

**RECORD OF PROCEEDINGS**

**MINUTES OF KEYSTONE BOARD OF EDUCATION**

**REGULAR MEETING HELD DECEMBER 17, 2018**

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., James Kohler, Antonietta Filut, Jacqueline Vance, Therese Jackson, Jonathan Bailey

Those present recited the Pledge of Allegiance to the United States of America.

Grade 9-12 Presentation by Gina Gibson & James Kohler

VNN Athletic Website Platform Presentation by Jonathan Bailey

**APPROVAL OF AGENDA #19-12-04**

Moved by Wakefield, second by Stang to approve the agenda with corrections.

Ayes: Wakefield, Stang, Mezera, O’Boyle, Walter

Motion carried.

**APPROVAL OF PRIOR MEETING MINUTES #19-12-05**

Moved by Mezera, second by O’Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, November 19, 2018 and the Work Session Meeting on Monday, December 3, 2018. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter

Motion carried.

**AUDIENCE PARTICIPATION**

**RECOGNITION AND HEARING OF VISITORS – NONE**

**INPUT FROM STAFF – NONE**

**APPROVE TREASURER/CFO FINANCIAL REPORTS  
AND RECOMMENDATIONS #19-12-06**

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

**A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2018, as presented.

**B. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
11/06/18	10/05/18	90428	61129	OUTDOOR EDUCATION PARTICIPANTS	CAMP NUHOP, INC.	\$ 7,875.00

**C. APPROVE ANCILLARY ADMINISTRATIVE SERVICES CONTRACT**

The Treasurer recommends approving the Ancillary Administrative Services Contract between Medical Mutual of Ohio and Keystone Local Schools as presented.

Ayes: Stang, Wakefield, Mezera, O’Boyle, Walter

Motion Carried

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#### APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #19-12-07

Moved by Mezera, second by O'Boyle that the foregoing recommendations be approved.

#### **A. EMPLOYMENT OF PERSONNEL**

##### **1. EMPLOY 2018-2019 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individual on extra duty contracts for the 2018-2019 school year, pending all record checks and completion of state and local requirements.

- a. James Piazza – Announcer - \$20.00 Per Game

##### **2. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2018-2019 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Kevin Minnich – Bowling
- b. Christine Manning – Cheerleading

##### **3. EMPLOY 2018-2019 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2018-2019 school year.

- a. James Axford – KHS Cleaner – Step 0 - \$10.39/hr. – effective 11/26/18
- b. John Schill – KES Cashier – Step 0 - \$11.39/hr. – effective 12/3/18

##### **4. EMPLOY CLASSIFIED SUBS FOR THE 2018-2019 SCHOOL YEAR**

The Superintendent recommends employment of the following 2018-2019 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Cheryl Prosser  
Cleaning - \$10.09/hr. – effective 11/29/18

##### **5. EMPLOY 2018-2019 HOMEBOUND INSTRUCTION TUTORS**

The Superintendent recommends employment of the following individuals as homebound instruction tutors for the 2018-2019 school year commencing on July 1, 2018 through June 30, 2019 at tutor rate, \$28.00 per hour, per time sheet, on an as needed and approved basis.

- a. Jacquelynn Daymut
- b. Suzanne Healy
- c. Mark Sobel

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter  
Motion carried.

#### **B. BUDGET RECOMMENDATIONS**

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

##### **1. APPROVE TRIP/TRANSPORTATION FEES**

The Superintendent recommends approving Trip/Transportation fees from \$3.00 per mile to \$2.80 per mile effective December 1, 2018.

Ayes: Wakefield, Stang, O'Boyle, Mezera, Walter  
Motion carried.

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#### APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 19-12-08

Moved by O'Boyle, second by Wakefield that the foregoing recommendations be approved.

**A. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations.

- a. LaGrange Lions Club - miscellaneous school supplies valued at \$25.00 to Keystone Middle School
- b. Michael & Barbara Ross - \$120.00 to KHS Drama Club
- c. RM Dental Services LCC Rajeev - \$50.00 to the Kindness Closet
- d. The Child Garden Lagrange Inc. - \$500.00 of non-perishable food to the Wildcat Snack Pack Program
- e. The Child Garden Oberlin & Melanie Dove - \$200.00 in canned goods to the Wildcat Snack Pack Program

**B. TAX BUDGET HEARING**

Motion to hold the Tax Budget Hearing for the 2019 fiscal year on Monday, January 7, 2019 at 5:30 p.m. in the KHS Conference Room.

**C. SET 2019 ORGANIZATIONAL MEETING**

Motion to set the 2019 Organizational Meeting on Monday, January 7, 2019 immediately following the tax budget hearing in the KHS conference room. (This meeting must be held during the first 15 days of January.)

**D. APPOINT PRESIDENT PRO-TEMPORE**

Motion to appoint Dennis Walter as President Pro-Tempore for the 2019 Organizational Meeting.

**E. SET JANUARY 2019 REGULAR MEETING**

Motion to set the January 2019 Regular Meeting on Monday, January 7, 2019 immediately following the 2019 Organizational Meeting in the KHS conference room.

Ayes: O'Boyle, Wakefield, Mezera, Stang, Walter  
Motion carried.

**F. APPROVE OSBA LEGAL ASSISTANCE FUND RESOLUTION #19-12-09**

Moved by Mezera, second by O'Boyle to adopt of the following resolution:

**WHEREAS**, the Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

**WHEREAS**, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

**THEREFORE**, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for calendar year 2019 and authorizes the Treasurer to pay the Legal Assistance Fund \$250.00.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter  
Motion carried.

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**FUTURE BOARD MEETINGS @ 5:30 P.M.**

- A. Future BOE Meetings**  
1. Monday, January 7, 2019 – (anticipated) Tax Budget Hearing, Organizational Meeting and Regular Meeting –KHS Conference Room
- B. Policies and Regulations – First Reading**
- |       |       |      |
|-------|-------|------|
| BDDG  | EFG   | JFCF |
| DBD   | GA    | JFCJ |
| DECA  | GBH   | JG   |
| DGA   | GBI   | JGD  |
| DJ    | GBIA  | JGDA |
| DJB   | GCB-1 | JGE  |
| DJC   | GCB-2 | JHCA |
| DJF   | GCD   | JHH  |
| DJF-R | GDB   | JM   |
| DJH   | IGD   | JP   |
| DLC-R | IGDF  | KH   |
| EBBA  | IGDFA | KI   |
| EFF   | JFC   |      |

**COMMENTS/CONCERNS**

**Board Members:**

Dennis Walter - Hopes that the Village and District can come to an understanding on the terms of the utility agreement.

Devin Stang - Wishes everyone a happy and safe holiday.

Renee Mezera - Hopes everyone has a safe and happy holiday.

Carrie O’Boyle - Thanks everyone for all you do. Merry Christmas.

**Public:**

Daniel White - Wishes everyone a Merry Christmas and Happy New Years.

**EXECUTIVE SESSION #19-12-10**

Moved by Mezera, second by Wakefield to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Mezera, Wakefield, O’Boyle, Stang, Walter  
Motion Carried

Executive Session 6:53 p.m. Return to Open Session 7:45 p.m.

**ADJOURNMENT #19-12-11**

Moved by Wakefield, second by O’Boyle to adjourn the regular meeting at 7:46 p.m.

Ayes: Wakefield, O’Boyle, Mezera, Stang, Walter  
Motion carried.