

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – APRIL 30, 2019

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

I. CALL TO ORDER – 7:04 PM

II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.

III. FLAG SALUTE

IV. ROLL CALL: Present were: Mrs. Aninowsky, Mrs. Galbavy, Mrs. Glynn, Mr. Grant and Mr. Walsh. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.

Ms. Bennett was absent.

Mrs. Bateman arrived at 7:25 PM.

V. BOARD RECOGNITION OF SUPERINTENDENT

Motion by Mr. Walsh, seconded by Mr. Grant, to recognize and honor Dr. Carolyn M. Kossack for achieving the 2019 Monmouth County Superintendent of the Year, as presented by Andrew Walsh, President and Meghan Bennett, Vice President.

WHEREAS, the Little Silver Board of Education recognizes and congratulates Dr. Carolyn M. Kossack for this tremendous achievement.

WHEREAS, Dr. Carolyn M. Kossack has been superintendent of Little Silver School District for twelve years.

WHEREAS, Dr. Carolyn M. Kossack has accomplished the district vision and mission through continuous development of rigorous Curriculum and Instruction.

WHEREAS, Dr. Carolyn M. Kossack is recognized as a forerunner in 21st Century Education by her peers.

WHEREAS, the Board of Education hereby congratulates her on receiving the 2019 Monmouth County Superintendent of the Year for being a transformative leader.

ROLL CALL: 6 Ayes 0 Nays 1 Absent

VI. CORRESPONDENCE

VII. SUPERINTENDENT'S UPDATE

A. BUDGET PRESENTATION – Dr. Carolyn Kossack, Superintendent and Mrs. Lindsey Case, Business Administrator/Board Secretary

B. HIB REPORT

Motion by Mr. Walsh, seconded by Mrs. Bateman, to approve the HIB Report for the Month of March 2019, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

C. ATTENDANCE FOR MARCH 2019

	MARKHAM	POINT ROAD	TOTAL
Days Possible	7,940	9,571	17,511
Days Present	7,627.5	8,992	16,619.5
Days Absent	312.5	579	891.5
Number of Pupils Entered	0	0	0
Number of Pupils Left	0	0	0
On Roll – FEBRUARY	379	456	835
On Roll – MARCH	379	456	456
Percentage of Attendance	96%	94%	95%

ATTENDANCE COMPARISON MARCH 2018

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	378	471	849
Percentage of Attendance	95.4%	93%	94.1%

TEACHER ATTENDANCE FOR MARCH 2019

Days Possible	1806
Days Absent	165
Percentage of Attendance	91%
Cumulative Total Days	11,094
Cumulative Days Absent	738.5
Cumulative Percentage Total	93%

D. APRIL SPOTLIGHT

E. DISCUSSION

1. Annual Garden State Coalition Meeting, Forsgate Country Club, Monroe Township, NJ
May 29, 2019
2. 2019-2020 Calendar Revisited
3. CSA Goals/Evaluation
4. 2019-2020 Board of Education Meeting Dates

VIII. BOARD PRESIDENT’S UPDATE

IX. COMMITTEE REPORTS

X. LIAISON REPORTS

XI. PUBLIC HEARING – Re: Agenda Only

Kristen McMahon-Will the fees be subsidized?

Dr. Kossack – The fees were generated by a 3 year look back and will be reevaluated on an annual basis.

Kelly Boyer-Band fee, before-school, concerts; multiple bids, multiple sports; contact businesses to underwrite scholarships if funds are difficult to attain.

Dr. Kossack – We are trying to recoup 70-75% of the costs. There is currently no scholarships. However, if a student is on the free and/or reduced lunch plan then there will be modifications.

Chris Manrell-How will sponsorship and revenue be created for these costs?

Kelly Cullen-We need volunteers and the same group volunteers and the same businesses get asked again and again.

Gabriella Bonocore-Asked about extracurricular fees and made a comment on the same people volunteering.

Tara Fitzpatrick-Will Jazz/Blue/White all be charged? If you are on one then sometimes you will be placed on another. Will there be a referendum? If the election date was moved to April would we avoid 2% cap and vote on the budget?

Dr. Kossack – Yes, all bands will be charged. If the election date was moved back to April there would still be a 2% cap. The district lawyer did a legal read on this to ensure it was correct.

