

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

Dennis Walter called the meeting to order at 6:30 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O'Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Franco Gallo, Michael Resar Sr., James Kohler, Gina Gibson, Toni Filut, Maura, Neville, Jake Alferio, Jacqueline Vance, Jody White, Michael Smith, Therese Jackson, Amanda Goran, April Asbury, Steve Asbury, Brittany Shaw, Brett Benzin, Bud Trego

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #18-05-07

Moved by Mezera, second by O'Boyle, to approve the agenda as presented.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter

Motion carried.

Acknowledgement of the Keystone Employee Recognition Recipients: Keystone Outstanding Support Staff Award and Keystone Outstanding Educator Award

ADOPT RETIREMENT COMMENDATIONS #18-05-08

Moved by Wakefield, second by Stang to adopt retirement commendations for the individuals listed below (Attachment A).

1. Donna Gray – 35 years
2. Michael Smith – 11 years

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter

Motion carried.

Spending of Federal Funds Presentation By David Kish and Jacqueline Vance

APPROVAL OF PRIOR MEETING MINUTES #18-05-09

Moved by Mezera, second by Wakefield to dispense with the reading of the minutes of the Regular Meeting on Monday, April 16, 2018 and the Special Meetings on Monday, April 23, 2018, Tuesday, May 8, 2018, and Thursday, May 17, 2018. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE

INPUT FROM STAFF – NONE

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction - District Academic Coach Update

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #18-05-10**

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for April 2018, as presented.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

B. APPROVE FIVE YEAR FORECAST REVISION AND ASSUMPTIONS

The Treasurer/CFO recommends approval of the Five Year Forecast revision and assumptions as presented. (Attachment B)

C. FISCAL YEAR 2018 TRANSFERS

The Treasurer/CFO recommends the following Transfers:

Transfers

From:	To:
Amount:	
1994 Permanent Improvement Fund (003 9001)	OSFC Project Maintenance Fund (034) \$50,000.00
1985 Permanent Improvement Fund (003 9002)	OSFC Project Maintenance Fund (034) \$82,131.00

D. APPROVE THE EXPENDITURE OF SCHOLARSHIPS

The Treasurer/CFO recommends approving the scholarship expenditures totaling \$30,000.00 from the Keystone Educational Endowment Program (KEEP) Scholarship fund (007 9009) as recommended by the KEEP Committee and a \$500.00 scholarship from KHS Drama Club Student Activity Fund (200 9209) as voted by the Drama Club Officers.

E. ADOPT HEALTH CARE RATES

The Treasurer/CFO recommends the adoption of the healthcare rates as recommended by the Lake Erie Regional Council as shown in (Attachment C).

F. APPROVE CLASSIFIED SUBSTITUTE RATES

The Treasurer/CFO recommends approval of the following classified substitute rates effective 7/1/2018.

Bus Driver:	\$ 13.77
Bus Mechanic:	\$ 14.88
Cafeteria:	\$ 11.09
Cleaner:	\$ 10.09
Custodian/Maintenance:	\$ 13.77
Library Paraprofessional:	\$ 10.72
Monitor:	\$ 10.50
Special Needs Paraprofessional:	\$ 10.50
Building Secretary:	\$ 12.41
Superintendent's Secretary:	\$ 18.56
Technology Assistant	\$ 11.84

G. APPROVE FRONTLINE EDUCATION RENEWAL AGREEMENT

The Treasurer/CFO recommends approving the Frontline Education Renewal Agreement from July 1, 2018 to June 30, 2019 as presented.

H. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title I Federal Funds:

May 29, 2018 – Reading Curriculum Training

a. Kaitlin Bulger, b. Brittany Chudakoff, c. Laura DeVore, d. Macaria Forgione, e. Kellie Gunter, f. Heather Lahoski, g. Tina McNulty, h. Jennifer Myers, i. Justin Nacarato, j. Elizabeth Slone, k. Allison Smith, l. Dawn Stopa m. Jillian Terranova, n. Courtney Trakas o. Jenna Walter

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

I. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title I Federal Funds:

June 1, 2018 – Math High School Envisions Math Curriculum Training

a. Robert Clarico, b. Tracy Clarico, c. Amanda Goran, d. Kara Griswold, e. Leah Tesny, f. Kristin Zatik

J. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title I Federal Funds:

June 1, 2018 – Reading Curriculum Training

a. Allison Johnson, b. Michelle Modock

K. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title IV Federal Funds:

May 29, 2018 – August 17, 2018 – LRE Co-Planning – Co-Teaching Training

a. Tracy Abfall, b. Kara Griswold, c. Michael Hogue, d. Catherine Stratton, e. Leah Tesny

L. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title I Federal Funds:

May 29, 2018 – August 17, 2018 – LRE Co-Planning – Co-Teaching Training

a. Dawn Morris, b. Natalie Rodriquez, c. Christopher Vondruska

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #18-05-11

Moved by Mezera, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY SUMMER INTERVENTION TEACHERS

The Superintendent recommends employment of the following individuals as a Summer School Coordinator for three (3) hours per day for the dates noted below at tutor rate (\$28.00/hr.).

Third Grade OAA Summer School – June 25 – July 13, 2018

a. Courtney Trakas

Wildcat Academy – June 1 – June 30, 2018

a. Christopher Vondruska - up to 36 hours

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

2. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Christine Minney - Special Needs Paraprofessional - effective 5/28/18

3. APPROVE ADMINISTRATIVE CONTRACTS

The Superintendent recommends renewal of the following administrative contracts as indicated, effective July 1, 2018.

- a. Jacob Alferio – KES Principal Grades 3-5 – 220 Days, Three (3) years – Step 0
- b. Gina Gibson – KHS Assistant Principal - 205 Days, Three (3) years – Step 0
- c. James Kohler – KHS Principal – 230 Days, Three (3) years – Step 4
- d. Maura Neville – KES Principal Grades K-2 - 220 Days, Three (3) years – Step 5

4. EMPLOY CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements.

- a. Charlotte Jarvis – KES Cleaner – Step 0 - \$10.19/hr. effective 4/30/18
- b. Sherry Marang – KMS Cafeteria Worker – Step 0 - \$11.16/hr. effective – 5/9/18
- c. Denyse Rankin – Key Care Monitor – Step 0 - \$10.59/hr. effective - 5/23/18

5. APPROVE TRANSFER

The Superintendent recommends transferring the following individuals.

- a. Kayla Jewell from Keystone Middle School Cafeteria Worker 2.25 hrs./day to Keystone Middle School Cashier 3.0 hrs./day effective 5/2/18
- b. Rebecca Homza from Keystone Elementary School Cashier 2.25 hrs./day to Keystone Elementary School Cashier 3.0 hrs./day effective 5/3/18
- c. Linda McCroskey from Keystone Elementary School Cashier 3.0 hrs./day to Keystone Elementary School Cashier 2.25 hrs./day effective 5/3/18

6. EMPLOY ESY SERVICES INSTRUCTORS

The Superintendent recommends employing the following individuals as a ESY Services Instructors for the 2017-2018 school year at tutor rate, (currently \$28.00 per hour) per time sheet, for up to the following hours.

- a. Kellie Gunter – up to 20 hours
- b. Chelsey Mirto – up to 25 hours

7. APPROVE ESY EMPLOYMENT

The Superintendent recommends the following individual for ESY Employment for the 2017-2018 school year paid at their current rate, per time sheet, for up to the following hours/days.

- a. Amy Mitterling – 6 days paid at her hourly rate @ 6 hours daily for June 4, 2018 and June 18, 2018 – June 22, 2018.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

8. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals.

- a. Michelle Gndt – Cashier - effective end of day, April 23, 2018
- b. Rebecca McArthur – Girls Basketball Coach – effective end of day, April, 30, 2018
- c. Andrea Catanzarito – JV Volleyball Coach – effective end of day, May 8, 2018
- d. Chandler Ashbaugh – Fourth Grade Teacher – effective end of day, June 30, 2018
- e. Jacob Alferio – KES Assistant Principal – effective end of day, June 30, 2018
- f. Gina Gibson – KHS Assistant Principal/Athletic Director – effective end of day, June 30, 2018
- g. Maura Neville – KES Principal – effective end of day, June 30, 2018

9. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement.

