

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JANUARY 23, 2019

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O'Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., Jacqueline Vance, Jody White, Albert Trego

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #19-01-19

Moved by Mezera, second by Wakefield to approve the agenda as presented.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #19-01-20

Moved by Wakefield, second by Stang to dispense with the reading of the minutes of the Regular Meeting on Monday, January 7, 2019. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE
INPUT FROM STAFF – NONE

CURRICULUM CORNER

Jacqueline Vance, Director of Pupil Services – Special Education Profile Report

APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #19-01-21

Moved by Stang, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for December 2018, as presented.

B. FISCAL YEAR 2019 AMENDED APPROPRIATION RESOLUTION

The Treasurer/CFO recommends approval of the amended appropriation resolution for Fiscal Year 2019 as presented.

C. APPROVE SPYGLASS SNAPSHOT AUDIT AGREEMENT

The Treasurer/CFO recommends approving the SpyGlass Snapshot Audit Agreement between The SpyGlass Group, LLC and Keystone Local School District as presented.

D. APPROVE PBIS MEETING

The Treasurer/CFO recommends approval for the PBIS meeting on January 23, 2019, at \$28.00 per hour, per time sheet, for the following staff members, to be paid from Title I.

a. Jennifer Fehlan-Jones, b. Alison Gillam, c. Donald Griswold, d. David Jones, e. Meghann Redd, f. Natalie Rodriquez

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E. APPROVE RESPONSE TO INTERVENTION MEETING

The Treasurer/CFO recommends approval for any KLEA member attending a Response to Intervention Meeting for a student outside of the contractual day, effective January 1, 2019 through May 24, 2019, to be paid at \$28.00 per hour, per time sheet.

Ayes: Stang, O'Boyle, Mezera, Wakefield, Walter
Motion Carried

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #19-01-22

Moved by Wakefield, second by Mezera that the foregoing recommendations be approved.

A. APPROVE KEYSTONE LOCAL EDUCATION ASSOCIATION MOU

The Superintendent recommends approving the MOU as presented concerning the Collective Bargaining Agreement between Keystone Local Education Association and Keystone Local School District.

B. EMPLOYMENT OF PERSONNEL

1. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Pamela Minnich – Bus Driver – effective 2/21/19

2. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2018-2019 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Benjamin Bill – Wrestling
- b. Robert Williams – Wrestling

3. EMPLOY LONG TERM SUBSTITUTE TEACHER

The Superintendent recommends employing the following individual for a long term leave replacement substitute teacher during the 2018-2019 school year at a rate of \$120.00 per day, pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

- a. Catherine Pennington

4. EMPLOY CLASSIFIED SUBS FOR THE 2018-2019 SCHOOL YEAR

The Superintendent recommends employment of the following 2018-2019 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Stacey Seman
 - Bus Driver - \$13.77/hr.
 - Cafeteria - \$11.09/hr.
 - Monitor - \$10.50/hr.
 - Paraprofessional – Library - \$10.72/hr.
 - Paraprofessional – Special Needs - \$10.50/hr.
 - Building Secretary - \$12.41/hr.
 - Superintendent's Secretary - \$18.56/hr.
 - Technology Assistant - \$11.84/hr.

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5. EMPLOY DLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the District Leadership Team (DLT) on an as needed basis, per time sheet, at tutor rate (\$28.00/hr.) for the 2018-2019 school year.

- | | |
|---------------------|----------------------|
| a. Jacob Alferio | h. Natalie Rodriquez |
| b. Antonietta Filut | i. Leslie Shewalter |
| c. Kevin Fox | j. Julie Sigmund |
| d. Gina Gibson | k. Mary Szczepanik |
| e. Donna Knight | l. Courtney Trakas |
| f. James Kohler | m. Philip Tuttle |
| g. Maura Neville | n. Kristin Zatik |

6. EMPLOY 2018-2019 HOMEBOUND INSTRUCTION TUTORS

The Superintendent recommends employment of the following individuals as homebound instruction tutors for the 2018-2019 school year commencing on July 1, 2018 through June 30, 2019 at tutor rate, \$28.00 per hour, per time sheet, on an as needed and approved basis.

- a. Kelli Doran
- b. Catherine Stratton

Ayes: Wakefield, Mezera, O'Boyle, Stang, Walter
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT'S
RECOMMENDATIONS 19-01-23**

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

A. APPROVE 2019-2020 KHS COURSE GUIDE

The Superintendent recommends approving the 2019-2020 KHS Course Guide as presented.

B. APPROVE DRONE CLUB ADVISOR JOB DESCRIPTION

The Superintendent recommends approving the Drone Club Advisor Job Description as presented.

C. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

- | | | |
|-------|-------|------|
| BDDG | EFG | JFCF |
| DBD | GA | JFCJ |
| DECA | GBH | JG |
| DGA | GBI | JGD |
| DJ | GBIA | JGDA |
| DJB | GCB-1 | JGE |
| DJC | GCB-2 | JHCA |
| DJF | GCD | JHH |
| DJF-R | GDB | JM |
| DJH | IGD | JP |
| DLC-R | IGDF | KH |
| EBBA | IGDFA | KI |
| EFF | | |

Ayes: O'Boyle, Stang, Mezera, Wakefield, Walter
Motion carried.

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FUTURE BOARD MEETINGS @ 6:00 P.M.

A. Future BOE Meetings

1. Monday, February 25, 2019 – Regular Meeting – KHS Conference Room
2. Monday, March 18, 2019 – Regular Meeting – KHS Conference Room
3. Monday, April 15, 2019 – Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members:

Dennis Walter - Our financials look good, but we need to be cautious on how we spend our money going forward.

Public:

Jody White - There is a big issue with skilled trades. It is difficult to find and maintain employees.

Daniel White - There is a shortage of teachers as well. There is a 29% decrease in college students entering into education.

EXECUTIVE SESSION #19-01-24

Moved by Mezera, second by Stang to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter
Motion Carried

Executive Session 7:01 p.m. Return to Open Session 7:27 p.m.

ADJOURNMENT #19-01-25

Moved by Mezera, second by O'Boyle to adjourn the regular meeting at 7:28 p.m.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter
Motion carried.

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO