



Return to Campus

Fall 2020

Comprehensive Plan

In response to COVID-19

Pelicans Persist!

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Introduction

Nunez Community College is committed to ensuring a safe environment in which to work and learn. The health and well-being of our students, faculty, and staff will always remain a priority. We have made investments to establish protocols and procedures that provide a campus environment that meets CDC guidelines. A robust schedule was designed to offer an array of choices ranging from online, to hybrid to face-to-face and blended formats. Students can select their most desired delivery method with an assurance of commitment to equitable access to education. Measures have been taken to create re-entry procedures, mitigate risks to our campus community, and communicate enforcement and compliance.

This plan is submitted in compliance with Act 9 of the 2020 1st Extraordinary Legislative Session and the LCTCS Policy 4.012.

Communication Protocols During Emergency Situations

During any emergency period, the risk of incorrect information and hearsay are greatly increased. The Chancellor's Office is the official source for Nunez Community College announcements. The Chancellor or Director of Communications will issue official information via campus-wide email, the Emergency Alert System, Nunez website and social media platforms. The Director of Communications, or delegate, will issue a formal press release to local television stations, radio stations, newspapers, parish government, and the Louisiana Community and Technical System office.

The Director of Communications will alert the Vice-Chancellor of Student Affairs, or designee, for posting emergency information on the main campus phone number 504-278-6467 and the Director of IT, or designee, for updated messages on Nunez's website: www.nunez.edu. The messages posted by Student Affairs and IT will provide the latest information on the status of the operation of the College. This message should be monitored by all personnel and students in order to stay informed of the various stages of operation of the College.

Academic Affairs

Working Plan for Fall 2020 Semester

Summary

The guidance regarding the Fall 2020 Academic Affairs operations has been developed in consultation with internal and external constituents. It focuses on the continuity of instruction and academic student support, and it presumes full compliance with policies and practices developed by federal, state, and local authorities that address masks and face coverings, symptom checks, social distancing, and separation, etc. for all staff, faculty and students.

We are prepared to quickly adapt to changes in the situation and guidance provided by local, state, and national authorities as situations change in the upcoming months. This plan will serve as a guide and will be updated regularly, as new information, guidelines and situations require.

Fall 2020 Plan

- Return to campus will include opportunities for students to participate in limited face to face instruction and expanded hybrid and online instruction. In an effort to maintain consistent instructional delivery, all courses will maintain an online component.
- Course offerings have been updated to include significantly more opportunities for online learning and hybrid learning opportunities. Courses with hands-on requirements like career and technical courses, health science and science labs and clinical experiences, internships and externship courses will include face to face learning.
- To assure continuous access to instruction, students should secure regular access to a device that allows access to the internet, and can support technology like video conferencing, preparing documents and access to external sites like MyMathLab. WiFi and computer access will be available on campus. The bookstore will also have devices available for purchase that meet course requirements.
- Classes will resume on August 19th.
- All classes, regardless of delivery mode, will be online August 19-22. This gives instructors an opportunity to communicate expectations, syllabi and logistics. Students will not be allowed to come to campus until they receive specific instructions from their instructor.
- Screening for campus entry will continue through the Fall semester. Instructors and students should expect additional instructions on screening access points and instructions as the semester begins.
- Masks are required to be worn by EVERYONE on campus in public areas at ALL times. This includes classrooms, labs, hallways, shared office spaces, outdoor areas, etc.

Course Delivery

The finalized schedule for Fall 2020 will consist of courses in the modalities listed below

Online

- Online courses are listed as WEB in LoLa
- Online courses will be conducted through our learning management system, Canvas
- Instructors may use other technologies like Zoom, Google Meet, MyMathLab, etc.
- Online courses that have a time and date assigned in the course schedule require students to participate in synchronous activities, like virtual class meetings. Students must reserve the time indicated in the schedule for class participation.
- Courses that do not have a day and time indicated on the course schedule will be conducted primarily using asynchronous instruction. Students do not need to reserve a specific time for class participation but may complete coursework at times of their choosing as long as course requirements and deadlines are met.
- These courses do NOT require students to come to campus.

