

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 28, 2018

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Franco Gallo, Michael Resar Sr., Albert Trego, Kendall Poole, Taylor Brouse

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #18-06-06

Moved by Mezera, second by O’Boyle, to approve the agenda as presented with corrections.

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #18-06-07

Moved by Stang, second by O’Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, May 21, 2018. The minutes were distributed as required by law and shall be approved with corrections. Also, the Special Meetings on Tuesday, May 22, 2018, Wednesday, May 23, 2018, Tuesday, May 29, 2018 and Monday, June 4, 2018. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Stang, O’Boyle, Mezera, Wakefield, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE

INPUT FROM STAFF – NONE

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #18-06-08**

Moved by Mezera, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for May 2018, as presented.

B. FISCAL YEAR 2018 AMENDED APPROPRIATION RESOLUTION

The Treasurer/CFO recommends approval of the amended appropriation resolution for Fiscal Year 2018 as presented.

C. YEAR END PROCEDURES

Approve the Treasurer/CFO to make any other necessary adjustments including, but not limited to, appropriation increases, decreases, or transfers needed to close Fiscal Year 2018.

D. FISCAL YEAR 2018 ADVANCES

The Treasurer CFO recommends the following Transfers and Advances:

Advances

From:	To:	Amount:
General Fund (001)	IDEA Part B (516 9918)	\$12,000.00
General Fund (001)	Title IA (572 9918)	\$12,000.00
General Fund (001)	Title IIA (590 9918)	\$ 1,000.00
General Fund (001)	Title IV (599 9918)	\$ 1,000.00
General Fund (001)	Secondary Transition Fund (499 9001)	\$ 592.50

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- E. ADOPT FISCAL YEAR 2019 PERMANENT APPROPRIATIONS**
The Treasurer/CFO recommends adoption of the fiscal year 2019 Permanent Appropriations as presented.
- F. APPROVE CONTRACT: FITZGIBBONS & ARNOLD, OHIO CASUALTY INSURANCE**
The Treasurer/CFO recommends the approval of a contract with Fitzgibbons, Arnold, & Co. and Ohio Casualty Insurance for the districts property, fleet, and liability insurance from July 1, 2018 to July 1, 2019. The total premium is \$57,340.00.
- G. APPROVE 2018-2019 STUDENT ACCIDENT INSURANCE**
The Treasurer/CFO recommends awarding the student accident insurance for the 2018-2019 school year to Guarantee Trust Life Insurance Company with local agent, Love Insurance Agency.
- H. APPROVE DISPOSAL OBSOLETE BOOKS**
The Treasurer/CFO recommends donating obsolete books to the public library otherwise to be discarded.
- I. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**
The Treasurer/CFO recommends approval of a stipend of \$50 for 3 hours or \$100 for 6 hours per day, per time sheet for professional development for HQT in Math to Dawn Morris between May 1, 2018 and June 30, 2018, to be paid from the General Fund not to exceed 36 hours.
- J. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**
The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title IIA Federal Funds:
- August 1, 2018 – Response to Intervention Organizational Training**
a. Brooke Adkins, b. Elizabeth Branco, c. Kaitlin Bulger, d. Macaria Forgione, e. Leslie Shewalter, f. Courtney Trakas, g. Anna Turner
- August 6, 2018 – Motivating, Managing and Understanding the Middle School Student**
a. Jamie Cendrosky, b. Brittany Chudakoff, c. Donna Knight, d. Jennifer Myers
- August 8, 2018 – 5th Grade Social Studies Curriculum Alignment and Mapping**
a. Nicole Cassell, b. Jennifer Myers
- August 14, 2018 – Science Curriculum Training**
a. Nicole Cassell, b. Amanda Goran, c. Kendall Poole, d. Abigail Ratcliff, e. Jennifer Wooten
- K. APPROVE EVALUATION TEAM REPORT MEETING**
The Treasurer/CFO recommends approval for an Evaluation Team Report meeting for a High School Student on June 25, 2018 for the following staff members at \$28.00 per hour, per time sheet, not to exceed 2 hours each, to be paid from the General Fund.
a. Tracy Abfall, b. Robert Clarico, c. Barbara Morgan

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #18-06-09

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY 2018-2019 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2018-2019 school year, pending all record checks and completion of state and local requirements.

