

LITTLE SILVER BOARD OF EDUCATION
LITTLE SILVER, NEW JERSEY

MINUTES - BOARD MEETING – JUNE 15, 2020

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever-changing global community.

I. CALL TO ORDER – 7:00 PM

II. In accordance with P.L. 1975, Chapter 231, Notice was given that the Little Silver Board of Education changed the meeting for Monday, June 15, 2020, at 7:00 PM, to be an online meeting using a virtual meeting platform and will no longer take place in person at Markham Place School. The online meeting participation link was sent to the community.

III. FLAG SALUTE

IV. ROLL CALL: Present were: Mrs. Aninowsky, Ms. Bennett, Mrs. Galbavy, Mrs. Glynn and Mr. Walsh. Also present were Dr. Kossack, Superintendent of Schools and Mrs. Case, Board Secretary.

Mrs. Bateman arrived at 7:05 PM.
Mr. Grant was absent.

V. CORRESPONDENCE

VI. SUPERINTENDENT’S STATE OF THE SCHOOLS UPDATE

Motion by Mr. Walsh, seconded by Mrs. Glynn, to approve the following resolution:

A. HIB REPORT

to approve the HIB Report for the Month of May, 2020, as presented by the Superintendent of Schools.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

Motion by Ms. Bennett, seconded by Mrs. Aninowsky, to approve the Little Silver District’s Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

B. APPROVE SELF-ASSESSMENT

to approve the Little Silver District’s Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2018 through June 30, 2019.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

C. ATTENDANCE FOR MAY 2020

	Markham	Point Road	Total
Days Possible	7,860	8,729	16,589

Days Present	7,854	8,700	16,554
Days Absent	6	29	35
Number of Pupils Entered	0	0	0
Number of Pupils Left	0	0	0
On Roll – APRIL	393	437	830
On Roll – MAY	393	437	830
Percentage of Attendance	99%	99%	99%

ATTENDANCE COMPARISON MAY 2019

	Markham	Point Road	Total
On Roll – End of Month	380	455	835
Percentage of Attendance	96%	97%	96.5%

TEACHER ATTENDANCE FOR MAY 2020

Days Possible	1,720
Days Absent	64
Percentage of Attendance	96%
Cumulative Total Days	14,190
Cumulative Days Absent	611
Cumulative Percentage Total	96%

- D. BOARD SELF EVALUATION 2020
- E. JUNE SPOTLIGHT
- F. RE-OPENING COMMITTEE (Looking at re-opening models and considerations. Quote for motion sensed toilets and faucet sensors = minimally \$124,000.)
- G. STATE AID REDUCTION – APPROXIMATELY \$60,000
- H. WASHINGTON DC TRIP – CTA REIMBURSEMENT POLICY
- VII. BOARD PRESIDENT’S UPDATE – Dr. Kossack send-off with a speech and dedication books to each school library.
- VIII. COMMITTEE REPORTS – Mrs. Aninowsky-PTO proud to provide 4th and 8th grade lawn signs. Working on 5k funding efforts.
- IX. LIAISON REPORTS – Mrs. Glynn-\$115,000 plus live event raised \$19,000 for a total of \$135,000 raised; 20 grants were approved for a total of \$122,000. Ms. Bennett- Borough sidewalks are moving forward. There will also be repaving of the train station lot in August to be paid for using the railroad trust fund. Mr. Walsh-Summer recreation was canceled for 2020.
- X. PUBLIC HEARING – Re: Agenda Only
Cate Knight-Of the staff who have agreed to participate in the re-opening committee, do you have participation from teachers in the MD classrooms or therapists who work with the students (I would argue) are the most negatively impacted by remote learning? It is my understanding that in other districts, parents have been included in their districts re-entry committees. Is that something you have discussed?

Dr. Kossack- Diverse representation with the district. Will defer to the interim or new superintendent to include parental feedback.

Tracey Wetmore-In order to help pay for the cost necessary to re-open, would it be possible to use the raised EFLS money for that instead of adding additional technology for this year?

Dr. Kossack-EFLS votes and approves all of the grant requests.

Mrs. Glynn-EFLS have to fund this round of grant requests and move forward with the monies raised without the pandemic in mind.

Tara Fitzpatrick-Will you be sending out in writing all the details about the DC trip refunds-I would like to see this so I can go over and better understand. I believe we were told we would all get refunds 100%.

Dr. Kossack-A letter from company will be sent about the refund process for the DC trip.

Tracy Wetmore-I understand that vetting process, however these are unprecedented times that may require some creativity.

Dr. Kossack-I can't comment on how to use EFLS monies.

Alicia Holmgren-What is the cost of the infrared body temperature scanners for the schools? Depending on the answer, I feel that (at least for Point Road), the children mainly enter in line through mostly one entrance which can be controlled, could we scan them with handheld no-touch scanners by the teachers already greeting each day, potentially saving money and put that towards other safety measures, like for bathrooms?

Dr. Kossack-\$3,200 per scanner, and 2 per building for entry points.

Alicia Holmgren-Thank you. I was picturing tens of thousands-that cost sounds reasonable.

Maria Wood-It is my understanding that each district is supposed to have a reentry task force comprised of staff, administrations, parents and stakeholders. Will this happen in addition to the committee you created of staff members?

