

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 18, 2019

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O'Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, James Kohler, Gina Gibson, Jacqueline Vance, Albert Trego, Don Griswold, Michelle Compton

Those present recited the Pledge of Allegiance to the United States of America.

Presentation by Senior Class Officers

Grade 9-12 Presentation by James Kohler & Gina Gibson

APPROVAL OF AGENDA #19-03-01

Moved by Mezera, second by O'Boyle, to approve the agenda as presented with corrections.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #19-03-02

Moved by Wakefield, second by Stang to dispense with the reading of the minutes of the Regular Meeting on Monday, February 25, 2019. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE

INPUT FROM STAFF – NONE

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction – Career Exploration Fair

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #19-03-03

Moved by O'Boyle, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2019, as presented.

B. APPROVE IEP PLANNING MEETING

The Treasurer/CFO recommends the approval of an IEP Planning Meeting after school, on March 5, 2019, total of 1 hour each, at tutor rate, \$28.00 per hour, per time sheet for the following staff members:

1. Kaitlin Bulger
2. Chelsey Mirto
3. Leslie Shewalter

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C. APPROVE PBIS MEETING

The Treasurer/CFO recommends approval for the PBIS meeting on January 23, 2019, at tutor rate, \$28.00 per hour, per time sheet, for the following staff member:

1. Alyssa Schwedt

Ayes: O'Boyle, Wakefield, Mezera, Stang, Walter
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #19-03-04

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. RESCIND EXTRA DUTY CONTRACTS

The Superintendent recommends rescinding the following extra duty contracts for the 2018-2019 school year.

- a. Andrea Catanzarito – Spanish Club (50%) – Step 2 - \$448.95
- b. Jennifer Galletti – Spanish Club – (50%) - Step 2 - \$448.95

2. EMPLOY 2018-2019 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contract for the 2018-2019 school year as indicated, pending all record checks and completion of state and local requirements:

- a. Edward Pokorny – Junior Varsity Baseball – Step 3 - \$2,873.28
- b. Andrea Catanzarito – Spanish Club (75%) – Step 2 - \$673.42
- c. Jennifer Galletti – Spanish Club – (25%) – Step 2 - \$224.48
- d. Shannon Hefferman – OHSAA Ticket Taker – rate set by OHSAA
- e. Gregory Morgan – OHSAA Scoreboard Operator – rate set by OHSAA
- f. James Piazza – OHSAA Announcer – rate set by OHSAA
- g. Courtney Trakas – OHSAA Ticket Taker – rate set by OHSAA
- h. Timothy Giesel – Ticket Taker - \$20.00 Per Game
- i. Alison Gillam – Ticket Taker - \$20.00 Per Game

3. APPROVE VOLUNTEERS

The Superintendent recommends approving the following volunteers for the 2018-2019 school year for the position as indicated, pending all record checks and completion of state and local requirements:

- a. Softball – William Scherer
- b. Softball – Chad Whitacre

4. APPROVE 2019–2020 JOB SHARE CERTIFIED/LICENSED STAFF

The Superintendent recommends approving the 2019-2020 job share for the following individuals:

- a. Kimberly Tafa – 4th Grade Teacher – Step 9 MA @ 50%
- b. Ashley Trenchard – 4th Grade Teacher – Step 5 BA @ 50%

5. APPROVE TRANSFER

The Superintendent recommends transferring the following individual:

- a. Valerie Hood from Keystone District Bus Driver 5.75 hours to Keystone District Bus Driver 6.0 hours effective 3/4/2019.

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6. EMPLOY 2018-2019 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2018-2019 school year.

- a. Melisa Garber – Keystone District Bus Driver – Step 0 - \$14.07/hr. – effective 3/6/19

7. APPROVE FAMILY MEDICAL LEAVE ACT – GARY FERON

The Superintendent recommends approving the absence for Gary Feron under the Family Medical Leave Act for the period on or about April 8, 2019 through on or about June 23, 2019.

8. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employing the following individuals as classified substitutes for the 2018-2019 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Alexis Comito
Bus Driver - \$13.77/hr.
- b. Christine Yates
Cafeteria - \$11.09/hr.
Monitor - \$10.50/hr. – effective 2/27/19
Paraprofessional – Library - \$10.72/hr.
Paraprofessional – Special Needs - \$10.50/hr.

9. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Ronald Scott Terry – Head Varsity Girls’ Basketball Coach – effective end of day, March 28, 2019

Ayes: Wakefield, Stang, Mezera, O’Boyle, Walter
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS 19-03-05**

Moved by Mezera, second by O’Boyle that the foregoing recommendations be approved.

A. APPROVE 2019-2020 AND 2020-2021 DISTRICT CALENDARS

The Superintendent recommends approving the 2019-2020 (attachment A) and the 2020-2021 (attachment B) Keystone Local Schools district calendars as presented.

B. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Kristen Campbell Family – 2 Day Passes to Castaway Bay valued at \$58.00 to KMS PBIS Program
2. LaGrange Village Pizza - \$75.00 to KHS Drama Club
3. Elyria Public Library - \$150.00 to KHS Drama Club

C. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6

The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Tuesday, October 1, 2019 to Friday, October 4, 2019 as presented.

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D. APPROVE KHS FOOTBALL FIELD TRIP

The Superintendent recommends approving a field trip for the Keystone High School football team to Heidelberg University on July 23, 2019 through July 25, 2019 as presented. Board approved coaches will supervise the students; and the trip will incur no cost to the district other than transportation fees.

E. APPROVE ROCK & ROLL HALL OF FAME FIELD TRIP

The Superintendent recommends approving a field trip for the Keystone Middle School 7th Grade students to the Rock & Roll Hall of Fame on Thursday, May 16, 2019.

F. APPROVE RELEASE AGREEMENT

The Superintendent recommends approving a release agreement between the LaGrange Community Park Board and the Keystone Board of Education for use of the park and its facilities as presented.

G. APPROVE SERVICE PROVIDER CONTRACT INTERNET SERVICE AGREEMENT WITH CONNECT

The Superintendent recommends approving the Service Provider Contract Internet Service Agreement with Connect for the period of July 1, 2019 through June 30, 2022 as presented.

H. APPROVE PARTNERSHIP WITH CUYAHOGA COMMUNITY COLLEGE DISTRICT FOR DUAL ENROLLMENT

The Superintendent recommends approving the Dual Enrollment Partnership with Cuyahoga Community College District as presented effective July 1, 2019 through June 30, 2020.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter
Motion carried.

FUTURE BOARD MEETINGS -

1. Monday, April 15, 2019 – Regular Meeting – KHS Conference Room @ 6:30 pm
2. Monday May 20, 2019 – Regular Meeting – KHS Conference Room @ 6:00 pm
3. Thursday, June 27, 2019 – Regular Meeting – KHS Conference Room @6:00 pm

COMMENTS/CONCERNS

Board Members:

Patricia Wakefield - Enjoyed what I saw when I visited Mr. Griswold's class. It was great seeing how he connects with kids.

Devin Stang - Love the intervention we are doing. It's great we are looking and finding to see what works for kids.

Renee Mezera - Thank you for the presentations. I enjoy this format much more. Love the intervention as well. It is great to see the impact it has on students.

Dennis Walter - It is impressive to see what is done with kids over and above. Impressed with what Mr. Griswold is doing with kids in his classes. Great to see us continue building on what we do and getting better at it.

Public:

Daniel White - No one can do this by themselves. Thank you everyone for the time and hard work into making our district better.

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EXECUTIVE SESSION 19-03-06

Moved by Mezera, second by O'Boyle to adjourn to Executive Session under OR121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter
Motion carried

Executive Session 7:04 p.m. Return to Open Session 7:52 p.m.

ADJOURNMENT #19-03-07

Moved by Wakefield, second by Stang to adjourn the regular meeting at 7:53 p.m.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter
Motion carried.

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO

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**KEYSTONE LOCAL SCHOOLS
2019-2020 School Calendar**