- a. Donald Griswold – Head Varsity Football – Step 2 – \$6,285.30
- b. Kevin Fox – Assistant Varsity Football – Step 7 - \$5,387.40
- c. Jeffrey Ohl - Assistant Varsity Football - Step 7 - \$5,387.40
- d. Jeffrey Ruebensaal – Head Freshman Football – Step 7-\$4,309.92
- e. Terrence Shackelford – Head Eighth Football – Step 2 -\$2,514.12
- f. Scot Pataky – Head Seventh Football – Step 2 - \$2,514.12
- g. Suzanne Healy – Head Eighth Grade Volleyball – Step 6 – \$ 2,693.70
- h. Timothy Giesel – Head Girls Soccer – Step 7 - \$6,644.46
- i. Thomas Habenicht – Head Varsity Cross Country – Step 6 - \$3,412.02
- j. Jennifer Maiden – Assistant Cross Country – Step 3 - \$1,616.22
- k. Gregory Morgan – Head Varsity Boys’ Golf – Step 7 - \$4,489.50
- l. Kimberly Sturgill – Head Varsity Girls’ Golf – Step 4 -\$3,412.02
- m. Kara Griswold –Varsity Cheerleader Advisor - Football – Step 7- \$2,873.28
- n. Leanne Miller – Junior Varsity Cheerleader Advisor – Football – Step 2 - \$1,436.64
- o. Courtney Trakas – Assistant Athletic Director – Step 2 - \$3,950.76
- p. Alison Gillam – Fall Faculty Manager – Step 2 - \$1,257.06
- q. Natalie Rodriquez – Fall Faculty Manager – Step 2- \$1,257.06
- r. Paula Perhot – Website Maintenance – Step 7 - \$5,387.40
- s. Paula Perhot – District Communications – Step 7 - \$5,387.40
- t. Donna Knight – Gifted Coordinator – Step 4 - \$9,338.16
- u. Meghann Redd – Senior Class Advisor – Step 2 - \$1,975.38
- v. Catherine Stratton – Junior Class Advisor – Step 6 - \$2,154.96
- w. Shannon Heffernan – Sophomore Class Advisor – Step 4 - \$1,292.97
- x. Philip Tuttle – Freshman Class Advisor – Step 7 - \$1,508.47
- y. David Jones Jr. – HS Student Council (50%) – Step 7- \$1,616.22
- z. Jennifer Fehlan-Jones – HS Student Council (50%) – Step 7 - \$1,616.22
- aa. Michael Hogue – HS Yearbook Advisor- Step 7 - \$3,950.76
- bb. Anita Cutler – HS Drama Club – Step 1 - \$1,616.22
- cc. Thomas Habenicht – Comic Book Club – Step 1 - \$718.32
- dd. Andrea Catanzarito – National Honor Society Advisor – Step 4 - \$1,436.64
- ee. Andrea Catanzarito – Spanish Club (50%) – Step 2 - \$448.95
- ff. Jennifer Galletti – Spanish Club (50%) - Step 2 - \$448.95
- gg. Brett Benzin- HS Instrumental Contest Director – Step 4 - \$2,154.96
- hh. Brett Benzin – HS Instrumental Performance – Step 4–3@ \$143.66 = \$430.98
- ii. Brett Benzin – HS Marching/Pep Band – Step 4- \$5,387.40

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- jj. Brett Benzin – Instrumental Parade Days – Step 4 – 3@ \$179.58 = \$538.74
- kk. Brett Benzin – MS Instrumental Contest Director – Step 4 - \$2,154.96
- ll. Brett Benzin – MS Instrumental Performance – Step 4 – 3@ \$143.66 = \$430.98
- mm. Catherine Stratton – Assistant Marching/Pep Band – Step 3 - \$2,154.96
- nn. Bethany Pearce - Vocal Contest Director – Step 6 - \$2,154.96
- oo. Bethany Pearce – HS Vocal Performance Step 6 – 4@ \$143.66 = \$574.64
- pp. Bethany Pearce – MS Vocal Performance Step 6 – 3 @ \$143.66 = \$430.98
- qq. Anne Paulchell – ES Vocal Performance – Step 3 – 4 @ \$143.66 = \$574.64
- rr. Suzanne Healy – Middle School Student Council (33.33%) – Step 6 - \$658.46
- ss. Staci Rapson – Middle School Student Council (33.33%) – Step 3 - \$478.88
- tt. Kristin Zatik – Middle School Student Council (33.33%) – Step 3 \$478.88
- uu. Kathryn Dillen – Middle School Memory Book (50%) – Step 4 - \$987.69
- vv. Kelly Marxen – Middle School Memory Book (50%) – Step 1 - \$718.32
- ww. Nicole Cassell – Elementary School Student Council – Step 7 – \$1,257.06
- xx.
- yy. Jacquelynn Daymut - STEM Club Advisor – Step 1 - \$1,077.48
- zz. Philip Tuttle – Lead Mentor Teacher – \$1,900.00

2. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2018-2019 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. David Slee – Girls’ Golf
- b. Shannon Heffernan – Dance Team

3. EMPLOY CLASSIFIED SUBS FOR THE 2017-2018 SCHOOL YEAR

The Superintendent recommends employment of the following 2017-2018 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

Monitor \$10.29/hr.