Dr. Kossack-Committee is a way to have a jump start; waiting on a plan from the NJDOE.

Shannon Connor-What will be done for our special needs children who are falling behind academically, socially, and behaviorally?

Dr. Kossack-Reflective of our special student needs and we are very aware that we need to figure out SEL. Vetting ways for all our students so we are not administering assessments at home. It's so important that we are getting valid test results to proceed in the best way for the students.

Kathleen Ferrigno-In the event that we continue with virtual learning in September, how can we students be provided with actual on line classes which are necessary for appropriate learning? Thank you.

Dr. Kossack-We will consider everything.

Stephanie Agresta-As part of the re-entry work being done, will the committee be reviewing the feasibility of continuing our relationship with the YMCA for aftercare?

Dr. Kossack-Yes we will be looking at that as well.

Kim Rajner-Will you be answering the questions that have already been submitted?

Dr. Kossack-Hoping to hear a plan which includes a mandatory zoom class schedule should we still be in a home schooling situation in September.

Kim Bracken-What are our plans in the fall in the event remote learning is extended or reduction of occupancy is mandated in the schools? Are we collaborating with other school districts in coming up with plan A? B? C? Live graduations-are we exploring this possibility now that the limit has been lifted to 500 participants?

Dr. Kossack- If we make the assumption that, an average class is 22, we can't physically downsize. I do encourage parents to look at different state plans. Half class is in one day, half the class the next. I'm on a meeting weekly with the county superintendent's weekly. Local collaboration is done on Fridays with the peninsula districts so we can vet similar plans and looking at the different impacts. WE have different class sizes, buildings. So we are discussing but what might work somewhere but not work here and vice versa. We are not look at revising the graduation decision.

Mrs. Aninowsky- The goal of all these restrictions is infectious control. Are we working with our town to create a plan? But if there are different guidelines in town then what is done in the school doesn't help the common goal. Can there be a union?

Dr. Kossack-I'm not sure how to respond to that. Everything we have done with respect to school we have worked with OEM. The guidelines for schools versus municipalities are different and looser.

Tara Fitzpatrick-Is there remote learning committee if schools don't open in September? Who is on that committee? Are you open to having parents on the committee?

Dr. Kossack-Will be approved for staff on tonight's agenda. What if's of a hybrid plan and what would a brick and mortar plan look like.

Normajeane Swiss-I think it would be more fair to say that some of the monies that the EFLS had earmarked for grants as well as the donated monies from the PTO for classroom furniture would actually have allowed the district to reallocate monies to afford the scanners or any other expenses to prepare for reopening. Secondly, I would like to ask the Board of Education and Administration to consider parental involvement in the reopening committee, perhaps by sub-committee. Of course, the committed parents on the Board of Education are all working hard in the best interest of our children and community to reopen in the safest manner but if there is a sub-committee of parents perhaps one represented from each grade, this may help ensure all "at home" age levels are weighed in if we are partially virtual in September.

Dr. Kossack-Thank you for the recommendations will speak with the board and leaders. It's clear the parents want to be included in the process.

Jamie Fleming-In response to the question on the EFLS providing funding to the schools to help get them ready for the fall. The EFLS Bylaws state that the funds are to be used to enrich and support technology as well as other educational programs for students in Little Silver. It is my understanding that purchasing PPE would not fall under that umbrella.

Dr. Kossack-

Stephanie Agresta-I would take that last question further. Is our town considering moving to a regional school district? Given this crisis, is that on the table? I realize you couldn't turn that around in the short term but it is something the BOE is willing to discuss this over the next year.

Dr. Kossack-It has to go to the highest contract. It should be looked at outside of a pandemic.

Kimberly Rajner-I just wanted to thank everyone who made the 8th grade sign distribution such a special event! When the parade of cars pulled up and my daughter saw one of her favorite teachers step out, she was so happy. Just to have that brief interaction made such a difference for her. Thank you! I am also wondering if something "live" is now being planned for the 8th grade class since restrictions are being lifted? Could there be a way to get all of the students together after July 6th? I know a lot of work has gone into the virtual graduation, so could we just do a celebration of some sort? Perhaps they could come together as a group to watch the 8th grade slideshow. They lost a lot this year-no spring sports, no Markham play, and of course, DC was cancelled. Getting them together one last time would give them some closure and it would be a nice way to end their Markham career. Also, what is being done with the money that the students earned from the fruit sales for DC? I would imagine that it is quite a bit. Any chance that this could be used for a celebration, since they worked hard to sell it.

Dr. Kossack-Any social gathering is only going to use a small part of the fundraising monies and want the 8th graders to weigh in on what we'd do with a gift to the school for the rest.

Kate Radoccio-Will parents have an opportunity to complete a more extensive survey about the remote learning experience?

Dr. Kossack-We certainly can do that. The data we got from the last didn't ask for parents to identify the grade level of their students. We will address this at the next administration meeting.

Tracey Wetmore-Do you have any indication, at this point, around whether Covid testing or antibody testing would be required in order for children to return to school? I recognize this would be a directive given to you, but curious if the Monmouth County Health Commission or the CDC has suggested this to schools at this point and something parents should be prepared for?

Dr. Kossack-Have not received the guidance yet.