Hybrid

- Hybrid Courses are listed as HYD in Lola
- Students enrolled in HYBRID courses should expect a significant portion of course instruction to be delivered online using Canvas.
- Instructors may use other technologies like Zoom, Google Meet, MyMathLab, etc.
- There will be some opportunity for on-campus learning during the semester, but students should NOT come to campus until receiving specific instructions from their instructor.
- Hybrid courses are assigned days and times. Students should reserve that time for class participation. That participation may be virtual.
- Instructors will report any on-campus meeting plans to Facilities using a **designated form** 48 hours prior to the meeting. In no case will a meeting be approved if it exceeds the designated capacity of rooms to ensure physical distancing.

On-Campus/ Face to Face

- On-Campus Classes for the Fall 2020 will be listed as **STU, LAB, LLB** in LoLa
- These classes will primarily be classes that require hands-on instruction.
- Due to considerations of social distancing and other safety protocols, these classes will have an online component. Students should be prepared to complete online content as part of these classes.

- In order to maintain small groups and to meet distancing requirements, students may not be required to attend, all scheduled class meeting times in person. Students should wait for specific instructions from their instructor before coming to campus.
- Students must reserve the time indicated in the schedule for class participation either in person or online.
- Facilities will be provided with a semester plan, approved by the Dean of Academic or Dean of Career and Technical Education, for these classes prior to August 19. In no case will cohort meeting schedules be approved if the group size exceeds the designated capacity of rooms to ensure physical distancing.

Externships, Internships, Clinicals, Independent Studies

- Externships, Practicums, Clinical Classes, and Independent Studies (**EXT, PRA, CLN, IND**) are courses that involve external partners and individual plans.
- Students in these courses should expect to receive specific instructions from their course instructor about attendance and performance expectations.

All students will receive specific course information through their course Canvas site about attendance and participation expectations. This information will be posted and available in the course site on Canvas by August 19. Students will be expected to contact the course instructor with questions. The Academic and CTE Deans are available for students who have trouble contacting their instructor.

Instructional Spaces

- On-Campus Classes (**STU, LAB, LLB, or other**) will be assigned a room for scheduled meeting times. Instructors in these classes will submit a plan for semester meetings with cohorts that do not exceed the designated room occupancy for physical distancing prior to the start of classes to the Academic or CTE Dean for approval. These plans will be available to Facilities for inclusion in sanitation planning and will be communicated to students using Canvas.
- Instructors for hybrid courses with 50% or more instruction online (**HYD**) will submit a plan for an on-campus activity to the CTE or Academic Dean for approval prior to the start of classes. Requests for specific meetings, including room, group size, and time must be submitted at least 48 hours prior to the requested meeting using a designated form to facilities. Hybrid classes with standing meeting appointments may use the designated form to make recurring plans. No meeting will be approved if it exceeds the requested room's designated capacity for physical distancing.

Cleaning:

Sanitization stations are available in each classroom and instructional space. Supplies will be made available to students and instructors so that they can clean high touch areas (desktops, doorknobs, etc.) between uses. A daily sanitizing schedule from Facilities will be maintained.

Library

- Library access limited to enrolled students, faculty, and staff
- Twelve computers are available for student use available by appointment in the open area of the first floor.
- Seating limited to single student stations (tables and single desks).
- Two study rooms available for individual usage only and must be signed in and out.
- Second-floor access will be limited
- Library hours will be M-W 7:30 AM-7:00 PM, Friday 7:30- 3:30 beginning August 19.

Advising

- Advisors will be available online and also available on-campus three days a week for students who require face to face assistance. Appointments are required to see an advisor in-person and can be made online or by contacting an advisor.
- Advisors will meet with students in the Entrepreneurship Center to accommodate the physical distancing protocols.

Student Success Center

- Individual and group tutoring, study sessions, and success skills workshops will be available virtually through the [Student Success Center](#).
- Online check ins will be managed through the SSC for students who sign up
- On-campus appointments can be requested as needed.