- a. Elizabeth Masavage

4. EMPLOY CLASSIFIED SUBS FOR THE 2018-2019 SCHOOL YEAR

The Superintendent recommends employment of the following 2018-2019 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

Bus Driver \$13.77/hr.

- a. Daryl Buckland
- b. Melisa Garber
- c. Peter Skalba
- d. Thomas Thiffault

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Bus Mechanic \$14.88/hr.

- a. Daryl Buckland

Cafeteria \$11.09/hr.

- a. LouAnn Fox
- b. Denise Kader
- c. Marsha King
- d. Patricia Nagy
- e. Jean Paris
- f. Nancy Pickworth

Cleaning \$10.09/hr.

- a. Michelle Andujar
- b. LouAnn Fox
- c. Amy Honer
- d. Marsha King
- e. Amy Mitterling
- f. Tonya Pfeifer
- g. Nancy Pickworth
- h. Deana Ziemba
- i. Holley Ziemba

Custodial/Maintenance \$13.77/hr.

- a. LouAnn Fox
- b. Marsha King

Monitor \$10.50/hr.

- a. LouAnn Fox
- b. Marsha King
- c. Brenda Lang
- d. Stacy Maitland
- e. Amy Mitterling

Paraprofessional – Library \$10.72/hr.

- a. LouAnn Fox
- b. Marsha King
- c. Stacy Maitland

Paraprofessional – Special Needs \$10.50/hr.

- a. LouAnn Fox
- b. Marsha King
- c. Brenda Lang
- d. Stacy Maitland

Secretary \$12.41/hr.

- a. LouAnn Fox
- b. Brenda Hammond
- c. Denise Kader
- d. Marsha King
- e. Brenda Lang
- f. Stacy Maitland

Superintendent's Secretary \$18.56/hr.

- a. LouAnn Fox
- b. Brenda Hammond
- c. Stacy Maitland

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Technology Assistant \$11.84/hr.

- a. LouAnn Fox
 - b. Stacy Maitland
 - c. Steven Sikon
5. **EMPLOY CLEANER TRAINEE**
The Superintendent recommends employing Mark Lacko, Cleaner Trainee, for cleaning for fifteen hours per week at minimum wage effective July 1, 2018 through June 30, 2019.
6. **EMPLOY 2018-2019 HOMEBOUND INSTRUCTION TUTORS**
The Superintendent recommends employment of the following individuals as homebound instruction tutors for the 2018-2019 school year commencing on July 1, 2018 through June 30, 2019 at tutor rate, per time sheet, on an as needed and approved basis.
- | | |
|---------------------|----------------------|
| a. Tracy Abfall | e. Dawn Hein |
| b. Kristen Campbell | f. Heather Lahoski |
| c. Kara Griswold | g. Natalie Rodriguez |
| d. Holly Gross | h. Leslie Shewalter |
7. **APPROVE CLASSIFIED CONTINUING CONTRACT**
The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:
- a. Austin Carter – Technology Assistant – effective – 4/27/18
 - b. Valerie Hood – Bus Driver – effective – 7/9/18
8. **APPROVE 2018-2019 EXTENDED DAYS CONTRACTS**
The Superintendent recommends approving the following listed individuals for extended day contracts for the 2018-2019 school year for the days indicated at their daily rate of pay with documentation of days worked:
- a. Kristen Lazard - KMS Guidance Counselor – 10 days
 - b. Paula Perhot – Website Maintenance – 21 days
 - c. Paula Perhot – District Communications – 14 days
 - d. Meghann Redd – KHS Guidance Counselor – 14 days
 - e. Alyssa Schwedt – KHS Guidance Counselor – 14 days
9. **ACCEPT RESIGNATIONS**
The Superintendent recommends accepting the resignations of the following individuals.
- a. Kellie Gunter – KES Intervention Specialist – effective end of day, June 30, 2018
 - b. Emily Nagy – Freshmen Volleyball Coach – effective end of day, May 21, 2018
10. **EMPLOY 2017-2018 KEY CARE TUTOR**
The Superintendent recommends employment of the following individual as Key Care Tutor for the 2017-2018 school year as well as the summer, at \$22.00, per time sheet, on an as needed basis.
- a. Kelly Marxen

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11. EMPLOY 2018-2019 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2018-2019 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11).

