

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD NOVEMBER 19, 2018

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, Antonietta Filut, Jacqueline Vance, Jody White, Albert Trego, Therese Jackson, Ken Seanight, Barry Price, Paul Hruby

Those present recited the Pledge of Allegiance to the United States of America.

Grade 6-8 Presentation by Toni Filut

APPROVAL OF AGENDA #19-11-01

Moved by Wakefield, second by Mezera to approve the agenda with corrections.

Ayes: Wakefield, Mezera, Stang, O’Boyle, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #19-11-02

Moved by Stang, second by O’Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, October 15, 2018 and the Special Meeting on Monday, October 22, 2018. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Stang, O’Boyle, Mezera, Wakefield, Walter

Motion carried.

AUDIENCE PARTICIPATION

**RECOGNITION AND HEARING OF VISITORS – NONE
INPUT FROM STAFF – NONE**

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction – K-3 Literacy Component

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #19-11-03**

Moved by Mezera, second by Stang that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for October 2018, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
10/31/18	10/01/18	90390	60989	MEAL PLANNER LICENSE	HEALTH-E	\$3,278.65

C. APPROVE NEW FUND

The Treasurer/CFO recommends approving the following fund.

- 499/9002 (Fund/Special Cost Center) – Ohio Attorney General School Safety Grant Fund

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D. APPROVE RTI PROCESS MEETING

The Treasurer/CFO recommends approval for a RTI process meeting for Speech and Language support between November 27, 2018 and February 1, 2019, beyond the school day, to process resources and intervention strategies to be used with our classroom teachers for the following staff members at \$28.00 per hour, per time sheet, not to exceed 20 hours.

- a. Frances McConnell, b. Chelsey Mirto

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter
Motion Carried

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #19-11-04

Moved by Wakefield, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY 2018-2019 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2018-2019 school year, pending all record checks and completion of state and local requirements.

- a. Jeffrey Holzauer - Head Varsity Boys' Basketball – Step 7 - \$8,260.68
- b. Shawn Reed – Head 7th Boys' Basketball – Step 3 - \$ 2,334.54
- c. Ronald Scott Terry – Head Varsity Girls' Basketball – Step 7 - \$8,260.68
- d. Emily Nagy – Junior Varsity Girls' Basketball – Step 1 - \$3,232.44
- e. Dennis Bartlett - Head 8th Grade Girls' Basketball – Step 7 - \$3,771.18
- f. James Pycraft Sr. – Junior Varsity Wrestling – Step 7 - \$4,489.50
- g. Michael Griswold – Head Middle School Wrestling– Step 7 - \$4,130.34
- h. James Pycraft Jr. – Assistant Middle School Wrestling – Step 4 - \$3,052.86
- i. Kendall Poole –Varsity Cheerleader Advisor – Winter – Step 1 – \$1,436.64
- j. Kendall Poole – Junior Varsity Cheerleader Advisor – Winter – Step 1- \$1,257.06
- k. Jonathan Bailey – OHSAA Faculty Manager – rate set by OHSAA
- l. Emily Nagy – OHSAA Ticket Taker – rate set by OHSAA
- m. Scot Pataky – Score Board Operator - \$20.00 Per Game
- n. Kristin Burden – Ticket Taker - \$20.00 Per Game
- o. Terri Helbig – Ticket Taker - \$20.00 Per Game

2. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2018-2019 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Anthony Stefan – Girls' Basketball
- b. Richard Healy - Wrestling
- c. Jerry Johnson – Bowling

3. APPROVE FAMILY MEDICAL LEAVE ACT – JENNIFER GALLETTI

The Superintendent recommends approving the absence for Jennifer Galletti under the Family Medical Leave Act for the period on or about January 8, 2019 through on or about April 2, 2019.

