

# RECORD OF PROCEEDINGS

## MINUTES OF KEYSTONE BOARD OF EDUCATION

### REGULAR MEETING HELD APRIL 16, 2018

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Dennis Walter called the meeting to order at 6:00 p.m.

**Board Members in Attendance:**

Renee Mezera, Carrie O'Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

**Public Persons in Attendance:**

Franco Gallo, Michael Resar Sr., Gina Gibson, Jacqueline Vance, Michael Smith, Therese Jackson, Amanda Goran, April Asbury, Mark Saterlee, Kim Sturgill, Gary Kincannon, Jacki Daymut, Chad Whitacre, Jeff Holzhauer, Chris Minney, David Sokolowski, Tonya Pfeifer, Michelle Compton, Brad Campbell, Bill Ash, Ethan Sokolowski, Ashton Waite, Rocky Houston, Lisa Mealwitz, Brad Setliff, Laura Devore, Matt Devore, Kristin Walsh, Mike Walsh

Those present recited the Pledge of Allegiance to the United States of America.

KHS Presentation by Senior Class Officers

Athletic Presentation by Gina Gibson

**Discussion on Sunday Gym Use**

**Jeff Holzhauer:**

- What exactly is the Sunday Policy and why was it put in place? Was it a philosophical or financial decision?
- Friday nights are game nights and Saturday's are off days. We cannot practice on Sundays because of the policy.
- All Lorain County districts with the exception of Firelands and North Ridgeville allow Sunday gym use.

**Bert Fitzgerald:**

- Baseball is currently 8 games behind this year due to weather. Having the ability to practice or play games on Sunday would be very helpful.

**Gary Kincannon:**

- We did not practice on Sundays when I was young, but times are changing.
- Would like to offer my support of Jeff in hopes that Sunday gym use will be granted.

**David Sokolowski**

- I have four kids and volunteer my time as a youth coach. Not many people contribute their time and money for kids to practice at other facilities. Having the ability to practice here would be helpful for the volunteers as well.
- I would rather have my kids practicing here and working with the coaches than on their own or at another facility potentially creating bad habits.

**Tony Stefan:**

- I participated in adult leagues years ago, that allowed me to network and meet many people I know today.
- Allowing Sunday gym use would provide a great opportunity for kids to practice to get better and exercise as well.

**Rocky Houston:**

- The kids will be supervised by their coaches.
- I believe kids would utilize Sunday gyms if available.
- We should allow our youth to utilize our great facilities that our community is paying for.

**Lisa Mealwitz:**

- Used to have Sunday gym use at previous school district and did not have pay to participate fees either.
- Kids go to splash zone on Sunday and pay to use their gyms.

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**Bill Ash:**

- If the reason for this policy is philosophical, I would like to know why and what is it?
- All we did when I was a young, was play sports. Kids now have gotten away from that.
- If parents said their kids would not be able to make it to a Sunday practice, the coaches would understand.

**Michelle Compton:**

- The weather in NE Ohio is terrible.
- Oberlin, Wellington, Vermilion all played double headers this year on Sunday to make up games.
- Sunday gym use would help all programs.

**Greg Morgan:**

- I have coached for 29 years. As a coach, parents have been asking for this because it will benefit their kid.
- Don't understand why Sunday is any different from any other day of the week.
- The cost savings is not significant.

**Mike Walsh:**

- I coach at Elyria Schools and they allowed us to practice on Sundays and it is not abused.
- Regional games are played on Mondays and having the ability to practice on Sunday would be helpful.
- The idea is not to practice every Sunday, but when necessary.
- Some districts have rules that allow it after 1:00 p.m. and the coaches honor family and/or church excuses.

**Matt Devore:**

- I have younger kids who would like more gym time because they want to get better.
- Jeff Holzhauser, and other coaches, want this because it is best for their kids.

**Rachelle Strader:**

- I have teenage boys who are a handful. It is really important for them to be at school and have the ability to work off energy.

**Brad Campbell:**

- Haven't seen school maintenance personnel at Penfield until last year. Volunteers put in a lot of time getting the fields ready.

**Ethan Sokolowski:**

- I currently pay to use gym an elsewhere. This would be free to students.
- Sundays would be extra time to get work in to improve.

**Jim Piazza:**

- No one here takes issue with allowing Sunday gym use.
- It bothers me that kids pay to play on Sundays at other facilities when they could practice here at no cost to them. Kids will figure out a way to play or practice, why not let them practice here under our supervision.
- St. Joseph, Elyria Catholic, and Holy name are all religious schools that all play on Sundays.

**Chad Elliot:**

- Please don't get confused by thinking there are hidden agendas. Everyone proposing this truly wants this for the kids.

**Renee Mezera:**

- Not sure where the philosophical belief came from. In 2014, the Sunday gym use and 8 pm restrictions were put in place for purely cost savings measures.
- Coaches must be on site so the kids are supervised.

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**Dennis Walter:**

- Rules need to be put in place for Sunday gym use.
- I am not sure why baseball or softball Sunday use on a field is not allowed.

**Franco Gallo:**

- It is difficult to tell one sport they can practice on Sunday's because they practice outside and another sport they cannot practice because they practice indoors. All sports have been treated the same, and the policy has been enforced that no sports practice on Sundays.

Strategic Planning Presentation by Franco Gallo

**APPROVAL OF PRIOR MEETING MINUTES #18-04-01**

Moved by Mezera, second by Wakefield to dispense with the reading of the minutes of the Regular Meeting on Monday, March 19, 2018. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter  
Motion carried.

**APPROVAL OF AGENDA #18-04-02**

Moved by Stang, second by Wakefield, to approve the agenda as presented with corrections.

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter  
Motion carried.

**AUDIENCE PARTICIPATION**

**RECOGNITION AND HEARING OF VISITORS – NONE  
INPUT FROM STAFF – NONE**

**CURRICULUM CORNER**

**Jacquelynn Daymut, Teacher and Amanda Goran, Academic Coach - Cleveland State Fenn Academy Partnership**

**APPROVE TREASURER/CFO FINANCIAL REPORTS  
AND RECOMMENDATIONS #18-04-03**

Moved by Mezera, second by O'Boyle that the foregoing recommendations be approved.

**A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for March 2018, as presented.

**B. APPROVE EXPIRING CONTRACT NOTIFICATION**

That the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrator, whose contract will expire June 30, 2018. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in May 2018.

1. James Kohler, High School Principal

**C. OSBA/OASBO WORKERS COMPENSATION GROUP RATING PROGRAM**

The Treasurer/CFO recommends approval to participate in the OSBA/OASBO Workers Compensation Group Rating Program with CompManagement for a total membership cost of \$1,030.00 for the 2018-2019 school year. Participation also includes Unemployment services.

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**D. APPROVE CO-PLANNING FOR CO-TEACHING BOOK STUDY**

The Treasurer/CFO recommends the approval of Co-Planning for Co-Teaching Book Study between March 1, 2018 and May 31, 2018, as exact dates are TBD, not to exceed 5 hours, at tutor rate, \$28.00 per hour, per time sheet, to be paid from Federal Title IV Funds for the following individual.

1. Sarah Robinson

**E. APPROVE DISPOSAL OF SCHOOL BUS**

The Treasurer/CFO recommends disposal of the following school bus:

<b>Bus Number</b>	<b>Manufacturer/Chassis</b>	<b>VIN Number</b>	<b>Disposal Method</b>
4	Thomas/Freightliner	4UZABRDC-68CZ10622	Scrap

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter  
Motion carried.

**ADOPT RESOLUTION – CERTIFY TAX RATES #18-04-04**

Moved by Wakefield, second by Stang to approve the below resolution.

**WHEREAS**, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2018; and

**WHEREAS**, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

**RESOLVED**, By the Board of Education of the Keystone Local School District, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	<u>Inside Millage</u>	<u>Outside Millage</u>
General Fund	4.62	37.98
Permanent Improvement (1985)		1.00
Permanent Improvement (1994)		1.00
Bond (\$17,500,000) HS (2003)		3.40
Bond (\$11,500,000) MS (2010)		2.25
2015 Current Expense		7.95
<b>TOTAL</b>	<b>4.62</b>	<b>53.58</b>

and be it further

**RESOLVED**, That the Treasurer/CFO of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter  
Motion carried.

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#### APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #18-04-05

Moved by Mezera, second by Wakefield that the foregoing recommendations be approved.

#### A. EMPLOYMENT OF PERSONNEL

##### 1. EMPLOY CERTIFICATED/LICENSED STAFF FOR 2018-2019 SCHOOL YEAR

The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2018-2019 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule.

