SLCC ON-CAMPUS COURSE GUIDELINES (STUDENTS)

As the situation with COVID–19 lingers, SLCC will continue to make proactive decisions that are grounded in providing services to our students, while also doing our part to help stop the spread of the virus. Your safety while learning is our top priority. As such...

- SLCC buildings and classrooms will be restricted to SLCC students only. Friends, family, and children will not be permitted in the classrooms, offices, or common areas.

- Please enter through the designated door(s) on the Lafayette Campus and the main door on all other campuses. (See map on page 4 for Lafayette Campus entrances.) Enhanced safety and security measures will be in place on all campuses. You are encouraged to arrive 15 minutes before your class or appointment time.

- Students will be required to wear a face covering (surgical masks or N95 masks are not required) at all times inside an SLCC building or classroom. Failure to wear a cloth face covering will result in a student code of conduct violation.

- As we practice physical distancing, access to public spaces (library, study halls, computer labs) will be limited, and social distancing will be mandatory.

- Please limit the use of elevators to essential need only.

- You are highly encouraged to bring a labeled water bottle and snack pack. Vending services will be limited.

- Students that are immunocompromised or need accommodations to attend classes should contact the Office Counseling and Disability Services. (337.521.6915 or cads@solacc.edu)

- When using restrooms, please skip a stall. Wash your hands with soap and water for at least 20 seconds before leaving the restroom and use a paper towel to turn on and off the water and exit the bathroom. If busy, wait 6ft apart and outside the restroom if possible.

- Students are highly encouraged to wear their SLCC ID while on campus. SLCC ID's are available via the security desk on all campuses.

- Given the dynamics of the virus, classes being held on campus are subject to change. Monitor your email and Canvas for updates.

- If you are sick or demonstrating symptoms, and have not received both doses of the vaccine, do not report to campus for class and contact your instructor as soon as possible. Students demonstrating signs of illness may be asked to leave class. Students needing an extended absence from class (on campus or online) due to illness or exposure should inform their instructor as soon as possible to explore academic options. Students are encouraged to follow CDC guidelines for possible exposure. [https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html](https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html)

- If you have receive both doses of the vaccine and are experiencing symptoms, you should be clinically evaluated for COVID-19, including SARS-CoV-2 testing, if indicated. In addition, vaccinated persons should continue to follow current guidance to protect themselves and others, including all other SARS-CoV-2 testing recommendations and requirements, and state, territorial, tribal, and local travel recommendations or requirements. For additional considerations regarding quarantine or work restrictions for fully vaccinated persons visit the cdc website at [www.cdc.gov](http://www.cdc.gov).

- Do not visit the SLCC campus for services (computer lab, library, tutoring, etc.) if you are sick, are experiencing symptoms, or have tested positive within the last ten (10) days. Remote services are available. Contact the SLCC office for more information.

- Students testing positive for COVID-19 and have attended class on-campus should contact their instructor. Student privacy will be maintained.

- At this time, vaccinated persons should continue to follow current guidance to protect themselves and others, including wearing a mask, staying at least 6 feet away from others, avoiding crowds, avoiding poorly ventilated spaces, covering coughs and sneezes, washing hands often, following CDC travel guidance, and following any applicable workplace or school guidance, including guidance related to personal protective equipment use or SARS-CoV-2 testing.
Students who have tested positive for COVID-19 may return to on-campus classes and appointments following the decision tree below:

**Did you have symptoms?**

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**YES**

- Have you had 3 days, in a row, with no fever without the use of medications?
  - **YES**
    - You may not return to class.
  - **NO**
    - Have your symptoms improved?
      - **YES**
        - You may return to class.
      - **NO**
        - Have 10 days passed since you tested positive?
          - **YES**
            - You may return to class.
          - **NO**
            - Has it been 10 days since the symptoms first appeared?
              - **YES**
                - You may return to class.
              - **NO**
                - You may not return to class.

**NO**

- Have 10 days passed since you tested positive?
  - **YES**
    - You may not return to class.
  - **NO**
    - Does your symptoms during those 10 days?
      - **YES**
        - You may return to class.
      - **NO**
        - You may not return to class.