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4. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals:

- a. Leann Cromer from Keystone Middle School Head Cook 6.5 hours a day to Keystone Middle School Head Cook 6.75 hours a day effective 11/7/18
- b. Venetia Eyring from Keystone Middle School Cafeteria Worker 2.75 hours a day to Keystone Middle School Cashier 3.5 hours a day effective 11/7/18
- c. Kayla Jewell from Keystone Middle School Cashier 3 hours a day to Keystone Elementary School Special Needs Paraprofessional 5.75 hours a day effective 11/5/18
- d. Sharon Maruskin from Keystone Transportation Bus Monitor 5.25 hours a day to Keystone Transportation Bus Monitor 6.0 hours a day effective 10/1/18
- e. Ashley Miller from Keystone Elementary School Special Needs Paraprofessional 5.75 hours a day to Keystone Elementary School Special Needs Paraprofessional 6.75 hours a day effective 10/22/18

5. EMPLOY 2018-2019 KEY CARE TUTORS

The Superintendent recommends employment of the following individuals as Key Care Tutors for the 2018-2019 school year as well as the summer, at \$22.00, per time sheet, on an as needed basis.

- a. Kristen Lazard
- b. Kristen Matz

6. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individual as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate, for the 2018-2019 school year effective August 21, 2018 through May 24, 2019:

KES BLT

James Austin

7. EMPLOY INFORMATIONAL TECHNOLOGY TRAINEE – MATTHEW SCHAUER

The Superintendent recommends approving Matthew Schauer as Informational Technology Trainee at minimum wage per hour for a maximum of 30 hours a week effective November 5, 2018 through August 31, 2019 pending all record checks and completion of state and local requirements.

8. EMPLOY CLASSIFIED SUBS FOR THE 2018-2019 SCHOOL YEAR

The Superintendent recommends employment of the following 2018-2019 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Sarah Birdsall
 - Cafeteria - \$11.09/hr.
 - Cleaning - \$10.09/hr. – effective 11/2/18
 - Custodian/Maintenance - \$13.77/hr.
 - Monitor - \$10.50/hr.
 - Paraprofessional – Library - \$10.72/hr.
 - Paraprofessional – Special Needs - \$10.50/hr.
- b. Jill Bores
 - Paraprofessional – Library - \$10.72/hr.
 - Paraprofessional – Special Needs - \$10.50/hr. - effective 10/22/18

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- c. Melisa Garber
 - Cafeteria - \$11.09/hr. – effective 11/13/18
 - Cleaning - \$10.09/hr.
 - Custodian/Maintenance - \$13.77/hr.
- d. Stacey Ludlam
 - Cleaning - \$10.09/hr. – effective 10/26/18
- e. Kyle Trimble
 - Monitor - \$10.50/hr.
 - Paraprofessional – Library - \$10.72/hr.
 - Paraprofessional – Special Needs - \$10.50/hr.
 - Building Secretary - \$12.41/hr.
 - Technology Assistant - \$11.84/hr.

9. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual.

- a. Linda McCroskey – Keystone Elementary School Cashier effective end of day on 11/28/18

Ayes: Wakefield, O’Boyle, Mezera, Stang, Walter
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS 19-11-05

Moved by Mezera, second by Stang that the foregoing recommendations be approved.

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation.

- a. Keystone Elementary PTA - \$1500.52 in books to the Keystone Elementary School Library
- b. Knights of Columbus #8369 - \$210.00 to Keystone Local Schools Special Education Department for Special Olympics
- c. Roberta Moore – Cake Mixes valued at \$10.00 to Keystone High School Family & Consumer Science Class

B. APPROVE CHRISTMAS ON THE SQUARE EVENT

The Superintendent recommends approving the KEEP Committee’s Christmas on The Square event that will be held on Sunday December 2, 2018 from 5:00 pm – 6:30 pm at the town square.

C. APPROVE TIPPLE ENTERPRISE PERSONAL FITNESS AGREEMENT

The Superintendent recommends approving an agreement with Tipple Enterprise Personal Fitness from August 28, 2018 through May 23, 2019 as presented.