- Larry Hyland – Custodian/Maintenance – effective end of day, August 31, 2018

10. APPROVE FAMILY MEDICAL LEAVE ACT – HANNAH MURRAY

The Superintendent recommends approving the absence for Hannah Murray under the Family Medical Leave Act for the period on or about August 21, 2018 through on or about October 3, 2018.

11. APPROVE FAMILY MEDICAL LEAVE ACT – BRITTANY SHAW

The Superintendent recommends approving the absence for Brittany Shaw under the Family Medical Leave Act for the period on or about August 21, 2018 through on or about September 14, 2018.

12. EMPLOY 2017-2018 KEY CARE TUTORS

The Superintendent recommends employment of the following individuals as Key Care Tutors for the 2017-2018 school year as well as the summer, at \$22.00, per time sheet, on an as needed basis.

- a. Kristin Burden
- b. Kristen Campbell
- c. Hannah Murray
- d. Amanda Goran
- e. Monica Ralph
- f. Dawn Stopa
- g. Anna Turner

13. APPROVE EXTENDED TIME

The Superintendent recommends employment of Shannon Heffernan for teaching classes in the afternoon due to adjusted school schedule from April 17, 2018 to the remainder of the 2017-2018 school year at tutor rate, (currently \$28.00 per hour) per time sheet, not to exceed 20 hours.

14. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employing the following individual as classified substitutes for the 2017-2018 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Holley Ziemba
Cleaning - \$9.89/hr.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

15. EMPLOY INFORMATIONAL TECHNOLOGY TRAINEE – QUENTIN DARNELL

The Superintendent recommends approving Quentin Darnell as Informational Technology Trainee at minimum wage per hour for a maximum of 30 hours a week effective May 29, 2018 through August 30, 2018 pending all record checks and completion of state and local requirements.

16. EMPLOY 2018-2019 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2018-2019 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11).

- a. Kendall Poole – 4th Grade Teacher - Step 0 - BA - \$35,916.00
- b. Abigail Ratcliff – 5th Grade Teacher – Step 0 – BA - \$35,916.00

17. EMPLOY 2017-2018 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2017-2018 school year, pending all record checks and completion of state and local requirements.

- a. Brett Benzin – OHSAA Ticker Taker - rate set by OHSAA
- b. Julie Fortune – OHSAA Ticker Taker – rate set by OHSAA
- c. Courtney Trakas – OHSSA Ticker Taker – rate set by OHSAA

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS 18-05-12

Moved by Mezera, second by Stang that the foregoing recommendations be approved.

A. APPROVE CLASS OF 2018 GRADUATION LIST

The Superintendent recommends the approval of the following list of 2018 Keystone High School graduates as recommended by Mr. James Kohler, Principal pending completion of all state and local requirements:

Justin Robert Able	Rebecca Lynn Ellis
Matthew Andrew Adams	Madison Angelle Emery
Sydney Grace Allemeier	Katelyn Joyce Enderby
Alexander Jakob Amundsson-Lease	Kayla Sue Faris
Nickolas David Ash	Avary Joseph Glynn Fincham
Brooklyn Marie Bachman	Austin James Fowler
Jared Clayton Bacsi	Taylor Lin Frye
Grace Elizabeth Baracscai	Jessica Lynn Gaines
Jaret Thomas Bender	Jeremy Dalton Gerhardinger
Kyle Martin Beno	Austin Walker Gill
Hailey Jean Blackburn	Brandon Jerald Glover
Matthew Thomas-Roy Bloch	Alexis Michelle Gunter
Valeri Anne Broschk	Nicole Marie Hatfield
Noah Riley Burns	Macie Christine Hecock
Kelly Anne Bustance	Leah Marie Hluszti
Ashley Nicole Buttolph	Emily Rose Hoffman
Seth John Campbell	Steven Lance Hogue
Madisyn Raine Cheek	Kelsey Alexis Horne
Ashley Rose Collins	Jacob Michael Huffman
Kayla Monique Colon	Coralynn Mia Isom
Cole Joseph Corraini	Isabella Faith Jackson
Jack Michael Corraini	Ryan Steven Jacobcik
Shaylee Louise Douglas	Olivia Catherine Ivy James
Kayla Nicole Draine	Kyle Clayton Jarvis