Ed Portelli-You spoke about 8th grade gathering but what about a 4th grade gathering for students to say goodbye to their teachers and staff at Point Road.

Dr. Kossack-The original guidance from the state is for upper grades and not the lower grades. It is disappointing but the 4th graders will have some surprises from teaching staff and the PTO.

Ryan Miller-Will you please make sure the re-entry task force is taking into consideration the time of households with two full time working parents. I can appreciate the likely need for some form of alternating schedule in the fall. Households with two working parents will not be able to pick up the teaching responsibilities on days when kids are not in an active classroom. Thank you.

Dr. Kossack-You raise a question that has been part of the issues and we understand. We have discussed this from the start and what to do if school can't reopen. This is really a problem when the economy starts to open up, we recognize that, and will do our best to balance all needs.

Ms. Bennett-Has this been a discussion to receive guidance from DOE?

Dr. Kossack-Yes we have been writing to DOE and asking for guidance as soon as possible.

Ms. Bennett-Can we draft something form the superintendents on the peninsula? Sending something to our legislators.

Dr. Kossack-The 3 top ranking officials of DOE will all be gone by August. So we are asking for guidance and not placing blame but we need a direction. That's why we are looking at other plans to frame out conversation. We were expecting a blue print from our commissioner to our Governor. We can try to move that process forward.

Mrs. Aninowsky-Is there any discussion to leaving it open to the district?

Ms. Bennett-Governor has not been taking a regional approach, he has been taking a uniform blue print.

Dana/John Venino-With our last of 3 children graduating from Markham, I want to thank all of the school staff, especially the amazing teachers at Markham Place School. Everyone has been top notch and always provided a kind, supportive and challenging learning experience to our children to prepare them for the future. What is the plan for gathering for the 8th graders in July? Surely with other schools (including RBR in our own town) holding graduation gatherings, our 8th graders will have the opportunity to do the same? When can we expect to get reimbursed for the deposits towards the DC trip?

Dr. Kossack-There has been no approved plan for RBR, that has to be vetted by RBR and the town. As far as our plan for the 8th graders in July, we are trying to plan something that would involve bringing food in for the kids. OEM will not approve a barbecue. We addressed the issue before about the CTA trip. The board is not involved and Mrs. Case and I tried to vet options with the company. It will all depend on what monies were paid along with if you purchased trip insurance.

Tabitha Pia-Understanding that Markham has prepared for its virtual graduation for this Friday evening and it makes sense for that to continue as planned, would the BOE and administration at Markham Place discuss the possibility of a slide show viewing/year book signing get together of some sort for the graduates after July 6th when Murphy's restrictions allow for a larger outdoor gathering?

Dr. Kossack-We addressed and are trying to plan something. Looking to see if we can have a yearbook signing with OEM approval. We are working on it and it's important to and for the students.

Tara Fitzpatrick-Thank you-However I really feel strongly that some parents should be on the committee especially if it is virtual. There was so much miscommunication from administration to teachers to parents and disconnect that some thought things were happening and in reality they were not. Parents should have a say. That survey that went out to parents did not give us a chance to really give any information. Can you tell us the results of that survey?

Dr. Kossack-I did do this last month and I do not have the survey results in front of me but I can give this out at a later time. I own that the questions did not help to use the information to know what building, grade level, etc. that could help with the data collected. We had a request to have a new survey and we will look into that.

Kelly Boyer-Has the option to rent the temperature scanners been vetted? Will they be needed once a vaccine comes out? Any ideas as to what the maintenance cost is associated with them?

Mrs. Case-It is cheaper to purchase so we receive a warranty on the product and make changes as CDC guidelines progress. We also purchased 3 non touch thermometers per building.

Larry Thorner-Can you please share any possible dates you are targeting for an in-person 8th grade gathering?

Dr. Kossack-Restrictions ease on the 6th and looking to target that week if possible.

Beth Hobson-Has any educational group made recommendations to the Governor regarding his requirements for school reopening (school superintendents, NJEA, etc.). Although some of the requirements are no-brainers (like daily temperature checks), some feel nonsensical, especially given our state's budget constraints. To Mrs. Aninowsky's earlier point, large groups of kids are together on a daily basis. Perhaps the need for teacher and social interaction outweighs many of the other considerations, especially for a population that is not typically affected by Covid-19. Maybe we as parents, educators, administrators, etc. need to be more vocal about our views and offer our recommendations to the Governor about what makes sense and not vice-versa. Thank you!

Dr. Kossack-The NJEA has asked questions and plans and solutions with budgetary and health and safety considerations. We do understand and are trying to oversee a plan that will work for all. The teaching staff needs to be back as well and the NJEA has concerns. There are complexities as we try to reopen.

Mrs. Glynn-Where do we find the NJEA plan?

Dr. Kossack-I would google it. NJEA recovery plan.

Ed Portelli-Please know my questions was not about the children seeing other children, it is about the children being able to say goodbye to staff and teachers.

Dr. Kossack-I completely understand. I have had a conversation with Dr. Albert Devine and we are well aware. She is in conversations with her staff and is trying to plan something. Mr. Platt and I were going to deliver all of the signs to the 8th grade students but soon realized we needed assistance since it would take over 11 hours.

Jennifer Salvo-Who will decide how the 8th grade fundraising money is spent? Will you include both parent and student input? As you know, I was extremely disappointed to hear that the 8th grade awards assembly was cancelled this year. I understand not holding an in-person graduation, but we should not stop celebrating the achievements of our children. I hope the money can go towards some sort of recognition for 8th graders.

Dr. Kossack-Survey the 8th grade class for a class gift to the school. We are still waiting for the awards to come in for the 8th grade class. We would love to have that as part of the social distanced gathering event. The teachers recognized the students in MPS, and did identify the academic achiever and has presented them something for that achievement.

Normajean Swiss-What is happening with the student survey on virtual learning that was distributed? Will those results be shared with parents?

Mrs. Glynn-It was for the students.

Dr. Kossack-It was from the guidance counselors and they were using it with the building level principals. I can look into that.

Dimitrios Corodemus-How can we submit items for the Board's review to support preventative measures for COVID, i.e. touchless thermometers, etc.?

Dr. Kossack-There is a BOE page on the Little Silver website. There is a body walk through detector. We have purchased handheld touchless thermometer.

Stephanie Agresta-How about we post links on Facebook page for BOE?

Dr. Kossack-Dr. Albert Devine helps oversee the page and we don't allow for posts.

Ms. Bennett-We legally can't allow posts on the school.

Stephanie Agresta-That was not a question. Sorry. No I just meant put up the sample plans (California), etc.

Dr. Kossack-We can certainly put them up or you can google them and it will come up.

Kelly Boyer-When can we expect summer work to be posted?

Dr. Kossack-That's an excellent question and I would ask the building principals. We are letting any student who borrowed a Chromebook besides the 8th graders to keep them over the summer for summer work.

Mrs. Rosen-This week summer work will be posted.

XI. PERSONNEL

Motion by Mrs. Glynn, seconded by Mr. Walsh, to approve the following resolutions:

A. APPROVE NON-AFFILIATED STAFF/INSTRUCTIONAL AIDES

1. to approve the following Non-Affiliated Staff for the 2020-2021 school year:

LAST	FIRST	2020-2021 SALARY	Longevity	Total
CUSTODIANS				
Boeckel	David	\$30,176.97		\$30,176.97
Bond	Peter	\$30,176.97		\$30,176.97
Flego	Michael	\$30,176.97		\$30,176.97
Foster	Conrad	\$48,574.51	\$800.00	\$49,374.51
Goldrick	William	\$35,526.30		\$35,526.30
Manning	Christopher	\$30,176.97		\$30,176.97
Reinhardt	Scott	\$49,722.94	\$1,200.00	\$50,922.94
B&G SUPERVISOR				
Carlson	Richard	\$83,335.02		\$83,335.02
GROUNDS/MAINTENANCE				
Poplawski	John	\$46,589.00		\$46,589.00
SECRETARIES/CLERICAL				
Chamberlain	Mary	\$25,920.43		\$25,920.43
DiCapua	Gina	\$49,392.00		\$49,392.00
Fitzpatrick	Rachel	\$34,560.57		\$34,560.57
Indelicato (.60)	Catherine	\$22,235.66		\$22,235.66
Lyons	Judith	\$56,700.94		\$56,700.94
Rehder	Tracy	\$23,430.99		\$23,430.99
Swierz	Dora Ann	\$72,530.61		\$72,530.61
Thompson	Lynn	\$52,369.32	\$800.00	\$53,169.32
Zusack (.70)	Valerie	\$31,213.83	\$800.00	\$32,013.83
NETWORK ADMINISTRATOR				
Gaestel	Daniel	\$81,622.40		\$81,622.40
TECHNOLOGY TECHNICIAN				
Olsavsky	Barbara	\$52,329.08		\$52,329.08

2. APPROVE INSTRUCTIONAL AIDES/MEDIA AIDES

to approve the following Media Aides and Instructional Aides, as needed per current status of students' IEPs, for the 2020-2021 school year:

Last Name	First Name	2020-2021 Salary	Longevity	Total
Black	Colleen	\$17,707.66		\$17,707.66
Buhler	Michaela	\$18,373.79	\$750.00	\$19,123.79
De Leo	Patricia	\$17,390.10		\$17,390.10
Dewyngaert	Marykay	\$19,039.93	\$750.00	\$19,789.93
Donnelly	Catherine	\$18,373.79	\$400.00	\$18,773.79
Flahive (.83)	Mary	\$15,305.38	\$250.00	\$15,555.38

Gaal	Heather	\$17,390.10		\$17,390.10
Howard	Paige	\$17,707.67		\$17,707.67
Lynch	Durie	\$17,707.67		\$17,707.67
Miller	Gail	\$17,390.10		\$17,390.10
Owen	April	\$17,390.10		\$17,390.10
Petrone (.43)	Deborah	\$7,717.50		\$7,717.50
Schiffman	Marcia	\$17,390.10		\$17,390.10
Seligman (.41)	Karen	\$7,623.66		\$7,623.66
Sheehan	Natalie	\$17,706.89		\$17,706.89
Shekian	Marianne	\$17,390.10		\$17,390.10
Stevenson	Kimberly	\$18,373.79	\$250.00	\$18,623.79
Suszka	Mary	\$17,707.66	\$250.00	\$17,957.66
Van Meter	Susan	\$17,390.10		\$17,390.10
Very	Deborah	\$17,707.67		\$17,707.67
Whitman	Judith	\$17,390.10		\$17,390.10

3. APPROVE CAFETERIA/NOON-HOUR/PLAYGROUND AIDES

to approve the following Noon Hour/Playground and Cafeteria Aides for the 2020-2021 school year at their contractual rate.

Point Road School (2 hrs. from 11AM – 1PM)	
Name	2020-2021 Salary
Tara Bauman	\$4,357.00
Elizabeth Gilmour	\$4,448.00
Ebrahimadham, Hajee	\$4,357.00
Imbro, Kristen	\$4,357.00

B. EMPLOY ESY PERSONNEL

to approve the following personnel for Extended School Year, July 6, 2020 – August 6, 2020 (Monday-Thursday) at the following rates:

Teachers: \$32/hour: (4.5 hrs./day for 20 days)

Carlie McCloskey, Cheryl Fogarty, Kellie Moore, Danielle Poland, Julie Thompson, Jennifer VanArtsdalen

Wilson Reading Facilitator: \$60/hr. (not to exceed 100 hours)

Michelle Mullan

Wilson Practicum Teacher: \$60/hr. (not to exceed 20 hours)

Anna Files

Social Worker: \$60/hour: (4.5 hrs./day for 20 days)

Carissa Bavosi

Occupational Therapist: (not to exceed 71 hours combined)

Michela Simmons: \$60/hr. (26 hours)

Therapy Source-Deanna Columbia: \$87.50/hr. (45 hours)

Physical Therapist: \$85/hr. (not to exceed 45 hours)
Dr. Bernadette Dunphy

Speech Therapists: \$60/hr.:
Desiree Meek, Kerri Restaino (**not to exceed 45 hours each**)
Kristen Hicks (**not to exceed 32.5 hours**)

Behaviorist: \$125/hr. (not to exceed 20 hours)
Kelly Zweig

Instructional and Personal Aides: \$15/hr.: (4 hrs./day for 20 days)
Catherine Donnelly, Heather Gaal, Marcia Schiffman, Kimberly Stevenson, Mary Suszka, Sherilyn Szesko, Sylvia Wittenberg
Currently employed as a teacher but working as Instructional Aide for ESY: Sherilyn Szesko, Sylvia Wittenberg

Substitute Wilson Teacher: \$60/hr.
Tracey McGimpsey

C. APPROVE SUMMER CHILD STUDY TEAM WORK/EVALUATIONS

1. to approve the following personnel, as needed, for summer IEP meetings at \$32/hour: Carissa Bavosi, Anna Files, Cheryl Fogarty, Kristen Hicks, Carlie McCloskey, Tracey McGimpsey, Desiree Meek, Kellie Moore, Kathleen Mulcahy, Michelle Mullan, Danielle Poland, Kerri Restaino, Michela Simmons, Stephanie Szczepan, Sherilyn Szesko, Julie Thompson, Jennifer VanArtsdalen, Susan White, Sylvia Wittenberg
2. to approve the following personnel, as needed, for summer child study team evaluations/case management at \$330.00 per evaluation: Carissa Bavosi, Kristen Hicks, Desiree Meek, Kathleen Mulcahy, Kerri Restaino, Michela Simmons, Stephanie Szczepan, Susan White
3. to approve the following personnel, as needed, for summer report writing at \$75.00 per report: Carissa Bavosi, Kristen Hicks, Desiree Meek, Kathleen Mulcahy, Kerri Restaino, Michela Simmons, Stephanie Szczepan, Susan White

D. APPROVE ESY VOLUNTEER

to approve Molly Nowell as a volunteer to shadow a speech therapist for the Extended School Year, July 6, 2020 – August 6, 2020.

E. APPROVE SUB CUSTODIAN PAY RATE

to approve sub custodian pay rate at \$15/hr. for the 2020-2021 school year.

F. APPROVE SUB SECRETARY/CLERK PAY RATE

to approve sub secretary/clerk pay rate at \$15/hr. for 2020-2021 school year.

G. INSTRUCTIONAL AIDE ADDITIONAL PAY

to approve all additional pay for Instructional Aides, throughout the 2020-2021 school year, at the rate of \$15/hr.

H. APPROVE HOME INSTRUCTION

to approve all certified teaching staff for home instruction, as needed, for the 2020-2021 school year per the LSEA MOA.

I. APPROVE SUMMER CUSTODIAL HELP

to approve the following individuals for summer custodial help, as needed, at \$15/hr., effective on or about June 16, 2020 through on or about September 1, 2020.

Rick Dietz
Joseph Luckenbill
Nicholas Plevier
Kathleen Welton

J. APPROVE STIPEND POSITION

to approve Valerie Zusack for a stipend amount of \$2,500 for Aesop support work during the 2020-2021 school year.

K. APPROVE ADJUSTMENT TO SALARIES

to approve adjustments to Interventionists' salaries for the 2020-2021 school year to utilize Title I Funds as follows:

Bailey Palmieri - \$31,572 (Title I)

L. APPROVE TITLE I SUMMER SCHOOL INTERVENTION STAFF

1. to approve the following personnel for Summer School Intervention, between the weeks of July 27, 2020 and August 10, 2020 at \$32/hr. for a total of 27 hours using Title I funds (3 hrs./day, 3 days/wk.): Suzanne Coccozza, Brittany Natoli, Alyssa Nortz, Bailey Palmieri, Erin Smeltzer.
2. to approve the following personnel for Summer School Intervention, between the weeks of July 27, 2020 and August 10, 2020 at \$32/hr. for a total of 45 hours using Title I funds (5 hrs./day, 3 days/wk.): Kimberly Christman, Eileen Lesch

M. APPROVE JOB DESCRIPTION

to approve the attached job description for School Psychologist/Behaviorist.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XII. FINANCE REPORT

Motion by Mrs. Glynn, seconded by Mrs. Aninowsky, to approve the following resolutions:

A. PAY BILLS – JUNE 2020

to approve the following bills for June, 2020:

Fund	Description	Amount
11	General Fund	\$70,450.24
12	Capital Outlay Fund	\$0.00
20	Special Revenue Fund	\$1,509.77
30	Capital Projects Fund	\$0.00
40	Debt Service Fund	\$0.00
60	Food Service Fund	\$2,508.33
95	Student Activity Fund	\$0.00
	Unemployment Trust Fund	\$37.40
	Total for Accounts Payable	\$74,505.74
Payroll	May 29, 2020	\$458,035.58
	June 15, 2020	\$443,783.42
	Total for Payroll	\$901,819.00
	Total Bill List	\$976,324.74

B. APPROVE PROFESSIONAL WORK

1. Professional Workshops

to approve the following workshops:

Dates	Workshop	Staff Member	Registration	Travel
6/30/2020-7/3/2020	Virtual NASN 2020 Conference	L. Redmond	\$350.00	
7/14/2020, 8/12/2020	The Center for Literacy Development – 2020 Summer Series Webinar	K. Christman	\$35.00	
7/14/2020, 8/12/2020	The Center for Literacy Development – 2020 Summer Series Webinar	G. Daniels	\$35.00	
7/14/2020, 8/12/2020	The Center for Literacy Development - 2020 Summer Series Webinar	L. Gardner	\$35.00	
7/14/2020, 8/12/2020	The Center for Literacy Development – 2020 Summer Series Webinar	A. Nortz	\$35.00	
7/14/2020, 8/12/2020	The Center for Literacy Development – 2020 Summer Series Webinar	J. VanArtsdalen	\$35.00	

2. Professional In-House Work

to approve the following in-house work at the contractual rate:

Dates	Committee/Workshop	Staff Member	Hours	Rate Per Hour
Summer	Genesis Work	J. Pedalino	15	\$32.00
Summer	Genesis Work	S. Saul	32	\$32.00
Summer	Genesis Work	J. Peirson	30	\$32.00
Summer	Genesis Work	L. Redmond	10	\$32.00
Summer	Google Updates	W. Whittle	10	\$19.00
Summer	School Re-Opening Committee	K. Christman	10	\$32.00
Summer	School Re-Opening Committee	A. Clapp	10	\$32.00
Summer	School Re-Opening Committee	R. Cooper	10	\$32.00
Summer	School Re-Opening Committee	A. Files	10	\$32.00
Summer	School Re-Opening Committee	B. Natoli	10	\$32.00
Summer	School Re-Opening Committee	J. Peirson	10	\$32.00
Summer	School Re-Opening Committee	L. Redmond	10	\$32.00
Summer	School Re-Opening Committee	W. Whittle	10	\$32.00
Summer	School Re-Opening Committee	S. White	10	\$32.00
Summer	School Re-Opening Committee	S. Wittenberg	10	\$32.00
Summer	Curriculum Writing-ELA K-8	S. Conover	10	\$32.00
Summer	Curriculum Writing-ELA K-8	R. Cooper	10	\$32.00
Summer	Curriculum Writing-ELA K-8	R. Cruz	10	\$32.00
Summer	Curriculum Writing-ELA K-8	T. Zusack	10	\$32.00
Summer	Curriculum Writing-Math K-5	C. Anderson	10	\$32.00
Summer	Curriculum Writing-Math K-5	A. Capone	10	\$32.00
Summer	Curriculum Writing-Math K-5	A. Clapp	10	\$32.00
Summer	Curriculum Writing-Math K-5	S. Coccozza	10	\$32.00
Summer	Curriculum Writing-Math K-5	J. Egidio	10	\$32.00
Summer	Curriculum Writing-Math K-5	A. Files	10	\$32.00
Summer	Curriculum Writing-Math K-5	R. Hance	10	\$32.00
Summer	Curriculum Writing-Math K-5	K. Kelly	10	\$32.00
Summer	Curriculum Writing-Math K-5	J. Lindner	10	\$32.00
Summer	Curriculum Writing-Math K-5	K. O'Neil	10	\$32.00
Summer	Curriculum Writing-Math K-5	L. Rose	10	\$32.00
Summer	Curriculum Writing-Math K-5	S. Witman	10	\$32.00
Summer	Curriculum Writing- Technology K-8	J. Lynch	10	\$32.00
Summer	Curriculum Writing- Technology K-8	N. Mancheno	10	\$32.00
Summer	Curriculum Writing-Science K-8	A. Macchia	10	\$32.00
Summer	Curriculum Writing-Science K-8	E. Smeltzer	10	\$32.00
Summer	Curriculum Writing-Science K-8	S. Wittenberg	10	\$32.00

Summer	Curriculum Writing-Visual and Performing Arts	S. Bennett	10	\$32.00
Summer	Curriculum Writing-Visual and Performing Arts	J. Brush	10	\$32.00
Summer	Curriculum Writing-Visual and Performing Arts	D. Dvorak	10	\$32.00
Summer	Curriculum Writing-Visual and Performing Arts	J. Lakshmanan	10	\$32.00
Summer	Curriculum Writing-Visual and Performing Arts	N. Lawlor	10	\$32.00
Summer	Curriculum Writing-World Language	A Becker	10	\$32.00
Summer	Curriculum Writing-World Language	B. Natoli	10	\$32.00
Summer	Curriculum Writing-World Language	L. Seise	10	\$32.00

C. APPROVAL OF INSURANCE POLICIES

to approve the renewals of the following insurances:

Commercial Package including Building, Business Personal Property and Extra Expense; Owned, Non owned, and Hired Auto, Electronic Data Processing; General Liability; Crime; Boiler and Machinery; Flood; Umbrella Liability; Cyber Suite Liability Insurance through Boynton & Boynton, Red Bank, NJ at a cost of \$72,798 effective July 1, 2020 through July 1, 2021.

Worker’s Compensation, Excess Worker’s Compensation, and School Leaders Errors and Omissions Liability Insurance with New Jersey School Boards Association Insurance Group, through Boynton & Boynton, Red Bank, NJ at a cost of \$107,928 effective July 1, 2020 through July 1, 2021.

Bond Coverage Insurance with Selective Insurance Company through Boynton & Boynton, Red Bank, NJ, at a cost of \$1,044 effective July 1, 2020 through July 1, 2021.

Student Accident Insurance coverage with Bob McCloskey Insurance through Boynton & Boynton, Red Bank, NJ, at a cost of \$16,170 effective July 1, 2020 through July 1, 2021.

D. TRANSFERS TO RESERVE ACCOUNTS

1. Capital Reserve Account

to approve the following motion to transfer excess surplus into the capital reserve account as of June 30, 2020:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Little Silver Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end, and

WHEREAS, the Little Silver Board of Education has determined that an amount up to \$750,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Little Silver Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

2. Maintenance Reserve Account

to approve the following motion to transfer excess surplus into the Maintenance Reserve Account as of June 30, 2020:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Little Silver Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Little Silver Board of Education has determined that up to \$650,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Little Silver Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. Emergency Reserve Account

to approve the following motion to transfer excess surplus into the Emergency Reserve Account as of June 30, 2020:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Little Silver Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Little Silver Board of Education has determined that up to \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Little Silver Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

E. P.L. 2015, CHAPTER 47 REPORT OF AWARDED CONTRACTS

to approve the following Chapter 47 Report of Awarded Contracts:

Pursuant to PL 2015, Chapter 47 the Little Silver Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

F. PAYMENT OF BILLS

Be It Further Resolved, to approve authorizing the Business Administrator to pay all accounts payable for FY2020 on or before July 18, 2020 after consultation with the CSA and Board President; and in compliance with Policy #6470.

G. AUTHORIZE AGREEMENT FOR BOARD COUNSEL

WHEREAS, there exists a need for board counsel services in connection with Little Silver Board of Education, for the 2020-2021 School Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of Cleary, Giacobbe, Alfieri, Jacobs, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to Cleary, Giacobbe, Alfieri, Jacobs, upon the submission of a voucher setting forth the time expended, and based upon the rate of \$155 per hour.

WHEREAS, funds in the amount of \$50,000 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, BY THE LITTLE SILVER BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The board counsel firm of Cleary, Giacobbe, Alfieri, Jacobs, Matawan, NJ, is hereby retained to provide board counsel services necessary in conjunction with the Little Silver Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. The approval of this resolution is based upon the approval of the Board Attorney.

H. APPROVE NJSIG MEMBERSHIP

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Little Silver Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations

associated with said membership, including, but not limited to the NJSIG’s Plan of Risk Management;

- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution;
and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

I. ACCEPT DONATION

to gratefully accept a donation in the amount of \$614.52 from the Little Silver PTO.

J. DEDUCTION IN THE PAYMENT OF AID IN LIEU OF TRANSPORTATION

to approve upon the recommendation of the Superintendent, the Board of Education approves the deduction in the amount of \$300 in the payment of the aid in lieu of transportation to the parents of the private school students that are paid the amount of \$1,000 for the 2019-2020 school year. The deductions are due to the transition to remote learning due to the school closing for COVID-19.

K. APPLY FOR CARES ACT GRANT FUNDS

the Little Silver Borough (25-2720) School District, hereby resolves to apply for funds allocated for the CARES ACT in the amount of \$45,303.

L. APPLY FOR ESEA CONSOLIDATED GRANT FUNDS

that the Little Silver Borough (25-2720) School District on June 15, 2020 hereby resolves to apply for funds allocated for the fiscal year 2020-2021 under ESEA Consolidated Grant as follows:

ESEA Title I A	\$56,540.00
ESEA Title II A	\$14,542.00
ESEA Title IV	\$5,000.00

M. AUTHORIZE AGREEMENT OF SCHOOL AUDITOR

to authorize the firm of Jump, Perry and Company, L.L.P. to provide audit services to the Little Silver Board of Education for the 2020-2021 school at the rate of \$9,900.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIII. OTHER BUSINESS

Motion by Ms. Bennett, seconded by Mrs. Bateman, to approve the following minutes:

A. MINUTES

May 21, 2020: Regular and Executive Session

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XIV. PROGRAMS

XV. FACILITIES AND TRANSPORTATION

Motion by Mrs. Glynn, seconded by Mr. Walsh, to approve the following resolution:

A. APPROVE APPLICATION FOR CHANGE OF USE OF EDUCATIONAL AREA

to approve the application of change for use of educational space for the following area: The cafeteria stage will be changed to be used as a teachers’ resource space and work area for the 2020-2021 school year.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XVI. POLICY

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. PUBLIC HEARING

Kelly Boyer-Can it please be noted that if we are not able to have in person learning can we please have a book list so that we can order books in advance?

Dr. Kossack-I will speak with the Director of Curriculum and Instruction.

Kelly Boyer-Thank you so much for your service to the children and residents of Little Silver. You are a true champion of children and will be missed. Best wishes.

Dr. Kossack-Thank you, Kelly.

XX. RESOLUTION OF THE LITTLE SILVER BOARD OF EDUCATION TO ENTER EXECUTIVE SESSION

Motion by Mr. Walsh, seconded by Mrs. Bateman, to retreat to adopt the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Little Silver Board of Education, in the County of

Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter;
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel: Employ Personnel, Approve Revised Superintendent’s Contract, Approve Interim Superintendent and Superintendent’s Evaluation, confidential pursuant to N.J.S.A. 10:4-12(b)(8);
 - b. Students: Litigation Updates, confidential pursuant to N.J.S.A. 10:4-12(b)(1), (3), (7) and N.J.A.C. 6A:32-7.5 (e)(6).
3. The Board will take action following closed executive session;
4. It is anticipated that the closed executive session will last approximately 30 minutes;
5. It is anticipated at this time the above-stated subject matter will be made public when the need for confidentiality no longer exists; and
6. This Resolution shall become effective immediately.

The Board adjourned into executive session at 9:04 PM.

VOICE VOTE: 6 Ayes 0 Nays 1 Absent

XXI. RETURN TO OPEN SESSION

VOICE VOTE: 6 Ayes 0 Nays 1 Absent

XXII. APPROVE RESOLUTIONS

Motion by Mrs. Galbavy, seconded by Mrs. Glynn, to approve the following resolutions:

A. EMPLOY PERSONNEL

to approve, as per Superintendent’s recommendation, Candice Stein, as 6th Grade Language Arts Long-Term Leave Replacement Teacher, pending completion of criminal history review and P. L. 2018, c. 5 review, at \$53,700, Teacher BA/Step A-B, effective September 1, 2020 through the end of the 2020-2021 school year.

B. APPROVE REVISED SUPERINTENDENT’S CONTRACT

to approve the following resolution:

WHEREAS, Michael Ettore will be employed by the Board of Education of Little Silver (hereinafter referred to as "the Board") as its Superintendent of Schools, and is serving under terms and conditions of a written employment contract that will take effect on August 1, 2020 and extends through June 30, 2023; and

WHEREAS, it is in the best interest of the school district to provide for administrative stability and the completion of educational programs and projects and to minimize disruption to the school district; and

BE IT FURTHER RESOLVED that, effective August 1, 2020, Michael Ettore be appointed as Superintendent of Schools, under a new contract of employment, for a term of August 1, 2020 through June 30, 2023 (“Employment Contract”); and

BE IT FURTHER RESOLVED that the Board approves the Employment Contract for the term August 1, 2020 through June 30, 2023 between the Board and the Superintendent in substantially the same form as provided in the Board packet hereto and authorizes and directs the Board President to sign the Employment Contract on its behalf.

C. APPROVE CONTRACT FOR INTERIM SUPERINTENDENT

to approve the following resolution:

WHEREAS, Dr. Frances Stromsland will be employed by the Board of Education of Little Silver (hereinafter referred to as "the Board") as its Interim Superintendent of Schools, and is serving under terms and conditions of a written employment contract that will take effect on July 1, 2020 and extends through July 31, 2020; and

WHEREAS, it is in the best interest of the school district to provide for administrative stability and the completion of educational programs and projects and to minimize disruption to the school district; and

BE IT FURTHER RESOLVED that, effective July 1, 2020, Dr. Frances Stromsland be appointed as Interim Superintendent of Schools, under a new contract of employment, for a term of July 1, 2020 through July 31, 2020 (“Employment Contract”); and

BE IT FURTHER RESOLVED that the Board approves the Employment Contract for the term July 1, 2020 through July 31, 2020 between the Board and the Interim Superintendent in substantially the same form as provided in the Board packet hereto and authorizes and directs the Board President to sign the Employment Contract on its behalf.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent

XXIII. ADJOURNMENT

Motion by Mrs. Bateman, seconded by Mrs. Galbavy, to adjourn at 9:24 PM.

ROLL CALL VOTE: 6 Ayes 0 Nays 1 Absent