ATTACHMENT A

August '19						January '20					
M	T	W	T	F		M	T	W	T	F	
			1	2				1	2	3	
20th - Staff Opening Day /PD						1st - New Year's Day					
21st - Professional Development	5	6	7	8	9	2nd - School Resumes	6	7	8	9	
22nd - Professional Development	12	13	14	15	16	10th - End of 2nd Quarter - 43 days	<13>	14	15	16	
23rd - Records Day	19	20P	21P	22P	<23>	13th - Records Day	20	21	22	23	
26th - First Day for Grades 1-12	*26*	27	28	29	30	20th - MLK Day	27	28	29	30	
September '19						February '20					
M	T	W	T	F		M	T	W	T	F	
						3rd - Professional Development					
2nd - Labor Day	2	^3^	4	5	6	10th&12th ES P/T Conf 4:30-7:30 pm	3P	4	5	6	
3rd - First Day for Kindergarten	9	10	11	12	13	14th - No School K-5 Only	(10)	11	(12)	13	
	16	17	18	19	20	17th - Presidents' Day	17	18	19	20	
	23	24	25	26	27		24	25	26	27	
30th - Professional Development	30P										
October '19						March '20					
M	T	W	T	F		M	T	W	T	F	
		1	2	3	4		2	3	4	5	
11th - NEOEA Day	7	8	9	10	11	13th - End of 3rd Quarter - 41 days	9	10	11	12	
	14	15	16	17	18	16th - 20th Spring Break	16	17	18	19	
25th - End of 1st Quarter - 42 days	21	22	23	24	25		23	24	25	26	
	28	29	30	31			30	31			
November '19						April '20					
M	T	W	T	F		M	T	W	T	F	
4th - Professional Development				1				1	2	3	
14th & 19th - HS/MS P/T	4P	5	6	7	8	10th - Good Friday	6	7	8	9	
Conferences 4:30-7:30 p.m.	11	(12)	13	(14)	15	13th - Easter Monday	13	14	15	16	
12th & 21st ES P/T Conf. 4:30-7:30 p.m.	18	(19)	20	(21)	22		20	21	22	23	
27th - 29th - Thanksgiving Break	25	26	27	28	29		27	28	29	30	
December '19						May '20					
M	T	W	T	F		M	T	W	T	F	
										1	
	2	3	4	5	6	21st - Last Day for All Students	4	5	6	7	
	9	10	11	12	13	21st - End of 4th Quarter - 42 days	11	12	13	14	
	16	17	18	19	20	22nd - Records Day/Teacher's Last Day	18	19	20	^*21*^	
Dec 23rd - Jan 1st - Winter Break	23	24	25	26	27	25th - Memorial Day	25	26	27	<22>	
	30	31								29	
KEY						HOURS					
First/Last Day for Grades 1-12					**	KHS: 7:28 a.m. - 2:25 p.m.					
First/Last Day for Kindergarten					^^	KMS: 7:40 a.m. - 2:40 p.m.					
No School for Students						KES: 9:00 a.m. - 3:30 p.m.					
Parent/Teacher Conferences					()						
Teacher Inservice/Record Day - No Students					< >						
Holiday											
Professional Development - No Students					P						

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**KEYSTONE LOCAL SCHOOLS
2020-2021 School Calendar**

ATTACHEMENT B

August '20						January '21					
M	T	W	T	F		M	T	W	T	F	
25th - Staff Opening Day /PD	3	4	5	6	7	1st - New Year's Day				1	
26th - Professional Development	10	11	12	13	14	4th - School Resumes	4	5	6	7	
27th - Professional Development	17	18	19	20	21	15th - End of 2nd Quarter - 43 days	11	12	13	14	
28th - Records Day	24	25P	26P	27P	<28>	18th - MLK Day	18	<19>	20	21	
31st - First Day for Grades 1-12	*31*					19th - Records Day	25	26	27	28	
September '20						February '21					
M	T	W	T	F		M	T	W	T	F	
						1st - Professional Development					
		1	2	3	4	8th&10th - ES P/T Conf. 4:30-7:30 pm	1P	2	3	4	
7th - Labor Day	7	^8^	9	10	11	12th - No School K-5 Only	(8)	9	(10)	11	
8th - First Day for Kindergarten	14	15	16	17	18	15th - Presidents' Day	15	16	17	18	
	21	22	23	24	25		22	23	24	25	
28th - Professional Development	28P	29	30								
October '20						March '21					
M	T	W	T	F		M	T	W	T	F	
			1	2			1	2	3	4	
9th - NEOEA Day	5	6	7	8	9		8	9	10	11	
	12	13	14	15	16	19th - End of 2nd Quarter - 41 days	15	16	17	18	
	19	20	21	22	23	22nd -26th Spring Break	22	23	24	25	
30th - End of 1st Quarter - 42 days	26	27	28	29	30		29	30	31		
November '20						April '21					
M	T	W	T	F		M	T	W	T	F	
2nd - Professional Development	2P	3	4	5	6	2nd - Good Friday			1	2	
12th & 17th - HS/MS P/T	9	(10)	11	(12)	13	5th Easter Monday	5	6	7	8	
Conferences 4:30 - 7:30 p.m.	16	(17)	18	(19)	20		12	13	14	15	
10th & 19th - ES P/T Conf. 4:30-7:30 p.m.	23	24	25	26	27		19	20	21	22	
25th - 27th - Thanksgiving Break	30						26	27	28	29	
										30	
December '20						May '21					
M	T	W	T	F		M	T	W	T	F	
		1	2	3	4						
	7	8	9	10	11	27th - Last Day for All Students	10	11	12	13	
	14	15	16	17	18	27th - End of 4th Quarter - 42 days	17	18	19	20	
Dec 23rd - Jan 1st - Winter Break	21	22	23	24	25	28th - Records Day/Teacher's Last Day	24	25	26	^*27*^	
	28	29	30	31		31st - Memorial Day	31			<28>	
KEY						HOURS					
First/Last Day for Grades 1-12					**	KHS: 7:28 a.m. - 2:25 p.m.					
First/Last Day for Kindergarten					^^	KMS: 7:40 a.m. - 2:40 p.m.					
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Parent/Teacher Conferences					()						
Teacher Inservice/Record Day - No Students					< >						
Holiday											
Professional Development - No Students					P						