The Louisiana Department of Health recommends COVID-19 testing for any patients who are experiencing these symptoms:

<table>
<thead>
<tr>
<th>Symptom</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fever or chills</td>
<td>Cough</td>
</tr>
<tr>
<td>Shortness of breath or difficulty breathing</td>
<td>Fatigue</td>
</tr>
<tr>
<td>Headache</td>
<td>Muscle or body aches</td>
</tr>
<tr>
<td>New loss of taste or smell</td>
<td>Sore throat</td>
</tr>
<tr>
<td>Congestion or runny nose</td>
<td>Nausea or vomiting</td>
</tr>
<tr>
<td>Diarrhea</td>
<td></td>
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</tbody>
</table>

*If you have these symptoms, contact your primary care physician for guidance. Visit [http://ldh.la.gov/index.cfm/page/3934?](http://ldh.la.gov/index.cfm/page/3934?) for a testing center near you.*

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- Sanitation stations will be available outside of classrooms and throughout campus. Students should sanitize before entering and leaving classrooms, offices, common areas, restrooms, and vending services, etc.
- Plexiglass Barriers have been installed in service locations. Please be mindful.
- Signage has been placed throughout campus to assist with social distancing.
- We have implemented enhanced daily cleanliness and sanitation protocols across all classrooms and facilities, on top of our standard protocols.
- SLCC will be offering four formats for its courses:
  - **On-campus** - Students rotate in small groups for on-campus instruction on set days and times.
  - **Hybrid** - Students rotate in small groups between on-campus and WebEx instruction on set days and times. Online work may also be required.
  - **HySync (Hybrid – Synchronous)** – Students meet on-campus for the first day and the remaining class periods are held via WebEx on set days and times.
  - **Online** – Students work in the Canvas classroom with set due dates, but no set class interactions.
• An information center is located in the Ardoin building across from the Office of Financial Aid and in the main office on all other campuses to assist you in submitting paperwork, making appointments, and other student service needs.

• Additionally, phone numbers and email addresses are provided on pages five and six of this document for all SLCC service offices.

• Appointments are highly recommended for all SLCC services (admissions, registrar, advising, etc).

• All events and club meetings will be held online until further notice.

• SLCC food pantries will be accessible.

• Parking information is available here. (https://www.solacc.edu/about-us/campus-security-safety/campus-maps)

• We appreciate your patience, flexibility, and understanding as we adapt to changes together as an SLCC community.
<table>
<thead>
<tr>
<th>Campus or Office</th>
<th>Phone Number</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acadian Campus (Crowley)</td>
<td>337.788.7521</td>
<td><a href="mailto:acadian@solacc.edu">acadian@solacc.edu</a></td>
</tr>
<tr>
<td>C.B. Coreil Campus (Ville Platte)</td>
<td>337.363.2197</td>
<td><a href="mailto:cbcoreil@solacc.edu">cbcoreil@solacc.edu</a></td>
</tr>
<tr>
<td>Evangeline Campus (St. Martinville)</td>
<td>337.394.2750</td>
<td><a href="mailto:evangeline@solacc.edu">evangeline@solacc.edu</a></td>
</tr>
<tr>
<td>Franklin Campus</td>
<td>337.413.8146</td>
<td><a href="mailto:franklin@solacc.edu">franklin@solacc.edu</a></td>
</tr>
<tr>
<td>Gulf Campus (Abbeville)</td>
<td>337.893.4984</td>
<td><a href="mailto:gulfarea@solacc.edu">gulfarea@solacc.edu</a></td>
</tr>
<tr>
<td>Lafayette Campus</td>
<td>337.521.9000</td>
<td><a href="mailto:admissions@solacc.edu">admissions@solacc.edu</a></td>
</tr>
<tr>
<td>New Iberia Campus</td>
<td>337.373.0185</td>
<td><a href="mailto:newiberia@solacc.edu">newiberia@solacc.edu</a></td>
</tr>
<tr>
<td>International School of Aviation Excellence</td>
<td>337.373.0106</td>
<td><a href="mailto:aviation.info@solacc.edu">aviation.info@solacc.edu</a></td>
</tr>
<tr>
<td>T.H. Harris Campus (Opelousas)</td>
<td>337.943.1518</td>
<td><a href="mailto:thharris@solacc.edu">thharris@solacc.edu</a></td>
</tr>
<tr>
<td>Young Memorial Campus (Morgan City)</td>
<td>985.380.2957</td>
<td><a href="mailto:youngmemorial@solacc.edu">youngmemorial@solacc.edu</a></td>
</tr>
<tr>
<td>Admissions</td>
<td>337.521.9622</td>
<td><a href="mailto:admissions@solacc.edu">admissions@solacc.edu</a></td>
</tr>
<tr>
<td>Advising (Student Success)</td>
<td>337.521.6983</td>
<td><a href="mailto:studentsuccess@solacc.edu">studentsuccess@solacc.edu</a></td>
</tr>
<tr>
<td>Bookstore (Lafayette)</td>
<td>337.521.8930</td>
<td><a href="mailto:slcc-lafayette@bkstr.com">slcc-lafayette@bkstr.com</a></td>
</tr>
<tr>
<td>Career &amp; Transfer Services</td>
<td>337.521.6984</td>
<td><a href="mailto:careertransfer@solacc.edu">careertransfer@solacc.edu</a></td>
</tr>
<tr>
<td>Center for Minority Excellence</td>
<td>337.521.6608</td>
<td><a href="mailto:cme@solacc.edu">cme@solacc.edu</a></td>
</tr>
<tr>
<td>Counseling Services</td>
<td>337.521.6670</td>
<td><a href="mailto:cads@solacc.edu">cads@solacc.edu</a></td>
</tr>
<tr>
<td>Disability Services</td>
<td>337.521.6915</td>
<td><a href="mailto:cads@solacc.edu">cads@solacc.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>337.521.9621</td>
<td><a href="mailto:financial_aid@solacc.edu">financial_aid@solacc.edu</a></td>
</tr>
<tr>
<td>IT Support</td>
<td>337.521.8940</td>
<td><a href="mailto:itsupport@solacc.edu">itsupport@solacc.edu</a></td>
</tr>
<tr>
<td>LA Vet Corps Navigator</td>
<td>337.521.6696</td>
<td><a href="mailto:slcclavet@solacc.edu">slcclavet@solacc.edu</a></td>
</tr>
<tr>
<td>Library (Lafayette)</td>
<td>337.521.8927</td>
<td><a href="mailto:library@solacc.edu">library@solacc.edu</a></td>
</tr>
<tr>
<td>Registrar’s Office</td>
<td>337.521.8925</td>
<td><a href="mailto:registrar@solacc.edu">registrar@solacc.edu</a></td>
</tr>
<tr>
<td>Safety &amp; Security</td>
<td>337.521.8914</td>
<td><a href="mailto:safetyandsecurity@solacc.edu">safetyandsecurity@solacc.edu</a></td>
</tr>
<tr>
<td>Student Accounts</td>
<td>337.521.8904</td>
<td><a href="mailto:studentaccounts@solacc.edu">studentaccounts@solacc.edu</a></td>
</tr>
<tr>
<td>Student Engagement</td>
<td>337.521.6611</td>
<td><a href="mailto:brittany.renard@solacc.edu">brittany.renard@solacc.edu</a></td>
</tr>
<tr>
<td>Student Government Association</td>
<td>337.521.9077</td>
<td><a href="mailto:sgasecretary@solacc.edu">sgasecretary@solacc.edu</a></td>
</tr>
<tr>
<td>Testing Services</td>
<td>337.521.9627</td>
<td><a href="mailto:testing@solacc.edu">testing@solacc.edu</a></td>
</tr>
<tr>
<td>Title IX</td>
<td>337.521.6985</td>
<td><a href="mailto:titleix@solacc.edu">titleix@solacc.edu</a></td>
</tr>
<tr>
<td>Tutoring (Academic Success)</td>
<td>337.521.8961</td>
<td><a href="mailto:tutor@solacc.edu">tutor@solacc.edu</a></td>
</tr>
</tbody>
</table>
STUDENT CAMPUS (COVID) GUIDEBOOK

ADMISSIONS
- Turn in test scores, transcripts and immunization records
- Update contact information, process change to name, date of birth, or social security number
- Change of major on application before scheduling classes

ACADEMIC SUCCESS CENTER
- Peer and online tutoring
- Support resources

CAREER & TESTING CENTER
- Career coaching
- Resume and interview assistance
- Job placement
- Transfer advice

CENTER FOR MINORITY EXCELLENCE
- Intrusive Academic Advising and Assistance
- Career Planning and Assistance
- Mentoring Support
- Tutorial Assistance and Support

COUNSELING & DISABILITY SERVICES
- Accommodations
- Counseling
- Educational Workshops
- Community Resources

FINANCIAL AID
- Questions about completing a FAFSA
- Questions about TOPS, grants, and loans
- Turn in documents required for verification
- Complete a SAP appeal
- Apply for federal work study

OFFICE OF STUDENT ENGAGEMENT
- Find out about upcoming events and travel opportunities
- Questions about Title IX and the Student Code of Conduct

REGISTRAR
- Information on transfer credit evaluation
- Questions about prerequisite errors
- Registration questions
- Applying for graduation

STUDENT ACCOUNTS
- Questions about student account
- Questions about BankMobile issues
- Financial holds

SAFETY & SECURITY
- Student ID and Parking Permit
- Report an incident
- Medical emergency – Call 911 first.
- Report threatening or harassing behavior
- Questions about parking related issues

STUDENT SUCCESS CENTER
- Change of major approval signature
- Help understanding degree plan
- Resolve scheduling issues