###### 1 year (2<sup>nd</sup>)

- a. Kaitlin Bulger 2019
- b. Alison Gillam 2019
- c. Alyssa Schwedt 2019

###### 1 year (3<sup>rd</sup>)

- a. Brooke Adkins 2019
- b. Chandler Ashbaugh 2019
- c. Macaria Forgione 2019
- d. Leanne Miller 2019
- e. Anne Paulchell 2019
- f. Leslie Shewalter 2019
- g. Victoria Smith 2019

###### 2 year (1<sup>st</sup>)

- a. Brett Benzin 2020
- b. Jennifer Galletti 2020
- c. Holly Gross 2020
- d. Jessica Hodge 2020
- e. Kelly Marxen 2020
- f. Chelsey Mirto 2020
- g. Natalie Rodriguez 2020
- h. Ashley Trenchard 2020
- i. Christopher Vondruska 2020

###### 2 year (2<sup>nd</sup>)

- a. Kellie Gunter 2020
- b. Thomas Habenicht 2020
- c. Shannon Heffernan 2020
- d. Bethany Pearce 2020
- e. Brittany Shaw 2020
- f. Leah Tesny 2020
- g. Kristin Zatik 2020

###### 3 year

- a. Justin Nacarato 2021
- b. Stephen Ody 2021
- c. Jillian Terranova 2021

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#### Continuing Contract

- a. Amanda Goran
- b. Kara Griswold
- c. Amy Hoopingarner
- d. Kimberly Tafa
- e. Philip Tuttle

#### 2. **APPROVE CLASSIFIED CONTINUING CONTRACTS**

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Elizabeth Masavage – Bus Driver – effective 4/17/18
- b. Amy Halleen – Cafeteria Worker – effective 4/20/18
- c. Steffanie Bynum – Cleaner – effective 5/7/18

#### 3. **APPROVE EXTENDED TIME**

The Superintendent recommends employment of Shannon Heffernan to attend professional development and field trips for the 2017-2018 school year at tutor rate, (currently \$28.00 per hour) per time sheet, not to exceed the following hours.

- April 12, 2018 - Field Trip – 2.75 hours

#### 4. **APPROVE FAMILY MEDICAL LEAVE ACT – TRACY ABFALL**

The Superintendent recommends approving the absence for Tracy Abfall under the Family Medical Leave Act for the period on or about February 19, 2018 through on or about May 13, 2018.

#### 5. **EMPLOY CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements.

- a. Rebecca Homza – KES Cashier – Step 0 - \$11.16/hr. effective 3/23/18

#### 6. **APPROVE SUBSTITUTE TEACHERS 2017-2018**

The Superintendent recommends approving the following list of substitute teachers for the 2017-2018 school year, on an as needed basis, compensation at \$90.00 per day (\$45.00 per half day) pending completion of all state and local requirements.

- a. Jacob Fumic
- b. Janice Yarrow

#### 7. **EMPLOY CLASSIFIED SUBSTITUTE**

The Superintendent recommends employing the following individual as classified substitutes for the 2017-2018 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Sherry Marang  
Cafeteria - \$10.86/hr. – effective 4/12/18  
Building Secretary - \$12.16/hr.

#### 8. **EMPLOY BLT PERSONNEL**

The Superintendent recommends employing the following individual as member of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2017-2018 school year effective February 28, 2018 through May 25, 2018:

- a. Natalie Rodriquez - KHS

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**9. APPROVE TRANSFER**

The Superintendent recommends transferring the following individual.

- a. Tina McNulty from Keystone Elementary School Third Grade Teacher to Keystone Elementary School First Grade Teacher effective for the 2018-2019 school year.

**10. EMPLOY 2018-2019 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individual on extra duty contract for the 2018-2019 school year as indicated, pending all record checks and completion of state and local requirements:

- a. Kristin Walsh – Head Varsity Volleyball Coach – Step 1 - \$4,309.92

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter  
Motion carried.

**ACCEPT RESIGNATION – FRANCO GALLO # 18-04-06**

Moved by Mezera, second by Stang to accept the resignation of Superintendent Franco Gallo, effective end of day July 31, 2018.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter  
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 18-04-07**

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

**B. PROCLAMATION – TEACHER/STAFF APPRECIATION WEEK**

The Superintendent recommends adoption of the following resolution:

**WHEREAS**, today's teachers and staff mold our future citizens through their guidance and education, and

**WHEREAS**, today's teachers and staff encounter students of widely differing backgrounds and abilities, and

**WHEREAS**, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

**WHEREAS**, our country's future depends, in a large measure, upon the education our youth receive today, and

**WHEREAS**, teachers and staff spend countless hours outside their classrooms and offices preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

**WHEREAS**, our community recognizes that its teachers and staff are providing quality education services to our children,

**NOW, THEREFORE, BE IT PROCLAIMED THAT** the Keystone Local Board of Education designates the week of May 7-11, 2018 as Teacher/Staff Appreciation Week in this community, and

**BE IT FURTHER PROCLAIMED THAT** the Keystone Local Board of Education calls on the community to join with it in personally expressing appreciation to our teachers and staff for a "job well done."

**C. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations.

1. Debra Balmert, Debi's Personal Training, LLC - \$15.00 to KHS Drama Club
2. Brother's Chevrolet - \$15.00 to KHS Drama Club
3. Eastman's Inc. - \$15.00 to KHS Drama Club
4. James & Cathy Shifley - \$15.00 to KHS Drama Club
5. Stan & Betsy Zwaduk - \$15.00 to KHS Drama Club
6. Kent Adams - \$25.00 to KHS Drama Club

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7. Beriswill Insurance Agency Inc. \$25.00 to KHS Drama Club
  8. Burnett's Septic Service, Inc. \$25.00 to KHS Drama Club
  9. CMS & Co Managements Services - \$25.00 to KHS Drama Club
  10. Richard L. Fogel DDS MS Inc. - \$25.00 to KHS Drama Club
  11. Get Roofing and Restoration \$25.00 to KHS Drama Club
  12. Indian Hollow Lake Enterprises, Inc. - \$25.00 to KHS Drama Club
  13. David & Christine Minney - \$25.00 to KHS Drama Club
  14. David Zwaduk - \$25.00 to KHS Drama Club
  15. Rachel's Floral LLC - \$35.00 to KHS Principals Account for a KHS student's registration fee for the Hugh O'Brien Leadership Seminar
  16. Scott Dillen - \$50.00 to KHS Drama Club
  17. LaGrange Hardware - \$50.00 to KHS Drama Club
  18. Erick & Melisa Olic - \$50.00 to KHS Drama Club
  19. Jason & Wendi Zwaduk - \$50.00 to KHS Drama Club
  20. Brazing Service Inc. - \$100.00 to KHS Principals Account for a KHS student's registration fee for the Hugh O'Brien Leadership Seminar
  21. NN, Inc. – APC - \$100.00 to KHS Drama Club
  22. Juliet & Mike Ratti - \$115.00 to KHS Principals Account for a KHS student's registration fee for the Hugh O'Brien Leadership Seminar
  23. The Child Garden Grafton Inc. - \$130.50 to KHS Youth 4 Youth
  24. The Child Garden Oberlin - \$144.46 to KHS Youth 4 Youth
  25. The Child Garden LaGrange Inc. - \$168.78 to KHS Youth 4 Youth
  26. Girl Scout Troop 50778 - \$200.00 to KES for hopscotch patterns for the school playground
  27. The Child Garden Wellington - \$201.49 to KHS Youth 4 Youth
- D. APPROVE SPECIAL EDUCATION SERVICE CONTRACT**  
The Superintendent recommends approving the special education service contract with The Educational Service Center of Lorain County effective April 9, 2018 thru May 25, 2018 as presented.
- E. APPROVE AGREEMENT WITH MEDINA COUNTY ESC**  
The Superintendent recommends approving the 2018-2019 agreement with the Medina County Educational Service Center for RN Services and RN Supervisory Services as presented.
- F. APPROVE ESC ANNUAL SERVICE AGREEMENT**  
The Superintendent recommends approving the 2018-2019 Multi-Agreement Contract with the Educational Service Center of Lorain County as presented.
- G. APPROVE PARTNERSHIP WITH CUYAHOGA COMMUNITY COLLEGE DISTRICT FOR DUAL ENROLLMENT**  
The Superintendent recommends approving the Dual Enrollment Partnership with Cuyahoga Community College District as presented effective July 1, 2018 through June 30, 2019.
- H. APPROVE AMENDED ATHLETIC TRAINER SERVICES AGREEMENT**  
The Superintendent recommends approving the Amended Athletic Trainer Services Agreement with The Cleveland Clinic Foundation dba Cleveland Clinic Sports Health effective July 31, 2018 through July 31, 2023 as presented.
- I. APPROVE SCHOOLMESSENGER RENEWAL AGREEMENT**  
The Superintendent recommends approving the SchoolMessenger Renewal Agreement effective July 9, 2018 as presented.
- J. APPROVE LORAIN COUNTY LEAGUE (LC8) CONSTITUTION AND BYLAWS AGREEMENT**  
The Superintendent recommends approving Membership into the Lorain County League (LC8) and the Constitution and Bylaws agreement as presented.



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**K. APPROVE STRATEGIC PLAN**

The Superintendent recommends approving the Strategic Planning Plan as presented.

**L. APPROVE KHS FOOTBALL FIELD TRIP**

The Superintendent recommends approving a field trip for the Keystone High School football team to John Carroll University on July 16, 2018 through July 18, 2018 as presented. Board approved coaches will supervise the students; and the trip will incur no cost to the district other than transportation fees.

**M. APPROVE KEYSTONE CHEER TEAM FIELD TRIP**

The Superintendent recommends approving a field trip for the Keystone Cheer Team to Ohio Northern University on July 27, 2018 through July 30, 2018 as presented. Board-approved coaches will supervise the students; and the trip will incur no cost to the district other than transportation fees.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter  
Motion carried.

**APPROVE RESOLUTIONAWARDING CONTRACT TO AKRON FIREPROOFING  
COMPANY, INC. FOR THE MIDDLE SCHOOL BUILDING ENVELOPE  
REMEDATION PROJECT #18-04-08**

Moved by Mezera, second by Stang to approve the below resolution.

Rationale:

1. Bids were solicited for the middle school building envelope remediation work (Project), and only one bid was received in the base bid amount of \$315,000.00, which was below the published estimated cost for the work.
2. Mays Consulting & Evaluation Services, Inc., the Board's design professional for the Project, reviewed the bid submitted by Akron Fireproofing Company, Inc., evaluated the bid for responsiveness to the specifications, evaluated the bidder for its ability to perform the specified work, and recommends that Akron Fireproofing Company, Inc. is a responsible contractor to perform the specified work.
3. The Superintendent recommends that the Board authorize the Superintendent to enter into an agreement with Akron Fireproofing Company, Inc. to perform the specified work for the Project in the amount of \$315,000.00.

The Keystone Local School District Board of Education resolves as follows:

1. The Board awards the contract for the middle school building envelope remediation project to Akron Fireproofing Company, Inc., as the lowest responsible bidder for the specified work.
2. The Board authorizes the Superintendent to enter into an agreement with Akron Fireproofing Company to perform the specified work for the middle school building envelope remediation project in the amount of \$315,000.00.
3. The Board authorizes the Treasurer to issue a purchase order for the Project in the amount of \$315,000.00.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter  
Motion carried.

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#### FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday May 21, 2018 – Regular Meeting – KHS Conference Room
2. Thursday, June 28, 2018 – Regular Meeting – KHS Conference Room
3. Monday, July 16, 2018 – Regular Meeting – KHS Conference Room

#### COMMENTS/CONCERNS

##### Board Members:

Carrie O'Boyle - Thank you everyone for all the hard work you do. I have been out in the buildings and have seen all you do.

Devin Stang - Thank you Mike Resar for all the building bidding information. Everything was presented very clearly. Impressed with the kids presentations on STEM. Thank you Jackie Daymut and Amanda Goran.

Patricia Wakefield - Thank you Gina Gibson for the presentation on Athletics and for showing the board the true costs.

Dennis Walter - It was great seeing kids have the courage to present at a board meeting and participate in discussions. They are much more grown up now compared to kids their age 15 years ago.

##### Public:

Kim Sturgill - Please consider allowing a committee of teachers be part of the Superintendent search process.

Andy Gibson - I think the board is spot on with the current Sunday policy. It is a negligible cost, and I do not see why kids need to practice on Sunday. The maintenance crews are always there and have always prepared the fields in time for the games.

#### EXECUTIVE SESSION #18-04-09

Moved by Mezera, second by Stang to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With possible action to follow.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter  
Motion carried.

Executive Session 8:15 p.m. Return to Open Session 8:59 p.m.

#### EMPLOY LORAIN COUNTY ESC #18-04-10

Moved by Stang, second by Mezera to employ the Lorain County ESC to conduct a superintendent search at no cost to the Board.

Ayes: Stang, Mezera, O'Boyle, Wakefield, Walter  
Motion carried.

#### ADJOURNMENT #18-04-11

Moved by Mezera, second by Stang to adjourn the regular meeting at 9:01 p.m.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter  
Motion carried.