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

Madisyn Paige Johnson	Kimberly Elaine Pinkerton
Justin Richard Jones	Kyle Orville Porter
Tyler James Keger	Shawna Lee Porter
Matthew Joseph Kelling	Trent James Porter
Charles Jarrett Kendle	David Vincent Rak
Rebecca Lynn Kern	Emma Elizabeth Rankin
Keegan Braxton Kilbourne	Chloe Lynn Reip
Cody Michael Klinect	MaraNella Hope Rice
Isabel Charlotte Knowlton	Mia Lynn Richards
Brody Lee Kuhl	Brice Danielle Riley
Alec Riley Kurz	Matthew Steven Rister
Sean Thomas Lake	Kenneth Drake Rodick
Tylin Marie Landers	Taylor Lane Rose
Matthew Adam Lee	Mary-Kay Ann Sanchez
Owen James Lennerth	Maybeline Marie Sanchez
Jordyn Christine Likes	Jacob Michael Saxton
Matthew Thomas Ludlam	John Eugene Saxton
David Lee McCullough	Maranda Leann Sherrill
Lily Belle McElhaney	Patrick Kenneth Shippy
MaKayla Lynn McKenzie	Emily Faith Skala
Bethany Rae Meese	Logan Charles Skipper
Summer Alexis Metcalf	Camryn Elizabeth Smith
Ellen Louise Miller	Amy Nicole Sobel
Jonathan Daniel Miller	Carson Anthony Soptelean
Paige Noel Monyak	Chase Foreman Soptelean
Desiree LeeAnn Moore	Haley Brooke Sprouse
Cade Colin Myers	Riley Brie Thomas
Zachary Kevin Naylor	Ciarra Marie Thompson
Jacob Edward Norris	Jennifer Megan Toth
Bradley Ryan Novak	Aqiara Marie Vazquez
Madison Lorraine Nunez	Sophia Rose Nickoloff Warren
Joseph Michael Nunnari	Brant Michael Watkins
Justin Taylor Ocheltree	Nicholas Cole Watring
Bradley Michael Ochenkowski	Robert Edward Weber
Alexa McKinzi Olic	Nicholas Craig Williams
Genevieve Hope Papagna	Nicholas James Williams
Halle Rose Paris	Elizabeth Marie Worthington
Luke Isaiah Peters	Leah Kathleen Worthington
Skylar LeFay Jean Pettibone	Colton Gregory Wright
Brooke Nicole Piazza	Julia Elizabeth Leone Wyatt
Haley Rose Pijor	William Albert Ybarra

B. AMEND ADMINISTRATIVE PERSONNEL HANDBOOK

The Superintendent recommends amending the Administrative Personnel Handbook, effective July 1, 2018 through June 30, 2019 as presented.

C. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

- a. Michelle's Café - \$20.00 gift card to KES as a raffle prize for the Scoop on Summer Learning Night
- b. Scott Dillen Family - \$25.00 to KHS Drama Club
- c. The Nest at Grey Hawk - \$25.00 gift card to KES as a raffle prize for the Scoop on summer Learning Night
- d. Pheasant Run Golf Course – 2 rounds of 18 holes of golf valued at \$45.00 to KES as a raffle prize for the Scoop on Summer Learning Night
- e. Tin Shed Athletics – 3 free training sessions and a t-shirt valued at \$45.00 to KES as a raffle prize for the Scoop on Summer Learning Night
- f. Choo Choo Coffee Shop, Inc. - \$50.00 to KHS Drama Club