- a. Taylor Brouse – 5th Grade Intervention Specialist – Step 1 BA - \$37,496.00
- b. Brianne Tabar – 3rd Grade Teacher – Step 0 MA - \$39,508.00
- c. Rebecca van Wingerden – 4th Grade Intervention Specialist – Step 2 BA - \$39,077.00

12. EMPLOY SUBSTITUTE GUIDANCE COUNSELOR – JEAN BRANZEL

The Superintendent recommends employing Jean Branzel as substitute guidance counselor for the 2018-2019 school year, on an as needed basis, at the rate of \$196.00 per day, pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

13. EMPLOY 2018-2019 LPDC PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Local Professional Development Committee (LPDC) on an as needed basis, per time sheet, at tutor rate for the 2018-2019 school year.

- | | |
|-----------------|------------------|
| a. David Kish | d. Maura Neville |
| b. Donna Knight | e. Rebecca Reed |
| c. Gina Gibson | f. Kevin Wacker |

14. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing the following individual to assist the Athletic Director for the 2018-2019 school year at tutor rate, (currently \$28.00 per hour) per time sheet, not to exceed the following hours.

- a. Gina Gibson – up to 80 hours

15. APPROVE ESY EMPLOYMENT

The Superintendent recommends the following individuals for ESY Employment from June 18, 2018 to July 26, 2018, paid at the current substitute monitor rate, per time sheet, for up to 4 hours per day.

- a. Vickie Fowler
- b. Stacey Seman

16. APPROVE FAMILY MEDICAL LEAVE ACT – CHARLES BURDEN

The Superintendent recommends approving the absence for Charles Burden under the Family Medical Leave Act for the period on or about June 18, 2018 through on or about June 22, 2018.

Ayes: Wakefield, Stang, Mezera, O'Boyle

Abstain: Walter

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 18-06-10

Moved by Mezera, second by Wakefield that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

- a. Suzanne Healy – Coach Purse valued at \$48.00 to Keystone Middle School PBIS Program

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B. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education services contracts for the 2018-2019 school year as presented:

- a. E.J.Q. Home Health Care, Inc.
- b. KidsLink Neurobehavioral Center
- c. Optimal School Therapy, LLC
- d. Positive Education Program

C. BUDGET RECOMMENDATIONS

1. APPROVE PAY TO PARTICIPATE FEES

The Superintendent recommends approving the following Pay to Participate (PTP) fees effective July 1, 2018.

Schedule of Pay to Participate Fees

<u>High School</u>		
Sports	1st Sport	\$250.00
	2nd Sport	\$200.00
	3rd Sport	\$100.00
	Each Additional Sport	\$100.00
Non-Sports	Acad. Challenge	\$ 75.00
	Band	\$175.00
	Choir	\$8.00
	Flag Corp	\$175.00
<u>Middle School</u>		
Sports	1st Sport	\$150.00
	2nd Sport	125.00
	3rd Sport	75.00
	Each Additional Sport	75.00
Non-Sports	Band	\$18.00
	Choir	8.00
Activity Family Cap:		\$1,200.00

D. APPROVE 2018-2019 LUNCH PRICES

The Superintendent recommends approving the following lunch and breakfast prices effective for the 2018-2019 school year.

	<u>Regular Lunch</u>	<u>Milk</u>
Keystone HS	\$2.90/lunch	\$.50
Keystone MS	\$2.90/lunch	\$.50
Keystone ES	\$2.70/lunch	\$.50
Adult	\$3.30/lunch	\$.50
	<u>Breakfast</u>	\$1.50/breakfast

E. APPROVE AGREEMENT FOR POWERCAT LOGO

The Superintendent recommends approving the agreement with Licensing Resource Group LLC for use of the Kansas State University Powercat logo for a \$100 fee valid July 1, 2018 through June 30, 2019.

F. APPROVE AGREEMENT WITH ESC OF LORAIN COUNTY

The Superintendent recommends approving the 2018-2019 service agreement with the Educational Service Center of Lorain County to participate in Project Search as presented.

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G. APPROVE AGREEMENT WITH ESC OF LORAIN COUNTY

The Superintendent recommends approving the 2018-2019 service agreement with the Educational Service Center of Lorain County to provide a social worker as presented.

