

NUNEZ COMMUNITY COLLEGE

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To: Chancellor's Cabinet

From: Ronnie Rodriguez, Vice Chancellor of Finance and Operations *RLR*

RE: Memorandum – Policy 6.038 Tuition Assistance for Full-Time Employees (Financial Impact and Directive to policy) Effective with Fall 2018 Semester

In accordance with the College's Policy 6.038 Tuition Assistance for Full-Time Employees, and as determined by available funding that will be provided to recipients meeting the criteria defined within this policy, the policy will be administered as follows:

1. The total state appropriated funding per fiscal year that can be provided under this policy will limited to \$5000.00 or 60 credit hours at \$83.33 dollars per credit hour (whichever is less).
2. The requests will be prioritized by the date received by Accounting and Budget and resume until funding has been exhausted.
3. If funding outside of the college's control is made available for this purpose and the recipient meets the criteria in accordance with this policy, this may be considered as an exception to this memorandum.

In accordance with Policy 6.038 Tuition Assistance for Full-Time Employees, the Chancellor or Vice Chancellor of Finance and Operations reserves the right to amend the above mentioned criteria in accordance with state regulations or based on budget availability.