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

- g. Grey Hawk Golf Club – 18 holes of golf for 2 valued at \$75.00 to KES as a raffle prize for the Scoop on Summer Learning Night
- h. Jason LaPointe - \$80.00 and pizza valued at \$70.00 to KHS Drama Club
- i. Anonymous – Fitbit Zip Wireless Activity Tracker to KMS valued at \$99.95
- j. Farm & Home Hardware - \$150.00 to Drama Club
- k. LaGrange Village Pizza – pizza, pop and salad valued at \$200.00 to KHS Drama Club
- l. SpaceBound Inc. – A game gift basket valued at \$250.00 to KES as a raffle prize for the Scoop on Summer Learning Night
- m. Wanda Williams – Bach Trumpet (Serial #299620) to Keystone Band Program valued at approximately \$850.00

D. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education services contracts for the 2018-2019 school year as presented:

- a. Interagency Agreement with Early Head Start & Head Start, Lorain County Board of Developmental Disabilities, Lorain County Local Education Agencies, and Early Intervention Services of Lorain County
- b. Lorain County Board of Mental Health Agreement

E. APPROVE AGREEMENT WITH FRONTLINE TECHNOLOGIES GROUP LLC

The Superintendent recommends approving the bridge agreement with Frontline Technologies Group LLC from April 27, 2018 to June 30, 2018 as presented.

F. APPROVE AGREEMENT WITH EASTER SEALS NORTHERN OHIO, INC.

The Superintendent recommends approving the agreement with Easter Seals Northern Ohio, Inc. from September 1, 2018 through June 30, 2019 as presented.

G. APPROVE AMENDED CONTRACTS

The Superintendent recommends approving the following amended service agreement contracts as presented:

- a. Educational Service Center of Medina County
- b. Educational Service Center of Lorain County

H. RESCIND RESOLUTION #18-04-07-L – APPROVE KHS FOOTBALL FIELD TRIP

The Superintendent recommends rescinding Board Resolution #18-04-07-L – Approve KHS Football Field Trip.

I. APPROVE KHS FOOTBALL FIELD TRIP

The Superintendent recommends approving a field trip for the Keystone High School football team to Notre Dame College on July 16, 2018 through July 18, 2018 as presented. Board approved coaches will supervise the students; and the trip will incur no cost to the district other than transportation fees.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

J. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

- | | |
|----------|-----------|
| 1. AFC-1 | 8. IGCH |
| 2. AFC-2 | 9. IGCH-R |
| 3. GBQ | 10. KG-R |
| 4. GCN-1 | 11. KKA |
| 5. GCN-2 | 12. LEC |
| 6. GCPD | 13. LEC-R |
| 7. IGAD | |

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter
Motion carried.

**ADOPT RESOLUTION – APPROVE CONTINUED MEMBERSHIP IN
THE OHSAA FOR THE 2018-2019 SCHOOL YEAR #18-05-13**

Moved by Wakefield second by O'Boyle to approve the below resolution.

**AUTHORIZING 2018-2019 MEMBERSHIP IN
OHIO HIGH SCHOOL ATHLETIC ASSOCIATION**

WHEREAS, Keystone Local School District, Lorain County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director’s Office of the OHSSA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be primary enforcers of the OHSSA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescheduled in Bylaw 11.

Ayes: Wakefield, O'Boyle, Mezera, Stang, Walter
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Thursday, June 28, 2018 – Regular Meeting – KHS Conference Room
2. Monday, July 16, 2018 – Regular Meeting – KHS Conference Room
3. Monday, August 20, 2018 – Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members:

Carrie O'Boyle - It was an amazing night recognizing our employees. It is easy to see that our staff is making a huge impact.

Renee Mezera - We will all miss Mr. Smith once he retires at the end of June. I hope everyone enjoys their summer.

Dennis Walter - We will miss Mr. Smith and the impact he had on Keystone.

Devin Stang - It was neat to hear about all the positive things we are doing at the end of the year.

Patricia Wakefield - Thank you Mr. Kohler for last Thursday's tour of KHS. It was an amazing experience seeing how much has changed over the years.

Public: None

ADJOURNMENT #18-05-14

Moved by Wakefield, second by O'Boyle to adjourn the regular meeting at 8:19 p.m.

Ayes: Wakefield, O'Boyle, Mezera, Stang, Walter

Motion carried.

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

ATTACHMENT A

RESOLUTION – DONNA GRAY

WHEREAS, Donna Gray has served the staff, students, and residents of the Keystone Local School District for 35 years; and

WHEREAS, Donna Gray has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Donna Gray has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Donna Gray for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Donna Gray.

RESOLUTION – MICHAEL SMITH

WHEREAS, Michael Smith has served the staff, students, and residents of the Keystone Local School District for 11 years; and

WHEREAS, Michael Smith has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Michael Smith has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Michael Smith for his outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Michael Smith.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

ATTACHMENT B

KEYSTONE LOCAL SCHOOL DISTRICT -- LORAIN COUNTY								
Schedule Of Revenue, Expenditures and Changes In Fund Balances								
Actual and Forecasted Operating Fund								
	ACTUAL			FORECASTED				
	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
Revenue:								
1.010 - General Property Tax (Real Estate)	4,659,256	5,471,862	6,397,069	6,501,674	6,446,448	6,563,178	6,617,891	6,683,214
1.020 - Public Utility Personal Property	504,871	571,957	643,681	678,432	706,610	734,875	764,270	794,840
1.030 - Income Tax	-	-	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	6,292,521	6,361,920	6,245,695	6,296,081	6,286,801	6,286,801	6,286,801	6,286,801
1.040 - Restricted Grants-in-Aid	241,493	120,899	114,998	106,546	110,173	110,173	110,173	110,173
1.045 - Restricted Federal Grants-in-Aid - SPSF	-	-	-	-	-	-	-	-
1.050 - Property Tax Allocation	715,929	746,101	812,111	813,965	822,201	830,308	837,537	846,144
1.060 - All Other Operating Revenues	1,845,332	1,640,528	1,822,526	1,842,445	1,729,562	1,729,562	1,729,562	1,732,526
1.070 - Total Revenue	14,259,402	14,913,267	16,036,080	16,239,142	16,101,796	16,254,897	16,346,234	16,453,698
Other Financing Sources:								
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-	-	-
2.020 - State Emergency Loans and Advancements	-	-	-	-	-	-	-	-
2.040 - Operating Transfers-In	8,880	-	-	-	-	-	-	-
2.050 - Advances-In	1,610	20,555	138,420	80,000	30,000	30,000	30,000	30,000
2.060 - All Other Financing Sources	55,031	22,117	10,886	14,594	8,200	8,200	8,200	8,200
2.070 - Total Other Financing Sources	65,521	42,672	149,306	94,594	38,200	38,200	38,200	38,200
2.080 - Total Revenues and Other Financing Sources	14,324,923	14,955,939	16,185,386	16,333,736	16,139,996	16,293,097	16,384,434	16,491,898
Expenditures:								
3.010 - Personnel Services	8,165,879	7,880,334	8,113,771	8,011,739	8,588,752	8,747,719	8,940,563	9,139,625
3.020 - Employees' Retirement/Insurance Benefits	3,069,848	3,070,493	2,944,252	2,907,002	3,169,435	3,310,881	3,466,354	3,631,390
3.030 - Purchased Services	2,450,058	2,376,891	2,457,749	2,466,557	2,248,046	2,263,258	2,179,230	2,196,001
3.040 - Supplies and Materials	437,922	459,577	556,468	548,037	672,798	533,254	543,919	554,798
3.050 - Capital Outlay	71,280	113,807	131,921	178,059	235,221	232,405	152,613	102,845
3.060 - Intergovernmental	-	-	-	-	-	-	-	-
Debt Service:								
4.010 - Principal - All Years	-	-	-	-	-	-	-	-
4.020 - Principal - Notes	-	-	-	-	-	-	-	-
4.030 - Principal - State Loans	-	-	-	-	-	-	-	-
4.040 - Principal - State Advances	-	-	-	-	-	-	-	-
4.050 - Principal - HB264 Loan	-	-	-	-	-	-	-	-
4.055 - Principal - Other	-	-	-	-	75,000	75,000	75,000	75,000
4.060 - Interest and Fiscal Charges	-	-	-	-	-	-	-	-
4.300 - Other Objects	188,668	259,809	258,132	443,088	460,197	460,423	460,651	460,881
4.500 - Total Expenditures	14,383,655	14,160,911	14,462,293	14,554,483	15,449,448	15,622,939	15,818,331	16,160,540
Other Financing Uses								
5.010 - Operating Transfers-Out	285,000	140,035	100,000	-	75,000	75,000	75,000	75,000
5.020 - Advances-Out	20,555	129,456	80,000	30,000	30,000	30,000	30,000	30,000
5.030 - All Other Financing Uses	-	-	-	-	-	-	-	-
5.040 - Total Other Financing Uses	305,555	269,491	180,000	30,000	105,000	105,000	105,000	105,000
5.050 - Total Expenditures and Other Financing Uses	14,689,210	14,430,402	14,642,293	14,584,483	15,554,448	15,727,939	15,923,331	16,265,540
Excess of Rev & Other Financing Uses Over (Under)								
6.010 - Expenditures and Other Financing Uses	(364,287)	525,537	1,543,093	1,749,253	585,547	565,157	461,103	226,358
Cash Balance July 1 - Excluding Proposed Renewal/								
7.010 - Replacement and New Levies	2,347,516	1,983,229	2,508,766	4,051,859	5,801,113	6,386,660	6,951,817	7,412,920
7.020 - Cash Balance June 30	1,983,229	2,508,766	4,051,859	5,801,113	6,386,660	6,951,817	7,412,920	7,639,278
8.010 - Estimated Encumbrances June 30	255,995	-	-	-	-	-	-	-
Reservations of Fund Balance:								
9.010 - Textbooks and Instructional Materials	-	-	-	-	-	-	-	-
9.020 - Capital Improvements	-	-	-	-	-	-	-	-
9.030 - Budget Reserve	-	-	-	-	-	-	-	-
9.040 - DPFA	-	-	-	-	-	-	-	-
9.050 - Debt Service	-	-	-	-	-	-	-	-
9.060 - Property Tax Advances	-	-	-	-	-	-	-	-
9.070 - Bus Purchases	-	-	-	-	-	-	-	-
9.080 - Subtotal	-	-	-	-	-	-	-	-
Fund Balance June 30 for Certification								
10.010 - of Appropriations	1,727,234	2,508,766	4,051,859	5,801,113	6,386,660	6,951,817	7,412,920	7,639,278
Rev from Replacement/Renewal Levies								
11.010 - Income Tax - Renewal	-	-	-	-	-	-	-	-
11.020 - Property Tax - Renewal or Replacement	-	-	-	-	-	-	-	-
11.030 - Cumulative Balance of Replacement/Renewal Levies	-	-	-	-	-	-	-	-
Fund Balance June 30 for Certification								
12.010 - of Contracts, Salary and Other Obligations	1,727,234	2,508,766	4,051,859	5,801,113	6,386,660	6,951,817	7,412,920	7,639,278
Revenue from New Levies								
13.010 - Income Tax - New	-	-	-	-	-	-	-	-
13.020 - Property Tax - New	-	-	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-	-	-
14.010 - Revenue from Future State Advancements	-	-	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	1,727,234	2,508,766	4,051,859	5,801,113	6,386,660	6,951,817	7,412,920	7,639,278

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MAY 21, 2018

ATTACHMENT C

Premium Plan							
Family		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	1,595.82	\$ 1,356.45	\$ 239.37	\$ 1,380.38	\$ 215.44	\$ 797.91	\$ 797.91
Dental	92.53	\$ 78.65	\$ 13.88	\$ 80.04	\$ 12.49	\$ 60.14	\$ 32.39
Vision	11.05	\$ 9.39	\$ 1.66	\$ 9.56	\$ 1.49	\$ 7.18	\$ 3.87
Total Monthly Premium	\$ 1,699.40	\$ 1,444.49	\$ 254.91	\$ 1,469.98	\$ 229.42	\$ 865.24	\$ 834.16
Single		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	638.33	\$ 542.58	\$ 95.75	\$ 552.16	86.17	\$ 319.17	\$ 319.17
Dental	34.92	\$ 29.68	\$ 5.24	\$ 30.21	4.71	\$ 22.70	\$ 12.22
Vision	4.17	\$ 3.54	\$ 0.63	\$ 3.61	0.56	\$ 2.71	\$ 1.46
Total Monthly Premium	\$ 677.42	\$ 575.81	\$ 101.61	\$ 585.97	91.45	\$ 344.57	\$ 332.85
Standard Plan							
Family		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	1,498.29	\$ 1,273.55	\$ 224.74	\$ 1,296.02	\$ 202.27	\$ 749.15	\$ 749.15
Dental	92.53	\$ 78.65	\$ 13.88	\$ 80.04	\$ 12.49	\$ 60.14	\$ 32.39
Vision	11.05	\$ 9.39	\$ 1.66	\$ 9.56	\$ 1.49	\$ 7.18	\$ 3.87
Total Monthly Premium	\$ 1,601.87	\$ 1,361.59	\$ 240.28	\$ 1,385.62	\$ 216.25	\$ 816.47	\$ 785.40
Single		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	599.31	\$ 509.41	\$ 89.90	\$ 518.40	80.91	\$ 299.66	\$ 299.66
Dental	34.92	\$ 29.68	\$ 5.24	\$ 30.21	4.71	\$ 22.70	\$ 12.22
Vision	4.17	\$ 3.54	\$ 0.63	\$ 3.61	0.56	\$ 2.71	\$ 1.46
Total Monthly Premium	\$ 638.40	\$ 542.64	\$ 95.76	\$ 552.22	86.18	\$ 325.06	\$ 313.34
Basic Plan							
Family		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	1,314.62	\$ 1,117.43	\$ 197.19	\$ 1,137.15	\$ 177.47	\$ 657.31	\$ 657.31
Dental	92.53	\$ 78.65	\$ 13.88	\$ 80.04	\$ 12.49	\$ 60.14	\$ 32.39
Vision	11.05	\$ 9.39	\$ 1.66	\$ 9.56	\$ 1.49	\$ 7.18	\$ 3.87
Total Monthly Premium	\$ 1,418.20	\$ 1,205.47	\$ 212.73	\$ 1,226.74	\$ 191.46	\$ 724.64	\$ 693.56
Single		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	525.85	\$ 446.97	\$ 78.88	\$ 454.86	70.99	\$ 262.93	\$ 262.93
Dental	34.92	\$ 29.68	\$ 5.24	\$ 30.21	4.71	\$ 22.70	\$ 12.22
Vision	4.17	\$ 3.54	\$ 0.63	\$ 3.61	0.56	\$ 2.71	\$ 1.46
Total Monthly Premium	\$ 564.94	\$ 480.20	\$ 84.74	\$ 488.67	76.27	\$ 288.33	\$ 276.61
Minimum Value Plan							
Family		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	1,169.85	\$ 994.37	\$ 175.48	\$ 1,011.92	\$ 157.93	\$ 584.93	\$ 584.93
Dental	92.53	\$ 78.65	\$ 13.88	\$ 80.04	\$ 12.49	\$ 60.14	\$ 32.39
Vision	11.05	\$ 9.39	\$ 1.66	\$ 9.56	\$ 1.49	\$ 7.18	\$ 3.87
Total Monthly Premium	\$ 1,273.43	\$ 1,082.42	\$ 191.01	\$ 1,101.52	\$ 171.91	\$ 652.25	\$ 621.18
Single		Certified (KLEA) - FT		Classified (OAPSE) - FT		Classified (OAPSE) - PT	
	Total Rate	Brd 85%	Emp. 15%	Brd 86.5%	Emp. 13.5%	Brd 50%; D/V 65%	Emp 50% D/V 35%
Medical/Prescrip.	467.94	\$ 397.75	\$ 70.19	\$ 404.77	63.17	\$ 233.97	\$ 233.97
Dental	34.92	\$ 29.68	\$ 5.24	\$ 30.21	4.71	\$ 22.70	\$ 12.22
Vision	4.17	\$ 3.54	\$ 0.63	\$ 3.61	0.56	\$ 2.71	\$ 1.46
Total Monthly Premium	\$ 507.03	\$ 430.98	\$ 76.05	\$ 438.58	68.45	\$ 259.38	\$ 247.65

Rates effective 7/1/18:

revised 5/21/18