

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 27, 2019

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, James Kohler, Amanda Glover, Sandy Smith, Caylee Cabrera, Noelle Lewis, Alexis Kaczay, Tom Evans

Those present recited the Pledge of Allegiance to the United States of America.

Presentation by Officer Turner

APPROVAL OF AGENDA #19-06-04

Moved by Mezera, second by Wakefield, to approve the agenda as presented with corrections and with addendum.

Ayes: Mezera, Wakefield, O’Boyle, Stang, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #19-06-05

Moved by Wakefield, second by Stang to dispense with the reading of the minutes of the Regular Meeting on Monday, May 20, 2019 and the Special Meeting on Wednesday, June 12, 2019. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Wakefield, Stang, Mezera, O’Boyle, Walter

Motion carried.

AUDIENCE PARTICIPATION

**RECOGNITION AND HEARING OF VISITORS – NONE
INPUT FROM STAFF – NONE**

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #19-06-06**

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for May 2019, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
05/09/19	05/01/19	90972	62220	BATTING CAGE AND INSTALLATION	TEC Athletics	\$ 3,750.00

C. ESTABLISH FUND 461 9920

The Treasurer/CFO recommends establishing fund 461 9920 for High Schools that Work/Making Middle Grades Work.

D. FISCAL YEAR 2019 AMENDED APPROPRIATION RESOLUTION

The Treasurer/CFO recommends approval of the amended appropriation resolution for Fiscal Year 2019 as presented.

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E. YEAR END PROCEDURES

Approve the Treasurer/CFO to make any other necessary adjustments including, but not limited to, appropriation increases, decreases, or transfers needed to close Fiscal Year 2019.

F. FISCAL YEAR 2019 ADVANCES

The Treasurer/CFO recommends the following Transfers and Advances:

Advances

From:	To:	Amount:
General Fund (001)	IDEA Part B (516 9919)	\$2,390.01
General Fund (001)	Title IA (572 9919)	\$5,214.77
General Fund (001)	Title IIA (590 9919)	\$ 367.72
General Fund (001)	Title IV (599 9919)	\$2,718.66
General Fund (001)	Auxiliary Service (401 9919)	\$9,965.31

G. ADOPT FISCAL YEAR 2020 PERMANENT APPROPRIATIONS

The Treasurer/CFO recommends adoption of the fiscal year 2020 Permanent Appropriations as presented.

H. APPROVE CONTRACT: FITZGIBBONS & ARNOLD, OHIO CASUALTY INSURANCE

The Treasurer/CFO recommends the approval of a contract with Fitzgibbons, Arnold, & Co. and Ohio Casualty Insurance for the district's property, fleet, and liability insurance from July 1, 2019 to July 1, 2020. The total premium is \$63,416.00.

I. APPROVE COMDOC PRINT MANAGEMENT CONTRACT

The Treasurer/CFO recommends as a participant in the Sourcing Alliance approval of a 5-year document management agreement with Comdoc to provide print management and service for all the district copiers and printers as presented.

J. APPROVE CLASSIFIED SUBSTITUTE RATES

The Treasurer/CFO recommends approval of the following classified substitute rates effective 7/1/2019.

Bus Driver:	\$ 14.05
Bus Mechanic:	\$ 15.18
Cafeteria:	\$ 11.31
Cleaner:	\$ 10.30
Custodian/Maintenance:	\$ 14.05
Library Paraprofessional:	\$ 10.94
Monitor:	\$ 10.72
Special Needs Paraprofessional:	\$ 10.72
Building Secretary:	\$ 12.67
Superintendent's Secretary:	\$ 18.93
Technology Assistant	\$ 12.08

K. APPROVE 2019-2020 STUDENT ACCIDENT INSURANCE

The Treasurer/CFO recommends awarding the student accident insurance for the 2019-2020 school year to Guarantee Trust Life Insurance Company with local agent, Love Insurance Agency.

L. APPROVE JULIAN & GRUBE CONTRACT

The Treasurer/CFO recommends approval of the contract with Julian & Grube, Inc. to perform the Medicaid Agreed Upon Procedures audit for the 2020 and 2021 fiscal years at a cost of \$1,600 for each fiscal year.

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M. APPROVE DISPOSAL OF BROKEN INSTRUMENTS

The Treasurer/CFO recommends disposal of the following broken instruments:

1. 2 small hand drums (broken heads)
2. 69 rhythm sticks (paint peeling and wood splintering)
3. 6 Boom-whackers (cracked all along the edge/ends and will not produce a tone)
4. 3 maracas (cracked and beads/seeds have fallen out--will not play)
5. 5 wrist bells (broken straps)
6. 1 tambourine (broken head)

N. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Treasurer/CFO recommends approval for the Mindplay MVRC, Reading Program for the following individuals at \$28.00 per hour, per time sheet, not to exceed 2 hours each, on June 5, 2019.

1. Taylor Brouse
2. Kristen Campbell
3. Kelli Doran
4. Heather Lahoski
5. Kelly Marxen
6. Sarah Robinson
7. Leslie Shewalter
8. Rebecca van Wingerden

O. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Treasurer/CFO recommends approval for Caylie Cabrera for the TEACCH Program, at \$28.00 per hour, per time sheet, not to exceed 8 hours, between July 1, 2019 thru September 15, 2019.

P. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Treasurer/CFO recommends approval for 3 days of a stipend of \$100.00 per day, for Caylie Cabrera for the TEACCH Program between July 1, 2019 thru September 15, 2019.

Q. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Treasurer/CFO recommends approval for a stipend of \$50.00 per half day, for the following staff members for participation in professional development to be paid from Title IIA Federal Funds:

July 24 (half day) and July 25, 2019 (half day) - English Language Arts Planning

1. Leanne Miller
2. Donna Knight

R. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Treasurer/CFO recommends approval for a stipend of \$100.00 per day, for the following staff members for participation in professional development to be paid from Title IV Federal Funds:

July 1, 8, 15, 22, 29, 2019 – Project Lead the Way Curriculum Planning

1. Debra Krolczyk

July 8, 9, 2019 – STEM Elective Design

1. Kendall Poole
2. Allison Smith

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S. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Treasurer/CFO recommends approval for the following staff member for participation in STEM Elective Design on July 8, 2019 and July 9, 2019, to be paid from Title IV at their current hourly rate:

1. Debora Albrecht

T. APPROVE LRE CO-PLANNING – CO-TEACHING TRAINING

The Treasurer/CFO recommends approval of LRE Co-Planning – Co-Teaching Training between June 15, 2019 thru December 20, 2019 paid at tutor rate, \$28.00 per hour, per time sheet, not to exceed 4 hours each for the following staff members:

- | | |
|--------------------------|----------------------|
| 1. Robert Clarico | 12. Stacy Rapson |
| 2. Adam Crabtree | 13. Abigail Ratcliff |
| 3. Anita Cutler | 14. Scott Schuster |
| 4. Kathryn Dillen | 15. Mark Sobel |
| 5. Jennifer Fehlan-Jones | 16. Nicole Stratton |
| 6. Amanda Glover | 17. Mary Szczepanik |
| 7. Michael Hogue | 18. Leah Tesny |
| 8. Noelle Lewis | 19. Courtney Trakas |
| 9. Leanne Miller | 20. Jennifer Wooten |
| 10. Jennifer Myers | 21. Kristin Zatik |
| 11. Stephen Ody | |

U. APPROVE LRE CO-PLANNING – CO-TEACHING TRAINING

The Treasurer/CFO recommends approval for 2 days for a stipend of \$100.00 per day for LRE Co-Planning – Co-Teaching Training between June 15, 2019 thru December 20, 2019 following staff members:

- | | |
|--------------------------|----------------------|
| 1. Robert Clarico | 12. Stacy Rapson |
| 2. Adam Crabtree | 13. Abigail Ratcliff |
| 3. Anita Cutler | 14. Scott Schuster |
| 4. Kathryn Dillen | 15. Mark Sobel |
| 5. Jennifer Fehlan-Jones | 16. Nicole Stratton |
| 6. Amanda Glover | 17. Mary Szczepanik |
| 7. Michael Hogue | 18. Leah Tesny |
| 8. Noelle Lewis | 19. Courtney Trakas |
| 9. Leanne Miller | 20. Jennifer Wooten |
| 10. Jennifer Myers | 21. Kristin Zatik |
| 11. Stephen Ody | |