D. APPROVE AMENDED SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following amended special education services contract as of October 23, 2018 as presented:

- a. KidsLink

E. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education services contract for the 2018-2019 school year as presented:

- a. Reaching New Heights, LLC

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F. APPROVE MOU AGREEMENT WITH CLEVELAND STATE UNIVERSITY

The Superintendent recommends approving the MOU agreement between Cleveland State University's College of Education and Human Services, Cleveland State University's College of Science and Health Professions and the Keystone Local School District for Partnership to Support Licensure Preparation in Grades P-12 from August 2018 through August 2022 as presented.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter
Motion carried.

AUTHORIZING AMENDMENT TO CONTRACT WITH MAYS CONSULTING & EVALUATION SERVICES, INC. TO FULLTIME CONSTRUCTION OBSERVATION SERVICES FOR THE KEYSTONE MIDDLE SCHOOL #19-11-06

Moved by Mezera, second by Wakefield to approve the below resolution.

The Superintendent recommends authorizing an amendment to the agreement with Mays Consulting & Evaluation Services, Inc. to provide construction administrative and observation services for the Middle School Building Envelope Remediation Project.

Rationale:

1. As a result of the qualifications-based selection process, the Board previously selected Mays Consulting & Evaluation Services, Inc. to prepare a proposal to provide professional design and procurement services for the Middle School Building Envelope Remediation Project.
2. Mays Consulting & Evaluation Services, Inc. has also previously provided a proposal to provide the construction administrative and observation services for \$58,500.00. Mays Consulting has determined based on near simultaneous activities with the high school remediation project that its fee can be reduced to \$41,500.00 for its construction administration and full-time observation services.
3. The Superintendent recommends the Board authorize the Superintendent to enter into an agreement with Mays Consulting & Evaluation Services, Inc. to provide professional design services for the project in the amount of \$41,500.00.

The Keystone Local School District Board of Education resolves as follows:

1. The Board authorizes the Superintendent to negotiate and enter into an agreement with Mays Consulting & Evaluation Services, Inc. to provide the required professional construction administration and full-time observation services for the Middle School Building Envelope Remediation Project for an amount of \$41,500.00, and to sign any relevant documents.
2. The Board authorizes the Treasurer to issue a purchase order in the amount of \$41,500.00, and to sign any relevant documents.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

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FUTURE BOARD MEETINGS

1. Monday, December 3, 2018 – Work Session – BOE Conference Room @ 5p.m.
2. Monday, December 17, 2018 - Regular Meeting – KHS Conference Room @ 6 p.m.

COMMENTS/CONCERNS

Board Members:

Patricia Wakefield - Attended both mental health sessions. It was a positive sign to see people open up about mental health issues. People need to be open and not afraid to discuss mental health. Mental health is a big problem and we all need to pay attention to it. I would like to attend KMS too and see the STEM class.

Devin Stang - Have a Happy Thanksgiving and enjoy the break.

Renee Mezera - Happy Thanksgiving.

Carrie O'Boyle - Thank you for the reports. Happy Thanksgiving.

Public:

Barry Price - 1981 graduate with two children in the school system. Has concerns over an athletic coach that cost both of his children a spot on the team. Coach belittled players by bullying and showing disrespect. Coach referred to the team using offensive language. Coach broke preseason coaching rules. Coach accused team of faking injuries. Concerns were given to a District Administrator who did not follow up until the issue was brought to the Superintendent. Students are afraid to come forward because of repercussion.

Paul Hruby - Child will not play next year. It was tough for the District to fill the coaching vacancy with two coaches quitting. Would have loved to see another District employee to coach instead of current coach. Applauds district for implementing drug testing, but coach accused the team of using drugs. Team was told they could not do homework during events, but the Varsity team could. Not all student athletes will play at the collegiate level and they should be able to enjoy their high school experience. Child will not be playing next year because of coach.

Daniel White – Thanked the public for sharing their concerns. Will look into these allegations and follow up.

EXECUTIVE SESSION #19-11-07

Moved by Mezera, second by Wakefield to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion Carried

Executive Session 7:27 p.m. Return to Open Session 8:36 p.m.

ADJOURNMENT #19-11-08

Moved by Mezera, second by Stang to adjourn the regular meeting at 8:37 p.m.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter
Motion carried.