

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – NOVEMBER 12, 2019

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

- I. CALL TO ORDER – 7:00 PM
- II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.
- III. FLAG SALUTE
- IV. ROLL CALL: Present were: Mrs. Aninowsky, Mrs. Bateman, Ms. Bennett, Mrs. Galbavy, Mrs. Glynn, Mr. Grant and Mr. Walsh. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.
- V. PRESENTATIONS:
 - A. STUDENT RECOGNITION

2019 Young Writers Crazy Creatures Contest Winners

Leilani Mendoza
Sadie Merritt
Hannah Mueller

New Jersey State Youth Orchestra

Margaret Glynn
Brady Prunty

2019 Boys' Soccer American Conference Champions

Blake Ballington
Kyle Borenius
Henry Dohrenwend
Quinn Gibb
Dylan Kielb
Augustine Kowalczyk
Shane Langan
John McDonald-Mauro
Conor Mellor
Charles Messano
Eric Minetti
Troy Mulholland
Lucas Nijjens
Edward Riddle

Jack Santos
 William Vitale
 Brady Walsh
 Colin Williams

Cross Country Meet of Champions Participants

Abigail Crow
 Connor Barkey
 Carter Cox
 Peter Gallina
 Ella Griffin
 Aidan Lenahan
 Ella Marc-Aurele
 Joseph Mazzucca
 Lily Meulener
 Olivia Narang
 Gabriel Pape
 Sophie Radocchio
 William Richards
 Claire Smigie

VI. CORRESEONDENCE

VII. SUPERINTENDENT’S UPDATE

- A. NOVEMBER SPOTLIGHT – Hyperlink is available for Letters to Legislators
- B. CULTURIZE CHAPTER 2
- C. DECEMBER 19, 2019, 6:00 PM – FULL BOARD PROFESSIONAL DEVELOPMENT
- D. ATTENDANCE FOR OCTOBER 2019

	MARKHAM	POINT ROAD	TOTAL
Days Possible	7,822	8,780	16,602
Days Present	7,650.5	8,502	16,152.5
Days Absent	171.5	278	449.5
Number of Pupils Entered	1	1	2
Number of Pupils Left	0	0	0
On Roll – SEPTEMBER	391	438	829
On Roll – OCTOBER	392	439	831
Percentage of Attendance	98%	97%	98%

ATTENDANCE COMPARISON OCTOBER 2018

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	378	455	833
Percentage of Attendance	97%	98%	97%

TEACHER ATTENDANCE FOR OCTOBER 2019

Days Possible	1,720
Days Absent	78
Percentage of Attendance	96%
Cumulative Total Days	3,182
Cumulative Days Absent	102
Cumulative Percentage Total	97%

E. APPROVAL OF DISTRICT PERFORMANCE REVIEW (QSAC)

Motion by Mrs. Bateman, seconded by Mr. Walsh, to approve the District Performance Review, as presented by the Superintendent of Schools.

WHEREAS, the New Jersey Department of Education issued Fiscal Accountability, Effectiveness and Budgetary Procedures through New Jersey Quality Single Accountability Continuum, and

WHEREAS, this Board of Education has received from the Superintendent of Schools the District Performance Review (DPR) in the areas of Instruction and Program, Fiscal Management, Governance, Personnel and Operations, and now, therefore, be it

NOW THEREFORE BE IT RESOLVED, that this Board of Education has reviewed the DPR's and authorizes the Superintendent of Schools to submit same to the New Jersey Department of Education.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

F. HIB REPORT

Motion by Ms. Bennett, seconded by Mrs. Aninowsky, to approve the HIB Report for the Month October, 2019, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

VIII. BOARD PRESIDENT'S UPDATE – NJSBA convention workshop takeaways: starting the school year eight days earlier (geared more towards high school); starting school day later around 8:30am; high achievers vs. high stress - suggestion was one day a week with a two hour delay. The conversations also stemmed around healthcare, transportation, teacher and bus driver shortage, and increased special education count.

IX. COMMITTEE REPORTS – Mrs. Aninowsky - PTO has the Bag Brigade on Friday, November 22 at Point Road at 6:30pm. It will be benefiting Lunch Break.

X. LIAISON REPORTS

XI. PUBLIC HEARING – Re: Agenda Only

XII. PERSONNEL

Motion by Mr. Grant, seconded by Mrs. Bateman, to approve the following resolutions:

A. APPROVE SUBSTITUTES

to approve the following substitutes for the remainder of the 2019-2020 school year pending completion of criminal history review and P.L. 2018 c. 5 review.

NAME	JOB TITLE
Gina Gill	Substitute Secretary
Aleesa Unrath	Substitute Teacher/Aide

B. APPROVE PRE-SERVICE TEACHER

to approve placement of Pre-Service Teacher, Noelle Halpin at Point Road School from January 2, 2020 through January 20, 2020, pending completion of criminal history review and P.L. 2018 c. 5 review.

C. APPROVE STIPEND

to approve Jill Griffiths for MPS GSA (Gay-Straight Alliance) Stipend at \$1,782.00 for the remainder of the 2019-2020 school year.

D. APPROVE DANCE CHAPERONE AIDE

to approve Marcia Schiffman as dance chaperone aide at the rate of \$15/hr., as needed, for the remainder of the 2019-2020 school year.

E. APPROVE EXTRA-CURRICULAR AIDE

to approve Kimberly Stevenson as extracurricular aide for Students #1781007175 and #9494151131 for STEM Club at the rate of \$15/hr. for the remainder of the 2019-2020 school year.

F. APPROVE LIST OF SPECIAL SERVICES VENDORS

to approve the updated list of Special Services Vendors for the remainder of the 2019-2020 school year, as per Attachment.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XIII. FINANCE REPORT

Motion by Ms. Bennett, seconded by Mrs. Bateman, to approve the following resolutions:

A. PAY BILLS - OCTOBER

to approve the following bills for October, 2019:

Fund	Description	Amount
11	General Fund	\$108,797.18
12	Capital Outlay Fund	\$0.00

20	Special Revenue Fund	\$3,511.28
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$40,565.32
95	Student Activity Fund	\$0.00
	Unemployment Trust Fund	\$579.73
	Total for Accounts Payable	\$153,453.51
Payroll	October 30, 2019	\$453,967.68
	Total for Payroll	\$453,967.68
	Total Bill List	\$607,421.19

B. TRANSFER OF FUNDS

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION - OCTOBER

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of October, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF OCTOBER

to approve the Budgetary Major Account/Fund Status for the month of October, 2019.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of October, 2019 after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. BOARD SECRETARY’S REPORT – OCTOBER

to approve the Board Secretary’s Report for the month of October, 2019.

F. APPROVE ANNUAL FINANCIAL REPORT AUDIT

to accept and approve the Little Silver School District’s Comprehensive Annual Financial Report (CAFR) and Audit Management Report, both without recommendations, for the 2018-2019 school year, and to approve submission of the report to the State Department of Education.

G. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

DATES	WORKSHOP	STAFF MEMBER	REGISTRATION	TRAVEL
12/5/19-12/6/19	Conference for School-Based Speech-Language Pathologists – Newark, NJ	K. Hicks	\$479.00	
12/11/19	Rutgers Literacy Development New Brunswick, NJ	G. Daniels	155.00	
12/11/19	Rutgers Literacy Development New Brunswick, NJ	A. Files	\$155.00	
12/11/19	Rutgers Literacy Development New Brunswick, NJ	L. Gardner	\$155.00	\$33.00
12/11/19	Rutgers Literacy Development New Brunswick, NJ	J. Griffiths	\$155.00	
1/17/20	NJAPSA Winter Academy Monroe, NJ	S. Lazzari	\$149.00	
2/7/20	Hot Legal Topics in Special Education Eatontown, NJ	S. Lazzari	\$35.00	
2/14/20	Konscience Youth	District Staff	\$2,500.00	
2/14/20	Living Yes LLC	District Staff	\$2,500.00	
2/24/20-2/25/20	2020 NJAHPERD Annual Convention Long Branch, NJ	R. Hilla	\$190.00	
2/24/20-2/25/20	2020 NJAHPERD Annual Convention Long Branch, NJ	D. Nolan	\$190.00	
2/24/20-2/25/20	2020 NJAHPERD Annual Convention Long Branch, NJ	R. Pina	\$190.00	
2/24/20-2/25/20	2020 NJAHPERD Annual Convention Long Branch, NJ	T. Russoniello	\$190.00	
3/12/20	Rutgers Speaker Series New Brunswick, NJ	K. Christman	\$155.00	