V. APPROVE LRE CO-PLANNING – CO-TEACHING TRAINING

The Treasurer/CFO recommends approval of LRE Co-Planning – Co-Teaching Training between June 15, 2019 thru December 20, 2019 paid at tutor rate, \$28.00 per hour, per time sheet, not to exceed 5 hours each for the following staff members:

- | | |
|------------------|--------------------------|
| 1. Tracy Abfall | 6. Kelly Marxen |
| 2. Taylor Brouse | 7. Dawn Morris |
| 3. Kelli Doran | 8. Natalie Rodriguez |
| 4. Kara Griswold | 9. Rebecca van Wingerden |
| 5. Alexis Kaczay | |

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W. APPROVE LRE CO-PLANNING – CO-TEACHING TRAINING

The Treasurer/CFO recommends approval for 6 days for a stipend of \$100.00 per day for LRE Co-Planning – Co-Teaching Training between June 15, 2019 thru December 20, 2019 following staff members:

1. Tracy Abfall
2. Taylor Brouse
3. Kelli Doran
4. Kara Griswold
5. Alexis Kaczay
6. Kelly Marxen
7. Dawn Morris
8. Natalie Rodriquez
9. Rebecca van Wingerden

Ayes: Stang, Wakefield, Mezera, O’Boyle, Walter
Motion carried.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #19-06-07**

Moved by Mezera, second by O’Boyle that the foregoing recommendations be approved.

X. APPROVE LRE CO-PLANNING – CO-TEACHING TRAINING

The Treasurer/CFO recommends approval of LRE Co-Planning – Co-Teaching Training between June 15, 2019 thru December 20, 2019 paid at tutor rate, \$28.00 per hour, per time sheet, not to exceed 4 hours each for the following staff member:

1. Paula Perhot

Y. APPROVE LRE CO-PLANNING – CO-TEACHING TRAINING

The Treasurer/CFO recommends approval for 2 days for a stipend of \$100.00 per day for LRE Co-Planning – Co-Teaching Training between June 15, 2019 thru December 20, 2019 following staff member:

1. Paula Perhot

Ayes: Mezera, O’Boyle, Stang, Wakefield
Abstain: Walter
Motion carried.

APPROVE SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS #19-06-08

Moved by Wakefield, second by Mezera that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY 2019-2020 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2019-2020 school year, pending all record checks and completion of state and local requirements.

- a. Kevin Fox – Assistant Varsity Football – Step 7 - \$5,441.25
- b. Jeffrey Ruebensaal – Head Freshman Football - Step 7 - \$4,353.00
- c. Thomas Habenicht – Head Varsity Cross Country - Step 7 - \$4,534.37
- d. Leanne Miller – Junior Varsity Cheerleader Advisor – Football – Step 3 - \$1,451.00
- e. Dylan Buffington – Junior Varsity Girls’ Basketball – Step 1 - \$3,264.75
- f. Kristin Burden – Ticket Taker - \$20.00 per game
- g. Marsha Conn – Ticket Taker - \$20.00 per game
- h. Kari Dove Deal – Ticket Taker - \$20.00 per game
- i. Shannon Heffernan – Ticket Taker - \$20.00 per game
- j. Terri Helbig – Ticket Taker - \$20.00 per game

