

**RECORD OF PROCEEDINGS**

**MINUTES OF KEYSTONE BOARD OF EDUCATION**

**REGULAR MEETING HELD SEPTEMBER 16, 2019**

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Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O’Boyle, Patricia Wakefield, Dennis Walter

Board Members not in Attendance:

Devin Stang

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, Antonietta Filut, Jacqueline Vance,  
Jody White, Albert Trego, Therese Jackson, Beth Solt

Those present recited the Pledge of Allegiance to the United States of America.

KMS Presentation by Antonietta Filut

**APPROVAL OF AGENDA #20-09-07**

Moved by Mezera, second by Wakefield, to approve the agenda with addendum as presented.

Ayes: Mezera, Wakefield, O’Boyle, Walter

Motion carried.

**APPROVAL OF PRIOR MEETING MINUTES #20-09-08**

Moved by Wakefield, second by O’Boyle to dispense with the reading of the minutes of the Work Session on Monday, September 9, 2019. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Wakefield, O’Boyle, Mezera, Walter

Motion carried.

**AUDIENCE PARTICIPATION**

**RECOGNITION AND HEARING OF VISITORS – NONE**

**INPUT FROM STAFF – NONE**

**CURRICULUM CORNER**

**David Kish**, Director of Curriculum and Instruction – 2019 District Report Card

**APPROVE TREASURER/CFO FINANCIAL REPORTS**

**AND RECOMMENDATIONS #20-09-09**

Moved by Wakefield, second by Mezera that the foregoing recommendations be approved.

**A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for August 2019, as presented.

**B. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
08/23/19	07/01/19	91539	62789	FIRST CONTRACT TUITION BILLING FOR 19-20	OMBUDSMAN EDUCATION	\$ 8,487.25

**C. APPROVE FORECAST 5 ANALYTICS SERVICE AGREEMENT**

The Treasurer/CFO recommends approval of the 5Sight License Agreement and the 5Cast Support and License Agreement as presented.

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**D. ESTABLISH FUND 467**

The Treasurer/CFO recommends establishing fund 467 for Student Wellness and Success Fund.

Ayes: Wakefield, Mezera, O'Boyle, Walter  
Motion Carried

**APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #20-09-10**

Moved by O'Boyle, second by Mezera that the foregoing recommendations be approved.

**A. EMPLOYMENT OF PERSONNEL**

**1. EMPLOY 2019-2020 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2019-2020 school year.

- a. Darlene Kalman – Murray Ridge School Special Needs Paraprofessional and Keystone School District Special Needs Paraprofessional– Step 2 - \$11.93 – effective 9/10/19

**2. EMPLOY CLASSIFIED SUBS FOR THE 2019-2020 SCHOOL YEAR**

The Superintendent recommends employment of the following 2019-2020 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Linda Archer  
Cleaning - \$10.30/hr.

**3. EMPLOY 2019-2020 HOMEBOUND INSTRUCTION TUTORS**

The Superintendent recommends employment of the following individual as a homebound instruction tutor for the 2019-2020 school year commencing on July 1, 2019 through June 30, 2020 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis.

- a. Tiffany Spinks

**4. ACCEPT RESIGNATION**

The Superintendent recommends accepting the resignation of the following individual:

- a. Kendall Poole – Winter JV Cheerleading Coach – effective 9/10/19

**5. APPROVE PROFESSIONAL DEVELOPMENT STIPEND**

The Superintendent recommends approval for the following staff members for training on IEP Writing, at \$28.00 per hour, per time sheet, not to exceed 6 hours, between September 9, 2019 thru October 31, 2019.

- a. Caylie Cabrera
- b. Alexis Kaczay

**6. SALARY RECLASSIFICATIONS – CERTIFIED**

The Superintendent recommends the following change in salary schedule placement for the 2019-2020 school year due to continuing education.

- a. Natalie Rodriguez – from BA+15 to MA – Step 9

Ayes: O'Boyle, Mezera, Wakefield, Walter  
Motion carried.

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#### APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 20-09-11

Moved by Mezera, second by O'Boyle that the foregoing recommendations be approved.

**A. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations.

1. Lorain County Toys for Tots – Miscellaneous Physical Education Equipment estimated value of \$400.00 to Keystone Elementary School
2. Anonymous – 8 cut resistant gloves estimated value of \$30.00 to Keystone High Schools Family Consumer Science Class

**B. APPROVE AGREEMENT WITH EASTER SEALS NORTHERN OHIO, INC.**

The Superintendent recommends approving the agreement with Easter Seals Northern Ohio, Inc. from September 1, 2019 through June 30, 2020 as presented.

**C. APPROVE STRATEGIC PLAN TREE PROJECT**

The Superintendent recommends approving the Strategic Plan Tree Project by Davey Tree Expert Company as presented.

**D. APPROVE SPECIAL EDUCATION CONTRACT**

The Superintendent recommends approving the following special education services contract for the 2019-2020 school year as presented:

1. Interagency Agreement with Early Head Start & Head Start, Lorain County Board of Developmental Disabilities, Lorain County Local Education Agencies, and Early Intervention Services of Lorain County

**E. APPROVE AMENDED ADMINISTRATIVE HANDBOOK**

The Superintendent recommends approving the amendment to the Administrative Handbook as presented.

Ayes: Mezera, O'Boyle, Wakefield, Walter  
Motion carried.

#### FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, October 21, 2019 – Regular Meeting – KHS Conference Room
2. Monday, November 18, 2019 - Regular Meeting – KHS Conference Room

#### SUPERINTENDENT COMMITTEE REPORTS

LCJVS Representative:

Deborah Melda – LCJVS just started. Cancelled one day of school for water leak. Pipes over 50 years old. Need levy to help make the appropriate repairs.

#### COMMENTS/CONCERNS

Board Members:

Renee Mezera - Love seeing the positive test scores. Community was excited too. They were sharing and posting on Facebook. Mrs. Filut, thank you for sharing your presentation.

Carrie O'Boyle - Was excited to see the test scores as well. Great job. Think this is going to be a good year.

Dennis Walter - Grades look terrific, it is great to see how we have increased over the years. We are a rural district and proved we can be up there with some of the top districts.

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Public:

Daniel White - I don't think we have hit our ceiling and we will work to continue to improve. KMS staff really worked to implement new courses and took feedback from students on what classes they would like, and the kids now love it. The students will have more selections as they move into the high school. Great work.

**EXECUTIVE SESSION #20-09-12**

Moved by Wakefield, second by O'Boyle to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Executive Session 6:51 p.m. Return to Open Session 7:39 p.m.

Ayes: Wakefield, O'Boyle, Mezera, Walter  
Motion carried.

**ADJOURNMENT #20-09-13**

Moved by Mezera, second by Wakefield to adjourn the regular meeting at 7:40 p.m.

Ayes: Mezera, Wakefield, O'Boyle, Walter  
Motion carried.

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Dennis Walter, President

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Michael Resar Sr., Treasurer/CFO