Yolanda Roeder-Can we pay by cash or check?

Dr. Kossack – All payments will be made through MySchoolBucks.

Jim Maguire-Can parents of groups raise money?

Mrs. Case – The school website will have the ability to donate directly to the school for any cause in the next few months.

Normajeane Swiss-The PTO may be able to help, if a family can not afford to pay for an activity. It would be taken on a case by case basis.

Kim Rajner-Middle school is the first time a student can participate in sports. It is how a student finds out if they are interested in something.

Jen Madsen-It doesn't seem right that the best player wouldn't be on a team if the family can not afford the activity.

Dr. Kossack – The PTO will take that on a case by case basis.

XII. PERSONNEL

Motion by Mrs. Bateman, seconded by Mrs. Glynn, to approve the following resolutions:

A. EMPLOY TENURED STAFF

to employ the following tenured teachers for the 2019-2020 school year.

Last Name	First Name	Job Title	FTE	Step	2019-20 Salary	Longevity	Total Salary
Anderson	Carol	Teacher BA	100.00	O	72,800.00	400.00	73,200.00
Anderson	Janice	Teacher BA	100.00	TOP	89,300.00	1,700.00	91,000.00
Bavosi	Carissa	Teacher MA	100.00	M	70,648.00	0.00	70,648.00
Bbalo	Nicole	Teacher MA	100.00	O	75,800.00	400.00	76,200.00
Becker	Amy	Teacher MA	100.00	N	73,050.00	0.00	73,050.00
Bennett	Stephanie	Teacher MA	100.00	Q	81,775.00	800.00	82,575.00
Brush	Jennifer	Teacher MA	100.00	M	70,648.00	0.00	70,648.00
*Capone	Allison	Teacher MA	100.00	J	64,175.00	0.00	64,175.00
Christman	Kimberly	Teacher MA	100.00	TOP	92,300.00	1,200.00	93,500.00
Clapp	Annamarie	Teacher MA	100.00	O	75,800.00	400.00	76,200.00

April 30, 2019

Clause	Donna	Teacher MA+30	100.00	TOP	93,800.00	1,700.00	95,500.00
Cooper	Rosemarie	Teacher MA	100.00	L	68,195.00	0.00	68,195.00
Cruz	Rachel	Teacher BA	100.00	K	63,100.00	0.00	63,100.00
Cunneff	Lisa	Teacher MA	100.00	P	78,625.00	800.00	79,425.00
Daniels	Gina	Teacher BA	100.00	P	75,625.00	800.00	76,425.00
Dipietro	Laura	Teacher MA	100.00	M	70,648.00	0.00	70,648.00
Dunne	Tara	Teacher MA	100.00	Q	81,775.00	1,200.00	82,975.00
Dvorak	Dale	Teacher MA	100.00	R	87,025.00	1,200.00	88,225.00
Egidio	Jennifer	Teacher MA	100.00	O	75,800.00	400.00	76,200.00
Files	Anna	Teacher MA+30	100.00	O	77,300.00	400.00	77,700.00
Fogarty	Cheryl	Teacher BA	82.60	TOP	73,761.80	800.00	74,561.80
Ford	Julianna	Teacher MA	100.00	L	68,195.00	0.00	68,195.00
Galante	Kristen	Teacher MA	100.00	L	68,195.00	0.00	68,195.00
Galgon	Stephen	Teacher MA	100.00	K	66,100.00	0.00	66,100.00
Gardner	Lauren	Teacher BA+30	100.00	O	74,300.00	0.00	74,300.00
Griffiths	Jill	Teacher MA	100.00	J	64,090.00	0.00	64,090.00
Hance	Kelly	Teacher BA	100.00	R	84,025.00	1,200.00	85,225.00
Hance	Ryan	Teacher BA	100.00	P	75,625.00	800.00	76,425.00
Hicks	Kristen	Teacher MA	100.00	K	66,100.00	0.00	66,100.00
Ince	Lindsey	Teacher MA	100.00	M	70,648.00	0.00	70,648.00
Kelly	Kristi	Teacher MA	100.00	Q	81,775.00	0.00	81,775.00
Kiely	Ann	Teacher BA	100.00	N	70,050.00	0.00	70,050.00
Knight	Kathleen	Teacher MA	100.00	P	78,625.00	400.00	79,025.00
Lawlor	Nicole	Teacher MA	100.00	M	70,648.00	0.00	70,648.00
Lesch	Eileen	Teacher MA	100.00	Q	81,775.00	0.00	81,775.00
Lynch	Jill	Teacher BA+30	100.00	O	74,300.00	400.00	74,700.00
Macchia	Amy	Teacher BA	100.00	R	84,025.00	0.00	84,025.00
Mancheno	Nicholas	Teacher BA	100.00	M	67,648.00	0.00	67,648.00
Meek	Desiree	Teacher MA+30	80.00	N	59,640.00	400.00	60,040.00
Moore	Kellie	Teacher BA	100.00	O	72,800.00	400.00	73,200.00
Mulcahy	Kathleen	Teacher MA	100.00	TOP	92,300.00	0.00	92,300.00
Mullan	Michelle	Teacher BA	100.00	O	72,800.00	400.00	73,200.00
Natoli	Brittany	Teacher MA	100.00	J	64,090.00	0.00	64,090.00
Nociolo	Eileen	Teacher MA	100.00	TOP	92,300.00	1,700.00	94,000.00
Nolan	Donald	Teacher BA	100.00	TOP	89,300.00	1,700.00	91,000.00
Nortz	Alyssa	Teacher MA	100.00	K	66,100.00	0.00	66,100.00
Nowell	Jane Marie	Teacher BA	100.00	TOP	89,300.00	400.00	89,700.00
O'Neil	Kathy	Teacher MA	100.00	P	78,625.00	400.00	79,025.00
Olsen	Bernard	Teacher MA+30	100.00	TOP	93,800.00	1,200.00	95,000.00
Owens	Julie	Teacher BA	100.00	I	59,295.00	0.00	59,295.00
Peirson	Jennifer	Teacher MA+30	100.00	L	69,695.00	0.00	69,695.00
Pina	Ryan	Teacher BA+30	100.00	M	69,148.00	0.00	69,148.00
Redmond	Laura	Teacher MA	100.00	R	87,025.00	1,200.00	88,225.00
Restaino	Kerri	Teacher MA+30	100.00	I	63,795.00	0.00	63,795.00
Ribeiro	Kelly	Teacher MA	100.00	M	70,648.00	0.00	70,648.00
*Rose	Lauren	Teacher MA	100.00	L	68,390.00	0.00	68,390.00
Russoniello	Timothy	Teacher MA+30	100.00	N	74,550.00	0.00	74,550.00
Savaiano	Cara	Teacher BA	100.00	L	65,195.00	0.00	65,195.00

April 30, 2019

Smeltzer	Erin	Teacher BA	100.00	K	63,100.00	0.00	63,100.00
Snevily	Elizabeth	Teacher BA	100.00	O	72,800.00	400.00	73,200.00
Strauss	Samantha	Teacher MA	100.00	L	68,195.00	0.00	68,195.00
Taylor	Jennifer	Teacher MA	100.00	R	87,025.00	800.00	87,825.00
Whittle	Wendy	Teacher MA	100.00	O	75,800.00	400.00	76,200.00
Witman	Susan	Teacher BA	100.00	P	75,625.00	800.00	76,425.00
Wittenberg	Sylvia	Teacher MA	100.00	P	78,625.00	800.00	79,425.00
Zusack	Tara	Teacher BA	100.00	P	75,625.00	0.00	75,625.00

*Following the 2018-2019 salary guide

B. EMPLOY NON-TENURED TEACHERS

to employ the following tenured teachers for the 2019-2020 school year.

Last Name	First Name	Job Title	FTE	Step	2019-20 Salary	Longevity	Total Salary
Year 4							
Cuffari	Ashley	Teacher MA	100.00	H	60,665.00	0.00	60,665.00
Lindner	Jill	Teacher BA	100.00	I	59,295.00	0.00	59,295.00
Mc Gimpsey	Tracey	Teacher MA	100.00	L	68,195.00	0.00	68,195.00
Petrone	Kelsey	Teacher BA	100.00	H	57,665.00	0.00	57,665.00
Saul	Sonia	Teacher MA	100.00	L	68,195.00	0.00	68,195.00
Thompson	Julie	Teacher BA	100.00	H	57,665.00	0.00	57,665.00
Tuzzeo	Tara	Teacher BA	80.50	TOP	71,886.50	0.00	71,886.50
Vanartsdalen	Jennifer	Teacher BA	100.00	I	59,295.00	0.00	59,295.00
Year 3							
Carpenter	Kate	Teacher MA	100.00	I	62,295.00	0.00	62,295.00
Esposito	Gabriella	Teacher BA	100.00	F-G	56,525.00	0.00	56,525.00
Hilla	Ryan	Teacher BA	100.00	F-G	56,525.00	0.00	56,525.00
Little	Melissa	Teacher MA	100.00	D-E	58,200.00	0.00	58,200.00
Schweizer-Baptist	Emma	Teacher MA	100.00	F-G	59,525.00	0.00	59,525.00
Szesko	Sherilyn	Teacher BA	100.00	F-G	56,525.00	0.00	56,525.00
Year 2							
Berkeley	Danielle	Teacher BA	100.00	D-E	55,200.00	0.00	55,200.00
Domenico	Jenna	Teacher MA	62.50	D-E	36,375.00	0.00	36,375.00
Phan	Jessica	Teacher MA	100.00	I	62,295.00	0.00	62,295.00
Seise	Lauren	Teacher MA	100.00	I	62,295.00	0.00	62,295.00
Year 1							
McCloskey	Carlie	Teacher MA	100.00	C	57,350.00	0.00	57,350.00
Polkowski	Susan	Teacher MA+30	60.00	C	35,310.00	0.00	35,310.00
Simmons	Michela	Teacher MA	80.00	F-G	47,620.00	0.00	47,620.00
Szczepan	Stephanie	Teacher MA	100.00	I	62,295.00	0.00	62,295.00

C. EMPLOY ESY PESONNEL

to approve the following personnel for Extended School Year, July 1, 2019 – August 8, 2019 (Monday-Thursday) at the following rates:

Teachers: \$32/hour: (20 hours per week for 6 weeks)

Danielle Berkeley, Cheryl Fogarty, Nicole Gaspar, Carlie McCloskey, Julie Thompson, Jennifer VanArtsdalen

Wilson Reading Facilitator: \$60/hour: (not to exceed 110 hours)

Michelle Mullan

Nurse: \$32/hour: (20 hours per week for 6 weeks)

Invo HealthCare Associates

Social Worker: \$60/hour: (24 hours per week for 6 weeks)

Carissa Bavosi

Occupational Therapist: \$60/hour: (not to exceed 95 hours)

Michela Simmons

Physical Therapist: \$85/hour: (not to exceed 45 hours)

Dr. Bernadette Dunphy

Speech Therapists: \$60/hour: (22 hours per week for 6 weeks combined)

Desiree Meek, Kerri Restaino

Behaviorist: \$125/hour (not to exceed 30 hours)

Tara Tuzzeo

Instructional and Personal Aides: \$15/hour: (20 hours per week for 6 weeks)

Michaela Buhler, Patricia DeLeo, Catherine Donnelly, Alison LaBella, Sharon Mechlowitz, Penny Rigney, Kimberly Stevenson, Mary Suszka, Sherilyn Szesko, Deborah Very, Judy Whitman, Sylvia Wittenberg

Currently employed as a teacher but working as Instructional Aide for ESY: Sherilyn Szesko, Sylvia Wittenberg

Currently working outside district (pending successful CHR): Alison LaBella

Personal Aides/Bus Aides: \$15/hour: (20 hours per week for 6 weeks)

Michaela Buhler, Mary Suszka

Substitute ESY Supervisor: Rate: \$60/hour

Kimberly Christman

Substitute Teachers: \$32/hour

Bridget Crudo, Lisa Cunneff, Alison LaBella, Jill Griffiths, Sarah Karris, Gail Miller, Sharon Mechlowitz, Kellie Moore, Erica Snyder, Sherilyn Szesko, Sylvia Wittenberg

Substitute Wilson Reading Facilitator: \$60/hour

Tracey McGimpsey

Substitute Nurses: \$32/hour

Deborah Very, Sonia Saul, Laura Redmond

Substitute Instructional and Personal Aides: \$15/hour

Bridget Crudo, Lisa Cunneff, Jill Griffiths, Sarah Karris, Sharon Mechlowitz, Gail Miller, Kellie Moore, Erica Snyder

Substitute Bus Aides: \$15/hour

Cathy Donnelly, Sharon Mechlowitz, Kimberly Stevenson, Deborah Very

D. APPROVE SUMMER CHILD STUDY TEAM WORK/EVALUATIONS

1. **to approve the following individuals, as needed, for summer IEP meetings at \$32/hour:** Carissa Bavosi, Danielle Berkeley, Lisa Cunneff, Anna Files, Cheryl Fogarty, Nicole Gaspar, Jill Griffiths, Kristen Hicks, Carlie McCloskey, Tracey McGimpsey, Desiree Meek, Kathleen Mulcahy, Michelle Mullan, Susan Polkowski, Kerri Restaino, Kelly Ribeiro, Michela Simmons, Stephanie Szczepan, Sherilyn Szesko, Julie Thompson, Tara Tuzzeo, Jennifer VanArtsdalen, Sylvia Wittenberg
2. **to approve the following individuals, as needed, for summer child study team evaluations at \$330.00 per evaluation:** Carissa Bavosi, Kristen Hicks, Desiree Meek, Kathleen Mulcahy, Susan Polkowski, Kerri Restaino, Michela Simmons, Stephanie Szczepan, Tara Tuzzeo

E. APPROVE SUBSTITUTES

to approve the following substitutes, pending criminal history review and P.L. 2018 c. 5 review, for the remainder of the 2018-19 school year:

Name	Position
Gina Gill	Substitute Aide/Teacher
Sharon Mechlowitz	Substitute Aide/Teacher
Alyssa Rescinio	Substitute Nurse
Penny Rigney	Substitute Aide/Teacher
Judith Whitman	Substitute Aide/Teacher

F. APPROVE CHAPERONE/NURSE

to approve Alyssa Rescinio as chaperone/nurse for the 8th Grade Washington D.C. trip from June 5, 2019 - June 7, 2019.

G. APPROVE SCHOOL DANCE CHAPERONE

to approve Michaela Buhler as chaperone for the May 3, 2019 school dance for Student #5390561540 at \$14.75/hr. for up to 2 hours.

H. APPROVE SUPERINTENDENT’S SALARY

to approve the salary of Dr. Carolyn Kossack, Superintendent, approved by the Executive County Superintendent, in the amount of \$180,075.33 for the period of July 1, 2019 – June 30, 2020.

I. APPROVE BUSINESS ADMINISTRATOR’S CONTRACT/SALARY

to approve the contract of Mrs. Lindsey Case, Business Administrator/Board Secretary, approved by the Executive County Superintendent, in the amount of \$137,655 for the period July 1, 2019 – June 30, 2020.

J. APPROVE LITTLE SILVER ADMINISTRATORS/SUPERVISORS’ ASSOCIATION (LSAA) SALARIES

to approve the individual salaries of the Little Silver Administrators/Supervisors’ Association for the 2019-2020 school year, as per their contract as follows:

Administrator/Supervisor	Salary/Step
Dr. Pamela Albert Devine	\$146,566.00 (Step OG/Principal) + \$2,500 Longevity
Mrs. Suzanne Lazzari	\$123,759.00 (Step 3/Director)
Mr. Eric Platt	\$142,047.00 (Step 11/Principal)
Mrs. Angela Rosen	\$132,698.00 (Step 6/Director)

K. APPROVE EXTRA PAY

to approve Laura DiPietro for additional educational time for Student #1781007175.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIII. FINANCE REPORT

Motion by Mrs. Aninowsky, seconded by Mr. Grant, to approve the following resolutions:

A. PAY BILLS – APRIL 2019

to approve the following bills for April 2019:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$379,610.13
11	General Fund-Hand Check	\$167,431.00
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$22,417.44
P2	PY Special Revenue Fund	\$0.00
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$36,379.93
95	Student Activity Fund	\$10,402.75
	Unemployment Trust Fund	\$0.00
	Total for Accounts Payable	\$616,241.25
Payroll	March 29, 2019	\$431,807.56
	April 15, 2019	\$432,410.14
	April 30, 2019	\$434,481.26
	Total for Payroll	\$1,298,698.96
	Total Bill List	\$1,914,940.21

B. TRANSFER OF FUNDS - MARCH

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION – MARCH

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of March 30, 2019, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF MARCH

to approve the Budgetary Major Account/Fund Status for the month of March, 2019.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of March 30, 2019, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. TREASURER’S REPORT – MARCH, 2019

to approve the Treasurer’s Report for the month of March, 2019.

F. BOARD SECRETARY’S REPORT – MARCH

to approve the Board Secretary’s Report for the month of March, 2019.

G. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

Dates	Workshop	Staff Member	Registration	Travel
5/23/19	Monmouth County Superintendents’ Governor’s Educator of the Year Program – Monmouth University	L. Case	\$30.00	
5/23/19	Monmouth County Superintendents’ Governor’s Educator of the Year Program – Monmouth University	D. Clause	\$30.00	
5/23/19	Monmouth County Superintendents’ Governor’s Educator of the Year Program – Monmouth University	C. Kossack	\$30.00	
5/23/19	Monmouth County Superintendents’ Governor’s Educator of the Year Program – Monmouth University	A. Rosen	\$30.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	P. Albert	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	N. Bbalo	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	R. Cruz	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	J. Domenico	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	T. Dunne	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	M. Heany	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	K. Mulcahy	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	E. Nociolo	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	A. Rosen	\$165.00	
5/23/19	Foundations Level 3 (Grade 3) Seminar	C. Savaiano	\$165.00	

5/23/19	Fundations Level 3 (Grade 3) Seminar	S. Strauss	\$165.00	
5/23/19	Fundations Level 3 (Grade 3) Seminar	J. Thompson	\$165.00	
5/29/19	Garden State Coalition of Schools Annual Meeting	A. Aninowsky	\$65.00	
5/29/19	Garden State Coalition of Schools Annual Meeting	L. Case	\$65.00	
5/29/19	Garden State Coalition of Schools Annual Meeting	C. Glynn	\$65.00	
5/29/19	Garden State Coalition of Schools Annual Meeting	C. Kossack	\$65.00	

2. Professional In-House Work

to approve the following in-house work at the contractual rate:

Dates	Committee/Workshop	Staff Member	Hours	Rate Per Hour
5/22/2019	School Safety Climate Meeting	E. Schweizer-Baptist	1	\$19.00
5/22/2019	School Safety Climate Meeting	A. Clapp	1	\$19.00
5/22/2019	School Safety Climate Meeting	A. Cuffari	1	\$19.00
5/22/2019	School Safety Climate Meeting	J. Egidio	1	\$19.00
5/22/2019	School Safety Climate Meeting	J. Ford	1	\$19.00
5/22/2019	School Safety Climate Meeting	C. McCloskey	1	\$19.00
5/22/2019	School Safety Climate Meeting	E. Nociolo	1	\$19.00
5/22/2019	School Safety Climate Meeting	S. Szczepan	1	\$19.00
5/22/2019	School Safety Climate Meeting	S. Witman	1	\$19.00
Summer	SIGS Testing	W. Whittle	3	\$32.00
Summer	New Student Testing	L. DiPietro	40	\$32.00
Summer	New Student Testing	J. Nowell	40	\$32.00
Summer	Genesis Work	J. Ford	15	\$32.00
Summer	Genesis Work	S. Saul	32	\$32.00
Summer	Genesis Work	J. Peirson	30	\$32.00
Summer	Genesis Work	L. Redmond	10	\$32.00
Summer	Google Updates	W. Whittle	10	\$19.00

H. PUBLIC HEARING ADOPTION OF THE 2019-2020 BUDGET AND TAX LEVY

to approve the following:

WHEREAS, the Little Silver Board of Education adopted a tentative budget on March 14, 2019 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 2, 2019; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 18, 2019; and

WHEREAS, the adopted budget was presented to the public during a public hearing on April 30, 2019; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$14,568,139, of which \$13,454,246 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$214,737, of which \$0 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$807,825, of which \$807,825 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Little Silver Board of Education hereby adopts the 2019-2020 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$13,454,246 for the ensuing School Year (2019-2020) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$807,825 for the ensuing School Year (2019-2020).

Capital Reserve Account Withdrawal

WHEREAS the Little Silver Board of Education includes in the proposed budget a capital reserve withdrawal in the amount of \$25,000. The district intends to utilize these funds as the local share for two HVAC roof top units for Point Road School.

NOW THEREFORE BE IT RESOLVED that the budget to be adopted for the 2019-2020 School Year using the 201X-201X state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 14,568,139	\$ 13,190,437
Total Special Revenue Fund	\$ 214,737	-0-
Total Debt Service Fund	\$ 807,825	\$ 807,825
Totals	<u>\$ 15,590,701</u>	<u>\$ 14,262,071</u>

**Travel and Related Expense Reimbursement
2019-2020**

WHEREAS, the Little Silver Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$40,000 for all staff and board members for the 2019-2020 school year.

Tax Levy Certification Form A and B (A4F)

RESOLVED, that the amount required for school purposes in the school district of Little Silver, County of Monmouth for the 2019-2020 school year is a general fund tax levy of \$13,454,246 plus a debt service tax levy of \$807,825 for a total tax levy of \$14,032,687 and is required to be levied for local school district purposes.

Adoption of Tax Levy Schedule

Recommend the Board of Education Adopt the tax levy schedule for the 2019-2020 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

2019-2020 Tax Collection Schedule

Month	General Fund	Debt Service	Total
7/5/19	\$1,121,187.16	\$101,787.50	\$1,222,974.66
8/2/19	\$1,121,187.16	\$0.00	\$1,121,187.16
9/3/19	\$1,121,187.16	\$0.00	\$1,121,187.16
10/2/19	\$1,121,187.16	\$0.00	\$1,121,187.16
11/4/19	\$1,121,187.17	\$0.00	\$1,121,187.17
12/3/19	\$1,121,187.17	\$0.00	\$1,121,187.17
1/6/20	\$1,121,187.17	\$706,037.50	\$1,827,224.67
2/4/20	\$1,121,187.17	\$0.00	\$1,121,187.17
3/3/20	\$1,121,187.17	\$0.00	\$1,121,187.17
4/2/20	\$1,121,187.17	\$0.00	\$1,121,187.17
5/4/20	\$1,121,187.17	\$0.00	\$1,121,187.17
6/2/20	<u>\$1,121,187.17</u>	<u>\$0.00</u>	<u>\$1,121,187.17</u>
	\$13,454,246.00	\$807,825.00	\$14,262,071.00

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIV. OTHER BUSINESS

Motion by Mrs. Glynn, seconded by Mrs. Aninowsky, to approve the following minutes:

A. MINUTES

March 14, 2019 and April 16, 2019: Regular and Executive Session

ROLL CALL VOTE: 5 Ayes 0 Nays 1 Absent 1 Abstain

XV. PROGRAMS

Motion by Mr. Walsh, seconded by Mrs. Bateman, to approve the following resolutions:

A. APPROVE TRIPS

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel: Accept Resignation, Approve Personnel, confidential pursuant to N.J.S.A. 10:4-12(b)(8);
 - b. Student: Approve Home Instruction, confidential pursuant to N.J.S.A. 10:4-12(b)(1), (3), (7) and J.J.A.C. 6S:32-7.5(e)(6);
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 10 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 9:58 PM.

VOICE VOTE: 6 Ayes 0 Nays 1 Absent

XXII. RETURN TO OPEN SESSION

VOICE VOTE: 6 Ayes 0 Nays 1 Absent

APPROVE RESOLUTIONS

Motion by Mrs. Bateman, seconded by Mrs. Aninowsky, to approve the following resolutions:

A. ACCEPT RESIGNATION

to accept the resignation of Tamara Pellien, 7th Grade Science Teacher, effective on or about May 8, 2019.

B. APPROVE PERSONNEL

1. to approve Erin Smeltzer as Part-Time Science Teacher, pro-rated at \$63,100.00, Teacher BA/Step K, effective on or about May 8, 2019 through June 30, 2019.
2. to approve Nicole Fadell as Long-Term Leave Elementary Guidance Counselor, pro-rated at \$53,500.00, Teacher BA/Step A-B, effective on or about May 15, 2019 through the end of the 2018-2019 school year and Teacher BA/Step A-B, pro-rated at \$53,600.00, effective on or about September 3, 2019 through on or about November 26, 2019.

C. APPROVE HOME INSTRUCTION

to approve home instruction for Student #3051686119, effective April 29, 2019 through May 24, 2019 at \$32/hr., up to 10 hours per week.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent