415.06 - Unsafe School Choice Option (M)(Revised)
- R 2460.8 - Special Education – Free and Appropriate Public Education (M)(Revised)
- R 5530 - Substance Abuse (M)(Revised)
- P&R 5600 - Student Discipline/Code of Conduct (M)(Revised)
- P&R 5611 - Removal of Students for Firearms Offenses (M)(Revised)
- P&R 5612 - Assaults on District Board of Education Members or Employees (M)(Revised)
- P&R 5613 - Removal of Students for Assaults with Weapons Offenses (M)(Revised)
- P&R 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)(Revised)

XVI. OLD BUSINESS

A. ANNUAL PERSONAL/RELATIVE AND FINANCIAL DISCLOSURE STATEMENTS

XVII. NEW BUSINESS

XVIII. PUBLIC HEARING

Jen Madsen-Policy 2422-Can parents asked to opt out?

Dr. Kossack-There is a provision to opt out and it would need to be put in writing as to why they are opting out.

Jen Madsen-Will someone contact the 3 people who asked (October/November/January)?

Dr. Kossack-I don't know who specifically asked because there was not a sign-in sheet. After the presentation, most of the concerns were elevated.

Jen Madsen-Regarding the press conference on Monday; is it legislation?

Dr. Kossack-The press conference will propose a funding reform package. I don't know if it will be a bill or how it will go out. A group of Republican Senators are in sponsoring the reform package.

Jen Madsen-There is a testing company which could be used for testing and would become a revenue source.

Dr. Kossack-You are welcome to forward the information.

XIX. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Mr. Grant, seconded by Mrs. Glynn, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel: Approve Extension of Unpaid Child Care Leave, Approve Extension of Long-Term Leave Replacement, OCR Decision; confidential pursuant to N.J.S.A. 10:4-12(b)(8);
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 15 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 8:45 PM.

VOICE VOTE: 5 Ayes 0 Nayes 2 Absent

XX. RETURN TO OPEN SESSION

VOICE VOTE: 5 Ayes 0 Nays 2 Absent

XXI. APPROVE RESOLUTIONS

Motion by Mr. Walsh, seconded by Mrs. Galbavy, to approve the following resolutions:

A. PERSONNEL

- 1. to approve an extension of unpaid Child Care Leave for Allison Capone through June 30, 2019 (original return date of April 1, 2019).
- 2. to approve an extension for Erica Lencsak as 5th grade long-term leave replacement teacher at \$53,500, Teacher BA/Step A-B through the final day of school in June 2019.

B. OCR DECISION

Resolution accepting the correspondence and findings of the Office for Civil Rights in Case Number 02-18-1418.

WHEREAS, the United States Department of Education Office of Civil Rights (“OCR”) received a complaint, which was assigned Case No. 02-18-1418, alleging, generally, that the District discriminated against students with disabilities in the selection process for its enrichment and advanced math programs; and

WHEREAS, OCR investigated the complaint, which involved reviewing hundreds of pages of documents from the District and interviewing District personnel; and

WHEREAS, OCR found that there was insufficient evidence to substantiate the allegations and has closed the complaint; and

WHEREAS, OCR informed the District of its findings via letter dated February 6, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Little Silver Board of Education hereby accepts OCR’s findings in Case No. 02-18-1418.

ROLL CALL VOTE: 5 Ayes 0 Nays 2 Absent

XXII. ADJOURNMENT

Motion by Mrs. Glynn, seconded by Mrs. Galbavy, to adjourn at 8:49 PM.

ROLL CALL VOTE: 5 Ayes 0 Nays 2 Absent