



Office of Human Resources

Policy Memorandum 17

Date: August 8 , 2014

Tuition Waivers for Dually Enrolled
Dependent Children of Employees

Dependent children of Nunez Community College employees who are dually enrolled in an area high school that does not have a tuition exemption MOU may have tuition and some fees waived for their dual enrollment classes at Nunez. Fees that cannot be waived **and must be paid** are the tech fee, academic excellence fee, and the ERP fee.

This policy does not apply to dependent children of employees who are dually enrolled with Nunez Community College in high schools that are part of a local school system with a Memorandum Of Understanding (MOU) with Nunez that provides for non-assessment of Tuition & Fees, or who are enrolled in programs that can be funded from outside sources, such as , but not limited to TOPS Tech Early Start (Taylor Opportunity **Program** for Students), SCA (Supplemental Course Allocation, formerly Course Choice), etc.

To apply for the waiver, the employee must submit the appropriate forms to the Bursar's Office prior to the generation of bills.