H. APPROVE 2020-2021 BUDGET CALENDAR

to approve the attached budget calendar for the 2020-2021 school year:

October 29, 2019	Administration Meeting Discussion
November 1, 2019	Distribution of Budget Manual and Information
December 15, 2019	Deadline to Meet with Facilities and Technology Directors
December 20, 2019	Deadline for all items entered into Systems 3000 Staffing Worksheet must be complete.
January/February/March	Development of Budget by Central Office
January/February/March	Finance Committee Deliberations of Budget
March 19, 2020 Preliminary	Budget Adoption by the Board of Education

March 20, 2020 Preliminary	Budget due to County
April 30, 2020	Board Budget Public Hearing and Adoption of Final Budget

I. APPROVE IDEA CARRYOVER AMENDMENT

to approve the submission of the amendment to IDEA Application, fiscal year 2019-2020, due to carry-over funds from the 2018-2019 fiscal year as follows:

IDEA Basic	\$1,053.00
IDEA Preschool	\$1,662.00

J. APPROVAL OF REMOVAL OF BOOKS

to approve removal of books from the Media Center as shown on Attachment.

K. APPROVE MILEAGE REIMBURSEMENT RATE ADJUSTMENT

to approve all district staff at the mileage reimbursement rate of .35 per mile for travel regarding OAL Docket No: EDS 12222-19 for the 2019-2020 school year.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XIV. OTHER BUSINESS

Motion by Mrs. Bateman, seconded by Ms. Bennett, to approve the following minutes:

A. MINUTES

August 29, 2019: Regular and Executive Session
 September 26, 2019: Regular and Executive Session
 October 17, 2019: Regular and Executive Session

ROLL CALL VOTE: 4 Ayes 0 Nays 0 Absent 3 Abstain

XV. PROGRAMS

Motion by Mr. Walsh, seconded by Mrs. Glynn, to approve the following resolutions:

A. APPROVE TRIPS

Motion to approve the following trips:

DATES	EVENT/DESTINATION	STAFF MEMBER/GRADE
November 2019	Memorial Park – Little Silver, NJ	S. Bennett, J. Brush/Student Musicians
11/22/19	AMC, Monmouth Mall – Eatontown, NJ	D. Berkeley/MD Students
4/30/20-5/11/20	Career Center – Freehold, NJ	C. Bavosi, K. Mulcahy, D. Berkeley/MD Students

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XVI. FACILITIES AND TRANSPORTATION

Motion by Mr. Grant, seconded by Mrs. Glynn, to approve the following resolutions:

A. DRILLS

Point Road School -	Fire Drill:	November 6, 2019, 11:15 AM
	Bomb Threat:	November 12, 2019, 1:15 PM

Markham Place School -	Fire Drill:	November 6, 2019, 12:45 PM
	Bomb Threat:	November 12, 2019, 1:45 PM

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XVII. POLICY

A. REVIEW OF ALL MANDATED POLICIES

to review all mandated policies for the Little Silver Board of Education reflective of current statutory authority N.J.S.A. 18A:11-1 as posted on the Little Silver District Website.

B. SECOND READING POLICY ALERT 218

- P&R 1642 – Earned Sick Leave (M) (N)
- P 3159 – Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P&R 3218 – Use, Possession, or Distribution of Substances (M) (Revised)
- P&R 4218 – Use, Possession, or Distribution of Substances (M) (Revised)
- P 5517 – School District Issued Student Identification Cards (Revised)
- P&R 6112 – Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P&R 7440 – School District Security (M) (Revised)
- P 8600 – Student Transportation (M) (Revised)
- R 8600 – Student Transportation (Revised)
- P 8630 – Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 – Emergency School Bus Procedures (M) (Revised)
- P 8670 – Transportation of Special Needs Students (M) (Revised)
- P 9210 – Parent Organizations (Revised)
- P 9400 – Media Relations (Revised)

C. APPROVAL OF POLICY ALERT 218

Motion by Ms. Bennett, seconded by Mrs. Aninowsky, to approve the following policies:

- P&R 1642 – Earned Sick Leave (M) (N)
- P 3159 – Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P&R 3218 – Use, Possession, or Distribution of Substances (M) (Revised)
- P&R 4218 – Use, Possession, or Distribution of Substances (M) (Revised)

- P 5517 – School District Issued Student Identification Cards (Revised)
- P&R 6112 – Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P&R 7440 – School District Security (M) (Revised)
- P 8600 – Student Transportation (M) (Revised)
- R 8600 – Student Transportation (Revised)
- P 8630 – Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 – Emergency School Bus Procedures (M) (Revised)
- P 8670 – Transportation of Special Needs Students (M) (Revised)
- P 9210 – Parent Organizations (Revised)
- P 9400 – Media Relations (Revised)

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XVIII. OLD BUSINESS

XIX. NEW BUSINESS

XX. PUBLIC HEARING

Ellen Tizio-Policy 9210 Parent Organization changes?

Mrs. Aninowsky-Organizations are separate from the board, as it has always been.

Corinne Thygeson-How did the Extracurricular/Sports payments go?

Dr. Kossack-Some went smoother than others. Cut sports was easier and reminders went out.

Non-cut sports have not been as easy. Music has not been as easy. Going through growing pains.

Cate Knight-Who conducted the special education audit? What was learned?

Dr. Kossack-Defined Learning Solutions came in and spoke with departments, teachers discussed caseloads. The outcome was that the company found little ineffective.

Mrs. Glynn-Impress with how the district utilizes resources.

Dr. Kossack-The Board wanted to have a broad review to see how we are doing.

Cate Knight-How do we look at school achievement?

Dr. Kossack-The State does testing such as DLM. Can't go into detail on DLM due to small size. NJLSA also shows break out for special education students and the presentation had a chart with how many general education, 504 and special education students there are.

Cate Knight-Has any teacher received training on inclusion?

Dr. Kossack-We send out special education and CST team to Regional Academy training. General education receives training on differentiated instruction.

Cate Knight-Last month the talk was about special education and especially the multiply disabled rooms.

Dr. Kossack-In 2010, the 2% budget cap was imposed. General education has less regulation than special education. There are measurements and keeping our students in the district.

Alexis Herman-When was the MD program established?

Dr. Kossack-Rolled out Point Road when Julie Owens was hired. Point Road was about six years ago. The MD in Markham Place about three years ago.

Alexis Herman-Concerned about making sure the students are MD students in the classroom. Looked at the state reporting outcome:

→Reg no assessment

→Reg with assessment

→Alternate with assessment

→Alternate with alternative standards

Dr. Kossack-Single student at a grade level, for one student at one grade level, can't assess a program if there are less than 10 students then it's usually not reported.

Cate Knight-Saw more out of district evaluations and sit on different learners and pursuing litigation. Need to look at why parents are doing this. Can't assume it's over two parents.

Jen Madsen-Will the special education audit be made available?

Ms. Bennett-It is an OPRA document.

Jen Madsen-I'm the queen of the OPRA request.

Ms. Bennett-That's nothing to be proud of.

XXI. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Ms. Bennett, seconded by Mrs. Aninowsky, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

- 2. The general nature of the subject matter to be discussed is as follows:
 - a. Student: Home Instruction, confidential pursuant to N.J.S.A. 10:4-12(b)(1), (3), (7) and J.J.A.C. 6A:32-7.5(e)(6);
 - b. Litigation Update, confidential pursuant to N.J.S.A. 10:4-12(b)(1), (3), (7) and N.J.A.C. 6A:32-7.5(e)(6).
- 3. The Board will take action following closed executive session;
- 4. It is anticipated that the closed executive session will last approximately 10 minutes;
- 5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
- 6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 8:22 PM.

VOICE VOTE: 7 Ayes 0 Nays 0 Absent

XXII. RETURN TO OPEN SESSION

VOICE VOTE: 7 Ayes 0 Nays 0 Absent

XXIII. APPROVE RESOLUTIONS

Motion by Mrs. Aninowsky, seconded by Mr. Grant, to approve the following resolutions:

1. APPROVE HOME INSTRUCTION

to approve home instruction for Student # 6181775437 for up to 10 hours per week effective on or about October 30, 2019 with an end date to be determined.

ROLL CALL VOTE: 7 Ayes 0 Nays 0 Absent

XXIV. ADJOURNMENT

Motion by Mrs. Aninowsky, seconded by Mrs. Bateman, to adjourn at 9:27 PM.

VOICE VOTE: 7 Ayes 0 Nays 0 Absent