

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD AUGUST 19, 2019

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, James Kohler, Gina Gibson, Jody White, Albert Trego, Therese Jackson, Diana Rogers, Jeanne Carpenter, Nicole Cassell, Jackie Elsleger, Leanne Manning, Jacquelynn Daymut, Molly Naylor, Christine Manning, Cathryne Wittlinger

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #20-08-01

Moved by Wakefield, second by Stang to approve the agenda as presented with corrections.

Ayes: Wakefield, Stang, Mezera, O’Boyle, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #20-08-02

Moved by Mezera, second by O’Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, July 22, 2019. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE
INPUT FROM STAFF – NONE

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction – High Schools That Work and Making Middle Grades Work Banner Presentation and Update

APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #20-08-03

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for July 2019, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
07/01/19	06/26/19	91268	62529	RENEWAL OF AR AND MATH FACTS	RENAISSANCE LEARNING INC.	\$ 3,665.00
07/16/19	03/06/19	91403	62605	CONTRACT PAYMENT FOR STUDY ISLAND & PLATO	EDMENTUM, INC.	\$ 12,768.19
08/01/19	07/16/19	91438	62628	BUSES	MERCEDES-BENZ FINANCIAL SERVICES	\$ 82,113.21
07/01/19	05/20/19	91208 & 91214	62620	CUSTOM VAPOR PRO JERSEY	BSN	\$ 5,697.00

C. APPROVE SERVICE AGREEMENT WITH GARDINER

The Treasre/CFO recommends approving a Service Agreement between Gardiner and Keystone Local Schools as presented.

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D. APPROVE DISPOSAL OF BROKEN INSTRUMENTS

The Treasurer/CFO recommends disposal of the following broken instruments:

1. 6 finger cymbals
2. 5 small tambourines
3. 1 set of wooden maracas
4. 3 soprano glockenspiels

E. FY2020 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KHS

Class of 2020 - Senior
Class of 2021 - Junior
Class of 2022 - Sophomore
Class of 2023 - Freshmen
Comic Book Club
Dance Team Club
Drama Club
Environmental Club
FCCLA
National Honor Society
School Store
Spanish Club
Student Council
Yearbook
Youth 4 Youth

KMS

Memory Book (Yearbook)
School Store
STEM
Student Council

KES

Student Council

F. APPROVE PRINCIPAL BUDGETS

The Treasurer/CFO recommends approving the following principal funds.

PRINCIPAL FUNDS

Camp NuHop
Curriculum Book Study
District Support Fund
KEEP
KES Principal Fund
KES Principal Pop Fund
KMS Principal Fund
KMS Principal Pop Fund
KHS Principal Fund
KHS Principal Pop Fund
Washington DC

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter
Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #20-08-04

Moved by Wakefield, second by Mezera that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in professional development to be paid from FY20 Title IIA Federal Funds:

August 14, 2019 – Science Fusion Training

- a. Anita Cornish
- b. Kelli Doran

August 16, 2019 – Science Fusion Training

- a. Mark Sobel

2. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in professional planning time between August 1, 2019 thru August 16, 2019 to be paid from the General Fund:

- a. Jill Hetsler
- b. Justin Nacarato
- c. Rebecca Reed
- d. Leslie Shewalter
- e. Elizabeth Slone
- f. Brianne Tabar
- g. Rebecca van Wingerden

3. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff member for participation in professional development to be paid from the General Fund:

August 19, 2019- School Health Index Meeting

- a. Brooke Adkins

August 19, 2019 – CCP Meeting for First Year CCP Teacher

- a. Donald Griswold

4. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$50.00 per half day for the following staff member for participation in professional development to be paid from the General Fund:

August 19, 2019- School Health Index Meeting

- a. Jamie Cendrosky

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5. EMPLOY 2019-2020 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2019-2020 school year, pending all record checks and completion of state and local requirements.

- a. Jamie Cendrosky – Head Seventh Volleyball – Step 7 - \$3,446.12
- b. Timothy Giesel – Head Girls Soccer – Step 7 - \$6,710.87
- c. Justin Nacarato – Middle School Cross Country – Step 2 - \$1,632.37
- d. Stephen Ody – Assistant Seventh Football –50% - Step 6 - \$1,360.31
- e. Robert Walsh – Junior Varsity Boys’ Basketball – Step 7 - \$4,897.12

6. SALARY RECLASSIFICATIONS – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2019-2020 school year due to continuing education.

- a. Catherine Stratton – from MA+15 to MA+30 – Step 10

7. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Marsha Conn – KMS Secretary – effective end of day on 8/2/19
- b. Melisa Garber – Bus Driver – effective end of day on 8/9/19
- c. Christine Yates – KMS Cashier – effective end of day on 8/2/19

8. EMPLOY 2019-2020 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2019-2020 school year.

- a. Jason Mauro – District Maintenance – Night Custodian - Step 0 - \$14.35/hr. plus \$0.70/hr. shift differential - effective 8/13/19
- b. Linda McCroskey – Bus Monitor – Step 0 - \$11.02/hr. – effective 8/20/2019

9. EMPLOY CLASSIFIED SUBS FOR THE 2019-2020 SCHOOL YEAR

The Superintendent recommends employment of the following 2019-2020 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Daryl Buckland
Bus Driver - \$14.05/hr.
- b. Darcy Chatham
Cafeteria - \$11.31/hr.
Building Secretary - \$12.67/hr.
- c. Marsha Conn
Building Secretary - \$12.67/hr.
- d. Leann Cromer
Cleaning - \$10.30/hr. - effective 7/31/19
Custodian/Maintenance – \$14.05/hr. – effective 8/12/19
- e. LouAnn Fox
Cafeteria - \$11.31/hr.
Cleaning - \$10.30/hr.
Monitor - \$10.72/hr.
Paraprofessional – Library - \$10.94/hr.
Paraprofessional – Special Needs - \$10.72/hr.
Building Secretary - \$12.67/hr.
Superintendent’s Secretary - \$18.93/hr.
Technology Assistant - \$12.08/hr.

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- f. Melisa Garber
 - Cleaning - \$10.30/hr.
 - Custodian/Maintenance - \$14.05/hr. effective - 8/1/19
- g. Denise Hanna
 - Cafeteria - \$11.31/hr.
 - Monitor - \$10.72/hr.
 - Paraprofessional – Special Needs - \$10.72/hr.
- h. Denise Kader
 - Cafeteria - \$11.31/hr.
- i. Brenda Lang
 - Monitor - \$10.72/hr.
 - Paraprofessional – Special Needs - \$10.72/hr.
 - Building Secretary - \$12.67/hr.
 - Technology Assistant - \$12.08/hr.
- j. Amy Mitterling
 - Monitor – \$10.72/hr.
- k. Patricia Nagy
 - Cafeteria - \$11.31/hr.
- l. Laura Nichols
 - Cafeteria - \$11.31/hr.
 - Cleaning - \$10.30/hr.
- m. Peggy Slone
 - Cafeteria - \$11.31/hr.
 - Cleaning - \$10.30/hr.
- n. Thomas Thiffault
 - Bus Driver - \$14.05/hr.
- o. Frances Walker
 - Bus Driver - \$14.05/hr.
 - Cleaning - \$10.30/hr.

10. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals:

- a. Frances Walker – from Keystone Middle School Lunch Monitor 1.75 hours to Keystone Middle School Cashier 3.5 hours effective 8/15/19
- b. Paul Stainbrook – from District Maintenance, Night Custodian 8.0 hours to District Maintenance 8.0 hours effective 8/19/19

11. APPROVE SUBSTITUTE TEACHERS 2019-2020

The Superintendent recommends to approve the certified substitute teachers for the 2019-2020 school year from the approved list provided by the Lorain County Educational Service Center, on an as needed basis with compensation at \$90.00 per day (\$45.00 per half day).

12. EMPLOY 2019-2020 CERTIFICATED TUTORS

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2019-2020 school year, subject to completion of all state and local requirements, at tutor rate (\$28.00/per hour), per time sheet for 5.25 hours per day, not to exceed 150 days.

- a. Erin Klooz
- b. Kristen Matz

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13. APPROVE OPES, OSCES AND OTES

The Superintendent recommends approving the below Administrators for receiving credentials in the following areas.

<u>OPES</u>	<u>OSCES</u>	<u>OTES</u>
Antonietta Filut	Jacob Alferio	Jacob Alferio
Daniel White	Antonietta Filut	Antonietta Filut
	James Kohler	Gina Gibson
		James Kohler
		Maura Neville
		Jacqueline Vance

14. EMPLOY SUBSTITUTE GUIDANCE COUNSELOR – CAROLYN ABBEY

The Superintendent recommends employing Carolyn Abbey as substitute guidance counselor for the 2019-2020 school year, on an as needed basis, at the rate of \$196.00 per day, pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

15. EMPLOY 2019-2020 KEY CARE TUTORS

The Superintendent recommends employment of the following individuals as Key Care Tutors for the 2019-2020 school year as well as the summer, at \$22.00, per time sheet, on an as needed basis.

- a. Caylie Cabrera
- b. Heather Lahoski
- c. Hannah Murray
- d. Brianne Tabar

Ayes: Wakefield, Mezera, O’Boyle, Stang, Walter
Motion carried.

APPROVE SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS #20-08-05

Moved by Mezera, second by O’Boyle that the foregoing recommendations be approved.

B. BUDGET RECOMMENDATIONS

1. APPROVE FIELD TRIP/TRANSPORTATION FEES

The Superintendent recommends approving Field Trip/Transportation fees from \$2.80 per mile to \$2.95 per mile effective August 20, 2019.

2. APPROVE KEY CARE RATE CHANGE

The Superintendent recommends approving the Key Care Rate from \$3.00 for the a.m. session and \$3.00 for the p.m. session to \$4.00 for the a.m. session and \$4.00 for the p.m. session.

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS 20-08-06**

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation.

1. Reitz Family - \$50.00 in school supplies to Keystone Middle School.

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B. APPROVE PROFESSIONAL NEGOTIATIONS AGREEMENT

The Superintendent recommends approving Professional Negotiations Agreement between the Keystone Local Board of Education and Keystone Local Education Association as ratified by the union and BOE, approved May 20, 2019 with Article 43 signatures.

C. APPROVE PROFESSIONAL NEGOTIATIONS AGREEMENT

The Superintendent recommends approving Professional Negotiations Agreement between the Keystone Local Board of Education and Ohio Association of Public School Employees Local #434 as ratified by the union and BOE, approved June 27, 2019 with Article 56 signatures.

D. APPROVE AGREEMENT WITH ALLDATA

The Superintendent recommends approving the ALLDATA service agreement as presented.

E. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education service contract for the 2019-2020 school year.

1. STEPS Education

F. APPROVE 2019-2020 AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement between the Educational Service Center of Lorain County and the Lorain County Domestic Relations Court, on the behalf of the Keystone Local Schools for the 2019-2020 school year as presented.

G. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

EGAC-R	JEFB
EHB	KJA

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter
Motion carried.

APPROVE RESOLUTION TO WAIVE CAREER-TECHNICAL TRAINING FOR STUDENTS IN GRADES SEVEN AND EIGHT DURING THE 2019-2020 SCHOOL YEAR #20-08-07

Moved by O'Boyle, second by Mezera to approve the below resolution.

WHEREAS, R.C. section 3313.90 provides that the requirement for an Ohio public school district to provide career-technical education to students enrolled in grades seven and eight may be waived for a particular school year if the Board of Education adopts a resolution specifying the intent not to provide career-technical education to students enrolled in grades seven and eight for a particular school year and submits that resolution to the Ohio Department of Education by the thirtieth day of September of that school year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Keystone Local School District hereby specifies its intent not to provide career-technical education to students enrolled in grades seven and eight during the 2019-2020 school year.

BE IT FURTHER RESOLVED that the Board of Education of the Keystone Local School District hereby directs the Superintendent or his designee to submit a copy of this Resolution to the Ohio Department of Education prior to September 30, 2019 and to submit such other information necessary to effectuate this Resolution.

Ayes: O'Boyle, Mezera, Stang, Wakefield, Walter
Motion Carried.

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FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, September 9, 2019 – Work Session – KHS Conference Room
2. Monday, September, 16, 2019 – Regular Meeting – KHS Conference Room
3. Monday, October 14, 2019 – Work Session – KHS Conference Room
4. Monday, October 21, 2019 – Regular Meeting – KHS Conference Room
5. Monday, November 18, 2019 – Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members:

Devin Stang - Associate program with LCCC up and running with boilermakers.

Patricia Wakefield - Would like to praise our district. Spoke with a family that previously homeschooled their children and moved here and sent them to keystone. They had nothing but great things to say.

Dennis Walter - Buildings and Grounds committee met to discuss the tree plans and signs. Finance met to discuss Nexus tax revenue, impact on state aid, and CRA tax abatement.

Carrie O'Boyle - Thank you to Dan and Buddy for going over the facilities and grounds, and for finding financial savings in several areas.

Public:

Daniel White - Thank you to the committees that met. Thank you to those who helped with the school health index as well.

Jeanne Carpenter - Concerned there is not busing for 9th and 10th grade. Concerned about kids' safety. Inquired 3 years ago. Laws have changed and kids can no longer drive with four passengers. No sidewalks to walk home in some areas. If they have to walk they have miles to walk. Speeding cars are a concern. Requests the district to poll students/families to see who needs bussing. States if she was not available to drive, her grandchildren would have to sit in school for hours until parents get off work. If other communities have done it, can we look into as well? Reached out to Amherst Superintendent, who brought back bussing, and he referred me to Mr. White.

Daniel White - We will look into it. This would not change in a week, but we will study it and look into it over time.

Board Members:

Dennis Walter - It was last evaluated prior to the passage of our levy.

Public:

Jeanne Carpenter - My understanding we can no longer put 4 kids in the car. I don't want it to get to a point where someone gets seriously hurt.

Molly Naylor - Has it been looked into starting MS and HS at the same time? 15-minute time variance between the two schools. I understand bussing numbers are tight, but perhaps they can ride together.

Molly Naylor - We spend a lot of money on the banners only to be displayed 1 day. Most kids won't play sports after HS and be recognized year around. Younger kids look up to older grades. Other schools display banners year around.

Daniel White - We will have to look into this and get back to you.

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Board Members:

Renee Mezera - I had kids in athletics as well, and spent \$50-60 on these banners to display one day. The spirit is that we focus on the team and not individuals. Other districts do have them displayed all year.

Dennis Walter - Are you recommending banners be displayed all year or season?

Public:

Molly Naylor - Just the season.

Board Members:

Renee Mezera - Concern over outside banners. Cannot leave those up seasonally outside.

Public:

Jackie Elsleger - Reiterate Jeanne Carpenter on bussing. Has a soon to be freshmen with two younger siblings. Bussing will be difficult. Bus #17 is full. Another sibling is at Murray Ridge. Would appreciate looking into bussing for high school. Would hope for a resolution that works.

Cathryne Wittlinger - Mother is Jeanne Carpenter. Would be unable to pick children up from school if it were not for mother. No high school bussing is a disservice to the community. Need to be able to handle bussing unless kids can walk. Unsure how to get her kids home from school if it wasn't for her mother. Husband and her both work. Working an 8-hour job and get your kids within an 8-hour window, it is very tough.

EXECUTIVE SESSION #20-08-08

Moved by Mezera, second by Wakefield to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Executive Session 7:00 p.m. Return to Open Session 8:21 p.m.

Ayes: Mezera, Wakefield, O'Boyle, Stang, Walter
Motion carried.

ADJOURNMENT #20-08-09

Moved by Stang, second by Wakefield to adjourn the regular meeting at 8:22 p.m.

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter
Motion carried.

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO