

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – MARCH 14, 2019

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

- I. CALL TO ORDER – 7:00 PM
- II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.
- III. FLAG SALUTE
- IV. ROLL CALL: Present were: Mrs. Aninowsky, Mrs. Bateman, Mrs. Galbavy, Mrs. Glynn and Mr. Walsh. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.

Mr. Grant arrived at 7:04 PM
Mrs. Clark was absent.

V. PRESENTATIONS

A. STUDENT RECOGNITION

Point Road School Spelling Bee

4th Grade, 3rd Place: Zoe Maki
4th Grade, 2nd Place: Sloane Massey
4th Grade Champion: Nathaniel Van de Graaff

3rd Grade, 3rd Place: William Shields
3rd Grade, 2nd Place: Ashley DiYanni
3rd Grade Champion: Sean Ricard

Markham Place Spelling Bee Champion

Brady Prunty

Markham Place Geography Bee Champion

Claire O’Leary

Central Jersey Region Choir

Charlsea Chace, Julia Clark, Lauren Connelly, Fiona Gourlie, Kelly Malone, Sophia Marc-Aurele, Kendall Thorner

New Jersey State Youth Orchestra

William Aninowsky

All Shore Intermediate Band

Connor Barkey

2019 State Youth Art Month Exhibit

Madeleine Amper

17th Annual Garden State Film Festival Movie Competition Winner

Robert Shiffman

2019 Garden State Film Festival Nominees

Hayden Carton

Christopher Cashman

Duncan Cooper

Sean Forbes

Brendan O’Keefe

Brady Prunty

Liam Stack

National Garden Clubs Smokey Bear & Woodsy Owl Poster Contest

3rd Place: Madeline Pierson

2nd Place: Rachel Pair

1st Place: Olivia Condouris

NJ Agricultural Society Poster Contest Winner

Josephine Richards

Little Silver Environmental Commission No Idling Contest

3rd Place: Ava Behan

2nd Place: Sean Ricard

1st Place: Ryan Colaizzo

CORRESPONDENCE

VI. SUPERINTENDENT’S UPDATE

A. HIB REPORT

Motion by Mr. Walsh, seconded by Mrs. Glynn, to approve the HIB Report for the Month of February, 2019, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

B. ATTENDANCE FOR FEBRUARY 2019

	MARKHAM	POINT ROAD	TOTAL
Days Possible	6,811	8,208	15,019
Days Present	6,368.5	7,593	13,961.5
Days Absent	442.5	615	1,057.50
Number of Pupils Entered	0	0	0

Number of Pupils Left	1	0	1
On Roll – FEBRUARY	379	456	835
On Roll – JANUARY	380	456	836
Percentage of Attendance	94%	93%	94%

ATTENDANCE COMPARISON FEBRUARY 2018

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	378	476	856
Percentage of Attendance	93%	94%	94%

TEACHER ATTENDANCE FOR FEBRUARY 2019

Days Possible	1,548
Days Absent	132
Percentage of Attendance	91%
Cumulative Total Days	9,288
Cumulative Days Absent	573.5
Cumulative Percentage Total	94

- C. MARCH SPOTLIGHT
 - D. REPUBLICAN PRESS CONFERENCE – 3/4/19 – EVERY CHILD COUNTS BILL
 - E. PENINSULA FINANCE COMMITTEE MEETING – 3/28/19, 7:00 PM - RBR MEDIA CENTER
 - F. CURRICULUM COMMITTEE MEETING – RESCHEDULED 3/26/19, 12:45–2:45 PM
 - G. 2018-2019 CALENDAR ADJUSTMENT/GRADUATION DATE REVISED
 - H. REMINDER: NON-TENURED REVIEW 4/16/19, 5:00 PM
 - I. GARDEN STATE COALITION OF SCHOOLS ANNUAL MEETING 5/29/19, 8:30 AM - FORSGATE COUNTRY CLUB
 - J. “PAY TO PLAY”
- VII. BOARD PRESIDENT’S UPDATE – Patch Ranking of Schools article was based on attendance, PARCC scores, graduation rates and Markham Place was #31 out of 2,100 schools.
- VIII. COMMITTEE REPORTS – Mr. Grant-Finance Committee-Significant savings due to Mrs. Case and Dr. Kossack. Also attended the Curriculum Café with Mrs. Rosen, and was honored to see how knowledgeable parents are.
- IX. LIAISON REPORTS – Mrs. Aninowsky: PTO is having their kick-off on 10/6; had bowling night for mother and son and it was an extremely successful event; MPS water dispenser will get use for BYOC (Bring Your Own Container) Day on Friday, March 22. April 9-Neurologist to speak about the effects of children’s sleep, event will start at 7:30pm.