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- k. Jennifer Maiden – Ticket Taker - \$20.00 per game
- l. Tonya Pfeifer – Ticket Taker - \$20.00 per game
- m. Bert Fitzgerald – Score Board Operator - \$20.00 per game
- n. David Jones Jr. – Announcer - \$20.00 per game
- o. James Piazza – Announcer - \$20.00 per game
- p. Shannon Heffernan – Fall Faculty Manager – Step 1 - \$1,269.62
- q. Natalie Rodriguez – Fall Faculty Manager – Step 3- \$1,269.62
- r. Donna Knight – Gifted Coordinator – Step 5 - \$9,431.50
- s. Meghann Redd – Senior Class Advisor (50%) – Step 3 - \$997.56
- t. Alyssa Schwedt – Senior Class Advisor (50%) – Step 1 - \$906.87
- u. Catherine Stratton – Junior Class Advisor – Step 7 - \$2,539.25
- v. Shannon Heffernan – Sophomore Class Advisor – Step 5 - \$1,305.90
- w. Philip Tuttle – Freshman Class Advisor – Step 7 - \$1,523.55
- x. David Jones Jr. – HS Student Council (50%) – Step 7- \$1,632.37
- y. Jennifer Fehlan-Jones – HS Student Council (50%) – Step 7 - \$1,632.37
- z. Michael Hogue – HS Yearbook Advisor- Step 7 - \$3,990.25
- aa. Anita Cutler – HS Drama Club – Step 2 - \$1,813.75
- bb. Thomas Habenicht – Comic Book Club – Step 2 - \$906.87
- cc. Andrea Catanzarito – National Honor Society Advisor – Step 5 - \$1,451.00
- dd. Andrea Catanzarito – Spanish Club (50%) – Step 3 - \$453.43
- ee. Jennifer Galletti – Spanish Club – (50%) - Step 3 - \$453.43
- ff. Brett Benzin- HS Instrumental Contest Director – Step 5 - \$2,176.50
- gg. Brett Benzin – HS Instrumental Performance – Step 5–3@ \$145.10 = \$435.30
- hh. Brett Benzin – HS Marching/Pep Band – Step 5- \$5,441.25
- ii. Brett Benzin – Instrumental Parade Days – Step 5 – 3@ \$181.37 = \$544.11
- jj. Brett Benzin – MS Instrumental Contest Director – Step 5 - \$2,176.50
- kk. Brett Benzin – MS Instrumental Performance – Step 5 – 3@ \$145.10 = \$435.30
- ll. Catherine Stratton – Assistant Marching/Pep Band – Step 4 - \$2,720.62
- mm. Bethany Pearce - Vocal Contest Director – Step 7 - \$2,902.00
- nn. Bethany Pearce – HS Vocal Performance Step 7 – 5@ \$217.65 = \$1,088.25
- oo. Bethany Pearce – MS Vocal Performance Step 7 – 3 @ \$217.65 = \$652.95
- pp. Anne Paulchell – ES Vocal Performance – Step 4 – 4 @ \$145.10 = \$580.40
- qq. Kathryn Dillen – Middle School Memory Book (50%) – Step 5 - \$997.56
- rr. Kelly Marxen – Middle School Memory Book (50%) – Step 2 - \$816.18
- ss. Nicole Cassell – Elementary School Student Council – Step 7 - \$1,269.62
- tt. Philip Tuttle – Lead Mentor Teacher – \$1,900.00

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2. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2019-2020 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Shannon Heffernan – Dance Team

3. EMPLOY CLASSIFIED SUBS FOR THE 2018-2019 SCHOOL YEAR

The Superintendent recommends employment of the following 2018-2019 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

Cleaning 10.09/hr.

- a. Brooke Trego – effective 6/7/19
- b. Sherri Yucka

4. EMPLOY CLEANER TRAINEE

The Superintendent recommends employing Mark Lacko as a Cleaner Trainee for fifteen hours per week, and for additional time, as needed, determined by the Maintenance Supervisor, at minimum wage effective July 1, 2019 through June 30, 2020.

5. EMPLOY SUMMER GROUNDS TRAINEE

The Superintendent recommends employing the following individual as a Summer Grounds Trainee for 14.75 hours per week at minimum wage.

- a. Daniel Szuhay - effective June 19, 2019 thru August 23, 2019

6. EMPLOY 2019-2020 HOMEBOUND INSTRUCTION TUTORS

The Superintendent recommends employment of the following individuals as homebound instruction tutors for the 2019-2020 school year commencing on July 1, 2019 through June 30, 2020 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis.

