How to Drop a Course on LoLA

1. Log in to your LoLA account.

2. Select “Nunez Community College” under Self Service Banner.
3. Select “Student”.

4. Click “Registration”.

5. Select “Add, Drop or Withdraw Classes”.

Main Menu

Personal Information
Update addresses, contact information or marital status; review name or social security number change information; change your PIN; customize your directory profile.

Student
Apply for Graduation, Register, View your academic records.

Financial Aid
Apply for Financial Aid; View financial aid status and eligibility, accept award offers, and view loan applications.

Registration
Check your registration status, class schedule and add or drop classes

Student Records
View your holds, grades and transcripts

Student Account
View your account summaries, statement/payment history and tax information

Registration
Select Term
Add, Drop or Withdraw Classes
Look Up Classes
Change Class Options
Week at a Glance
Student Detail Schedule
Registration Fee Assessment
Registration Status
Active Registration
Registration History
Concise Student Schedule
6. Once on the Course Registration page, under ACTION, select the drop down box of the course that you wish to withdraw from.

Current Schedule

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Subj</th>
<th>Crse Sec Level</th>
<th>Cred Grade Mode</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Web Registered</strong> on Jul 09, 2018</td>
<td>None</td>
<td>10268 BUSN 1150 03</td>
<td>Undergraduate</td>
<td>3.000 Standard Letter</td>
<td>Surv of MicroComp App (Online)</td>
<td></td>
</tr>
<tr>
<td><strong>Web Registered</strong> on Jul 23, 2018</td>
<td>None</td>
<td>10094 BUSN 2400 02</td>
<td>Undergraduate</td>
<td>3.000 Standard Letter</td>
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7. Select “Web Withdrawn Course” and SUBMIT CHANGES.

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