

<b>Title:</b>	<b>Credit for Prior Learning Policy</b>
<b>Effective Date:</b>	<b>03/23/2015</b>
<b>Date of Last Revision:</b>	<b>06/27/2018</b>
<b>Review Date:</b>	<b>07/02/2018</b>
<b>Cancellation:</b>	<b>N/A</b>
<b>Office:</b>	<b>Academic Affairs</b>

## Credit for Prior Learning/Prior Learning Assessment

South Louisiana Community College (SLCC) recognizes that learning - the acquisition of skills and competencies- occurs in many settings and contexts and is not limited to formal educational processes provided by colleges and universities. Accordingly, SLCC proactively offers students the opportunity to earn credit for college-level learning acquired through a variety of resources.

### I. Purpose:

SLCC acknowledges that CPL methods validate college-level knowledge, skills and competencies acquired through many avenues such as, life experience, work experience, military experience, civic engagement, individual study and participation in classes or training sponsored by business and industry, professional organizations or government agencies through the use of evidence of experience already acquired that meets the course objectives.

Students will receive credit for demonstrated mastery of learning objectives that are equivalent to the learning objectives of courses offered for credit.

### II. Eligibility:

All degree-seeking students enrolled in a degree, diploma, or certificate program within SLCC who meet the requirements established in this policy shall be eligible and awarded college-credit equivalents.

Students must be enrolled (fully admitted) at SLCC when applying for any of the prior learning assessments leading to the award of non-traditional credits.

### III. Requirements:

- a. Credits may be requested only for courses that are offered by SLCC.
- b. Students, irrespective of the CPL method chosen, must satisfactorily demonstrate a minimum of 75% of the required college-level knowledge to be awarded non-traditional credit.
- c. Students may only apply once per course for the recognition of prior learning credit. If denied an appeal must be filed following the appeal process detailed in the catalog.

- d. Credit for prior learning (non-traditional) credit cannot be awarded in a course that a student has previously completed or enrolled in at any college or university for which the student earned a grade of "C" or higher.

#### **IV. Recording:**

- a. Credit hours earned through these options are assigned a grade of "S."
- b. No quality points are earned, and the grade is not used to compute the grade point average.
- c. No more than one-third credits in required major courses and no more than 50 % of credit hours total from non-traditional sources (CPL/PLA) may be used to meet degree requirements, except for specific programs governed by outside accrediting agencies.
- d. No fee shall be charged for reviewing credit for prior learning, which is included on the matrix and entering them on the student's transcript. Students may be assessed a fee for the administration of examinations and review of the portfolio.
- e. If credit for prior learning is awarded, it will be added to the student's transcript. If a student remits enrollment after CPL has been granted, for the applicable semester, then the credits will be removed from the student's transcript. Students in this situation may reapply to the college and begin the process again at a later date.

Students who plan to use these non-traditional credits to meet degree requirements of other institutions should contact those institutions for their policies regarding acceptance, the receiving institution often reevaluates this type of credit.

#### **V. Evaluations:**

SLCC is committed to offering qualified students appropriate opportunities to demonstrate mastery of college course content, skills and competencies through the following Credit for Prior Learning/Prior Learning Assessment evaluations:

- Credit from non-regionally accredited institutions,
- Advanced Placement via ACT and SAT
- College Board Advanced Placement (AP) Credit,
- College Level Examination Program (CLEP) Subject Examination,
- Credit by a Departmental Proficiency Challenge Examination,
- Credit by the Life Experience Assessment Program (LEAP),
- Industry-Based & Professional Certification Recognition,
- Credit for Military Education or Police Academy courses,
- Correspondence Credits,
- Credit for Non-Credit Courses, and
- Nontraditional credits from other Institutions

#### **VI: Publication:**

The procedures and requirements for each of the above CPL/PLA methods are published periodically in the College Catalog and include:

1. The list of courses for which college credits may be earned;
2. The number of credits that may be earned for each course; and
3. The minimum standards necessary to earn college credits via all available non-traditional means.

This policy, the types of CPL available, the specific procedures for each are subject to periodic review and revision; such activity is initiated by the Vice Chancellor of Academic Affairs, who, as advised by the Academic Divisions and the Academic Standards Committee may amend this main policy and the offered CPL procedures. Such revisions aim to ensure alignment with evolving best practices, quality pedagogy and compliance with all appropriate related LCTCS policies and regional accreditation standards.

**Attachments**

n/a

**Reference:**

n/a

**Policy Reference:**

LCTCS Policy 1.023: Credit for Prior Learning

SACSCOC Standard 10.7 (Policies for Awarding Credit)

**Review Process:**

	Reviewing Committee/Entity	Review Date(s)	Approval Date	Effective Date
x	Committee for Institutional Policy Review	Initial N/A Rev 1 06/27/2018	Initial N/A Rev 1 06/27/2018	Initial N/A Rev 1 N/A
x	Executive Committee	Initial 03/23/2015 Rev 1 07/02/2018	Initial 03/23/2015 Rev 1 07/09/2018	Initial 03/23/2015 Rev 1 07/09/2018

**Chancellor's Signature/Approval**

SIGNATURE: 

DATE: 7/9/2018

Natalie J Harder, Ph.D.  
Chancellor

**Final Distribution:**

**Distribution:** Electronic: posted to College's website and sent via email to College personnel  
Hard copy: Original to Executive Assistant to the Chancellor for Master Policy Binder, copy to Chair of Committee of Institutional Policy Review