- | | |
|------------------|--------------------------|
| a. Tracy Abfall | e. Heather Lahoski |
| b. Taylor Brouse | f. Natalie Rodriguez |
| c. Kelli Doran | g. Leslie Shewalter |
| d. Kara Griswold | h. Rebecca van Wingerden |
| e. Dawn Hein | |

7. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Kayla Jewell – Special Needs Paraprofessional – effective – 7/24/19

8. APPROVE 2019-2020 EXTENDED DAYS CONTRACTS

The Superintendent recommends approving the following listed individuals for extended day contracts for the 2019-2020 school year for the days indicated at their daily rate of pay with documentation of days worked:

- a. Kristen Lazard - KMS Guidance Counselor – 10 days
- b. Meghann Redd – KHS Guidance Counselor – 14 days
- c. Alyssa Schwedt – KHS Guidance Counselor – 14 days
- d. Cathleen Walker – District Psychologist – 10 days

9. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Anna Stefan – KES Lunch Monitor – effective end of day on 5/24/19
- b. Alison Gillam – KHS English Teacher – effective end of day on 7/8/19

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10. EMPLOY 2019-2020 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2019-2020 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11).

- a. Caylie Cabrera – KES Intervention Specialist – Step 0 MA - \$39,903.00
- b. Amanda Glover – 6th Grade Math Teacher – Step 1 BA -\$37,871.00
- c. Alexis Kaczay – KMS Intervention Specialist – Step 0 BA+15 - \$37,690.00
- d. Noelle Lewis – KHS English Teacher – Step 2 BA - \$39,467.00
- e. Cathleen Walker – District Psychologist – Step 4 MA+30 - \$50,785.00

11. EMPLOY ESY SERVICES INSTRUCTOR

The Superintendent recommends employing Frances McConnell as an ESY Services Instructor for Speech and Language Services between the period of Monday, June 17, 2019 thru Saturday, August 16, 2019, at tutor rate (currently \$28.00 per hour), per time sheet, not to exceed 15 hours.

12. EMPLOY 2019-2020 LPDC PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Local Professional Development Committee (LPDC) on an as needed basis, per time sheet, at tutor rate for the 2019-2020 school year.

- a. David Kish
- b. Donna Knight
- c. Gina Gibson
- d. Maura Neville
- e. Rebecca Reed
- f. Kevin Wacker

13. APPROVE FAMILY MEDICAL LEAVE ACT – THERESE JACKSON

The Superintendent recommends approving the absence for Therese Jackson under the Family Medical Leave Act for the period on or about June 3, 2019 through on or about June 18, 2019.

14. APPROVE INCREASING THE EMPLOYMENT CONTRACT OF SHANNON HEFFERNAN

The Superintendent recommends increasing the employment contract of Shannon Heffernan from a 75.33% teacher to a full-time teacher effective August 20, 2019.

15. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2019-2020 school year effective August 20, 2019 through May 22, 2020:

<u>KES BLT</u>	<u>KMS BLT</u>	<u>KHS BLT</u>
James Austin	Jamie Cendrosky	Andrea Catanzarito
Amy Hoopingarner	Donna Knight	Donald Griswold
Allison Johnson	Kelly Marxen	Michael Hogue
Justin Nacarato	Leanne Miller	David Jones Jr.
Brittany Shaw	Mark Sobel	Meghann Redd
Leslie Shewalter		Natalie Rodriquez
Allison Smith		Alyssa Schwedt
Victoria Smith		Leah Tesny

Ayes: Wakefield, Mezera, O’Boyle, Stang, Walter

Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #19-06-09

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

16. EMPLOY 2019-2020 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contracts for the 2019-2020 school year, pending all record checks and completion of state and local requirements.

- a. Paula Perhot – Website Maintenance – Step 7 - \$5,441.25
- b. Paula Perhot – District Communications – Step 7 - \$5,441.25

17. APPROVE 2019-2020 EXTENDED DAYS CONTRACTS

The Superintendent recommends approving the following listed individual for extended day contracts for the 2019-2020 school year for the days indicated at their daily rate of pay with documentation of days worked:

- a. Paula Perhot – Website Maintenance – 21 days
- b. Paula Perhot – District Communications – 14 days

Ayes: O'Boyle, Stang, Mezera, Wakefield

Abstain: Walter

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 19-06-10

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation.

- a. KES PTA - \$6,136.55 in scholastic dollars to Keystone Elementary Staff for miscellaneous scholastic items and books

B. APPROVE OUT OF STATE TRIP TO WASHINGTON D.C.

The Superintendent recommends approving an out of state field trip for Keystone High School Sophomore students to Washington D.C. during the period of Tuesday, November 5, 2019 through Friday, November 8, 2019.

C. APPROVE OUT OF STATE TRIP TO GATLINBURG AND PIGEON FORGE TENNESSEE

The Superintendent recommends approving an out of state field trip for Keystone High School Choir students to Gatlinburg and Pigeon Forge Tennessee during the period of Thursday, April 16, 2020 through Sunday, April 19, 2020.

D. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education services contracts for the 2019-2020 school year as presented:

- a. Lorain County Board of Developmental Disabilities – Preschool Agreement
- b. Positive Education Program

E. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement with the Educational Service Center of Lorain County for Extended School Year Program from June 7, 2019 through August 16, 2019 as presented.

F. APPROVE 2019-2020 STUDENT HANDBOOKS

The Superintendent recommends approving the Keystone High School, Keystone Middle School and Keystone Elementary School student handbooks as presented.

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G. APPROVE AGREEMENT WITH HIGH SCHOOLS THAT WORK AND MAKING MIDDLE GRADES WORK

The Superintendent recommends approving the partnership agreement between Keystone Local School District and High Schools That Work and Making Middle Grades Work.

H. APPROVE OAPSE COLLECTIVE BARGAINING AGREEMENT

The Superintendent recommends approving the collective bargaining agreement with Ohio Association of Public School Employees (OAPSE) Local #434 effective July 1, 2019 through June 30, 2022 as presented.

I. APPROVE CONFIDENTIAL SECRETARY PERSONNEL HANDBOOK

The Superintendent recommends approving the Confidential Secretary Personnel Handbook effective July 1, 2019 through June 30, 2022 as presented.

J. BUDGET RECOMMENDATIONS

1. APPROVE PAY TO PARTICIPATE FEES

The Superintendent recommends approving the following Pay to Participate (PTP) fees effective July 1, 2019.

Schedule of Pay to Participate Fees

High School

Sports	1st Sport	\$250.00
	2nd Sport	\$200.00
	3rd Sport	\$100.00
	Each Additional Sport	\$100.00
Non-Sports	Academic Challenge	\$ 75.00
	Band	\$175.00
	Choir	\$ 8.00
	Flag Corp	\$175.00

Middle School

Sports	1st Sport	\$150.00
	2nd Sport	\$125.00
	3rd Sport	\$ 75.00
	Each Additional Sport	\$ 75.00
	1 st Sport - MS Cheerleading Fall or Winter	\$ 75.00
	2 nd Sport - MS Cheerleading Winter - (If also participated in Fall Cheer)	\$ 62.50
	3 rd Sport (Spring)	\$ 75.00
Non-Sports	Band	\$ 18.00
	Choir	\$ 8.00

Activity Family Cap: \$1,200.00

K. APPROVE 2019-2020 LUNCH PRICES

The Superintendent recommends approving the following lunch and breakfast prices effective for the 2019-2020 school year.

	<u>Regular Lunch</u>	<u>Milk</u>
Keystone HS	\$2.90/lunch	\$.50
Keystone MS	\$2.90/lunch	\$.50
Keystone ES	\$2.70/lunch	\$.50
Adult	\$3.60/lunch	\$.50
	<u>Breakfast</u>	\$1.60/breakfast

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L. APPROVE SCHOOL FEES

The Superintendent recommends approving the following student fees for KHS, KMS & KES for the 2019-2020 school year:

Projected Keystone High School Fee Schedule 2019-2020

ART:

Art I				\$ 8.00
Art II				\$ 8.00
Ceramics				\$10.00
Ceramics II				\$10.00
Drawpaint				\$ 7.00
Studio Art	Sem.I	\$10.00	Sem.II	\$10.00

BUSINESS FEES:

Broadcast Media	Sem. I	\$10.00	Sem. II	\$10.00
Computer Application				\$ 6.00
Computer Programming				\$ 6.00

ENGLISH FEES;

English 10 Manual				\$14.00
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SPANISH WORKBOOK FEES: (Subject to change)

Spanish I Workbook				\$ 5.00
Spanish II Workbook				\$ 5.00
Spanish III Workbook				\$ 5.00

FAMILY AND CONSUMER SCIENCE FEES:

FCCLA Dues (Members Must be paid once in addition to Con. Sci. course fee)				\$12.00
Culinary Fundamentals				\$25.00
Global Foods				\$25.00
Creative Cuisine				\$25.00
Sewing & Crafting				\$25.00

SCIENCE FEES:

Biology	Sem. I	\$15.00	Sem. II	\$15.00
Chemistry I	Sem. I	\$12.00	Sem. II	\$12.00
Environmental Science	Sem. I	\$10.00	Sem. II	\$10.00
AP Environmental Science	Sem. I	\$15.00	Sem. II	\$15.00
Honors Biology	Sem. I	\$15.00	Sem. II	\$15.00
Physical Science	Sem. I	\$ 9.00	Sem. II	\$ 9.00
Physics	Sem. I	\$ 9.00	Sem. II	\$24.00

HISTORY:

US History				\$15.00
Government				\$15.00

MISCELLANEOUS:

Freshman - grade fee	\$11.55
Sophomore - grade fee	\$11.55
Junior - grade fee	\$11.55
Senior - grade fee	\$11.55

advisor Mr. Tuttle
advisor Miss Heffernan
advisor Miss. Stratton
advisor Ms. Redd & Ms. Schwedt

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 27, 2019

**Keystone Middle School
Grade Fees
2019-2020**

6th Grade = \$35.00

Science lab fee	\$ 7.00
Student Planner	\$ 5.00
Art fee	\$ 8.00
Consumables	\$15.00

7th Grade = \$50.00

Science lab fee	\$11.00
Educational magazines/supplements	\$11.00
Student Planner	\$ 5.00
Art fee	\$ 8.00
Consumables	\$15.00

8th Grade = \$40.00

Science lab fee	\$12.00
Student Planner	\$ 5.00
Art/Art 1 fee	\$ 8.00
Consumables	\$15.00

8th Grade Additional fees

Spanish 1	\$ 5.00
Physical Science	\$18.00

**Keystone Elementary School
Grade Fees
2019-2020**

Kindergarten	\$60.00
1 st Grade	\$60.00
2 nd Grade	\$60.00
3 rd Grade	\$60.00
4 th Grade	\$60.00
5 th Grade	\$60.00

Ayes: Stang, Wakefield, Mezera, O’Boyle, Walter
Motion carried.

**APPROVING SETTLEMENT AGREEMENT WITH GIAMBRONE
MASONRY, INC. AND FIDELITY AND DEPOSIT COMPANY
OF MARYLAND C/O ZURICH NA 19-06-11**

Moved by Mezera, second by Wakefield to approve the below resolution.

WHEREAS, the Board of Education of Keystone Local School District ("Keystone") entered into a contract (the "Contract") with Giambrone Masonry, Inc. ("Giambrone") to perform masonry work on the New Keystone Middle School project (the "Project");

WHEREAS, Fidelity and Deposit Company of Maryland c/o Zurich NA ("F&D") issued a payment and performance bond on behalf of Giambrone for the Project; and

WHEREAS, a dispute has arisen between Keystone and Giambrone and F&D regarding the work Giambrone performed on the Project; and

WHEREAS, Keystone now desires to resolve the dispute and authorize the Superintendent to execute the Settlement Agreement with Giambrone and F&D.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 27, 2019

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Keystone Local School District that the Settlement Agreement with Giambrone and F&D is approved and the Superintendent is authorized to execute the Settlement Agreement on behalf of the Board of Education, along with any other necessary documents in accordance with the Settlement Agreement.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

APPROVING SETTLEMENT AND RELEASE AGREEMENT #19-06-12

Moved by Stang second by O'Boyle to approve the Settlement and Release Agreement with Fidelity and Deposit company of Maryland c/o Zurich NA and Giambrone Masonry, Inc. as presented.