H. APPROVE AGREEMENT WITH ROBSON FORENSIC

The Superintendent recommends approving the agreement with Robson Forensic for services related to mediation/litigation for the Keystone High School project.

I. APPROVE AGREEMENT WITH THE KLEINGERS GROUP

The Superintendent recommends approving the agreement with The Kleingers Group to survey property and petition FEMA to amend flood zone map to eliminate the flood zone insurance requirement.

J. APPROVE 2018-2019 STUDENT HANDBOOKS

The Superintendent recommends approving the Keystone High School, Keystone Middle School and Keystone Elementary School student handbooks as presented.

K. APPROVE SERVICE AGREEMENT WITH CONNECT

The Superintendent recommends approving the 2018-2019 service agreement fee schedule with Connect as presented.

L. APPROVE SCHOOL FEES

The Superintendent recommends approving the following student fees for KHS, KMS & KES for the 2018-2019 school year:

Projected Keystone High School Fee Schedule 2018-2019

ART:

Art I				8.00
Art II				8.00
Ceramics				10.00
Ceramics II				10.00
Drawing				7.00
Studio Art	Sem.I	10.00	Sem.II	10.00

BUSINESS FEES:

Broadcast Media	Sem. I	10.00	Sem. II	10.00
Computer Application				6.00
Computer Programming				6.00

ENGLISH FEES;

English 10, 11 & 12 Manual				14.00
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SPANISH WORKBOOK FEES: (Subject to change)

Spanish I Workbook				5.00
Spanish II Workbook				5.00
Spanish III Workbook Honors				5.00

FAMILY AND CONSUMER SCIENCE FEES;

FCCLA Dues (Members Must be paid once in addition to Con. Sci. course fee)				12.00
Culinary Fundamentals				25.00
Global Foods				25.00

SCIENCE FEES:

Biology	Sem. I	15.00	Sem. II	15.00
Chemistry I	Sem. I	12.00	Sem. II	12.00
Environmental Science	Sem. I	10.00	Sem. II	10.00
AP Environmental Science	Sem. I	15.00	Sem. II	15.00
Honors Biology	Sem. I	15.00	Sem. II	15.00
Physical Science	Sem. I	9.00	Sem. II	9.00
Physics	Sem. I	9.00	Sem. II	24.00

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HISTORY:

US History	15.00
Government	15.00

MISCELLANEOUS:

Freshman - grade fee	11.55	<u>advisor Mr. Tuttle</u>
Sophomore - grade fee	11.55	<u>advisor Miss Heffernan</u>
Junior - grade fee	11.55	<u>advisor Miss. Stratton</u>
Senior - grade fee	11.55	<u>advisor Ms. Redd</u>

**Keystone Middle School
Grade Fees
2018-2019**

6th Grade = \$50.00

Social Studies workbook	\$16
Science lab fee	\$ 6
Student Planner	\$ 5
Art fee	\$ 8
Consumables	\$15

7th Grade = \$50.00

Science lab fee	\$11
Educational magazines / supplements	\$11
Student Planner	\$5
Art fee	\$8
Consumables	\$15

8th Grade = \$40.00

Science lab fee	\$12
Student Planner	\$5
Art / Art 1 fee	\$8
Consumables	\$15

8th Grade Additional fees

Spanish 1	\$5
Physical Science	\$18

**Keystone Elementary School
Grade Fees
2018-2019**

- Kindergarten \$60
- 1st Grade \$60
- 2nd Grade \$60
- 3rd Grade \$60
- 4th Grade \$60
- 5th Grade \$60

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

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FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, July 16, 2018 – Regular Meeting – KHS Conference Room
2. Monday, August 20, 2018 – Regular Meeting – KHS Conference Room
3. Monday, September, 17, 2018 – Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members:

Devin Stang - Welcome to the new staff members. The Girls Softball parade was a great experience, and I enjoyed walking in it.

Patricia Wakefield - We should be very proud of our Girls Softball Team. They should be commended.

Renee Mezera - Welcome to our new staff members.

Carrie O'Boyle - Welcome to our new staff members.

Dennis Walter - Welcome to our new staff members.

Public:

Franco Gallo - Fill the bus campaign will be on 8/20 at Big Lots in Elyria.

ADJOURNMENT #18-06-11

Moved by Stang, second by Mezera to adjourn the regular meeting at 6:30 p.m.

Ayes: Stang, Mezera, O'Boyle, Wakefield, Walter
Motion carried.

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO