

**RECORD OF PROCEEDINGS**

**MINUTES OF KEYSTONE BOARD OF EDUCATION**

**REGULAR MEETING HELD AUGUST 20, 2018**

---

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, James Kohler, Gina Gibson, Antonietta Filut, Maura Neville, Jacob Alferio, Jacqueline Vance, Jody White, Albert Trego, Kelli Doran, Suzanne Wilson, Brianne Tabar, Deborah Melda

Those present recited the Pledge of Allegiance to the United States of America.

Lorain County JVS Presentation by Deborah Melda

**APPROVAL OF AGENDA #19-08-01**

Moved by Mezera, second by O’Boyle, to approve the agenda as presented with corrections.

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter

Motion carried.

**APPROVAL OF PRIOR MEETING MINUTES #19-08-02**

Moved by Wakefield, second by Stang to dispense with the reading of the minutes of the Regular Meeting on Monday, July 16, 2018. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Wakefield, Stang, Mezera, O’Boyle, Walter

Motion carried.

**AUDIENCE PARTICIPATION**

**RECOGNITION AND HEARING OF VISITORS – NONE**  
**INPUT FROM STAFF – NONE**

**CURRICULUM CORNER**

**David Kish**, Director of Curriculum and Instruction – Preliminary State Test Scores

**APPOINTMENT OF COORDINATORS #19-08-03**

Moved by Stang, second by Wakefield to approve the below listed coordinators:

Daniel White to replace Franco Gallo - Civil Rights & Equal Opportunity Officer  
Sexual Harassment Grievance Officer

Albert Trego to replace Michael Smith – OSHA & ADA

Ayes: Stang, Wakefield, Mezera, O’Boyle, Walter

Motion carried.

**APPROVE TREASURER/CFO FINANCIAL REPORTS**  
**AND RECOMMENDATIONS #19-08-04**

Moved by Wakefield, second by O’Boyle that the foregoing recommendations be approved.

**A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for July 2018, as presented.

**B. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
07/27/18	07/06/18	89946	60304	NUTRITIONALS AND MENUS	PISANICK PARTNERS, LLC	\$4,636.00

# RECORD OF PROCEEDINGS

## MINUTES OF KEYSTONE BOARD OF EDUCATION

### REGULAR MEETING HELD AUGUST 20, 2018

---

**C. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**

The Treasurer/CFO recommends approval of a stipend of \$100 per day for the following staff members for participation in professional development to be paid from Title IIA Federal Funds:

**Response to Intervention Organizational Training**

a. Taylor Brouse, b. Rebecca van Wingerden

**D. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**

The Treasurer/CFO recommends approval of a stipend of \$50 per half day for the following staff members for participation in professional development to be paid from General Funds:

**Dyslexia Training**

a. Tracy Abfall, b. Kristen Campbell, c. Heather Lahoski, d. Frances McConnell, e. Chelsey Mirto, f. Leslie Shewalter, g. Rebecca van Wingerden

**E. APPROVE CLASSIFIED PROFESSIONAL DEVELOPMENT**

The Treasurer/CFO recommends approving professional development for following staff members for participation in professional development at Murray Ridge School for the 2018-2019 school year, per time sheet not to exceed the following hours.

a. Constance Harant – up to 18.25 per hour at their current rate  
b. Amy Mitterling – up to 7.5 per hour at their current rate

**F. FY2019 ACTIVITY BUDGETS**

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

**KHS**

Academic Challenge	Environmental Club
Class of 2019 – Senior	FCCLA
Class of 2020 – Junior	National Honor Society
Class of 2021 – Sophomore	School Store
Class of 2022 – Freshmen	Spanish Club
Comic Book Club	Student Council
Dance Team Club	Yearbook
Drama/Speech	Youth 4 Youth

**KMS**

Memory Book (Yearbook)  
Special Education School Store  
STEM  
Student Council

Athletics – KHS and KMS

**KES**

Student Council

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD AUGUST 20, 2018

---

**G. APPROVE PRINCIPAL BUDGETS**

The Treasurer/CFO recommends approving the following principal funds.

**PRINCIPAL FUNDS**

District Support fund  
KEEP  
KES Principal Fund  
KES Principal Pop Fund  
KMS Principal Fund  
KMS Principal Pop Fund  
Camp NuHop  
KHS Principal Fund  
KHS Principal Pop Fund  
Book Club  
Washington DC

**H. APPROVE PRESIDIO AGREEMENT**

The Treasurer/CFO recommends approving the Presidio 5 Year Renewal Agreement for our camera system as presented.

Ayes: Wakefield, O'Boyle, Mezera, Stang, Walter  
Motion carried.

**APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #19-08-05**

Moved by Mezera, second by Stang that the foregoing recommendations be approved.

**A. EMPLOYMENT OF PERSONNEL**

**1. EMPLOY 2018-2019 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2018-2019 school year, pending all record checks and completion of state and local requirements.

- a. Jamie Cendrosky – Head Seventh Volleyball – Step 7 - \$3,412.02
- b. Kevin Graham – Head Boys Soccer – Step 7 - \$6,644.46
- c. Stephen Ody – Assistant Eighth Football – Step 5 - \$2,693.70
- d. Kristen Campbell – Mentor Teacher – Taylor Brouse - \$1,000.00
- e. Kristen Campbell – Mentor Teacher – Kaitlin Bulger - \$1,000.00
- f. Amanda Goran – Mentor Teacher – Kendall Poole - \$1,000.00
- g. Amanda Goran – Mentor Teacher – Abigail Ratcliff - \$1,000.00
- h. Jill Hetsler – Mentor Teacher – Kristen Matz - \$1000.00
- i. Julie Sigmund – Mentor Teacher – Brianne Tabar - \$1,000.00
- j. Kimberly Sturgill – District RESA Facilitator – Brooke Adkins, Alison Gillam, Leanne Miller, Leslie Shewalter, Victoria Smith, Rebecca van Wingerden – 6 @ 500.00 = \$3,000.00

**2. APPROVE VOLUNTEER**

The Superintendent recommends approving the following individual as a volunteer for the 2018-2019 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Jeffery Marsh – Boys' Soccer

**3. SALARY RECLASSIFICATIONS – CERTIFIED**

The Superintendent recommends the following change in salary schedule placement for the 2018-2019 school year due to continuing education.

- a. Kevin Wacker from MA to MA+15 – Step 20

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD AUGUST 20, 2018

---

**4. EMPLOY 2018-2019 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2018-2019 school year.

- a. James Burns – District Maintenance – Step 1 - \$14.63/hr. – effective 8/13/18
- b. Mikaila McCourt –KES Cleaner – Step 0 - \$10.39/hr. – effective 8/21/18

**5. EMPLOY CLASSIFIED SUBS FOR THE 2018-2019 SCHOOL YEAR**

The Superintendent recommends employment of the following 2018-2019 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Linda Blenda
  - Cafeteria - \$11.09/hr.
  - Building Secretary - \$12.41/hr.
- b. Julie Fortune
  - Bus Driver - \$13.77/hr.
  - Monitor - \$10.50/hr.
  - Building Secretary - \$12.41/hr.
- c. Valerie Hood
  - Cafeteria - \$11.09/hr.
  - Cleaning - \$10.09/hr.
  - Building Secretary - \$12.41/hr.
- d. Laura Nichols
  - Cafeteria - \$11.09/hr.
- e. Roger Nowell
  - Bus Driver - \$13.77/hr.
- f. Tyler Pfeifer
  - Cleaning - \$10.09/hr. - effective 7/23/2018
- g. Frances Walker
  - Bus Driver - \$13.77/hr.
  - Cleaning - \$10.09/hr.

**6. APPROVE TRANSFERS**

The Superintendent recommends transferring the following individuals:

- a. Christine Manning from Keystone High School Special Needs Paraprofessional 6.75 hours to Keystone Middle School Special Needs Paraprofessional 6.75 hours effective 8/27/18.
- b. Sherry Marang from Keystone Middle School Cafeteria 2.25 hours to Keystone High School Cashier 2.75 hours effective 8/27/18.
- c. Ashley Miller from Murray Ridge School Special Needs Paraprofessional 6.5 hours to Keystone Elementary School Special Needs Paraprofessional 5.5 hours effective 8/27/18.
- d. Christine Minney from Keystone Elementary School Special Needs Paraprofessional 6.5 hours to Keystone Elementary School Special Needs Paraprofessional 5.0 hours effective 8/27/18.

**7. APPROVE SUBSTITUTE TEACHERS 2018-2019**

The Superintendent recommends to approve the certified substitute teachers for the 2018-2019 school year from the approved list provided by the Lorain County Educational Service Center, on an as needed basis with compensation at \$90.00 per day (\$45.00 per half day).

**RECORD OF PROCEEDINGS**

**MINUTES OF KEYSTONE BOARD OF EDUCATION**

**REGULAR MEETING HELD AUGUST 20, 2018**

---

**8. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignation of the following individuals.

- a. Holly Gross – KMS Intervention Specialist – effective 8/6/2018
- b. Kelly Isenhart – KHS Cashier – effective 7/30/2018
- c. Laura Nichols – KHS Cafeteria – effective 7/24/2018
- d. Denyse Rankin – Key Care – effective 8/10/2018
- e. Leah Tesny – Winter Varsity Cheerleader Advisor – effective 7/24/18

**9. APPROVE FAMILY MEDICAL LEAVE ACT – KARA GRISWOLD**

The Superintendent recommends approving the absence for Kara Griswold under the Family Medical Leave Act for the period on or about September 9, 2018 through on or about October 21, 2018.

**10. EMPLOY 2018-2019 CERTIFICATED TUTORS**

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2018-2019 school year, subject to completion of all state and local requirements, at tutor rate (\$28.00/per hour), per time sheet for 5.25 hours per day, not to exceed 152 days.

- a. Meredith Karg
- b. Kristen Matz
- c. Alair Sokolowski

**11. APPROVE OPES, OSCES AND OTES**

The Superintendent recommends approving the below Administrators for receiving credentials in the following areas.

<u><b>OPES</b></u>	<u><b>OSCES</b></u>	<u><b>OTES</b></u>
Antonietta Filut	Jacob Alferio	Jacob Alferio
James Kohler	Antonietta Filut	Antonietta Filut
Maura Neville	James Kohler	Gina Gibson
Daniel White		James Kohler
		Maura Neville
		Jacqueline Vance

**12. EMPLOY BLT PERSONNEL**

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2018-2019 school year effective August 21, 2018 through May 24, 2019:

<u><b>KES BLT</b></u>	<u><b>KMS BLT</b></u>	<u><b>KHS BLT</b></u>
Amy Hoopingarner	Jamie Cendrosky	Andrea Catanzarito
Allison Johnson	Donna Knight	Donald Griswold
Justin Nacarato	Kelly Marxen	Michael Hogue
Brittany Shaw	Leanne Miller	David Jones
Leslie Shewalter	Mark Sobel	Meghann Redd
Allison Smith	Kimberly Sturgill	Natalie Rodriquez
Victoria Smith		Alyssa Schwedt
		Leah Tesny

Ayes: Mezera, Stang, O’Boyle, Wakefield, Walter  
Motion carried.

## RECORD OF PROCEEDINGS

### **MINUTES OF KEYSTONE BOARD OF EDUCATION**

#### **REGULAR MEETING HELD AUGUST 20, 2018**

---

##### **EMPLOY 2018-2019 CERTIFICATED/LICENSED STAFF #19-08-06**

Moved by Wakefield, second by O'Boyle to employ the below listed individual on a limited one (1) year contract commencing with the 2018-2019 school year, subject to completion of all state and local requirements, pending the release of her contract with Elyria City School District, compensation as per appropriate salary schedule (ORC 3319.11).

- a. Kelli Doran – KMS Intervention Specialist – Step 4 MA -\$46,691.00

Ayes: Wakefield, O'Boyle, Mezera, Stang, Walter  
Motion carried.

##### **APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 19-08-07**

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

##### **A. APPROVE SPECIAL EDUCATION CONTRACT**

The Superintendent recommends approving the following special education service contracts for the 2018-2019 school year.

- a. Education Alternatives
- b. Lorain County Board of Developmental Disabilities – Preschool Agreement
- c. STEPS Academy

##### **B. APPROVE 2018-2019 AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the agreement between the Educational Service Center of Lorain County and the Lorain County Juvenile Court Residential Facilities Administration, on the behalf of the Keystone Local Schools for the 2018-2019 school year as presented.

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter  
Motion carried.

##### **APPROVE RESOLUTION TO EMPLOY LEGAL COUNSEL 19-08-08**

Moved by Mezera, second by Wakefield to approve the below resolution.

To approve the firm of Lindsay Gingo Law, LLC to serve as legal counsel to the Keystone Local School District Board of Education and hereby authorize the Superintendent, Treasurer, and Board President to engage the services of said firm on an as needed basis.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter  
Motion Carried.