Ayes: Stang, O'Boyle, Mezera, Wakefield, Walter
Motion carried.

APPROVING SETTLEMENT AGREEMENT WITH RFC CONTRACTING, INC., WESTERN SURETY COMPANY AND RTN CONTRUCTION, LLC #19-06-13

Moved by Wakefield, second by Mezera to approve the below resolution

WHEREAS, the Board of Education of Keystone Local School District ("Keystone") entered into a contract (the "Contract") with RFC Contracting, Inc. ("RFC") to perform general trades work on the New Keystone Middle School project (the "Project");

WHEREAS, Western Surety Company ("Western") issued a payment and performance bond on behalf of RFC for the Project; and

WHEREAS, RFC subcontracted certain work on the Project to RTN Construction, LLC ("RTN"); and

WHEREAS, a dispute has arisen between Keystone and RFC, Western and RTN regarding the work performed by RFC and RTN on the Project; and

WHEREAS, Keystone now desires to resolve the dispute and authorize the Superintendent to execute the Settlement Agreement with RFC, Western and RTN.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Keystone Local School District that the Settlement Agreement with RFC, Western and RTN is approved and the Superintendent is authorized to execute the Settlement Agreement on behalf of the Board of Education, along with any other necessary documents in accordance with the Settlement Agreement.

Ayes: Wakefield, Mezera, O'Boyle, Stang, Walter
Motion carried.

APPROVING SETTLEMENT AGREEMENT #19-06-14

Moved by O'Boyle second by Stang to approve the Settlement Agreement with RFC Contracting, LLC, Western Surety Company, and RTN Construction, LLC as presented.

Ayes: O'Boyle, Stang, Mezera, Wakefield, Walter
Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, July 22, 2019 – Regular Meeting – KMS Media Center
2. Monday, August 19, 2019 – Regular Meeting – KHS Conference Room
3. Monday, September, 16, 2019 – Regular Meeting – KHS Conference Room

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 27, 2019

COMMENTS/CONCERNS

Board Members:

Devin Stang: Welcome aboard to the new teachers.

Patricia Wakefield: I have been on the board for a while and the staff has changed since I started. Welcome to the new teachers.

Renee Mezera: Welcome new teachers. I hope everyone enjoys their summer.

Carrie O'Boyle: Welcome to the new teachers. The school grounds look great as well.

Dennis Walter: Welcome to the new teachers, this is a great community.

Public:

Daniel White: Welcome to the new teachers. Thank you to the family members that attended.

EXECUTIVE SESSION #19-06-15

Moved by Wakefield, second by Stang to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With action to follow.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter

Motion carried.

Executive Session 6:45 p.m. Return to Open Session 8:53 p.m.

APPROVE ADMINISTRATIVE HANDBOOK #19-06-16

Moved by Stang, second by Mezera to approve the Administrative Handbook effective July 1, 2019 through June 30, 2022 as presented.

Ayes: Stang, Mezera, O'Boyle, Wakefield, Walter

Motion carried.

APPROVE ADMINISTRATIVE CONTRACTS #19-06-17

Moved by Mezera, second by O'Boyle to approve the following administrative contracts as indicated, effective July 1, 2019.

- a. David Kish – Curriculum Director - 3 Year Contract
- b. Therese Jackson – Transportation Supervisor – 3 Year Contract
- c. Jody White - Food Service Supervisor – 3 Year Contract

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter

Motion carried.

ADJOURNMENT #19-06-18

Moved by Stang, second by Mezera to adjourn the regular meeting at 8:56 p.m.

Ayes: Stang, Mezera, O'Boyle, Wakefield, Walter

Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD JUNE 27, 2019