Computer Labs

- Computers are available in the Library for student use
- If needed, AST room 120 will be made available for student use
- The PTEC computer lab will be available for student use M-Th from 2-7

Student Affairs

Canvas and the Nunez homepage sites include information and an online support system to engage with staff in a variety of departments. The Student Affairs team continues to communicate and engage students via text messaging, phone calls, emails and the Live Chat feature on www.nunez.edu. This includes virtual and remote opportunities for service. Student Affairs will continue to support students' well-being by providing resources and information to students via Canvas and email.

The Student Government Association will proactively communicate with students via email accounts. In addition, SGA leaders will promote campus regulations by publishing videos that are relevant to the needs of the student body.

A full schedule of student activities will be scheduled throughout the academic year, to be delivered virtually to ensure students' co-curricular development is addressed. In person activities will resume only once permitted and deemed safe by officials and College administration.

Access to the services provided by the Student Affairs office are outlined below.

- **Recruitment:** the Admissions and Recruiting offices will respond to admissions, financial aid, and registration inquiries, questions, and requests via email, website contact, chat-rooms, walk-ins, and phone calls. Student inquiries are handled by team members while working on campus or remotely. Students are encouraged to make appointments for an in-person or virtual meeting.
- **Admissions:** students can complete the admissions application electronically and can supply admissions documents electronically. Notifications of missing documents are emailed to applicants weekly with the appropriate steps to supply necessary documentation.
- **Financial Aid:** the FAFSA is completed electronically and students may schedule an appointment for in-person or remote assistance. In addition, verification documents can be submitted online.
- **Orientation:** orientation is conducted online via a Canvas course and via zoom presentations.
- **Registrar:** services are provided online and conducted remotely to include enrollment verification, degree audit, graduation application, unofficial transcript viewing, official transcript requests.
- **Graduation:** 2019-20 eligible graduates will be honored during the 2020-21 ceremony in May 2021.

Student Athletes

Student-Athletes will follow the same protocols as all Nunez Community College students. In addition, Nunez student-athletes will be subject to adherence to the NJCAA Safety Protocol Recommendations found here: <https://www.njcaa.org/general/2019-20/releases/20200618nx2y02>. The Path for 2020-21 published by the NJCAA (<https://www.njcaa.org/general/2019-20/releases/20200616eut4zh>) includes schedule guidance for our team as the official schedule for all sports has been modified. According to the guidance, all fall non-championship sports will be permitted to begin fall practice starting August 31, 2020. Fall competition will be permitted to begin starting September 5, 2020 concluding October 31, 2020. The Nunez Baseball Team will comply with this condensed schedule and continue operations in the Spring utilizing continued guidance from the NJCAA.

Student-athletes will be encouraged to utilize the Health Center on campus for annual athlete physicals as required by the NJCAA and to report any COVID-19 symptoms at their onset. In addition, all student-athletes are required to fulfil the Pelican Promise pledge by self-reporting any symptoms, exposure or diagnosis of COVID-19 here: <https://form.jotform.com/202017595202042>

The NJCAA 2020-21 Plan of Action can be accessed here <https://www.njcaa.org/general/2019-20/releases/2020071319o7t8> and will be an essential source of information as we move forward in preparing for the Spring 2021 Baseball season.

NJCAA Safety Protocols for practice, campus workouts, scrimmages and games will follow the Nunez Campus Protocols as published in this document, as well as additional protocols listed in the St. Bernard Parish School Board plan (home field usage) and the NJCAA Safety Protocols document here: <https://www.njcaa.org/general/2019-20/releases/20200618nx2y02>

Student Support Services and Student Success Centers

The Student Success Center is the hub for all things geared towards supporting students' success. Registration and support services in person and/or remotely in accordance with Phase 1 guidelines continue to be offered by Academic and Student Affairs. A Canvas Course has been established to facilitate communication with College staff and members of the College Community. Through remote and in-person operations, when possible, students will be able to access the following services.

- **Advising:** Advisors will advise in-person or virtually, students can request an appointment here: https://docs.google.com/forms/d/e/1FAIpQLScV8WrjvIFBbD_xx4G1exLvkoRBOJSbhI7pXSdYz2nUoI2LkQ/viewform
- **Tutoring:** Students can engage in tutoring via collaboration tools built online by clicking here: <https://www.nunez.edu/current-students/tutoring>
- **Testing:** Placement testing and course testing are offered utilizing remote proctoring services or in-person in the Testing Center. For more information, click here: <https://www.nunez.edu/admissions/placement-testing>
- **WorkReadyU:** For Adult Education, students can request an appointment in person or virtually
- **Accommodations:** Students with disabilities can find information regarding accommodations and persons to contact here: <https://www.nunez.edu/disability-services>

Continuing Education

Fall 2020 COVID-19 Return to Campus Plan

The Continuing Education Department will follow the Campus-wide COVID-19 guidelines established by Nunez Community College for Fall 2020. This plan is a conditions-based plan designed to safely and deliberately return our employees to the workplace. The plan was developed based on the current guidance of the Centers for Disease Control and Prevention (CDC), the Louisiana Department of Health and Environmental Control (DHEC) and other best practices to support the successful reopening of our campus community. As knowledge and understanding of the coronavirus (COVID-19) continue to evolve in the coming weeks, Continuing Education Department plans and guidance will be updated as appropriate.

Our return to campus includes appropriate and ongoing mitigation strategies to reduce the spread of COVID-19. All guidelines and requirements established by the College will continue to apply and be implemented by the various departments under Continuing Education. The College will

closely supervise all aspects of campus operations to ensure the maximum participation of employees and students in a socially responsible behavior throughout the campus community, the use of personal protective equipment and compliance with measures consistent with local, state and federal guidelines, and the commitment to the highest level of excellence in education (virtual or face-to-face) and hands-on training.

Arrangements have been made by the Executive Dean of Continuing Education for employees to work remotely or on campus depending if their presence is required to support students, instruction/training and college functions. If their presence is not necessary on campus, they will continue working remotely from home. The Continuing Education Department will be limiting the number of people in the workplace, and meetings with Industry Partners or potential clients will be done remotely or by appointment on campus.

Policies and practices for health monitoring, COVID-19 prevention strategies, physical distancing, training and education, and signage have been placed in the necessary areas of the Continuing Education Department.

Although a complete/full return to normal campus operations are not anticipated for the Fall 2020 semester, the Continuing Education Department will do its best to safely meet the training needs of students.

Workforce Development/Non-Credit Training

Workforce/Non-Credit training will continue online and face-to-face instruction on campus when necessary. Nunez has partnered with the following providers for online content delivery:

- Institute of Professional Learning (IT) – 80 online classes
- CareerStep (Allied Health) – 15 online programs available on demand
- CareerSafe (OSHA) – 8 online versions of OSHA 10 training available on demand
- Eagle Consulting – monthly online training for COVID19 and HAZMAT Awareness
- Coursera for Campus – 3,000+ online courses available on demand

The following offerings are currently scheduled onsite in Fall 2020:

- Mechatronics Apprenticeship Program – August 4 through October 3, M – F, 8AM – 4PM
- Seamist HAZMAT Awareness (Mechatronics) – September 28, 8AM – 4PM
- Seamist HAZMAT Operations (Mechatronics) – September 29-30, 8AM – 4PM

****New programs and courses adopted will follow all re-entry procedures and protocols.****

Work Ready U / Adult Education Program (AEP)

The Adult Education Program will reduce the amount of face to face contact in order to accommodate smaller class sizes, promote social distancing and proper hygiene. Furthermore, continued advancement of the distance learning program will allow for the transition to fully online services if necessary.

The Adult Education Program plans to move to 100% hybrid course delivery for the remainder of the 2020 academic year because it is currently developing an online learning system with use of the eLearning Innovation COVID Response fund. Students will be pre-tested on site, after registering online, and enrolled into two or three online classes (reading, math, language, or ESL). For each online course a student is enrolled in, each student will attend a 1.5 hour in person class meeting per week, allowing for more and smaller class meetings and greater delivery flexibility.

STEAM / SkillShop

STEAM will be offering online/virtual training when possible and face-to-face training with a class size of 5 when necessary. To accommodate students, while practicing COVID-19 safety guidelines, STEAM will be increasing the number of sessions being offered.

One example using the drone certification class, they will meet for 5 Saturdays in two sessions of 5 people each. One session from 9:00 AM to 12:00 PM and one from 1:00 to 4:00 PM.

STEAM/SkillShop offerings will consist of *STEAM Skill Saturdays* on the 3rd Saturday of every month starting September. They will be a 9AM - 12PM Zoom based course where we teach a STEAM skill for the morning and these courses will build around various STEAM topics.

The SkillShop will be offering face-to-face/hands-on *One-Day Builds* on various days and times.

Nunez Community College Foundation

Nunez Community College Foundation meetings and events will be limited to occupancy guidelines for capacity of venue size with physical distancing.

The Nunez Community College Foundation will continue to pursue engagement and community-building opportunities that stakeholders can pursue virtually or remotely.

Community Events

Nunez Community events will be limited to occupancy guidelines for capacity of venue size with physical distancing.

Nunez will continue to pursue engagement opportunities that business, industry and community partners can pursue virtually or remotely.

Finance and Operations

The Finance and Operations Division offices of the College will continue to provide assistance to members of the College and broader community both in-person and remotely, as deemed acceptable by the current phase. Access to the services provided by the division offices are outlined below.

- **Accounting Office (General Accounting, Purchasing/Property and Mail Room, Accounts Payables, Student Bursar, Payroll Services):** Student related transactions can be completed at the bursar window or remotely. Additional information for students is included on the Nunez webpage at <https://www.nunez.edu/paying-for-college/index>. Employee related transactions can be completed remotely including purchase requisitions, shipping/receiving, agreements and contracts, payroll, etc. For questions for any of the Accounting Office staff, please access the department directory information located on the Nunez webpage at <https://www.nunez.edu/contact-us/department-directory>
- **Human Resources:** Human resource staff are available by appointment for in-person and/or virtual meetings. HR related questions and requests can be directed to hr@nunez.edu
- **Technology (IT):** Employees are encouraged to put in a help ticket for IT via the following link which can be found in the support section on the web page:
<https://docs.google.com/forms/d/e/1FAIpQLSfOLu6CegxURBW4ofLcE7WjBAVK5tbabGomakpHsjG6HzuSVQ/formResponse>
Students can contact IT for email requests via the following link:
https://docs.google.com/forms/d/e/1FAIpQLSdoLxE-xBSxqXK8FNloB_KqjJU6PqiemWsc0cF5Nq0C85BNLQ/viewform
- **Facilities Office (Maintenance, Custodial, and Campus Police)** The Facilities office areas have remained on campus during the pandemic and have incorporated additional protocols as a result of the pandemic and in conjunction with local, state and federal government guidance. The college facilities area and campus police can be contacted at the following mobile number during college hours of operation at 504.494.0797. Below are the specific protocols for students and employees related to the campus re-entry plan.

Facility Safety Plans & Protocols

The College recognizes that access to safe and sanitary campus facilities is crucial especially given the current pandemic. As a result, safety plans, cleaning and disinfecting protocols, building access, and COVID-19 compliance is taken very serious by college administration. Notification regarding access to campus facilities will be communicated utilizing all official College communication channels.

Students, faculty, and staff are required to report to 1 of 3 designated entry checkpoint sites located at the front building entrances of the AST, Administration and Building D walkway prior to entering any Nunez campus building.

Return to Campus Protocols for Students

1. Documented programs or essential academic tasks producing essential workers (students) as defined by the Governor and Federal Homeland Security should be allowed reentry.
2. All instructional and academic tasks have been scheduled. Faculty or staff will contact students to inform them of specific course and campus expectations.
3. Enrollment and Student Support services must be scheduled by appointment only.
4. Total counts of individuals in a space at any time should adhere to the social distancing guidelines.
5. All individuals on the Nunez Community College campus will wear a mask or face covering unless the nature of the training limits the use of a mask. In those instances, where a mask or face covering is not possible, college faculty/staff must ensure that appropriate alternative safety measures are in place.
6. All activities taking place on the Nunez Community College campus must adhere to the social distancing guidelines.
7. Sanitization stations have been made available in each classroom which include instructions for students to clean their area before leaving the classroom.
8. Hand sanitizer is available at each entrance and exit of Nunez Community College campus buildings.
9. To provide less cross contamination we are leaving internal doors open at all times. All campus buildings now include additional signage to better ensure that proper social distancing and directional flow within buildings can be maintained.
10. All gathering spaces will be closed for use i.e. kitchenettes, break rooms
11. All vending machines are suspended at this time.
12. All drinking fountains are suspended at this time.
13. Restrooms are available and students should adhere to social distancing guidelines when occupying these facilities.
14. Students should refrain from any physical contact with others.
15. If any student has tested positive for or is experiencing symptoms of COVID-19, they must report this information to their instructor and should refrain from physically reporting to campus.
COVID-19 symptoms include cough, shortness of breath or difficulty breathing, or at least two of the following: fever, chills muscle pain, headache, sore throat, recent loss of taste or smell.

Return to Campus Protocols for Employees

1. The Deans, Directors, Department Heads, and Supervisors will contact their employees and inform them of the dates and times, as scheduled, that they are expected to return to campus.
1. Supervisors should allow for remote work of employees where productivity is being sustained at or above the onsite levels.

2. Supervisors should consider allowing those that cannot easily work from home to be among the ones to return to work.
3. Special considerations, including temporary alternatives to onsite work must be made for employees who:
 - a. Are considered to be in a high-risk category (i.e., over age 65, have medical conditions including but not limited to diabetes, hypertension, compromised immune system, asthma, chronic lung disease, or serious heart conditions).
 - b. Have familial obligations as a direct result of limited availability of childcare or have special childcare situations. The employee must be able to produce work or may need to take annual leave.
4. Masks or face coverings are expected to be worn. Based on availability, masks and sanitizer will be distributed to all employees.
5. Employees will wear masks in public areas of the campus and may remove them while working alone in private office spaces.
6. Employees (faculty and staff) returning to the Nunez campus must adhere to social distancing guidelines.
7. To provide less cross contamination we are asking all employees to leave internal doors open at all times.
8. Faculty or staff should provide a schedule including date/time/student count/etc. to their supervisor at least 48 hours in advance of entry for any special engagement. This document will be provided to the Facilities Department and the appropriate Dean to ensure that logistics are in place for necessary staffing for entry checkpoint measures and proper sanitation.
9. All gathering spaces will be closed for use i.e. kitchenettes, break rooms, conference rooms.
10. In between essential meetings in conference rooms employees need to notify the Facilities Department at least one hour prior to allow for proper sanitization of the areas in accordance with the cleaning procedures.
11. All vending machines are suspended at this time.
12. All drinking fountains are suspended at this time.
13. Restrooms are available and employees should adhere to social distancing guidelines when occupying these facilities.
14. Nunez Community College does not support any non-essential, work-related travel.
15. If any employee has tested positive for or is experiencing symptoms of COVID-19, they must report this information to their supervisor and should refrain from physically reporting to campus.

COVID-19 symptoms include cough, shortness of breath or difficulty breathing, or at least two of the following: fever, chills, muscle pain, headache, sore throat, recent loss of taste or smell.

Environmental Cleaning and Personal Hygiene: facilities are cleaned throughout the day according to the protocols below.

- **Cleaning Protocols**
 - shared classroom space is cleaned daily
 - cleaning wipes are available for student, faculty, and staff use. This will allow students to wipe seat and area before leaving class
 - high touch areas in common areas and bathrooms are cleaned multiple times a day (e.g. door handles, sinks) including elevators
 - physical distancing in public/common areas is required and seating is marked accordingly

COVID–19 Compliance Procedures

- Nunez has developed and adopted the Pelican Pledge which ensures compliance with safety and security protocols. All employees and students will be required to review and sign the “Pelican Pledge”
<https://app.pandadoc.com/templates/MTA3NDU5OTAzMDQyOTM4Mjk5MjU4ODkyMzg4Mzc2ODc0NDUxODgyMdc5NDkyMTAzNzgyMzgyMzMwNzEzNjMzMzA4MTA1MjgwNTMxMzg5NzAwMTI4MjczOTIxMzkwNDUy/embed#/templates/embed>
- If an employee or student does not adhere to the wearing of a mask or face covering as specified in the Nunez Community College policy and procedures, they will be asked to leave the campus by their supervisor/instructor. The Student Code of Conduct has been updated to highlight and align with all policies and procedures set forth during this and all future emergency situations.
- If an employee or student refuses to comply with a supervisor/instructor when asked to place a mask or face covering on the Nunez Campus Police will be called for assistance. Nunez Campus Police will escort the employee or student from the campus grounds.
- If an employee or student is not able to wear a mask or face covering due to medical conditions, they will not be allowed on campus grounds.
- At this time, Nunez Community College campus buildings and classrooms will be restricted to Nunez Community College students, faculty, staff, and/or scheduled guests.

Partnership with Methodist Health System Foundation (MHSF)

Methodist Health System Foundation (MHSF) is a non for-profit foundation that operates Nunez Community College Health Center (NCCHC) in partnership with Nunez Community College (NCC). The mission of NCCHC is to serve the healthcare needs of Nunez Community College students, faculty and staff in a cost effective and efficient manner. Services include sick visits,

school and sports physicals, low cost immunizations, well visits (check-ups), and mental health services. NCCHC performs both CLIA waived in clinic diagnostic testing (rapid testing for Flu, strep, mono, HIV, etc (Rapid Covid testing capabilities are expected mid August)) and offers send out lab services (blood work, cultures, sexually transmitted illness testing, Covid PCR testing, etc).

Operating hours are: Monday through Thursday, 7:30 a.m. to 4 p.m.

Appointments preferred, but not required (telephone- 504-278-6318).

Telehealth visits available.

NCCHC also participates in NCC campus wide mental and physical health education initiatives.

During the initial Covid outbreak, NCCHC remained open, serving students, faculty and staff, offered Covid testing and management, and served as a resource for Covid education and information source regarding community resources for food insecurities, counseling, and outside Covid health services. NCCHC also offered mental health services via telehealth during this period.

NCCHC is committed to assisting NCC in its reopening this fall. NCCHC staff will be available to serve the immediate medical (including Covid testing and management) and mental health needs of NCC students, faculty, and staff.

Appendix A: COVID-19 Resources

For COVID-19 Guidance and Resources published by the Louisiana Department of Health, click here:

<http://ldh.la.gov/index.cfm/page/3878>

For students and employees: what to do if you are sick...

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

What about contact tracing? See BOR protocols...<http://ldh.la.gov/ContactTracing>

COVID-19 Testing Sites in the New Orleans area can be found here:

<https://ready.nola.gov/incident/coronavirus/testing/>

Return to School Self-Certification checklist here:

http://ldh.la.gov/assets/oph/Coronavirus/resources/COVID-19_ReturnToSchoolCertification.pdf

Return to Work Self-Certification checklist here:

http://ldh.la.gov/assets/oph/Coronavirus/resources/COVID-19_ReturnToWorkCertification.pdf

Clinician On-Call Center



The Clinician On-Call Center is a 24-hour hotline with trained CDC clinicians standing by to answer COVID-19 questions from healthcare personnel on a wide range of topics, such as diagnostic challenges, clinical management, and infection prevention and control. [Clinician On-Call Center document](#)

To reach this service, call 800-CDC-INFO (800-232-4636) and ask for the Clinician On-Call Center.

For general COVID related questions students, faculty and staff can dial 211.

The state's 24/7 COVID mental health hotline is 1-866-310-7977.