

LITTLE SILVER BOARD OF EDUCATION  
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – APRIL 30, 2020

*In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.*

I. CALL TO ORDER – 7:00 PM

II. OPEN PUBLIC MEETINGS ACT - In accordance with the provisions of the Open Public Meetings Act, the Little Silver Board of Education has transmitted notice of this meeting scheduled for 7:00 PM in the Library of Markham Place School, to the Asbury Park Press, posted in the Borough Hall, both schools, and the window of the Administrative Offices.

In accordance with P.L. 1975, Chapter 231, Notice was given that the Little Silver Board of Education changed the meeting for Thursday, April 30, 2020, at 7:00 PM, to be an online meeting using a virtual meeting platform and will no longer take place in person at Markham Place School. The online meeting participation link was sent to the community.

III. FLAG SALUTE

IV. ROLL CALL: Present were: Mrs. Aninowsky, Ms. Bennett, Mrs. Galbavy, Mrs. Glynn, and Mr. Walsh. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.

Mrs. Bateman was absent.  
Ms. Bennett left at 9:16 PM.  
Mr. Grant arrived at 9:37 PM.

V. CORRESPONDENCE

VI. SUPERINTENDENT’S UPDATE – A verbal update was given to the community.

A. HIB REPORT

Motion by Mr. Walsh, seconded by Mrs. Aninowsky, to approve the HIB Report for the Month of March 2020, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 4 Ayes            0 Nays            3 Absent

B. ATTENDANCE FOR MARCH 2020

	MARKHAM	POINT ROAD	TOTAL
Days Possible	8,646	9,614	18,260
Days Present	8,472.5	9,359	17,831.5
Days Absent	173.5	255	428.5
Number of Pupils Entered	0	0	0
Number of Pupils Left	0	0	0
On Roll – FEBRUARY	393	437	830
On Roll – MARCH	393	437	830
Percentage of Attendance	98%	97%	97.5%

ATTENDANCE COMPARISON MARCH 2019

	MARKHAM	POINT ROAD	TOTAL
On Roll – End of Month	379	456	830
Percentage of Attendance	96%	94%	95%

TEACHER ATTENDANCE FOR MARCH 2020

Days Possible	1,720
Days Absent	59.5
Percentage of Attendance	97%
Cumulative Total Days	11,008
Cumulative Days Absent	498
Cumulative Percentage Total	95.5%

C. APRIL SPOTLIGHT

D. DISCUSSION

1. 2020-2021 Board of Education Meeting Dates

E. BUDGET PRESENTATION – DR. CAROLYN KOSSACK, SUPERINTENDENT AND MRS. LINDSEY CASE, BUSINESS ADMINISTRATOR/BOARD SECRETARY

VII. BOARD PRESIDENT’S UPDATE

IX. COMMITTEE REPORTS - None

X. LIAISON REPORTS - None

XI. PUBLIC HEARING – Re: Agenda Only

Melanie Neubelt-Social distancing approach?

Dr. Kossack-Waiting on the Governor and direction. There is a task force for a September opening.

Melanie Neubelt-Can it be recorded?

Dr. Kossack-It is not being recorded.

Mr. Walsh-Cannot be recorded due to District policy, no one else should be recording or sharing feed either.

Jennifer Salvo-Extended School Year? Into July? Emailed my questions.

Dr. Kossack-Looking into it but there is a 180 day requirement. Waiting on guidance at this time.

Jennifer Salvo-Curriculum into next year?

Dr. Kossack-Being discussed and looked into.

Jennifer Salvo-Open for remainder of year?

Dr. Kossack-Kids come to school sick all of the time.

Gabriella Bonocore-Custodial when school returns?

Dr. Kossack-We’ll see the budget and there will not be an increase. The buildings have never been cleaner.

Norma Jean Swiss-Looking for information on Go To Meetings and Spanish should not be optional. Will Spanish be pass/fail?

Dr. Kossack-Answered teacher expectations for small group Go To Meetings. Looked into what other districts are doing. Growing pains and what was too much. Spanish no grade.

Tara Fitzpatrick-Field trips, Washington D. C.? Options for 4<sup>th</sup> grade and 8<sup>th</sup> grade?

Dr. Kossack-If we cancel the trip then anyone who doesn't have insurance will lose money; or if cancelled by the Governor they would receive full refund. Working with the committee on options. Car parades are being discouraged.