A. EFLS Event – April 5, 2019 – Navesink Country Club at 8pm, tickets are on sale

X. PUBLIC HEARING – Re: Agenda Only

Normajeane Swiss-Will you stagger Pay to Play?

Dr. Kossack-We will require payment in the beginning of the year for activities that start in September and then throughout the year as different activities begin. We will continue to add additional information in the Spotlight every month.

Normajeane Swiss-Will stage hands and/or costumes, cast party, etc. be charged?

Dr. Kossack-Do stage hands not participate every day?

Normajeane Swiss-What does this cover budget wise?

Mrs. Case-It’s all extracurricular expenses such as salaries, officials, registration fees, etc. It is for all of it.

Normajeane Swiss-The PTO pays for the board game club in after-school. Was that budgeted for?

Mrs. Case-It was not budgeted for since the PTO has paid.

Mrs. Aninowsky-Will there be a refund if a student quits?

Dr. Kossack-There will not be a refund for a student who quits. This will however put more pressure on the coaches to ensure the participants pay.

Mr. Walsh-It puts the coach in a bad position.

Mr. Grant-There needs to be a certain point of accountability for the students who participate. The board and the community has asked for pay to play.

Mr. Walsh-We fought for it because of budget implications and what’s to come with our ever tightened budget.

Mr. Grant-Communication will be critical for pay to play to work.

Mrs. Glynn-It’s like Camp Bernie, Trills and Thrills and any other activity the kids are motivated to participate in. It was on Little Silver Moms on Facebook.

Corrine Thygeson-We don’t want to lose the arts.

Normajeane Swiss-Currently, the PTO charges \$90 for a teacher activity and \$160 for outside vendors for 8 week sessions.

XI. PERSONNEL

Motion by Mrs. Bateman, seconded by Mrs. Aninowsky, to approve the following resolutions:

A. APPROVE SUBSTITUTES

to approve the following substitutes, pending criminal history review and P.L. 2018 c. 5 review, for the remainder of the 2018-2019 school year:

Name	Position
Alecsa Unrath	Substitute Teacher

B. APPROVE MATERNITY/FMLA LEAVE

to approve maternity sick leave for Julianna Ford effective on or about May 17, 2019 through the last day of the 2018-2019 school year, followed by FMLA effective on or about September 3, 2019 through on or about October 15, 2019, returning to work on or about October 16, 2019.

C. ACCEPT RESIGNATION

to accept the resignation of Ashley Varga, Instructional Assistant, effective on or about March 14, 2019.

D. APPROVE REPLACEMENT STAFF CHAPERONE

to approve Stephen Galgon as replacement staff chaperone for Ryan Pina for the 8th Grade Washington, DC Trip from June 5, 2019 – June 7, 2019.

E. APPROVE EXTRA-CURRICULAR AIDE

to approve Kimberly Stevenson and Sharon Mechlowitz as Extra-Curricular Aides for Students # 2451923027 and 2405844882 for Spring Track at the rate of \$14.75/hr. for the 2018-2019 school year.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XII. FINANCE REPORT

Motion by Mrs. Bateman, seconded by Mrs. Aninowsky, to approve the following resolutions:

A. PAY BILLS – MARCH 2019

to approve the following bills for March 2019:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$331,690.42
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$22,190.15
P2	PY Special Revenue Fund	\$0.00
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$26,220.40
95	Student Activity Fund	\$441.50
	Unemployment Trust Fund	\$0.00
	Total for Accounts Payable	\$380,542.47
Payroll	February 28, 2019	\$428,763.08
	March 15, 2019	\$443,532.38
	Total for Payroll	\$872,295.46
	Total Bill List	\$1,252,837.93

B. TRANSFER OF FUNDS - MARCH

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION – FEBRUARY 2019

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of February 28, 2019, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF FEBRUARY

to approve the Budgetary Major Account/Fund Status for the month of February, 2019.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of February 28, 2019, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. TREASURER’S REPORT - FEBRUARY

to approve the Treasurer’s Report for the month of February, 2019.

F. BOARD SECRETARY’S REPORT – FEBRUARY

to approve the Board Secretary’s Report for the month of February, 2019.

G. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

Dates	Workshop	Staff Member	Registration	Travel
March 2019	Visualizing and Verbalizing for Comprehension – Online	D. Meek	\$495.00	
3/29/19	LGBTQ Equality Work Symposium- Holmdel, NJ	C. Kossack	\$75.00	
3/29/19	LGBTQ Equality Work Symposium- Holmdel, NJ	A. Rosen	\$75.00	
5/2/2019	NJSHA Conference – Long Branch, NJ	D. Meek	\$150.00	

2. Professional In-House Work

to approve the following in-house work at the contractual rate:

Date	Committee/Workshop	Staff Member	Hours	Rate Per Hour
March/April	Parent Literacy and Language Meeting Preparation	M. Heany	2 hrs. total	\$32.00
March/April	Parent Literacy and Language Meeting Preparation	K. Hicks	2 hrs. total	\$32.00
March/April	Parent Literacy and Language Meeting Preparation	J. Owens	2 hrs. total	\$32.00
March/April	Parent Literacy and Language Meeting Preparation	K. Restaino	2 hrs. total	\$32.00
3/19/19	District Faculty Council Meeting	K. Ribeiro	1	\$19.00
4/11/19	Parent Literacy and Language Meeting	M. Heany	2	\$19.00
4/11/19	Parent Literacy and Language Meeting	K. Hicks	2	\$19.00
4/11/19	Parent Literacy and Language Meeting	K. Mulcahy	2	\$19.00
4/11/19	Parent Literacy and Language Meeting	J. Owens	2	\$19.00
4/11/19	Parent Literacy and Language Meeting	S. Szczepan	2	\$19.00
4/11/19	Parent Literacy and Language Meeting	K. Restaino	2	\$19.00
4/11/19	Parent Literacy and Language Meeting	T. Tuzzeo	2	\$19.00
5/21/19	District Faculty Council Meeting	A. Macchia	1	\$19.00

H. ADOPTION OF THE TENTATIVE BUDGET FOR 2019-2020

Travel and Related Expense Reimbursement

WHEREAS, the Little Silver Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$40,000 for all staff and board members for the 2019-2020 school year.

Adoption of Tentative Budget

Capital Reserve Account Withdrawal

WHEREAS the Little Silver Board of Education includes in the proposed budget a capital reserve withdrawal in the amount of \$25,000. The district intends to utilize these funds as the local share for two HVAC roof top units for Point Road School.

RESOLVED that the Little Silver Board of Education does hereby tentatively approve the budget for the 2019-2020 School Year and authorizes the Secretary of the Board of Education to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Budget	Local Tax Levy
Total General Fund	\$ 14,568,139	\$ 13,454,246
Total Special Revenue Fund	\$ 214,737	-0-
Total Debt Service Fund	\$ 807,825	\$ 807,825
Totals	\$ 15,590,701	\$ 14,262,071

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED to acknowledge that the 2019-2020 school year budget as described above results in a general fund tax levy of \$13,454,246 and a debt service tax levy of \$807,825 for a total tax levy of \$14,262,071.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

BE IT FURTHER RESOLVED, that a public hearing will be held in the Library at the Markham Place School on April 30, 2019 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2019-2020 school year.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIII. OTHER BUSINESS

Motion by Mrs. Glynn, seconded by Mr. Grant, to approve the following minutes:

A. MINUTES

February 21, 2019: Regular and Executive Session

ROLL CALL VOTE: 5 Ayes 0 Nays 1 Absent 1 Abstain

XIV. PROGRAMS

Motion by Mr. Grant, seconded by Mrs. Galbavy, to approve the following resolutions:

A. APPROVE TRIPS

To approve the following trips:

Date	Destination	Attendees
5/21/19 (Rain date: 5/28/19)	LS Public Library	Teachers/Nurse/Parents/Students
4/11/19	Orchestra Performance-3 rd Grade Violin Recitals- Walking Trip to Markham Place	Teachers/Students/Parents

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XV. FACILITIES AND TRANSPORTATION

Motion by Mrs. Aninowsky, seconded by Mrs. Glynn, to approve the following Safety Drills:

A. DRILLS

Point Road School - Fire Drill: March 27, 2019, 9:15 AM
Lockdown: March 8, 2019, 9:45 AM

Markham Place School - Fire Drill: March 27, 2019, 9:30 AM
Lockdown: March 8, 2019, 10:45 AM

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XVI. POLICY

A. Second Reading - Policy Alert No. 217

- P 2422 - Health and Physical Education (M)(Revised)
- P 2610 - Educational Program Evaluation (M)(Revised)
- P&R 5111 - Eligibility of Resident/Nonresident Students (M)(Revised)
- P 5330.04 - Administering an Opioid Antidote (M)(Revised)
- R 5330.04 - Administering an Opioid Antidote (M)(New)
- P 5337 - Service Animals (Revised)
- P 5756 - Transgender Students (M)(Revised)
- P&R 7440 - School District Security (M)(Revised)
- P 8860 - Memorials (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- P 2415.06 - Unsafe School Choice Option (M)(Revised)
- R 2460.8 - Special Education – Free and Appropriate Public Education (M)(Revised)
- R 5530 - Substance Abuse (M)(Revised)
- P&R 5600 - Student Discipline/Code of Conduct (M)(Revised)
- P&R 5611 - Removal of Students for Firearms Offenses (M)(Revised)

- P&R 5612 - Assaults on District Board of Education Members or Employees (M)(Revised)
- P&R 5613 - Removal of Students for Assaults with Weapons Offenses (M)(Revised)
- P&R 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)(Revised)

B. APPROVAL OF Policy Alert No. 217

Motion by Mrs. Aninowsky, seconded by Mrs. Bateman, to approve the following policies/regulations:

- P 2422 - Health and Physical Education (M)(Revised)
- P 2610 - Educational Program Evaluation (M)(Revised)
- P&R 5111 - Eligibility of Resident/Nonresident Students (M)(Revised)
- P 5330.04 - Administering an Opioid Antidote (M)(Revised)
- R 5330.04 - Administering an Opioid Antidote (M)(New)
- P 5337 - Service Animals (Revised)
- P 5756 - Transgender Students (M)(Revised)
- P&R 7440 - School District Security (M)(Revised)
- P 8860 - Memorials (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- P 2415.06 - Unsafe School Choice Option (M)(Revised)
- R 2460.8 - Special Education – Free and Appropriate Public Education (M)(Revised)
- R 5530 - Substance Abuse (M)(Revised)
- P&R 5600 - Student Discipline/Code of Conduct (M)(Revised)
- P&R 5611 - Removal of Students for Firearms Offenses (M)(Revised)
- P&R 5612 - Assaults on District Board of Education Members or Employees (M)(Revised)
- P&R 5613 - Removal of Students for Assaults with Weapons Offenses (M)(Revised)
- P&R 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)(Revised)

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XVII. OLD BUSINESS – Buildings and Grounds Committee toured both buildings with Mr. Carlson and commend him for his continuous dedication.

XVIII. NEW BUSINESS

XIX. PUBLIC HEARING

Corinne Thygeson-Was the Asbury Park Press article about State Aid correct?

Mrs. Case-Yes, we received a \$55,626 increase for 2019-2020. However, this will not be finalized until July when the State budget is passed.

XX. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Mrs. Galbavy, seconded by Mrs. Aninowsky, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel: Employ Personnel, Approve Unpaid Child Care Extension, Approve Long-Term Leave 2nd Grade Teacher Replacement Extension, Approve Long Term Leave Special Education Teacher, Approve Stipends, confidential pursuant to N.J.S.A. 10:4-12(b)(8);
 - b. Student: Mediation, confidential pursuant to N.J.S.A. 10:4-12(b)(1), (3), (7) and J.J.A.C. 6A:32-7.5(e)(6);
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 15 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 8:34 PM.

VOICE VOTE: 6 Ayes 0 Nays 1 Absent

XXI. RETURN TO OPEN SESSION

VOICE VOTE: 6 Ayes 0 Nays 1 Absent

XXII. APPROVE RESOLUTIONS

Motion by Mrs. Glynn, seconded by Mrs. Bateman, to approve the following resolutions:

A. APPROVE PERSONNEL

1. to approve Heather Gaal, Instructional Aide, pending completion of criminal history review and P.L. 2018 c. 5 review, pro-rated at \$16,395.00, effective on or about March 19, 2019 through the remainder of the 2018-2019 school year.

2. to approve Alecsa Unrath as 5th Grade Long-Term Leave Replacement Teacher, pending completion of criminal history review and P.L. 2018 c. 5 review, pro-rated at \$53,500.00, Teacher BA/Step A-B, effective on or about May 21, 2019 through the end of the 2018-2019 school year, and Teacher BA/Step A-B pro-rated at \$53,600.00, effective on or about September 3, 2019 through on or about November 25, 2019.
3. to approve John Goode as Markham Place Special Education Teacher, pro-rated at \$53,500.00, Teacher BA/Step A-B, effective on or about April 16, 2019 through the end of 2018-2019 school year.

B. APPROVE EXTENDED CHILD CARE LEAVE

to approve extended unpaid child care leave for Lauren Rose, beyond the previously approved (May 24, 2018) leave end date of April 12, 2019 to an extended end date of May 10, 2019, with a return to work date of May 13, 2019.

C. APPROVE LONG-TERM LEAVE EXTENSION

to approve an extension for Suzanne Coccozza as Long-Term Leave 2nd Grade Replacement Teacher BA, Step A-B at \$53,500.00 effective April 15, 2019 through May 13, 2019.

D. APPROVE STIPENDS

1. to approve Heather Gaal for an ABA stipend, pro-rated at \$850.00 effective on or about March 19, 2019 through the remainder of the 2018-2019 school year.
2. to approve Heather Gaal for a bus duty stipend, pro-rated at \$750.00 effective on or about March 19, 2019 through the remainder of the 2018-2019 school year.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XXIII. ADJOURNMENT

Motion by Mrs. Glynn, seconded by Mrs. Bateman, to adjourn at 8:45 PM.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent