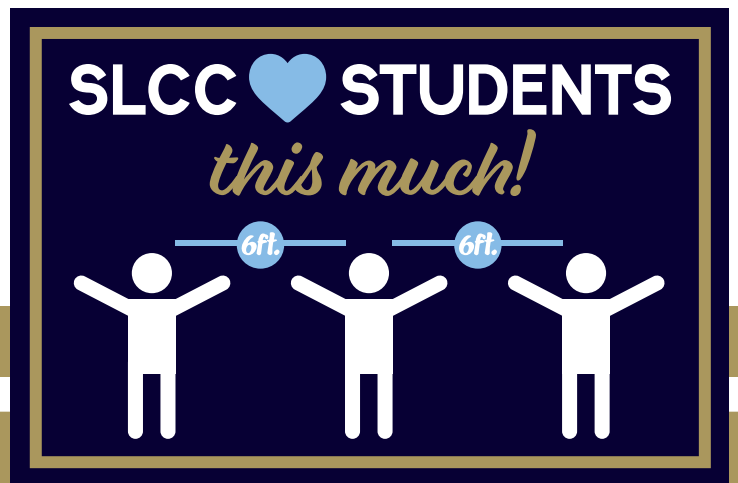


FALL 2020 RETURN

Student Guidebook



STUDENT GUIDEBOOK FOR FALL 2020 RETURN

▶ SLCC ON-CAMPUS COURSE GUIDELINES (STUDENTS)

As the situation with COVID-19 lingers, SLCC will continue to make proactive decisions that are grounded in providing services to our students, while also doing our part to help stop the spread of the virus. Your safety while learning is our top priority. As such...

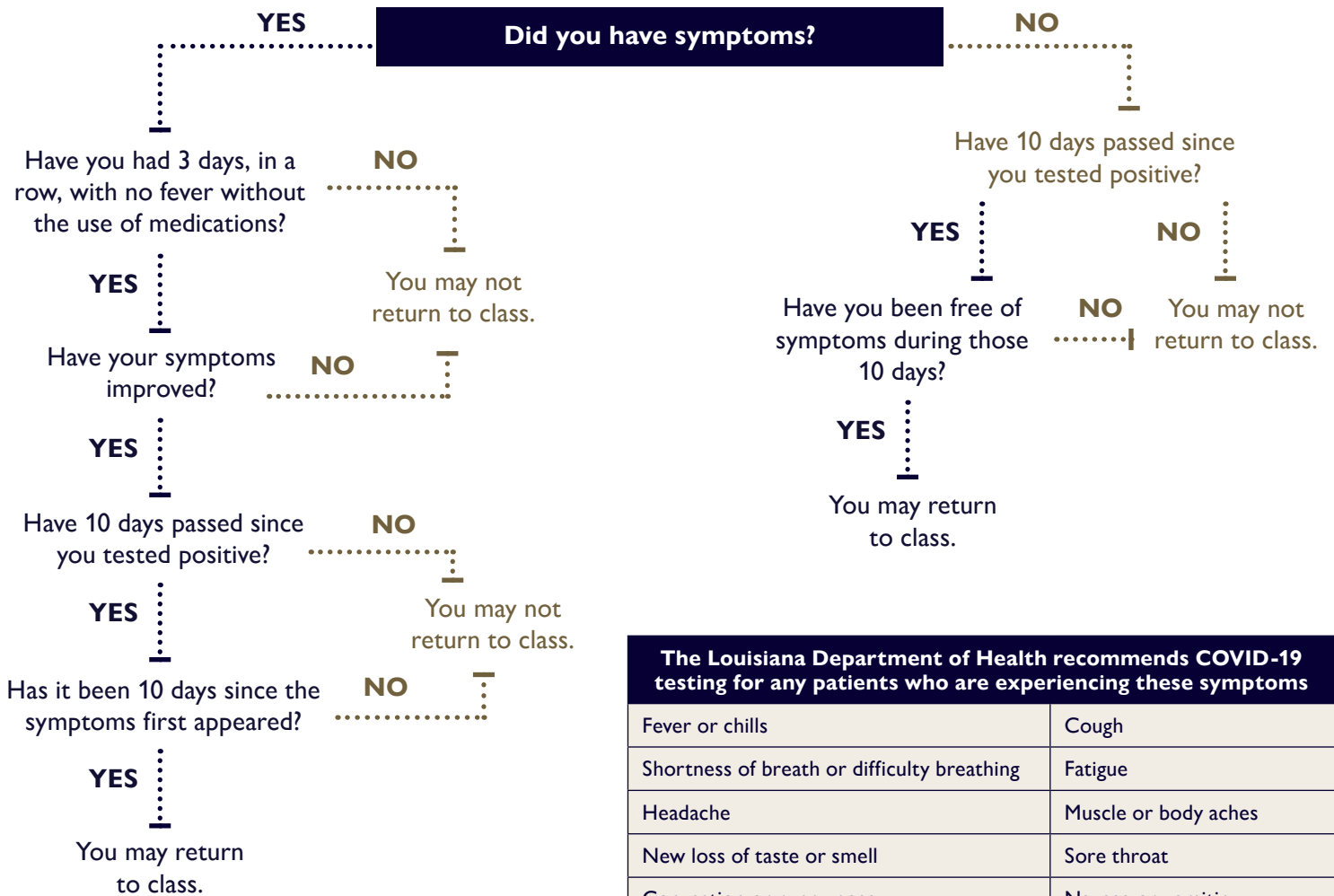
- SLCC buildings and classrooms will be **restricted to SLCC students only**. Friends, family, and children will not be permitted in the classrooms, offices, or common areas.
- Please **enter through** the **designated door(s)** on the Lafayette Campus and the **main door** on all other campuses. (See map on page 4 for Lafayette Campus entrances.) Enhanced safety and security measures will be in place on all campuses. You are **encouraged to arrive 15 minutes before** your class or appointment time.
- Students **will be required to wear a face covering** (surgical masks or N95 masks are not required) at all times inside an SLCC building or classroom. Failure to wear a cloth face covering will result in a student code of conduct violation.
- As we practice physical distancing, **access to public spaces** (library, study halls, computer labs) **will be limited, and social distancing will be mandatory**.
- Please **limit the use of** elevators to essential need only.
- You are highly encouraged to bring a **labeled water bottle and snack pack**. Vending services will be limited.
- Students that are **immunocompromised** or **need accommodations** to attend classes should **contact the Office Counseling and Disability Services**. (337.521.6915 or cads@solacc.edu)
- When **using restrooms, please skip a stall**. **Wash your hands** with soap and water for at least 20 seconds before leaving the restroom and use a paper towel to turn on and off the water and exit the bathroom. If busy, wait 6ft apart and outside the restroom if possible.
- Students are **highly encouraged to wear their SLCC ID** while on campus. SLCC ID's are available via the security desk on all campuses.
- Given the dynamics of the virus, classes being held on campus are subject to change. **Monitor your email and Canvas for updates**.
- **If you are sick or demonstrating symptoms, do not report to campus for class and contact your instructor as soon as possible**. Students demonstrating signs of illness may be asked to leave class. Students needing an extended absence from class (on campus or online) due to illness or exposure should inform their instructor as soon as possible to explore academic options. Students are encouraged to follow CDC guidelines for possible exposure. <https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>
- **Do not visit the SLCC campus for services (computer lab, library, tutoring, etc.) if you are sick, are experiencing symptoms, or have tested positive within the last ten (10) days**. Remote services are available. Contact the SLCC office for more information.
- Students **testing positive for COVID-19** and have **attended class on-campus** should **contact their instructor**. Student privacy will be maintained.

Wear your Face Covering Correctly

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily



- Students who have tested positive for COVID-19 may return to on-campus classes and appointments following the decision tree below:



The Louisiana Department of Health recommends COVID-19 testing for any patients who are experiencing these symptoms	
Fever or chills	Cough
Shortness of breath or difficulty breathing	Fatigue
Headache	Muscle or body aches
New loss of taste or smell	Sore throat
Congestion or runny nose	Nausea or vomiting
Diarrhea	
If you have these symptoms, contact your primary care physician for guidance. Visit http://ldh.la.gov/index.cfm/page/3934? for a testing center near you.	

- Sanitation stations will be available outside of classrooms and throughout campus. Students should sanitize before entering and leaving classrooms, offices, common areas, restrooms, and vending services, etc.
- Plexiglass Barriers have been installed in service locations. Please be mindful.
- Signage has been placed throughout campus to assist with social distancing.
- We have implemented enhanced daily cleanliness and sanitation protocols across all classrooms and facilities, on top of our standard protocols.
- SLCC will be offering four formats for its Fall courses.
 - On-campus** - Students rotate in small groups for on-campus instruction on set days and times.
 - Hybrid** - Students rotate in small groups between on-campus and WebEx instruction on set days and times. Online work may also be required.
 - HySync (Hybrid – Synchronous)** – Students meet on-campus for the first day and the remaining class periods are held via WebEx on set days and times.
 - Online** – Students work in the Canvas classroom with set due dates, but no set class interactions.

- An information center is located in the Ardoin building across from the Office of Financial Aid and in the main office on all other campuses to assist you in submitting paperwork, making appointments, and other student service needs.
- Additionally, phone numbers and email addresses are provided on pages five and six of this document for all SLCC service offices.
- Appointments are needed for all SLCC service offices (admissions, registrar, advising, etc).
- All events and club meetings will be held online until further notice.
- SLCC food pantries will be accessible.
- Parking information is available here. (<https://www.solacc.edu/about-us/campus-security-safety/campus-maps>)
- We appreciate your patience, flexibility, and understanding as we adapt to changes together as an SLCC community.

Lafayette Campus Approved Parking

- Lot A is a shared lot- Students and Faculty/Staff.
- Lot B is a Students lot.
- Lot C is a shared lot- Students and Faculty/Staff.
- Lot D is a Students lot.
- Lot E is a Students lot.
- Lot F is a shared lot- Students and Faculty/Staff.
- Lot G is a Reserved lot.
- Lot H is a Visitor lot. (Under Construction)
- Lot I is a Reserved lot.
- Lot J is a shared lot- Students and Faculty/Staff.

*Parking areas are marked by signs in shared lots.

- Blue indicates student parking
- Gold indicates Faculty/Staff parking
- Yellow indicates buildings
- Red indicates reserved and visitor parking



▶ STUDENT SERVICES CONTACT INFORMATION

Campus or Office	Phone Number	E-mail Address
Acadian Campus (Crowley)	337.788.7521	acadian@solacc.edu
C.B. Coreil Campus (Ville Platte)	337.363.2197	cbcoreil@solacc.edu
Evangeline Campus (St. Martinville)	337.394.2750	evangeline@solacc.edu
Franklin Campus	337.413.8146	franklin@solacc.edu
Gulf Campus (Abbeville)	337.893.4984	gulfarea@solacc.edu
Lafayette Campus	337.521.9000	admissions@solacc.edu
New Iberia Campus International School of Aviation Excellence	337.373.0185 337.373.0106	newiberia@solacc.edu aviation.info@solacc.edu
T.H. Harris Campus (Opelousas)	337.943.1518	thharris@solacc.edu
Young Memorial Campus (Morgan City)	985.380.2957	youngmemorial@solacc.edu
Admissions	337.521.9622	admissions@solacc.edu
Advising (Student Success)	337.521.6983	studentsuccess@solacc.edu
Bookstore (Lafayette)	337.521.8930	slcc-lafayette@bkstr.com
Career & Transfer Services	337.521.6984	careertransfer@solacc.edu
Center for Minority Excellence	337.521.6608	cme@solacc.edu
Counseling Services	337.521.6670	cads@solacc.edu
Disability Services	337.521.6915	cads@solacc.edu
Financial Aid	337.521.9621	financial_aid@solacc.edu
IT Support	337.521.8940	itsupport@solacc.edu
LA Vet Corps Navigator	337.521.6696	slcclavet@solacc.edu
Library (Lafayette)	337.521.8927	library@solacc.edu
Registrar's Office	337.521.8925	registrar@solacc.edu
Safety & Security	337.521.8914	safetyandsecurity@solacc.edu
Student Accounts	337.521.8904	studentaccounts@solacc.edu
Student Engagement	337.521.6611	brittany.renard@solacc.edu
Student Government Association	337.521.9077	sgasecretary@solacc.edu
Testing Services	337.521.9627	testing@solacc.edu
Title IX	337.521.6985	titleix@solacc.edu
Tutoring (Academic Success)	337.521.8961	tutor@solacc.edu

► **ADMISSIONS**

- Turn in test scores, transcripts and immunization records
- Update contact information, process change to name, date of birth, or social security number
- Change of major on application before scheduling classes

► **ACADEMIC SUCCESS CENTER**

- Peer and online tutoring
- Support resources

► **CAREER & TESTING CENTER**

- Career coaching
- Resume and interview assistance
- Job placement
- Transfer advice

► **CENTER FOR MINORITY EXCELLENCE**

- Intrusive Academic Advising and Assistance
- Career Planning and Assistance
- Mentoring Support
- Tutorial Assistance and Support

► **COUNSELING & DISABILITY SERVICES**

- Accommodations
- Counseling
- Educational Workshops
- Community Resources

► **FINANCIAL AID**

- Questions about completing a FAFSA
- Questions about TOPS, grants, and loans
- Turn in documents required for verification
- Complete a SAP appeal
- Apply for federal work study

► **OFFICE OF STUDENT ENGAGEMENT**

- Find out about upcoming events and travel opportunities
- Questions about Title IX and the Student Code of Conduct

► **REGISTRAR**

- Information on transfer credit evaluation
- Questions about prerequisite errors
- Registration questions
- Applying for graduation

► **STUDENT ACCOUNTS**

- Questions about student account
- Questions about BankMobile issues
- Financial holds

► **SAFETY & SECURITY**

- Student ID and Parking Permit
- Report an incident
- Medical emergency – Call 911 first.
- Report threatening or harassing behavior
- Questions about parking related issues

► **STUDENT SUCCESS CENTER**

- Change of major approval signature
- Help understanding degree plan
- Resolve scheduling issues

SLCCTM
SOUTH LOUISIANA COMMUNITY COLLEGE