##### **APPROVE RESOLUTION TO WAIVE CAREER-TECHNICAL TRAINING FOR STUDENTS IN GRADES SEVEN AND EIGHT DURING THE 2018-2019 SCHOOL YEAR #19-08-09**

Moved by Mezera, second by Stang to approve the below resolution.

**WHEREAS**, R.C. section 3313.90 provides that the requirement for an Ohio public school district to provide career-technical education to students enrolled in grades seven and eight may be waived for a particular school year if the Board of Education adopts a resolution specifying the intent not to provide career-technical education to students enrolled in grades seven and eight for a particular school year and submits that resolution to the Ohio Department of Education by the thirtieth day of September of that school year.

# RECORD OF PROCEEDINGS

## MINUTES OF KEYSTONE BOARD OF EDUCATION

### REGULAR MEETING HELD AUGUST 20, 2018

---

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Keystone Local School District hereby specifies its intent not to provide career-technical education to students enrolled in grades seven and eight during the 2018-2019 school year.

**BE IT FURTHER RESOLVED** that the Board of Education of the Keystone Local School District hereby directs the Superintendent or his designee to submit a copy of this Resolution to the Ohio Department of Education prior to September 30, 2018 and to submit such other information necessary to effectuate this Resolution.

Ayes: Mezera, Stang, O'Boyle. Wakefield, Walter  
Motion Carried.

#### RESOLUTION OF IMPRACTICABILITY AND PAYMENT IN LIEU OF TRANSPORTATION #19-08-10

Moved by Wakefield, second by O'Boyle to approve the below resolution.

**WHEREAS** the student identified by the attachment has been determined to be a resident of the Keystone Local School District, and eligible for transportation services; and

**WHEREAS** after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for this student to their selected school; and

**WHEREAS** the following factors as identified in Revised Code §3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

**WHEREAS** the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

**RESOLVED** that the Keystone Local School District Board of Education hereby approves the declaration that it is impractical to transport the student identified herein and offers the parent(s)/guardian(s) of student named on the attachment, payment-in-lieu of transportation for the reasons that: (1) the time and distance required to provide transportation exceeds what is practical; (2) only 1 pupil(s) would be transported to St. Jude of Elyria, rendering it impractical; (3) the cost of providing such transportation is unduly burdensome; and (4) said transportation unavoidably disrupts the 2018-2019 current transportation schedule.

#### **ATTACHMENT TO RESOLUTION:**

<u>Student Name</u>	<u>School Selected</u>	<u>Parent/Guardian</u>
Emily Blaz	St. Jude in Elyria	Tomasz and Ewa Blaz

# RECORD OF PROCEEDINGS

## MINUTES OF KEYSTONE BOARD OF EDUCATION

### REGULAR MEETING HELD AUGUST 20, 2018

---

**BE IT FURTHER RESOLVED** that the Director of Transportation notify the Ohio State Board of Education of its determinations of impracticability.

**BE IT FURTHER RESOLVED** that the Superintendent of Schools shall notify the parent/guardian of the affected student of the determination of transportation impracticability, along with a Payment in Lieu of Transportation Waiver Form.

Ayes: Wakefield, O'Boyle, Mezera, Stang, Walter  
Motion Carried.

#### **FUTURE BOARD MEETINGS - @ 6:00 P.M.**

1. Monday, September, 17, 2018 – Regular Meeting – KHS Conference Room
2. Monday, October 15, 2018 – Regular Meeting – KHS Conference Room
3. Monday, November 19, 2018 – Regular Meeting – KHS Conference Rom

#### **COMMENTS/CONCERNS**

Board Members:

Devin Stang - Thank you to the administrators for all you do. I always see you at events. I want to acknowledge and show appreciation.

Patricia Wakefield - Thank you to everyone for the 5k run. It is a great way to connect with the community.

Renee Mezera - Welcome back. I hope everyone enjoyed their summer. Welcome to our new staff.

Carrie O'Boyle - Welcome back. The 5k was an awesome event. It was great to see the Eagle Scout garden. Ready for the school year to start.

Dennis Walter - Staff have done a great job preparing the buildings for the new school year.

Public:

Daniel White - Thank you to the administrative team. I have been relying on them and riding their coat tails as I have transitioned in.

#### **ADJOURNMENT #19-08-11**

Moved by Mezera, second by O'Boyle to adjourn the regular meeting at 6:50 p.m.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter  
Motion carried.

---

Dennis Walter, President

---

Michael Resar Sr., Treasurer/CFO