Michelle Koster-A/B schedule for when students return?

Dr. Kossack – We will not be able to make a decision until we receive state guidance.

Kelly Boyer-Will students surveys be written open ended or multiple choice?

Dr. Kossack-Depends on grade level, using Google Forms.

Tracey Wetmore-Opportunity for small groups especially for “new” students?

Dr. Kossack-Relying on the Governor.

Krista Portelli-Contact day with no new instructor?

Dr. Kossack-Working on following standards and looking into new concepts.

Jenny Baxter-Pre-recorded lessons of our teachers?

Dr. Kossack-Yes with flip grid, Screencastify, and other programs.

Mrs. Glynn-7<sup>th</sup> grader has less oversight. No set schedule and sometimes we miss things. Helpful to know when to expect.

Ms. Bennett-Board is asking for check system and consistency.

Michele Williams-MPS students Google Docs everyday?

Dr. Kossack-Suggest kids are spending most on ELA and Math and it's difficult for teachers.

Alexis Herman-Can you speak to social distancing options for future in school sessions?

Dr. Kossack – We are waiting on state guidance.

Normajeon Swiss-Thank you for all you are collectively doing with continuing the education of our kids. The survey for 3rd & 4th graders came on a tough day for our 4th grader. Thank you for the YouTube webcasts and written work from Jen Peirson & Julie Ford...these are incredibly impactful for our family. 2 Questions: Making Go-To Meetings optional is concerning to us for Grade 5. Many students are not emotionally mature enough to make those decisions on their own. Increasing virtual Face-2-Face meetings with 4th graders is also crucial for social emotional health. As of now, my 4th grader has 1-2 meetings per week while other 4th graders have daily. 2: Please reconsider making Spanish NOT OPTIONAL for all students K-8th. If it's a required subject, it should not be optional during this time.

Dr. Kossack – We will look into it. Teachers should be having small group instruction and recordings.

Kelly Boyer-Will students surveys be written open ended or multiple choice?

Dr. Kossack – Both and it will be through Google Forms.

Gabriella Bonocore-follow up...Seems like a good opportunity for the kids to pitch in on before they leave their classrooms.

Dr. Kossack – The kids do assist in taking care of their own area.

Tracey Wetmore- I have not read the May spotlight, so my apologies if this is covered there. Has there been any discussion about virtual transition to MPS for the 4th grade?

Dr. Kossack – We are looking into options at this time.

Normajeon Swiss-So then will Spanish be pass/fail and not a grade for Markham?

Dr. Kossack – Spanish will have no grade.

Tracey Wetmore- This virtual experience has worked well because of the community rapport the teachers were able to establish in the first half of the year. If we do need to be virtual in September, for the start of school, but have some opportunity to be together (small group or otherwise) during the summer months, is that a possibility for the "new" students at PRS and MPS?

Dr. Kossack – We will need to wait for state guidance.

Michelle Koster-can't we go to a block schedule a/b days that continue thru out the day with the specials included our kids need the engagement and there are other districts that have figured out how to engage with all specials with all teachers in a grade collaborating.

Dr. Kossack – We will need to wait for state guidance.

Lydia Jain- I'm sorry if this has already been asked because I can't see the questions that have been asked and missed a bit of the meeting. Is there any possible way that students could get their physical math, social studies or reading books this school year in order to limit how much time they are spending on the computer? I know for myself at least I am printing out so many resources just to limit my child staring at the computer all day.

Dr. Kossack – Most of their textbooks are now virtual, there are workbooks in the classroom but we

are not releasing them.

Lori Curley- Thank you for all you are doing during this difficult time. Are you considering adding live meetings for specials? For example, getting my children to do the optional Spanish etc. work is difficult but they would surely attend a live meeting after the 'school day' is done i.e. in the mid-afternoon?

Dr. Kossack – We can look into this.

Michelle Koster- if the children have a concrete schedule to follow then the children will most likely engage at the required time.

Dr. Kossack – We will look into building a schedule of expectations.

Normajeon Swiss-This is because they are OPTIONAL. When a child reads the word optional, it's a game changer. In our house we say "not optional for you" however that does not help.

Dr. Kossack – We will look into options.

Tracey Wetmore-Perhaps some of those "specials" teachers could host a drop in lunch period so kids could "see" one another and have some unstructured social interaction, with an adult moderator. That may help some with SEL and would be fun for the kids to see those teachers.

Dr. Kossack – We are working on options.

Jennifer McGagh-There is a month and a half left in the school year. Are there any plans to step up the virtual learning? Especially considering this way of learning may continue into September?

Dr. Kossack – We are waiting on guidance, taking a look at what is working now and looking into the best approach if this continues.

Elizabeth Hobson-Thank you everyone for all your hard work. I would like to understand what the expectations for 4th grade are...number of small group sessions/week, subject areas to be taught, what subject should be receiving virtual lessons via Flipgrid, etc. I know everyone's experience is different, but to me it feels there's not a lot of standardization. In 7 weeks, we've had no social studies and 3 science assignments. I'm wondering if this will be amped up now that it's pretty much a given that virtual learning is here to stay. Also, what will be done this summer to enhance the VL experience if we will still be in this situation in the Fall? Will specials still be on hold at that point? Will the district be evaluating new/additional tools, etc? Also I think the reason specials participation is so low is because they are optional.

Dr. Kossack – We will work on creating a schedule.

Christine Livingston- We are not receiving prerecorded lessons.

Dr. Kossack – There should be lessons and small group instruction.

Jennifer Baxter-Prerecorded that the teachers are teaching?

Dr. Kossack – There would be a mixture depending on grade level and content area.

Michele Williams-Any thoughts of having the Markham students check into "homeroom" via google docs by a certain time every day?

Dr. Kossack – We are looking into the best system.

Elizabeth Hobson-Dr. Kossack the 4th graders get math answer keys every day to self-check FYI

Dr. Kossack – Thank you.

Krista Portelli- Thank you to everyone for the continued efforts of the staff at both Point Road and Markham. Both of my children miss school. Unfortunately, neither of my kids have had one prerecorded lesson and I believe that would help them tremendously. My question- Have you considered have a contact day per week with no new instruction?

Dr. Kossack – The teachers are using Flip Grids, Screencastify, and some resources such as iReady will have prerecorded lessons in them.

Elizabeth Hobson- And no video instruction!!

Dr. Kossack – Thank you for the information.

Jennifer Salvo-Are second grade families not getting the survey?

Dr. Kossack – All grade levels will be able to fill out the survey.

Christine Livingston-Teachers are also not reaching out for corrections especially on math where Pearson doesn't even tell you the correct answer.

Dr. Kossack – We will looking into this.

Angela Rosen-Teachers are also using google slide decks with instruction and lessons, then conferring with students after they complete the lessons. The recorded lessons might be google slides or a video-

with an opportunity to have a conference in small group or one to one instruction.

Melanie Neubelt-I think all expenditure approvals should be postponed and budget reworked until we have revised revenue model. You can't expect to shut down the state with no consequences to local budgets. We can't impose these obligations on the taxpayers, many of whom are out of work indefinitely or have lost their business.

Dr. Kossack – We are following statute to approve the district budget and certified staff.

Michelle Koster-Why are we not following our regularly scheduled classes?

Dr. Kossack – We are focusing on content area.

Ellen Tizio-Hi Dr. Kossack - first, thank you so much to everyone for working so hard. Do you have any advice or suggestions for parents who are trying to answer their child's questions at home? I understand that you want teachers to be able know what the students do not understand but on the other hand, parents are present in the moment. Any advice or suggestions for helping our kids? Right now I am trying to email the teachers on what my kids don't understand but it's hard for me as a parent to let a "teachable moment" go by...my children are 5th grade & younger. Thank you.

Dr. Kossack – The Remote Learning for Parents has links along with a weekly podcast of different topics.

Kelly Boyer-Thank you... Just a comment: Letting parents know the virtual meeting schedule for both mandatory and optional classes in advance would be helpful perhaps they could be put out on the parent portal.

Kathleen Durko-Can the teachers be required to have an individual weekly check in with each student? There are some teachers that meet with a small group of students daily, however others are not checking in at all for development and content understanding. This would be in addition to the pre-recorded videos. This would be a live 1:1 interaction based on the work being submitted.

Dr. Kossack – Teachers should be having small group instructions.

Jaclyn Colaizzo-Regarding specials and sorry to ask the same question. Why can't specials be OPTIONAL but at a scheduled time and day? I know it will take some organizing but it can be done. We all know Kids do much better with a scheduled event ... the music lessons are optional but scheduled and they book up every day and time available.

Dr. Kossack – Thank you for the information.

Jennifer Baxter-I just want to comment that maybe a 8-12 schedule with constant contact. And to also add that when the teachers are on with the kids, my kids' day is significantly better. It is so important for the kids to see & hear their teachers as well their classmates.

Dr. Kossack – Thank you for the information.

Lori Curley-Might I suggest, at Point as there are 5 grades. Kindergarten art on Monday, 1st grade art on Tuesday etc. Or combine k/1st live special sessions for each?

Dr. Kossack – We will look into this.

Maria Wood- I just wanted to say that in my opinion, Mrs Fogarty and Mrs Cunneff are doing a great job. Markham teachers have been great too but I'm less involved with Alex as he is more independent.

Dr. Kossack – Thank you.

Lori Curley-30 minute lessons broken out by class.

Julianna Pedalino-The limitations of prerecorded lessons are that we cannot answer questions real time. That was the initial advantage of the Go To Meeting option with lessons and then recording the lesson for students if they needed to review the content again.

Dr. Kossack – Thank you Mrs. Pedalino.

Katy McCarthy-Who will replace Our superintendent? Was that discussed? I might have missed.

Dr. Kossack – We reviewed the board has conducted interviews and will conduct a special meeting on May 7<sup>th</sup> to appoint the new superintendent.

Maria Wood-I was confused about the Red Bank charter school students. I understood that we are paying our share. What does that mean?

Mrs. Case – Students have moved into Little Silver who attend Red Bank Charter School, they have the option to stay at the school and we are required to pay tuition to the charter school on their behalf.

Maria Wood-Thank you. I understand now.

Melanie Neubelt-Are you still planning to make curriculum changes for the LGBT law or are you lobbying to get relief from that unfunded mandate from the state? It's an unfunded mandate.

Dr. Kossack – The curriculum changes have been made.  
Melanie Neubelt-Thank you.

## XII. PERSONNEL

Motion by Mrs. Aninowsky, seconded by Mr. Walsh, to approve the following resolutions:

### A. EMPLOY TENURED STAFF

to employ the following tenured teachers for the 2020-2021 school year.

Last Name	First Name	Job Title	FTE	Step	2020-2021 Salary	Longevity	Total Salary
Anderson	Carol	Teacher BA	100.00	P	75,372.00	400.00	75,772.00
Anderson	Janice	Teacher BA	100.00	TOP	89,900.00	1,700.00	91,600.00
Bavosi	Carissa	Teacher MA	100.00	N	72,450.00	0.00	72,450.00
Bbalo	Nicole	Teacher MA	100.00	P	78,372.00	400.00	78,772.00
Becker	Amy	Teacher MA	100.00	O	75,050.00	0.00	75,050.00
Bennett	Stephanie	Teacher MA	100.00	R	86,575.00	800.00	87,375.00
Brush	Jennifer	Teacher MA	100.00	N	72,450.00	0.00	72,450.00
Capone	Allison	Teacher MA	100.00	K	65,450.00	0.00	65,450.00
Christman	Kimberly	Teacher MA	100.00	TOP	92,900.00	1,700.00	94,600.00
Clapp	Annamarie	Teacher MA	100.00	P	78,372.00	400.00	78,772.00
Clause	Donna	Teacher MA+30	100.00	TOP	94,400.00	1,700.00	96,100.00
Conover	Samantha	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Cooper	Rosemarie	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Cruz	Rachel	Teacher BA	100.00	L	64,550.00	0.00	64,550.00
Cuffari	Ashley	Teacher MA	100.00	I	61,826.00	0.00	61,826.00
Cunneff	Lisa	Teacher MA	100.00	Q	81,770.00	800.00	82,570.00
Daniels	Gina	Teacher BA	100.00	Q	78,770.00	1,200.00	79,970.00
Di Pietro	Laura	Teacher MA	100.00	N	72,450.00	0.00	72,450.00
Dunne	Tara	Teacher MA	100.00	R	86,575.00	1,200.00	87,775.00
Dvorak	Dale	Teacher MA	100.00	TOP	92,900.00	1,200.00	94,100.00
Egidio	Jennifer	Teacher MA	100.00	P	78,372.00	400.00	78,772.00
Files	Anna	Teacher MA+30	100.00	P	79,872.00	400.00	80,272.00
Fogarty	Cheryl	Teacher BA	82.60	TOP	74,257.40	800.00	75,057.40
Galante	Kristen	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Galgon	Stephen	Teacher MA	100.00	L	67,550.00	0.00	67,550.00
Gardner	Lauren	Teacher BA+30	100.00	P	76,872.00	0.00	76,872.00
Griffiths	Jill	Teacher MA	100.00	K	65,450.00	0.00	65,450.00
Hance	Kelly	Teacher BA	100.00	TOP	89,900.00	1,200.00	91,100.00
Hance	Ryan	Teacher BA	100.00	Q	78,770.00	1,200.00	79,970.00
Hicks	Kristen	Teacher MA+30	100.00	L	69,050.00	0.00	69,050.00
Ince	Lindsey	Teacher MA	100.00	N	72,450.00	0.00	72,450.00
Kelly	Kristi	Teacher MA	100.00	R	86,575.00	400.00	86,975.00
Kiely	Ann	Teacher BA	100.00	O	72,050.00	0.00	72,050.00

Knight	Kathleen	Teacher MA	100.00	Q	81,770.00	400.00	82,170.00
Lawlor	Nicole	Teacher MA	100.00	N	72,450.00	0.00	72,450.00
Lesch	Eileen	Teacher MA	100.00	R	86,575.00	400.00	86,975.00
Lindner	Jill	Teacher BA	100.00	J	60,550.00	0.00	60,550.00
Lynch	Jill	Teacher BA+30	100.00	P	76,872.00	400.00	77,272.00
Macchia	Amy	Teacher BA	100.00	TOP	89,900.00	0.00	89,900.00
Mancheno	Nicholas	Teacher BA	100.00	N	69,450.00	0.00	69,450.00
Mc Gimpsey	Tracey	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Meek	Desiree	Teacher MA+30	100.00	O	76,550.00	400.00	76,950.00
Moore	Kellie	Teacher BA	100.00	P	75,372.00	400.00	75,772.00
Mulcahy	Kathleen	Teacher MA	100.00	TOP	92,900.00	0.00	92,900.00
Mullan	Michelle	Teacher BA	100.00	P	75,372.00	400.00	75,772.00
Natoli	Brittany	Teacher MA	100.00	K	65,450.00	0.00	65,450.00
Nolan	Donald	Teacher BA	100.00	TOP	89,900.00	1,700.00	91,600.00
Nortz	Alyssa	Teacher MA	100.00	L	67,550.00	0.00	67,550.00
Nowell	Jane Marie	Teacher BA	100.00	TOP	89,900.00	400.00	90,300.00
Olsen	Bernard	Teacher MA+30	100.00	TOP	94,400.00	1,700.00	96,100.00
O'Neil	Kathy	Teacher MA	100.00	Q	81,770.00	800.00	82,570.00
Pedalino	Julianna	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Peirson	Jennifer	Teacher MA+30	100.00	M	71,275.00	0.00	71,275.00
*Petrone	Kelsey	Teacher BA	100.00	H	57,665.00	0.00	57,665.00
Pina	Ryan	Teacher BA+30	100.00	N	70,950.00	0.00	70,950.00
Redmond	Laura	Teacher MA	100.00	TOP	92,900.00	1,200.00	94,100.00
Restaino	Kerri	Teacher MA+30	100.00	J	65,050.00	0.00	65,050.00
Ribeiro	Kelly	Teacher MA	100.00	N	72,450.00	0.00	72,450.00
Rose	Lauren	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Russoniello	Timothy	Teacher MA+30	100.00	O	76,550.00	0.00	76,550.00
Saul	Sonia	Teacher MA	100.00	M	69,775.00	0.00	69,775.00
Smeltzer	Erin	Teacher BA	100.00	L	64,550.00	0.00	64,550.00
Taylor	Jennifer	Teacher MA	100.00	TOP	92,900.00	800.00	93,700.00
Thompson	Julie	Teacher BA	100.00	I	58,826.00	0.00	58,826.00
Tuzzeo	Tara	Teacher BA	100.00	TOP	89,900.00	0.00	89,900.00
VanArtsdalen	Jennifer	Teacher BA	100.00	J	60,550.00	0.00	60,550.00
Whittle	Wendy	Teacher MA	100.00	P	78,372.00	400.00	78,772.00
Witman	Susan	Teacher BA	100.00	Q	78,770.00	800.00	79,570.00
Wittenberg	Sylvia	Teacher MA	100.00	Q	81,770.00	800.00	82,570.00
Zusack	Tara	Teacher BA	100.00	Q	78,770.00	0.00	78,770.00

\*Following the 2019-2020 salary guide

**B. EMPLOY NON-TENURED TEACHERS**

Last Name	First Name	Job Title	FTE	Step	2020-2021 Salary	Longevity	Total Salary
<b>Year 4</b>							
Maguire	Kate	Teacher MA	100.00	J	63,550.00	0.00	63,550.00
Esposito	Gabriella	Teacher BA	100.00	H	57,650.00	0.00	57,650.00
Hilla	Ryan	Teacher BA	100.00	H	57,650.00	0.00	57,650.00
Little	Melissa	Teacher MA	100.00	F-G	59,225.00	0.00	59,225.00
Szesko	Sherilyn	Teacher BA	100.00	H	57,650.00	0.00	57,650.00

<b>Year 3</b>							
Poland	Danielle	Teacher BA	100.00	F-G	56,225.00	0.00	56,225.00
Phan	Jessica	Teacher MA	100.00	J	63,550.00	0.00	63,550.00
Seise	Lauren	Teacher MA	100.00	J	63,550.00	0.00	63,550.00
<b>Year 2</b>							
McCloskey	Carlie	Teacher MA	100.00	D-E	58,300.00	0.00	58,300.00
Simmons	Michela	Teacher MA	80.00	H	48,520.00	0.00	48,520.00
Szczepan	Stephanie	Teacher MA	100.00	J	63,550.00	0.00	63,550.00
White	Susan	Teacher MA+30	100.00	D-E	59,800.00	0.00	59,800.00
<b>Year 1</b>							
Lakshmanan	Jason	Teacher BA	100.00	C	54,500.00	0.00	54,500.00
Lencsak	Erica	Teacher MA	100.00	C	57,500.00	0.00	57,500.00

C. APPROVE LITTLE SILVER ADMINISTRATORS/SUPERVISORS’ ASSOCIATION (LSAA) SALARIES

to approve the individual salaries of the Little Silver Administrators/Supervisors’ Association for the 2020-2021 school year, as per their contract as follows:

Administrator/Supervisor	Salary/Step
Dr. Pamela Albert Devine	\$152,669 (Step OG/Principal) + \$2,500 Longevity
Mrs. Suzanne Lazzari	\$127,158 (Step 4/Director)
Mr. Eric Platt	\$145,678 (Step 11/Principal)
Mrs. Angela Rosen	\$136,040 (Step 7/Director) + \$500 Longevity

D. APPROVE BUSINESS ADMINISTRATOR’S CONTRACT/SALARY

to approve the contract of Mrs. Lindsey Case, Business Administrator/Board Secretary, approved by the Executive County Superintendent, in the amount of \$167,697.00 for the period July 1, 2020 – June 30, 2021.

E. APPROVE LEAVES

1. to approve Maternity/Sick leave for Kate Maguire, Special Education Teacher, effective on or about September 17, 2020 through on or about October 26, 2020, followed by FMLA leave on or about October 27, 2020 through on or about January 26, 2021. Expected return to work date is on or about January 27, 2021.
2. to approve FMLA leave for Ashley Cuffari, First Grade Teacher, effective May 1, 2020 through the end of the 2019-2020 school year.

F. APPROVE PERSONNEL

1. to approve, as per Superintendent’s recommendation, Rebecca Roberts, as Long-Term Leave 6<sup>th</sup> Grade Math Teacher, pro-rated at \$53,600, Teacher BA/Step A-B, effective May 1, 2020 through the end of the 2019-2020 school year and September 1, 2020 through the end of the 2020-2021 school year at \$53,700, Teacher BA/Step A-B.
2. to approve, as per Superintendent’s recommendation, Bailey Palmieri as Long Term Leave Part-Time Interventionist at \$31,752, Teacher MA/Step A-B, for the 2020-2021 school year.



G. ACCEPT RESIGNATION

to accept the resignation of Julie Federici, MD Teacher, effective June 30, 2020.

ROLL CALL VOTE: 4 Ayes 0 Nays 3 Absent

XIII. FINANCE REPORT

Motion by Mrs. Aninowsky, seconded by Mrs. Galbavy, to approve the following resolutions:

A. PAY BILLS – APRIL, 2020

to approve the following bills for April, 2020:

Accounts Payable		
Fund	Description	Amount
11	General Fund	\$437,309.45
11	General Fund-Hand Check (PERS)	\$141,849.00
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$5,946.43
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$7,938.06
95	Student Activity Fund	\$1,914.00
	Unemployment Trust Fund	\$0.00
	Total for Accounts Payable	\$594,956.94
Payroll	March 30, 2020	\$443,984.15
	April 10, 2020	\$437,650.44
	April 30, 2020	\$442,905.70
	Total for Payroll	\$1,324,540.29
	Total Bill List	\$1,919,497.23

B. TRANSFER OF FUNDS – MARCH, 2020

to approve the following resolution:

WHEREAS NJAC 6A:20-2.13 “Overexpenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

C. BOARD SECRETARY’S MONTHLY CERTIFICATION – MARCH, 2020

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of March 30, 2020, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Little Silver Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Lindsey Case, Board Secretary

D. BOARD OF EDUCATION CERTIFICATION BUDGET MAJOR/FUND STATUS FOR THE MONTH OF MARCH, 2020

to approve the Budgetary Major Account/Fund Status for the month of March, 2020.

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of March 31, 2020, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

E. TREASURER’S REPORT – MARCH, 2020

to approve the Treasurer’s Report for the month of March, 2020.

F. BOARD SECRETARY’S REPORT – MARCH

to approve the Board Secretary’s Report for the month of March, 2020.

G. APPROVE PROFESSIONAL WORK

to approve the following workshop:

Dates	Workshop	Staff Member	Registration	Travel
8/3/2020-8/5/2020	WRS Introductory Course Workshop-4 <sup>th</sup> Edition	D. Poland	\$700.00	

H. PUBLIC HEARING ADOPTION OF THE 2020-2021 BUDGET AND TAX LEVY

to approve the following:

WHEREAS, the Little Silver Board of Education adopted a tentative budget on March 18, 2020 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 3, 2020; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 11, 2020; and

WHEREAS, the adopted budget was presented to the public during a public hearing on April 30, 2020; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$15,189,197, of which \$13,723,331 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$218,661, of which \$0 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$774,575, of which \$774,575 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Little Silver Board of Education hereby adopts the 2020-2021 School Year budget and,

BE IT RESOLVED that there should be raised for the General Funds \$13,723,331 for the ensuing School Year (2020-2021) and

BE IT RESOLVED that there should be raised for Debt Service Funds, \$774,575 for the ensuing School Year (2020-2021).

**Capital Reserve Account Withdrawal**

WHEREAS the Little Silver Board of Education includes in the proposed budget a capital reserve withdrawal in the amount of \$175,000. The district intends to utilize these funds as the local share for the Multipurpose Room Instructional Space at Point Road School.

NOW THEREFORE BE IT RESOLVED that the budget to be adopted for the 2020-2021 School Year using the 201X-201X state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	<b>Budget</b>	<b>Local Tax Levy</b>
<b>Total General Fund</b>	\$15,189,197	\$13,723,331
<b>Total Special Revenue Fund</b>	\$218,661	-0-
<b>Total Debt Service Fund</b>	\$774,575	\$774,575
<b>Totals</b>	\$16,182,433	\$14,497,906

**Travel and Related Expense Reimbursement  
2020-2021**

WHEREAS, the Little Silver Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$250.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$2,500 in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$45,000 for all staff and board members for the 2020-2021 school year.

**Tax Levy Certification Form A and B (A4F)**

RESOLVED, that the amount required for school purposes in the school district of Little Silver, County of Monmouth for the 2020-2021 school year is a general fund tax levy of \$13,723,331 plus a debt service tax levy of \$774,575 for a total tax levy of \$14,497,906 and is required to be levied for local school district purposes.

**Adoption of Tax Levy Schedule**

Recommend the Board of Education Adopt the tax levy schedule for the 2020-2021 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

2020-2021 Tax Collection Schedule						
Month		General Fund		Debt Service		Total
7/6/20		\$1,143,610.92		\$85,412.50		\$1,229,023.42
8/3/20		\$1,143,610.92		\$0.00		\$1,143,610.92
9/3/20		\$1,143,610.92		\$0.00		\$1,143,610.92
10/2/20		\$1,143,610.92		\$0.00		\$1,143,610.92
11/4/20		\$1,143,610.92		\$0.00		\$1,143,610.92
12/3/20		\$1,143,610.92		\$0.00		\$1,143,610.92
1/5/21		\$1,143,610.92		\$689,162.50		\$1,832,773.42
2/3/21		\$1,143,610.92		\$0.00		\$1,143,610.92
3/3/21		\$1,143,610.91		\$0.00		\$1,143,610.91
4/6/21		\$1,143,610.91		\$0.00		\$1,143,610.91
5/4/21		\$1,143,610.91		\$0.00		\$1,143,610.91
6/2/21		\$1,143,610.91		\$0.00		\$1,143,610.91
		<b>\$13,723,331.00</b>		<b>\$774,575.00</b>		<b>\$14,497,906.00</b>

I. APPROVE SAFETY GRANT APPLICATION

to approve the submission of grant application for the 2020 Safety Grant Program through the New Jersey Schools Insurance Group’s MOCSSIF Sub-Fund for the purpose described in the application, in the amount of \$5,362.65 for the period of July 1, 2020 through June 30, 2021.

ROLL CALL VOTE: 4 Ayes 0 Nays 3 Absent

XIV. OTHER BUSINESS

Motion by Mrs. Aninowsky, seconded by Mrs. Galbavy, to approve the following minutes:

A. MINUTES

March 18, 2020 and April 23, 2020: Regular and Executive Session

ROLL CALL VOTE: 4 Ayes 0 Nays 3 Absent

XV. PROGRAMS

XVI. FACILITIES AND TRANSPORTATION

XVII. POLICY

A. FIRST READING OF POLICY ALERT NO. 219

- P 0152 – Board Officers (Revised)
- P 1581 – Domestic Violence (M) (Revised)
- R 1581 – Domestic Violence (M) (New)
- P 2422 - Health and Physical Education (M) (Revised)
- P 3421.13 – Postnatal Accommodations (New)
- P 4421.13 – Postnatal Accommodations (New)
- P & R 5330 – Administration of Medication (M) (Revised)
- P 7243 – Supervision of Construction (M) (Revised)
- P 8210 – School Year (Revised)
- P 8220 – School Day (M) (Revised)
- R 8220 – School Closings (Revised)
- P 8462 – Reporting Potentially Missing or Abused Children (M) (Revised)

XVIII. OLD BUSINESS

XIX. NEW BUSINESS – Mrs. Glynn-EFLS will have a virtual event on 5/15.

XX. PUBLIC HEARING

XXI. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Mrs. Glynn, seconded by Mrs. Aninowsky, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
  - a. Personnel: Approve Personnel, CSA Goals/Evaluation, Contractual Provisions confidential pursuant to N.J.S.A. 10:4, 12(b)(8);
  - b. Litigation: Litigation Update, confidential pursuant to N.J.S.A. 59:8-1
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 10 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 9:34 PM.

VOICE VOTE:            4 Ayes            0 Nays            3 Absent

XXII. RETURN TO OPEN SESSION

VOICE VOTE:           4 Ayes           0 Nays           3 Absent

APPROVE RESOLUTIONS

Motion by Mrs. Galbavy, seconded by Mr. Grant , to approve the following resolutions:

A.     APPROVE PERSONNEL

1.     to approve, as per Superintendent's recommendation, Suzanne Coccozza as 3rd Grade Teacher at \$53,700, Teacher BA/Step A-B, effective September 1, 2020 through June 30, 2021.
2.     to approve, as per Superintendent's recommendation, Jillian Koren as 1st Grade Leave Replacement Teacher pro-rated at \$53,600, Teacher BA/Step A-B, effective May 1, 2020 through the end of the 2019-2020 school year.

ROLL CALL VOTE:   5 Ayes           0 Nays           2 Absent

XXIII. ADJOURNMENT

Motion by Mrs. Aninowsky, seconded by Mrs. Galbavy, to adjourn at 9:53 PM.

ROLL CALL VOTE:   5 Ayes           0 Nays           2 Absent